

# CBT Student Transfer Request Form 2023-2024

Please identify the students requiring an in-district transfer and return this completed form to Eastern Suffolk BOCES. Please note all students **MUST** be in Level 0 prior to request.

*Please fill out ALL fields on the following form*

**School District Requiring Transfer:** \_\_\_\_\_

**Student Information *(please do not provide any PII)***

State ID	Local ID	DOB	Grade	Class	Building within District

**Please return completed forms to Student Data Services**  
Email: [DWTSHelp@esboces.org](mailto:DWTSHelp@esboces.org)

**Student Data Services**  
Charles King, Divisional Administrator  
Peter Desjardins, Program Administrator

Eastern Suffolk BOCES does not discriminate against any employee, student, applicant for employment, or candidate for enrollment on the basis of sex, gender, race, color, religion or creed, age, weight, national origin, marital status, disability, sexual orientation, gender identity or expression, transgender status, military or veteran status, domestic violence victim status, genetic predisposition or carrier status, or any other classification protected by Federal, State, or local law. ESBOCES also provides equal access to the Boy Scouts and other designated youth groups. Inquiries regarding the implementation of the applicable laws should be directed to either of the ESBOCES Civil Rights Compliance Officers at [ComplianceOfficers@esboces.org](mailto:ComplianceOfficers@esboces.org): the Assistant Superintendent for Human Resources, 631-687-3029, or the Associate Superintendent for Educational Services, 631-687-3056, 201 Sunrise Highway, Patchogue, NY 11772. Inquiries may also be addressed to the Office for Civil Rights at the US Department of Education, 32 Old Slip, 26<sup>th</sup> Floor, New York, NY 10005, 646-428-3800, [OCR.NewYork@ed.gov](mailto:OCR.NewYork@ed.gov).