Student Data Services: Digital Equity Survey Service

In order to assist districts with the new SIRS Digital Equity data reporting element, Student Data Services will be offering three distinct services to help meet these requirements.

Option #1 - Full Printing, Scanning and Reporting - $500 set-up fee + $1.50 per student (student count will be determined by previous year's district wide January BEDS Day count)

- Student Data Services will print survey forms for ALL students in district. Survey will be provided in English **or** Spanish. No other translations are available. Spanish forms will be provided only for those students who have "SPA" indicated as their home language in Level 0
- District must have loaded demographic and enrollment data in Level 0 by **October 22nd**
- Student Data Services will pull subsequent new enrollments throughout the year and provide printed survey forms for distribution. Second pull will take place in early 2022 and subsequent data pulls will occur on a monthly basis throughout the year with a final pull on June 1st. These data pulls will only include **NEW enrollments** from previous data pull
- District is responsible for sending all survey forms home to parents
- Once forms are returned, district is responsible for scanning forms using Epson Regents scanner
- Student Data Services will load all scanned data in Level 0.
- District is responsible for verifying and locking data in Level 0

Option #2 – Select Printing, Scanning and Reporting - $500 set-up fee + $1.50 per student (student count is based on file provided in original student lite file _and_ subsequent files throughout the year)

- Intended for districts that will be offering survey online, but are anticipating the need for printed forms for some students
- District will be responsible for providing Student Data Services with student lite file **ONLY** for students that need to be surveyed. Survey will be provided in English **or** Spanish. No other translations are available. Spanish forms will be provided only for those students who have "SPA" indicated as their home language in the district provided student lite file.
- District is responsible for providing Student Data Services with any new enrollments throughout the year, at predetermined dates
- Student Data Services will print forms based on the student lite file that is provided by the district
- District is responsible for sending survey forms home to parents
- Once forms are returned, district is responsible for scanning forms using Epson Regents scanner
- Student Data Services will load all scanned data into Level 0
- District is responsible for verifying and locking data in Level 0

Option #3 – Digital File - $1,000 per district

- Intended for districts who are surveying parents on their own
- Student Data Services will provide district with basic template to format data that has been collected from the survey
- District will use provided template and return data in correct format to Student Data Services
- Student Data Services will convert file to eScholar format and load to Level 0 a minimum four times a year, or as determined by updated NYSED guidance
- District is responsible for verifying and locking data in Level 0

Student Data Services will <u>NOT</u> be providing any blank forms for this service. All students must have a record in Level 0

Districts that subscribe to the District Data Loading Service, will have a $500 discount applied

For more information please contact:
Peter Desjardins
Program Administrator for Student Data Services
(631) 218-1676
pdesjard@esboces.org