Eastern Suffolk BOCES

Educational Services That Transform Lives

STUDENT DATA SERVICES

# PD SYSTEM BASICS

# What is the PD Data System?

*(PD stands for Pupils with Disabilities)*

***The PD Data System is an online tool for the collection, verification and certification of Special Education data. The majority of the data displayed in the PD System is pulled from the Student Information Repository System (SIRS) data warehouse. Additionally, some data is entered directly into the System.***

# PD Data System Entitlements

- In order to access the PD system, users must have a State Education Department Delegated Account System **(SEDDAS) username and password**. Information on SEDDAS can be found at http://www.p12.nysed.gov/seddas/seddashome.html.

- *For the PD Data System, the entitlement is "PD System" and there are up to two specific level of access:*

  ***PD Contact:*** *This delegation allows the user full access within the PD Data System. This user can see all data, drill down to student level data, enter data and certify reports within the system.*

  ***CIO****: This delegation allows* ***read only*** *access to all forms within the PD Data System. This user can view all data and drill down for student level data.* ***They cannot enter data or certify reports.***

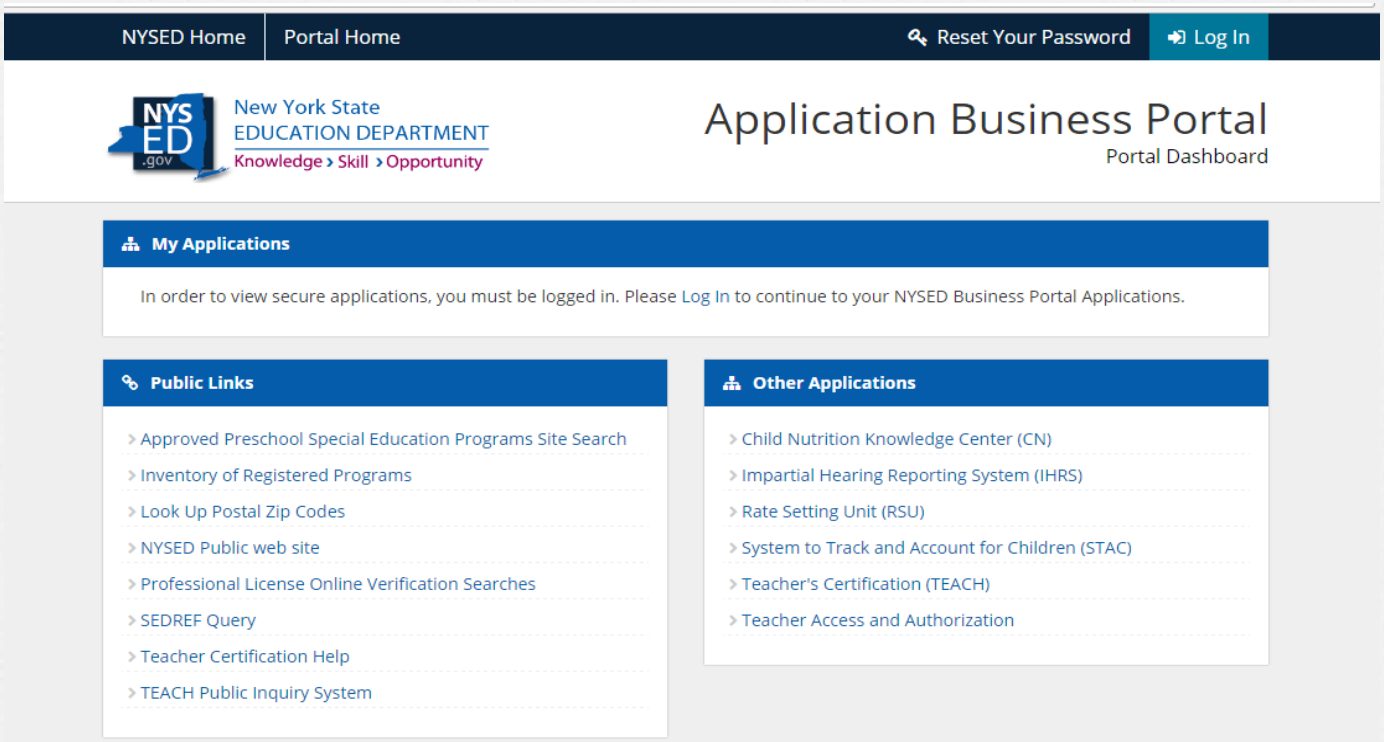
- By default all Superintendents and Charter School Leaders will have "PD Contact" access, which entitles them to full access within the PD Data System and the ability to enter data and certify reports.

# Definitions

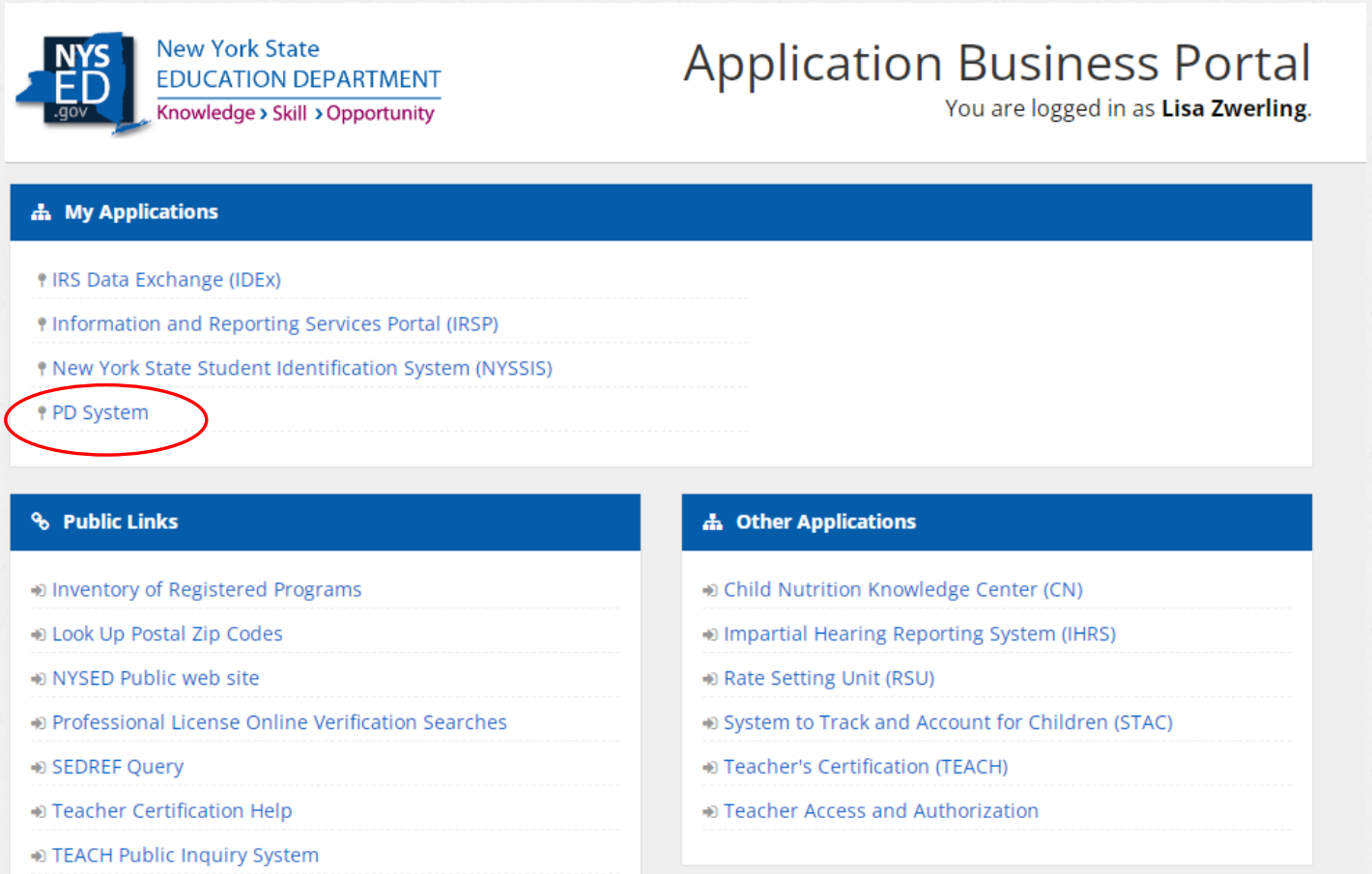
- **VR**-Verification Reports; any form beginning with a **VR** is reported through SIRS
- **PD**-forms that can only be entered directly in the **PD Data System**-(PD 6 and 8)
- **SR**-Self Review checklists that are entered directly into the PD System

# portal.nysed.gov/abp

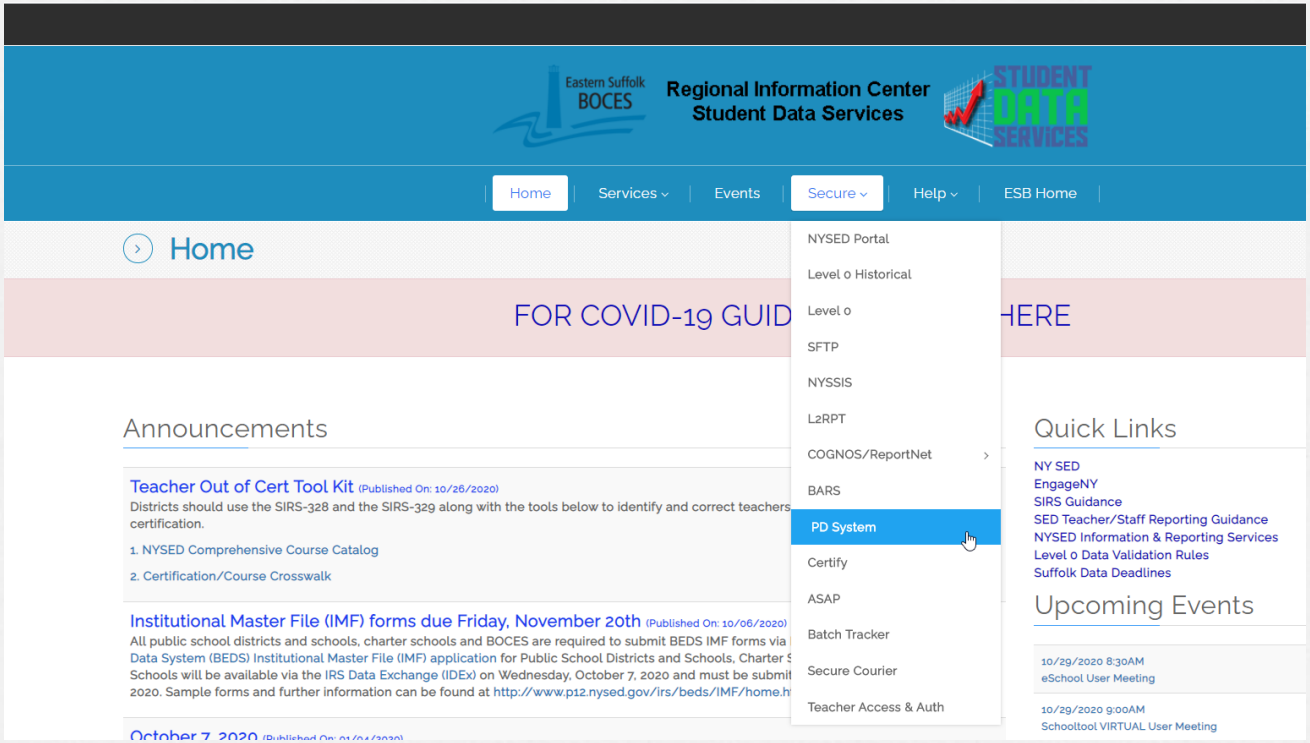
SEDDAS Password



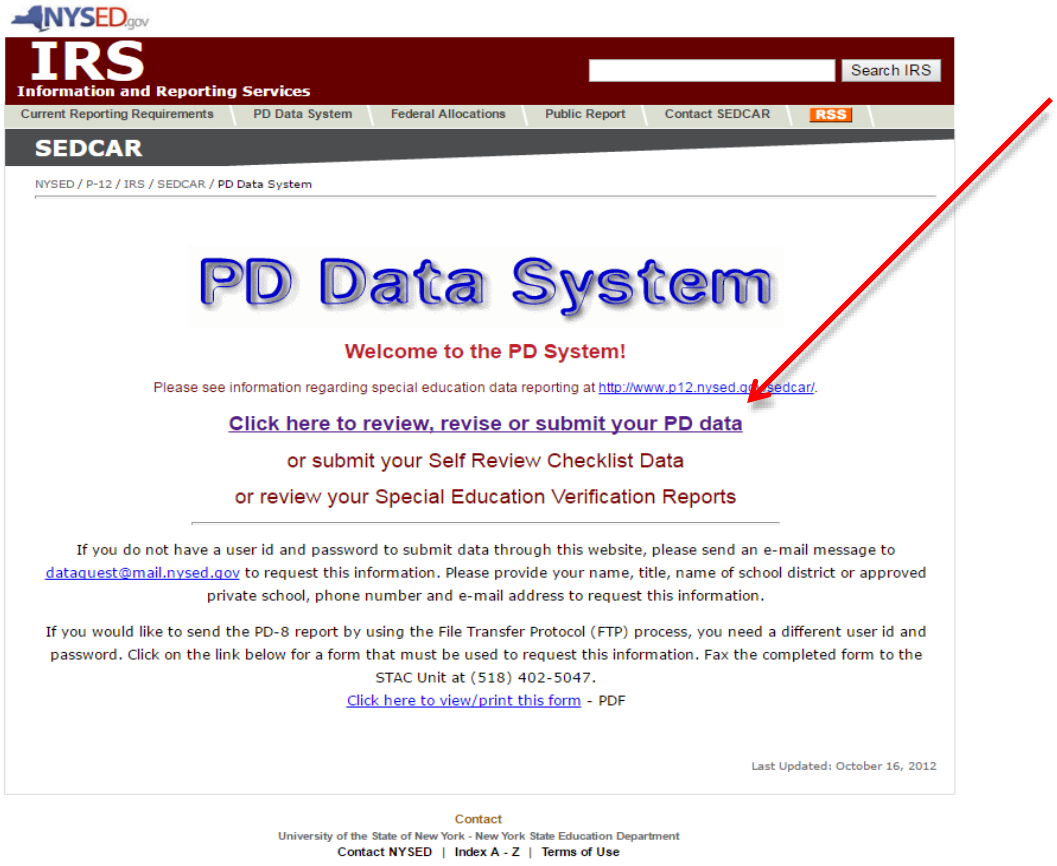
# After Login


New York State
EDUCATION DEPARTMENT
Knowledge › Skill › Opportunity
Application Business Portal
You are logged in as Lisa Zwerling.
My Applications
IRS Data Exchange (IDEx)
Information and Reporting Services Portal (IRSP)
New York State Student Identification System (NYSSIS)
PD System
Public Links
Inventory of Registered Programs
Look Up Postal Zip Codes
NYSED Public web site
Professional License Online Verification Searches
SEDREF Query
Teacher Certification Help
TEACH Public Inquiry System
Other Applications
Child Nutrition Knowledge Center (CN)
Impartial Hearing Reporting System (IHRS)
Rate Setting Unit (RSU)
System to Track and Account for Children (STAC)
Teacher's Certification (TEACH)
Teacher Access and Authorization

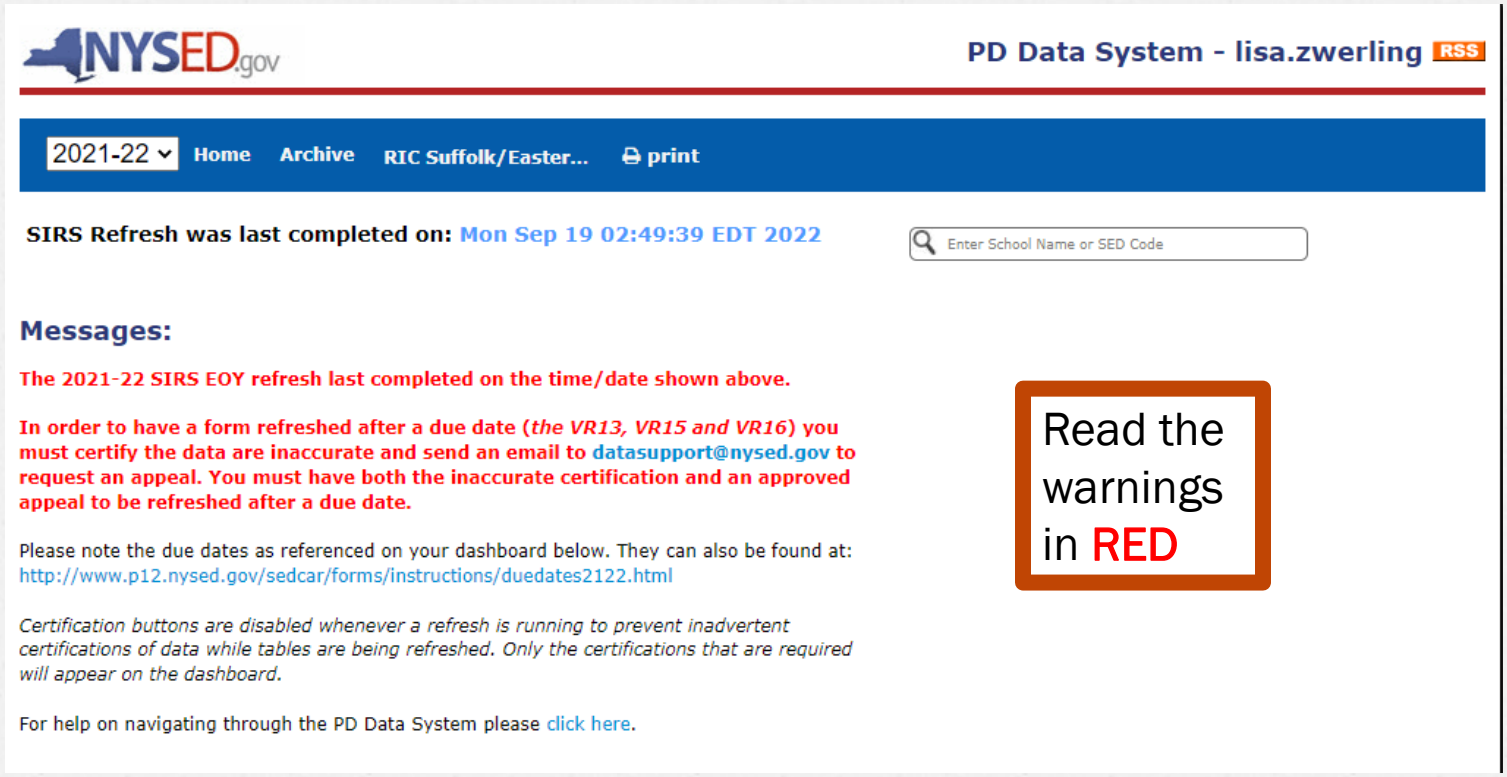
# datacentral.esboces.org



# Home Page


NYSED.gov
IRS
Information and Reporting Services
Search IRS
Current Reporting Requirements
PD Data System
Federal Allocations
Public Report
Contact SEDCAR
RSS
SEDCAR
NYSED / P-12 / IRS / SEDCAR / PD Data System
PD Data System
Welcome to the PD System!
Please see information regarding special education data reporting at http://www.p12.nysed.gov/sedcar/.
Click here to review, revise or submit your PD data
or submit your Self Review Checklist Data
or review your Special Education Verification Reports
If you do not have a user id and password to submit data through this website, please send an e-mail message to dataquest@mail.nysed.gov to request this information. Please provide your name, title, name of school district or approved private school, phone number and e-mail address to request this information.
If you would like to send the PD-8 report by using the File Transfer Protocol (FTP) process, you need a different user id and password. Click on the link below for a form that must be used to request this information. Fax the completed form to the STAC Unit at (518) 402-5047.
Click here to view/print this form - PDF
Last Updated: October 16, 2012
Contact
University of the State of New York - New York State Education Department
Contact NYSED | Index A - Z | Terms of Use

# PD Dashboard




Read the warnings in RED

# PD Dashboard

This displays all forms for the current school year, their due date and certification status

## PD Dashboard

**2122 VR Forms**

| Forms | Status | Due Date | Date Certified | Certification Status | Assurance Status | Appeal Received | Appeal Status |
|---|---|---|---|---|---|---|---|
| VR1 | complete | 01/18/2022 | 01/13/2022 | Accurate | | | |
| VR2 | complete | 01/18/2022 | 01/13/2022 | Accurate | | | |
| VR3 | complete | 01/18/2022 | 01/13/2022 | Accurate | | | |
| VR4 | complete | 01/18/2022 | 01/13/2022 | Accurate | | | |
| VR5 | complete | 01/18/2022 | 01/13/2022 | Accurate | | | |
| VR6 | complete | 01/18/2022 | 01/13/2022 | Accurate | | | |
| VR7 | No Certification Required | | View | | | | |
| VR8 | complete | 01/18/2022 | 01/13/2022 | Accurate | | | |
| VR9 | No Certification Required | | View | | | | |
| VR13 | complete | 08/01/2022 | 08/01/2022 | Accurate | | | |
| VR14 | complete | 09/19/2022 | 08/01/2022 | Accurate | | | |

**2122 PD Forms**

| Forms | Status | Due Date | Date Certified |
|---|---|---|---|
| PD6 | complete | 02/01/2022 | 01/27/2022 |
| PD8 | complete | 09/09/2022 | 09/09/2022 |

**2122 NR Forms**

| Forms | Discrepancy / Disproportionality Found | Self Review Action Required/Compliance Date | Self Review Due Date |
|---|---|---|---|
| NR10 | NO | None | N/A |
| NR4A | NO | None | N/A |
| NR4B | NO | None | N/A |
| NR9 | NO | None | N/A |
| NRSD - Category | NO | None | N/A |
| NRSD - Identification | NO | None | N/A |
| NRSD - Placement | NO | None | N/A |
| NRSD - Suspension | AT RISK | None | N/A |

# PD Dashboard

For more information on the verification reports, such as who is required to submit and what is needed for submission please visit: http://www.p12.nysed.gov/sedcar/data.htm#sirs. Please also see the schedule of data submissions and resubmissions to know which indicator(s) each school district is required to submit.

**Verification of Data - Verification Button** The person named as the PD Contact Person in this data system has the responsibility to certify data in the PD system for each VR report. Therefore, only this person can see and use the PD System verification button ("Click here to confirm your data"). Once the verification has been completed, a message will appear at the bottom of the respective VR report indicating that the data has been verified. This message will be viewable by anyone who has an active access password for that school district.

**Verifying Zero Data**

If a school district is required to submit data for a VR report for a particular school year, that report will be listed under the school year in the menu bar (navigation bar) above.

A school district that is assigned to report data for a particular VR report for a particular year and has no data to report for that report, is still required to verify that "zero" data are accurate for that report. This verification lets the Department know you don't have any eligible students to report for that particular report; in other words, the zero data are accurate.

Logout | Contact Info | Help

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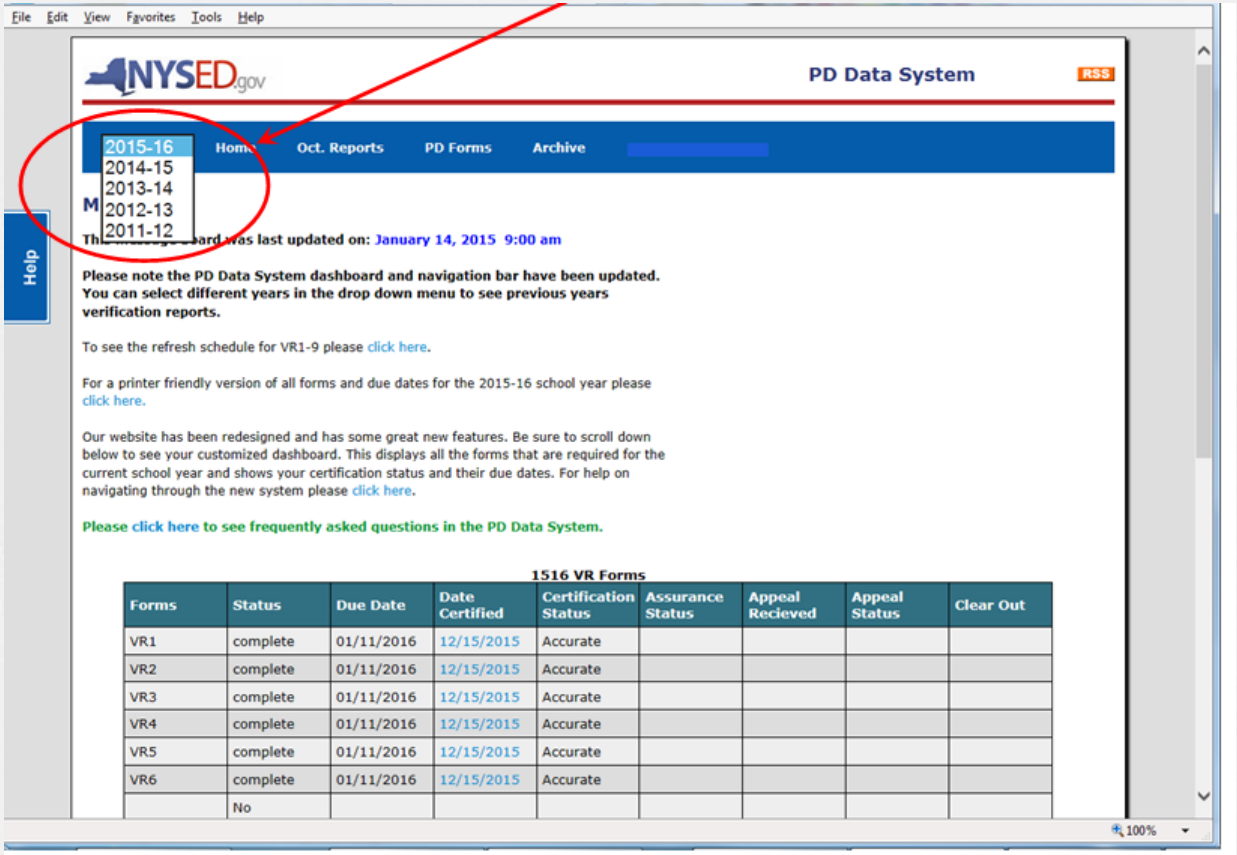
ROOM 881 EBA THE STATE EDUCATION DEPARTMENT
WASHINGTON AVENUE ALBANY, NEW YORK 12234

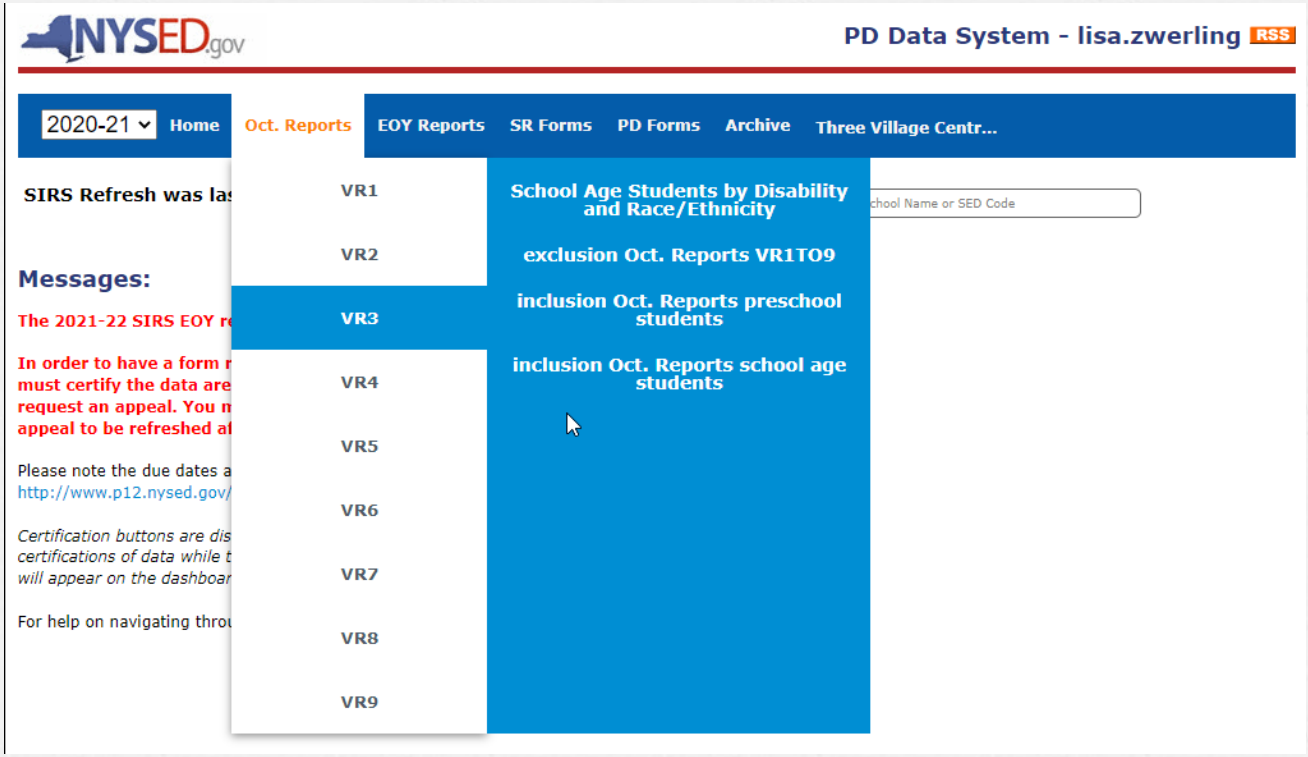
# PD Dashboard

To navigate to a prior year's dashboard you can click on the school year drop down menu

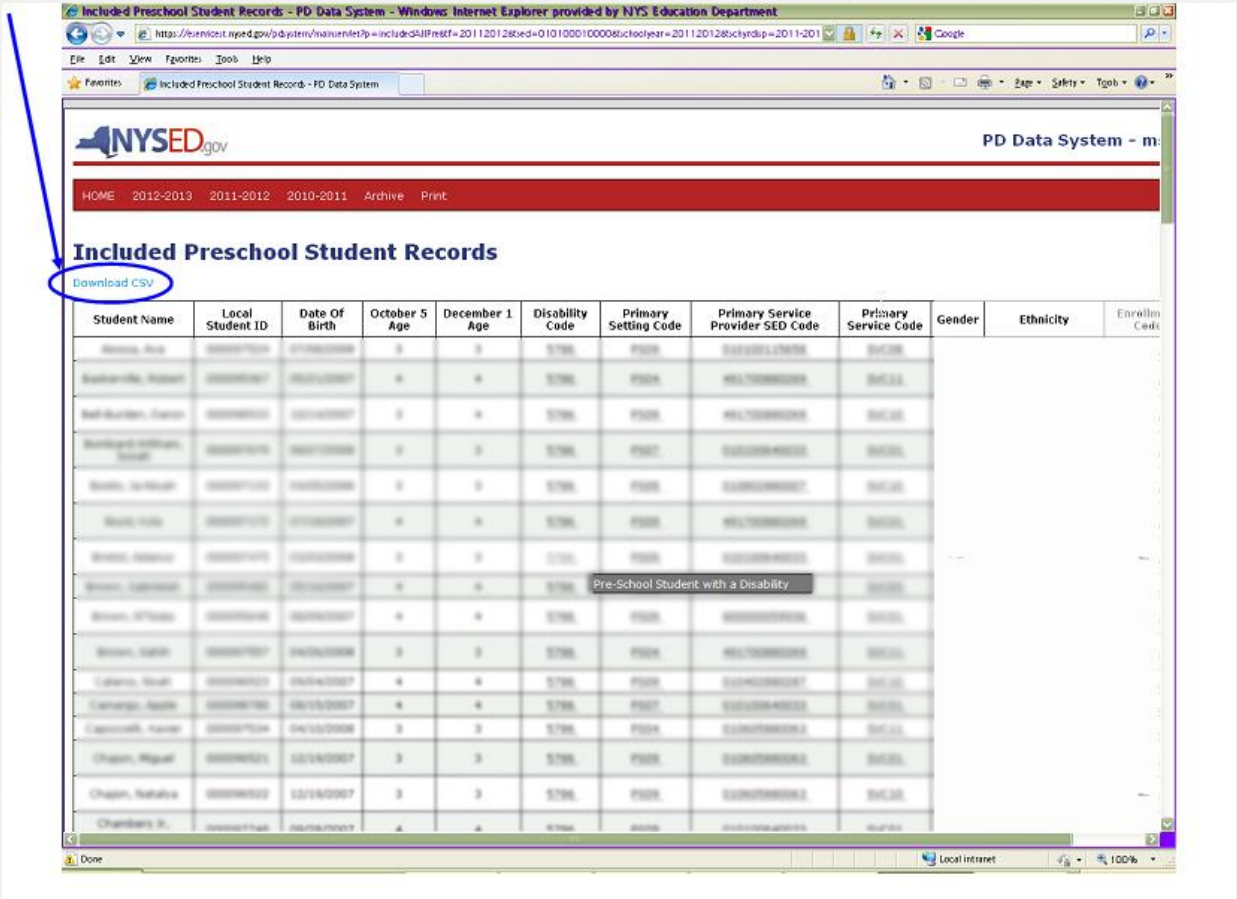


# Reports

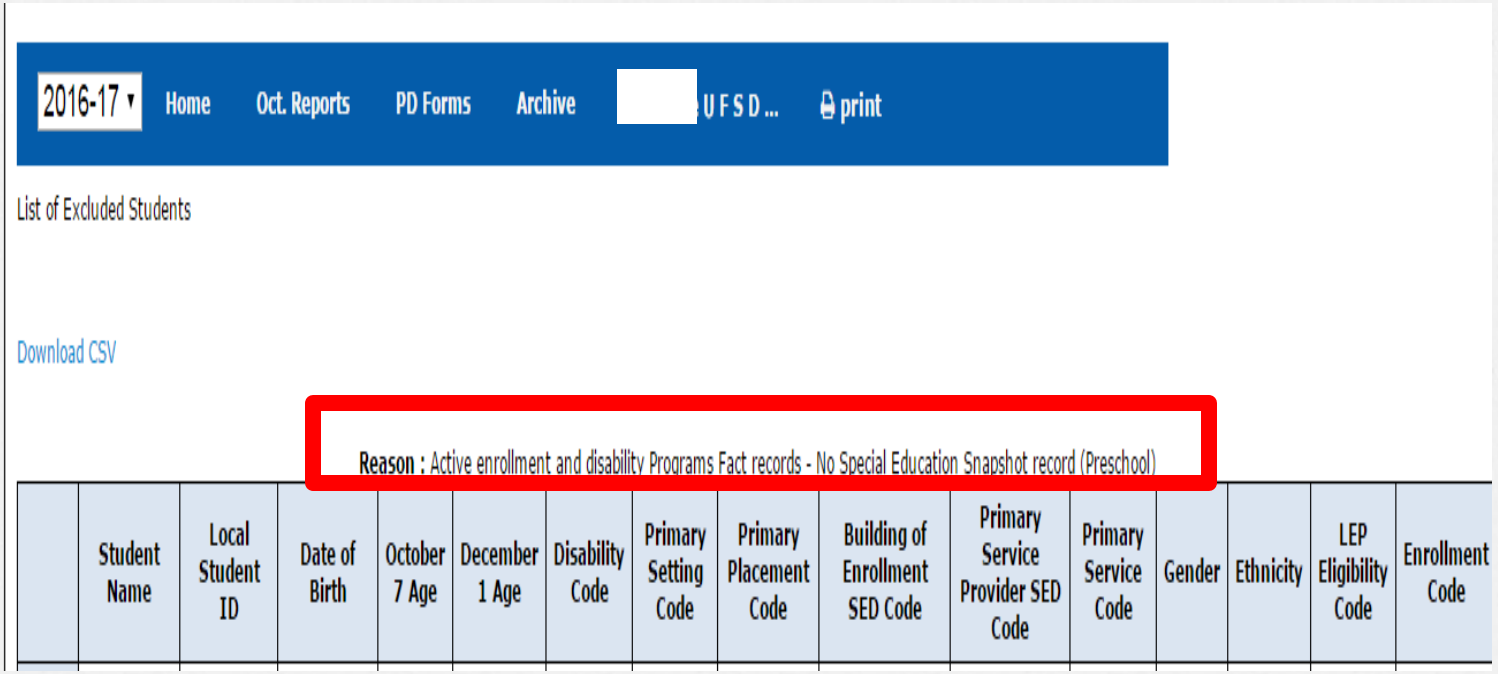
To navigate to a form you can use the navigation bar or the dashboard



# Included Students

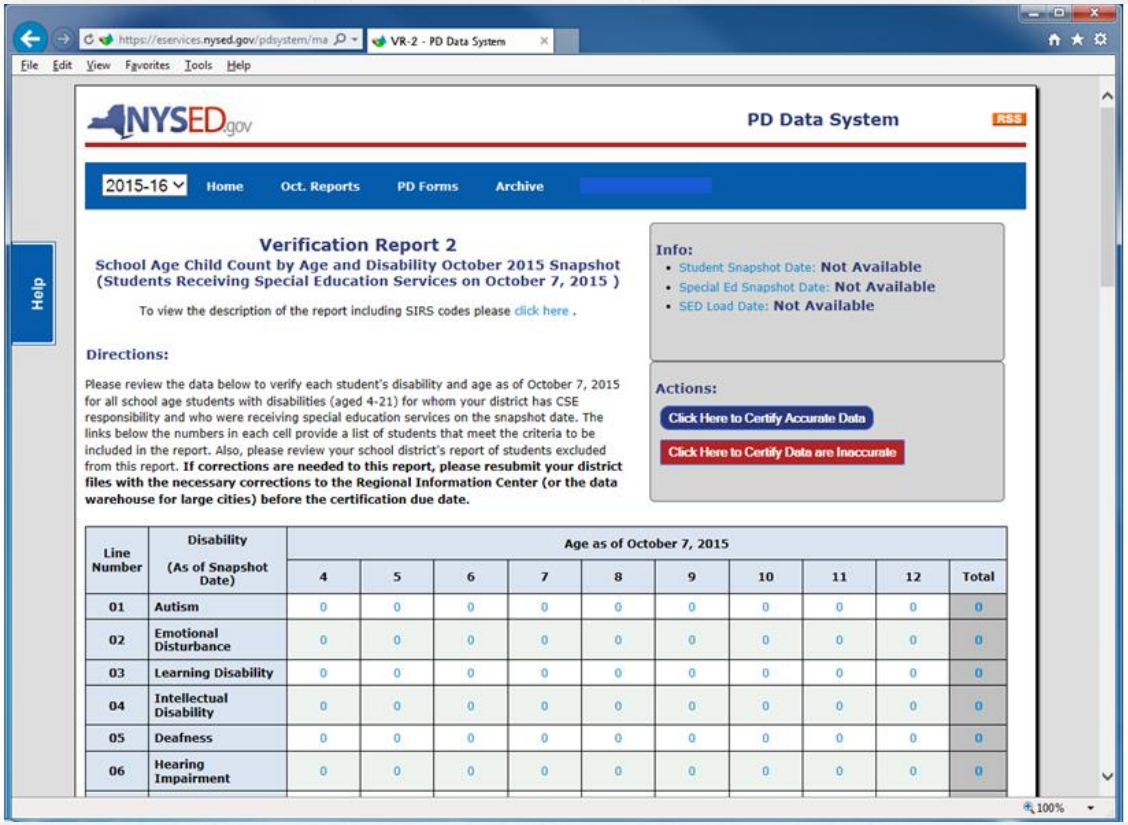


# Excluded Students



# Reports

The certification buttons are at the top of the report.
The **accurate** certification button appears with the first refresh.
The **inaccurate** certification will not appear until after the last refresh.



# Verification and Certification

- Verify the accuracy of the reports
- Certify by the deadline (**PD Contact** has the power!)
- DO NOT CERTIFY UNTIL YOU ARE SURE