

**a. DISTRICT SUPERINTENDENT UPDATES – DAVID WICKS**

- ESSA - recently released 2018-19 designations
  - i. Designations went out in December
  - ii. Appeal process began in December
  - iii. There were 200 appeals; SED approved about 70% of them
  - iv. State reviews start next week for new designations – includes focus groups of teachers, parents and students plus classroom visits
  - v. official plans will be submitted to the state over the summer
  - vi. Questions:
    - Q: Is SED planning on making their methodology more transparent? A: Not to my knowledge
    - Q: Are the rankings public? A: Rankings would only be published if it was FOILED
    - Q: How many schools and districts are they being ranked against? A: Charlie will try to find out.
- APPR:
  - i. Last year, the Governor proposed to remove all testing results from evaluations (even that which is for informational purposes only).
    - House voted in favor, senate has not yet voted.
    - Commissioner was also looking to make some changes. Put together 2 different work groups. Assessment and Evaluation work groups to work within the law and make sense. Bill went through this year.
    - Governor has not signed the bill yet.
  - ii. Takes away the mandate to use the State assessments. You still need to use an assessment the way the proposal is written. Double testing is a concern. Moratorium will be extended another year.
  - iii. Guidance from SED will not come until the work groups are finished. Workgroup proposals will then be shared with district superintendents. Probably not until the end of this calendar year.
  - iv. In regards to APPR data reporting, at this time SED does not anticipate any changes to how APPR is reported for 2018-19.
- 180 Day Calendar
  - i. Updated Spreadsheet will likely be used for submission at the end of the year
  - ii. NYSED State Aid Page is where the resources are held (link above)
  - iii. Spreadsheet looks basically the same as last year

**b. JOE'S STUFF**

**a. Changes**

- May and June DDC Meetings at Sequoya
  - i. More details to follow
- SDS / RIC / ESS re-alignment
  - i. July 1<sup>st</sup> – Internal organizational shift
  - ii. SDS (Student Data Services) is currently under EISS (Educational and Informational Support Services)
  - iii. SDS is moving under the RIC (Regional Information Center)
  - iv. School Databank Services will remain under ESS (Educational Support Services)
- March DDC on the 15<sup>th</sup>: We have not decided if the meeting will still take place. Stay tuned.

**b. March DATAG Meeting – Friday, March 8<sup>th</sup>**

- 2 Keynotes:
  - i. NYSED Updates: Paul M. Butler-Nalin, Executive Director, Data Systems and Educational Technology, New York State Education Department, Office of Instructional Support
  - ii. Ed Law 2d Updates: Monica Statile & Ryan Mahoney

**c. Climate Surveys**

- USDOE has its own system you can download on your servers
- ESBOCES will be partnering with Linkit to Pilot USDOE School Climate Survey
- Free for at least 2 years
- Current CSI and TSI need to do this now
- Everyone will have to do it for 2019-20
- Student surveys are confidential
- Parent/Teacher/Staff surveys are anonymous

**d. Data Privacy Regulations**

- Press Release
  - i. Published regulations on January 30<sup>th</sup>
  - ii. 60 day comment period
  - iii. Regulations in packet

- [Proposed Regulations](#)
    - i. *Summary of regulations*
  - [Presentation from Board of Regents Meeting](#)
    - i. *In packet*
  - e. Stand Alone Field Tests – May 20<sup>th</sup> – June 7<sup>th</sup>
    - CBT Data Due – April 17<sup>th</sup>
      - i. *Demographics, enrollment, and program data need to be loaded*
    - *Districts will know grades and subjects “soon”*
    - *Memo sent out yesterday*
    - *Not sure if districts will still have the option to participate in CBT if not picked this year*
  - f. Computer Based Testing update – <https://cbtsupport.nysed.gov/hc/en-us>
    - 3-8 Update
      - i. Data Pull for Demographics, Enrollment, and Program Services
        - ELA - Thursday, February 7<sup>th</sup> / Math – Thursday, March 7<sup>th</sup>
      - ii. Nextera Admin Opening
        - ELA – Friday, March 1<sup>st</sup> / Math – Friday, March 29<sup>th</sup>
        - *Districts should begin setting up classes (based on how test will be administered)*
        - *Need to enter accommodation codes before the student sits for the exam*
        - *If you need support call SDS*
      - iii. Browser Versions
        - *Email in packet*
        - *If you would like to be added to CBT distribution group, let Joe know*
        - *CBT simulation happening again next week*
        - *Assure district has latest secure browser on all testing machines*
        - *No Score point training on LI, Webinar on March 18*
      - iv. [CBT Winter Training Presentation](#)
      - v. [ScorePoint Webinar](#) – Monday, March 18<sup>th</sup> - 10:00am – 12:00pm
      - vi. Statewide CBT Simulation – February 26<sup>th</sup> and/or March 5<sup>th</sup>
    - NYSAA Update – *Testing Window : March 11, 2019 – June 7, 2019*
      - i. Birthdate Chart
      - ii. *All HS students MUST be entered as Grade 9 regardless of actual grade*
      - iii. *Assure students are only assigned to tests they are taking. Ex. Science is only grade 4, 8 and HS.*
- c. [STUDENT MANAGEMENT / SPECIAL EDUCATION SYSTEMS](#)**
- a. SMS Extract Process
    - *Document and update your processes*
    - *Will post under meeting materials*
  - b. Seal of Bilingual
    - i. *New criteria- Achieve a scale score of 290 on NYSESLAT*
    - ii. *Memo in packet*
  - c. Exiting ELLs using the Regents exams
    - i. *January regents exam cannot apply to the previous school year*
    - ii. *August is only exam you can look back a year*
      - *Q: If a student scores 65 in Aug and Expanding on NYSESLAT when can they end status? A: 6/30*
- d. [TEST SCANNING AND REPORTING / LEVEL 0 UPDATES](#)**
- a. Help Desk for Data Warehouse and Test Scanning and Reporting – [DWTShelp@esboces.org](mailto:DWTShelp@esboces.org) or 631-218-4195
  - b. Updating Contact Forms – Datacentral > Services > Forms
  - c. NYS Assessments, 3-8, NYSAA, and NYSESLAT
    - 3-8 Quality Control Workshops – combined answer sheets and full service scoring – March 7<sup>th</sup>, March 8<sup>th</sup> and March 11<sup>th</sup>
      - i. *Intake will be at Sequoyia*
    - [2019 Grades 3-8 ELA / Math School Administrator’s Manual, Teacher’s Directions, and Scoring Leader Handbook](#)
    - Delivery of Answer Sheets
      - i. *Should have all grades for ELA by middle of next week*
      - ii. *Newly enrolled students – second pull about 2 weeks before the assessment (ELA week of March 18)*
    - Answer Sheet Updates
      - i. *ELA/Math no longer have absent or refused entire test*
      - ii. *They DO HAVE Absent Session \_\_ and Refused Session \_\_*
      - iii. *Be consistent in bubbling*

- iv. *Q: If a student refuses day 1 but is absent for day 2 then Absent is bubbled for day 2? A: Yes*
- v. *1 ELA sheet, 2 sheets for Math, one set of labels math and ELA*
- Validity Rules
- 2019-20 Testing Dates
- NYSESLAT Quality Control Workshop – April 12<sup>th</sup>
  - i. *Student needs 0231 LEP Eligible, Program to support that classification and LEP Duration in demographics. If less than one then put 1.*
- Report(s) of the Month – ELL Eligible Students 0231
  - i. Reasonableness Report — *L2RPT > Reasonableness > SIRS-401 Reasonableness Report*
  - ii. ELL Student List with Enrollment Details – *ReportNet > District > Validation > Program Participation > ELL > ELL Student List with Enrollment Details*
    - o *Posted on sftp site (report posted for Feb. meeting. If students have been loaded in last few weeks, they will not be included)*
    - o *Q: Does it export to excel nice? A: Not sure. Will check*
  - iii. New ELL Profile Summary Report in L2RPT
    - o *Annual Outcomes Folder - SIRS 650 ELL Profile Summary*
    - o *Students will show if reported as ELL anytime during the year*
    - o *Report should cross districts*
- d. Full Service Scoring – <https://regionalscoring.esboces.org> – contact Danielle Hudek 631-244-4250 or [dhudek@esboces.org](mailto:dhudek@esboces.org)
  - Intake - Sequoia
    - i. *Scoring made simple documentation in meeting materials*
    - ii. *Deadline to subscribe - March 1<sup>st</sup>*
    - iii. *QC will be a combined workshop*
- e. Regents Exams
  - Discrepancy Reports
    - i. *Being posted to SFTP*
    - ii. *3 reports*
    - iii. *If you have a blank report then you have no errors*
  - Item Data in BARS for January Regents Exams
    - i. *Item data has been loaded if January assessments have been loaded in Level 0*
  - June 2019 Exams
    - i. Regents Scanning Workshop
    - ii. Ordering and Storing of Exams – Deadline to order exams – April 12, 2019
    - iii. Chemistry / Physics Exams
      - o *If scanned by 5pm, you will get it back the same day (ONLY CHEM and PHYSICS)*
    - iv. Standard Setting for Global
      - o *Districts have been notified by SED - SDS has the list of districts selected*
  - Walk-In Enrollments and Non-Public Students
    - i. *Non-public students need permission of non-public school principal to take Regents exam*
    - ii. *Non-public school holds responsibility of reporting any exam*
      - o *Q: If student has a letter of permission, do we keep a copy? A: Probably a good idea*
    - iii. *Joe will get memo that went out to non-public principals*
    - iv. *Last minute non-public...can give an extra blank answer sheet, but be sure to call SDS before scanning*
  - 2020 Regents Exam Dates
- f. Level 0 Updates
  - Dual Credit Codes
    - i. *Still must report yes or no but also required to report where students is getting the credit from*
  - Student Class Grade Detail Changes
    - i. *If class has not ended yet then students are not non-completers.*
  - Course Instructor Student Report
  - Enrollment Shortages
    - i. *Beginning Monday, when loading enrollment if there is a shortage of 5% or more, a message will appear. District has option to override and continue or cancel*
  - Dashboard and Information Report
- e. **UPDATES ON DATA TOOLS, REQUIRED COLLECTION, AND REPORTING**
  - a. Data Deadlines – <http://datacentral.esboces.org> Services → Data & Reporting → Public Schools → Deadlines
  - b. **The weekly deadline for loading and locking data in Level 0 is Thursday, 12:00 noon.** Data will be pulled from Level 0 at 12:00 noon on Monday, Tuesday, Wednesday, and Thursday. No data will be pulled from Level 0 on Friday.
  - c. Staff Reporting

- Staff Assignment
  - i. *Once PMF was certified by Superintendent, staff assignment has not updated in TAA*
  - ii. *All verification of Staff Assignment should be done via SIRS 318 Report in L2RPT*
- Course Instructor Assignment / Student Class Entry Exit
  - i. *Email from Charlie in packet*
  - ii. *Should be continued to be updated*
  - iii. *Staff Student Course*
    - *Can view roster information in TAA*
    - *3-8 ELA and Math, Math Regents*
- d. Report(s) of the Month – SIRS-201 Total Cohort – Summary – L2RPT > SEDDAS > Total Cohort Report > SIRS-201 Total Cohort – Summary
  - Reporting Cohort Year of Ungraded Students
    - i. *In packet*
    - ii. *Summary report in folder*
    - iii. *SIRS Definitions in packet*
- e. UPK Data – L2RPT > SEDDAS > BEDS > SIRS-316.1 BEDS Day Enrollment Verification Report for District Pre-K - Preliminary Snapshot Data
- f. Information from SED
  - Public Release of 2018 Total Cohort Graduation Data – [data.nysed.gov](http://data.nysed.gov)
  - ESSA Required Data Collection & Reporting Requirement re. Postsecondary Enrollment at Institutions of Higher Education
    - i. *Memo in packet*
    - ii. *SED in working with NSC to take the reporting aspect from districts.*
    - iii. *If this happens then data will be pulled directly from NSC*
  - Primary Language for Dual Language Courses
  - Immigrant Students – 8282 Program Service Code
    - i. *New Deadline for Title III funding – Thursday, March 21<sup>st</sup>*
    - ii. *Verify students via SIRS-401 Reasonableness Report – 8282 Immigrant Children and Youth Status Program Service Code*
  - Title I Monitoring
    - i. *In packet*
  - [Reporting Students Experiencing Homelessness](#)
    - i. *In packet*
  - Clarification on the Criteria for Earning the New York State Seal of Biliteracy
  - Diploma Options for Puerto Rican students displaced by Hurricanes Irma or Maria
  - Assessment Codes for the Implementation of the Interstate Compact on Educational Opportunity for Military Children
    - i. *Memo in packet*
  - Updated Testing Accommodations for Students with Disabilities Guide
    - i. *Will post under meeting materials*
- g. SIRS Updates
  - *New SIRS 203 Report in L2RPT replaces SIRS 335 (will be able to still see historical data) – new report is run by cohort instead of by graduates*
- h. Questions from the Field
- i. Other Breaking News

f. ADJOURN**THINGS TO DO NOW**

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|--|
| 1. Verify all LEP Eligible students have been reported with appropriate 0231 Program Service code          |
| 2. Begin to review 2015 Total Cohort counts and students via SIRS-201 Total Cohort Summary Report in L2RPT |
| 3. Verify Immigrant Students have been loaded with appropriate 8282 Program Service Code                   |
| 4. Load January Regents Assessment Fact records to view item detail data in BARS                           |

**Forms & Flyers**

*The below listed forms & flyers are included in the Meeting Materials and Interactive Agenda*

**Data and Testing Workshops**

3-8 Quality Control Workshop – 3/7, 3/8, & 3/11  
 NYSESLAT Quality Control Workshop – 4/12

**Student Management / Special Education System Workshops**

eSchool Trainings – various dates  
 Infinite Campus Trainings – various dates  
 Schooltool Trainings – various dates  
 PowerSchool Trainings – various dates

**Forms**

Level 0 Authorization Form  
 Level 0 HR Access Form  
 ReportNet Access Form  
 ASAP Access Form  
 SFTP Access Form  
 Test Coordinator Contact Forms

Level 0 De-authorization Form  
 Level 0 HR De-authorization Form  
 ReportNet De-authorization Form  
 ASAP De-authorization Form  
 SFTP De-authorization Form  
 Delete a Student Request Form