

Apperson Pre-printed Scan Sheet Service

The demand by school districts for pre-printed scan sheets has risen significantly. Pre-printed scan sheets began as a part of the Regents service to school districts that participated in School Data Bank Services, Optional Levels of Service at the Full Level of Service and the Inclusive Level of Service.

As changes to Test Scoring and Test Scanning occur **Student Data Services is pleased to announce the Apperson Pre-print Scan Sheet Service.** Our expert staff will produce pre-printed Apperson Scan Sheets for all students involved in the test taking process. Whether districts are administering mid-terms, finals, or interim/benchmark/local assessments, using the Apperson Scanner and Pre-printed Scan Sheets simplifies the process.

Pre-printed scan sheets will be prepared in the Sherwood Production Center. An ESBOCES driver will pick up the bundles of blank Apperson scan sheets from the district and will then deliver the prepared pre-printed packets back to the district. **Districts are responsible for providing the required number of Apperson scan sheets needed for each pre-printed request. Districts are also responsible for providing Student Data Services with the required file, test information, and timeline of when the sheets are needed.**

Cost to the District:

- 7 cents per sheet for districts that participate in the Introductory Level of Service and for districts that do not participate in any level of the Optional Services.
- 5 cents per sheet for district that participate in the Full Level of Service and the Inclusive Level of Service.

For more information contact Vanessa Biagioli-Dittrich, Administrative Coordinator at 631-419-1688 or vdittric@esboces.org