

a. RIC DIRECTOR UPDATE – DARLENE ROCES

- Data Privacy Regulations
 - i. *Presentation in meeting materials and on the website*
 - ii. *Proposed part 121- There will be another public comment period*
 - iii. *Data security and privacy policy needed by Dec 31, 2019*
 - iv. *Q: Can we continue to use google? A: Google has expressed that they would rather have one contract than one for each district. Google can be used after July 1st as per the NYS security privacy officer.*
 - v. *No date currently for a Data Protection officer but was stated that districts should be ready to have a person on for their BOE Re-org meeting in July*
 - vi. *Q: Will there be an Advisory Group? Do we have an outline of the Role of Data Protection officer? A: Data protection officer may have a job description. Keeping up to date – possible work group*

b. JOE'S STUFF

- a. Updates
 - May and June DDC Meetings at Sequoya
 - Data Advisory – Immediately following today's meeting
 - 2019-20 DDC Meeting Dates
 - i. *In Packet*
- b. Summer DATAG Meeting – July 17th – 19th
 - *According to your level of service...may have registration included*
 - *Contact Vanessa ASAP if interested in attending*
 - *Keynotes on School Improvement*
- c. Stand Alone Field Tests – May 20th – June 7th
 - Spring 2019 Elementary/Intermediate and High School Field Test Assignments
<http://www.p12.nysed.gov/assessment/fieldtest/>
 - *Schools, grades, and exams have been posted*
 - *If you asked for field testing to be CBT you should have received information*
 - CBT Data Due – April 17th
 - i. *Demo, enrollment and program service*
- d. Computer Based Testing update – <https://cbtsupport.nysed.gov/hc/en-us>
 - NYSSA
 - i. *30% ELA, 28% Math, 18% Science completed*
 - Extension of Scoring Window
 - *ELA Scoring window extended until April 18th*

c. STUDENT MANAGEMENT / SPECIAL EDUCATION SYSTEMS

- a. User Rights and Management
 - *Presentation in packet*
 - *Q: Should there be generic accounts for subs? A: All staff should have a named account.*
 - *Q: Grade audit logs, where are they available on each system? A: Can put out an email about it.*
- b. Westhampton Beach Contact List
 - *In packet – please be aware of new phone numbers listed on form*

d. SCHOOL DATA BANK SERVICES

- a. BARS Updates
 - New Features
 - *Presentation in packet*
 - BARS enhanced with myTrack
- b. ESSA – Districts Identified for Improvement
 - *Can provide data support to help meet the needs of ESSA*
 - *Contact Vanessa for questions*

e. TEST SCANNING AND REPORTING / LEVEL 0 UPDATES

- a. Help Desk for Data Warehouse and Test Scanning and Reporting – DWTShelp@esboces.org or 631-218-4195
- b. Updating Contact Forms – Datacentral > Services > Forms
- c. NYS Assessments, 3-8, NYSAA, and NYSESLAT
 - Math Intake
 - i. *May 8th last day*
 - Late pull for Math / Science / NYSESLAT
 - i. *Math April 29th*
 - ii. *Science on their way out now*
 - iii. *NYSESLAT pull is not done yet*
 - iv. *NYSESLAT records need 0231, LEP duration, program service*
 - NYSESLAT Reminders / Exiting ELL Status
 - i. *Students who score commanding or expanding in combination with a 3 or 4 or 65 on ELA Regents MUST be done by end of year deadline*
 - ii. *August Regents counts for the previous year*
 - iii. *If you get a sheet, DO NOT make them take the test, Will give guidance on how to fix in Level 0 historical*
 - NYSESLAT Quality Control Workshop – following today’s meeting – 12:30pm – 2:30pm
- d. Full Service Scoring – <https://regionalscoring.esboces.org> – contact Danielle Hudek 631-244-4250 or dhudek@esboces.org
- e. Regents Exams
 - June 2019 Exams
 - i. Ordering and Storing of Exams – Deadline to order exams – April 12, 2019
 - ii. Roster Report
 - *Should be active shortly*
 - *Will display students who are getting sheets*
 - iii. AP Students
 - *Need a pre-print file*
 - *Students should be linked to an AP or IB course code*
 - *If also taking a Regents they will need to be in a submitted file*
 - iv. Timeline
 - *Need order sort form and data source file and walk-in file*
 - v. Scanner Update
 - *Need to update scanners*
 - *Directions posted on data central*
 - vi. Chemistry / Physics Exams
 - *If you scan by 5pm on day of exam, you will get results the same day*
 - Walk-In File
 - i. *If double testing Global Regents, then you will need the second course code in a pre-print file*
- f. NYSITELL
 - i. Administration Dates
 - ii. Scanning Kindergarten Students
 - *No earlier than June 1st*
- g. Level 0 Updates
 - i. Reasonable Checks
 - *In Packet*
 - ii. Errors
 - *In Packet*

f. UPDATES ON DATA TOOLS, REQUIRED COLLECTION, AND REPORTING

- a. Data Deadlines – <http://datacentral.esboces.org> Services → Data & Reporting → Public Schools → Deadlines
- b. **The weekly deadline for loading and locking data in Level 0 is Thursday, 12:00 noon.** Data will be pulled from Level 0 at 12:00 noon on Monday, Tuesday, Wednesday, and Thursday. No data will be pulled from Level 0 on Friday.
- c. Staff Reporting
 - Staff Assignment
 - i. *Verified via SIRS 318*
 - Staff / Student / Course
 - i. *3-8 Ela/Math*
 - ii. *Regents Math*
 - Course Instructor Assignment / Student Class Entry Exit
 - i. *Will eventually be the official source for certification matches, but for 2018-19 official cert matches are via TAA.*

d. Information from SED

- Public Release of 2018 Enrollment Data and 2016-17 ELL Data – data.nysed.gov
 - i. *As of BEDS day*
 - ii. *Original memo was incorrect – data released for 2016-17 not 2017-18*
- Report Card II Release – data.nysed.gov
 - i. *Memo in packet*
 - ii. *May be some discrepancy in out of certification teachers*
 - iii. *Glossary and guide still available at the top*
 - iv. *Business rules not available yet*
 - v. *Q: Download as a PDF? A: Will send out directions*
- Opening of Level 0 Historical – UIAS Reports
 - i. *Level 0 Historical data is now moving to Level 2*
 - ii. *UIAS reports will update and accountability cohort (only grad reports will update in L2RPT)*
- Data Reporting for 2018-19
 - i. *EOY loading deadline is Thurs. Aug 22nd at noon*
- IRSP Maintenance and Purging of Data
 - i. *Data prior to Aug. 31, 2016 will be purged on April 26th*
- Second BEDS Snapshot for State Aid – March 25th
 - i. *Snapshots are the .1 reports*
 - ii. *Look and make sure any changes are reflected from January to March snapshots*
- Reporting Attendance and Chronic Absenteeism Data
 - i. *Memo in packet*
 - ii. *Look at L2 attendance reports*
 - iii. *Chronic absenteeism does not distinguish between excused and unexcused absences. It's total absences*
- Day Calendar
 - i. *Needs to be loaded in order to populate absence reports*
 - ii. *Make changes as necessary (ie. Snow day givebacks)*
- Report(s) of the Month
 - i. **SIRS-107 Chronic Absenteeism Accountability Report – L2RPT > SEDDAS > Accountability > SIRS-107 Chronic Absenteeism Accountability Report**
 - ii. **SIRS 361 Year to Date Attendance/Absenteeism Summary Report – L2RPT > SEDDAS > Attendance > SIRS 361 Year to Date Attendance/Absenteeism Summary Report**
- Participation Rate Status Report
 - i. *This is essentially a warning*
 - ii. *Q: If the subgroup is at risk, are you writing a plan for the specific subgroup or everyone? Q: Think it is just the subgroup but Charlie will check*
- Dual Credit Indicator
 - i. *If a student is attempting to get college credit you put Y, if not then N.*
 - ii. *If the only reason they are not getting the credit is they are not paying for the course then initial guidance was they were N. But that is currently under review. When Charlie knows more information he will send out an email.*
- Immigrant / Migrant Update
 - i. **Students for Title III Funding**
 - ii. **Migrant Data Reconciliation**
 - iii. **Title I Monitoring**
 - o *Part C migrant*
 - o *Must now show evidence that you are in communication with Migrant office*
 - o *If you have no migrant students you will now get a letter that says such. In the mail for Superintendent, in email to DDC as listed on the website*
 - o *Need a practice to identify migrant students. Julia's office has a flyer to help with that.*
 - o *Q: Migrant vs Agricultural Migrant wording change in SMS A: If it's possible in the SMS to do so than yes*
 - o *The program office at SED calls it Migrant so that is why it is currently called Migrant*
 - o *Julia will make suggestion that she polled the field and Agricultural Migrant would be more descriptive than Migrant*
- SIRS-650 English Language Learner Summary Report Information
 - i. *Newcomer 0-3 years*
 - ii. *Developing 4-6 years*
 - iii. *Long term 7+ years*
- SIRS-340 Graduation Exam Requirements Summary Report – Regents with Advanced Designation
 - i. *Programmers are working on it*
- Registration of Public Schools - <http://p12.nysed.gov/accountability/PublicSchoolRegistrationAPA.html>
 - i. *Any new schools or change of grades in school need to be reported to NYSED.*

- Update - Assessment Codes for the Implementation of the Interstate Compact on Educational Opportunity for Military Children
- NYSED Parent Dashboard
- e. ESSA Rankings
 - *Email from Joe in packet*
- f. 2019 Parent Report (ISR) Printing
 - *Forms in packet*
 - *Questions contact Maureen Gearrity at (631) 218-4166 or mgearrit@esboces.org*
- g. End of the Year Reporting Workshop & Help Sessions
 - *Flyers with dates in Packet*
- h. Level 0 Maintenance
 - *Originally scheduled maintenance for today postponed to later date*
- i. PD Session for Secondary Administrators and Guidance Counselors who work with ELL Students
 - *Flyer in packet*
- j. SIRS Updates
 - *In Packet*
- k. Questions from the Field
 - *Questions and answers in the packet*
- l. Other Breaking News

g. ADJOURN

THINGS TO DO NOW
1. If not already done, load Day Calendar in Level 0
2. Review SIRS-107 and SIRS-361 Attendance Reports for students who are chronically absent
3. Save any needed files from IRSP prior to April 23 rd data purge
4. Verify that all NYSESLAT eligible students have appropriate LEP Duration and program service codes loaded

Forms & Flyers

The below listed forms & flyers are included in the Meeting Materials and Interactive Agenda

Data and Testing Workshops

NYSESLAT Quality Control Workshop – 4/12
 End of Year Reporting Workshop – 6/11 and 6/13
 End of Year Help Sessions – Every Wednesday from 7/10 – 8/21

Student Management / Special Education System Workshops

eSchool Trainings – various dates
 Infinite Campus Trainings – various dates
 Schooltool Trainings – various dates
 PowerSchool Trainings – various dates

Forms

Level 0 Authorization Form	Level 0 De-authorization Form
Level 0 HR Access Form	Level 0 HR De-authorization Form
ReportNet Access Form	ReportNet De-authorization Form
ASAP Access Form	ASAP De-authorization Form
SFTP Access Form	SFTP De-authorization Form
Test Coordinator Contact Forms	Delete a Student Request Form