File Layout for PBT Import

This file must be submitted for any students taking PBT (Paper-Based Tests) while other students in the same building and grade are scheduled to take CBT (Computer-Based Tests).

	Position	Length	Comments	Example
BEDS Code	1	6	text	580123
Year	7-10	4	number	2018
Subject	11-14	4	ELA or Math	ELA
Level	15-16	2	text	03
Student ID	17-25	9	text	123456789

The file has to be a fixed length text file delivered either in a PRN or TXT file format.

**File name format: PBT_DistrictName_Assessment_Year
(i.e.) PBT_OurTownCSD_ELA3_2018**

*All PBT files MUST be emailed to Karen Barbaro at: kbarbaro@esboces.org AND Lisa Zwerling at: lzwerlin@esboces.org OR submitted through the SFTP site. If the files are submitted through the SFTP site, an email MUST be sent to kbarbaro@esboces.org AND lzwerlin@esboces.org indicating the files have been posted.

<u>PLEASE CALL</u> Student Data Services at 631-218-4195 with <u>any</u> questions.