A. WELCOME AND ANNOUNCEMENTS

* Welcome
* 2022-23 DDC Meeting Schedule
* End of Year Data Reporting Workshop Offerings
  * Thursday, June 8, 2023 – 9:00am to 12:00pm
  * Monday, June 12, 2023 – 9:00am to 12:00pm
* Availabe Data Services
* SEDREF Updates and how to change personnel

B. DISTRICT SUPERINTENDENT UPDATES – DAVE WICKS

C. UPDATES ON DATA TOOLS, REQUIRED COLLECTION, AND REPORTING REMINDERS

* Data Deadlines – https://datacentral.esboces.org/Services/Data-Reporting/Deadlines
  * **The weekly deadline for loading and locking data in Level 0 is Thursday at 5:00pm**

  2022-23 Year-End Deadline – Thursday, August 17, 2023
* Reporting UPK Students
  * Final Counts based on March 15 data
* Reporting FRPL Students
  * CEP districts are still required to verify and tag FRPL students for SIRS reporting
* Report of the Month – SIRS 328 Out of Certification Report
  * **L2RPT >**Team Content > District > SEDDAS >Staff >SIRS 328 Out of Cert
  * May 11, 2023 - Final Out of Certification Extract
    * Out of Cert. is based on data from: CIA, SCEE & Staff Snapshot
* Migrant Student Update - Districts that have discrepancies with their Level 2 Migrant data will be contacted by the Long Island- Metro Migrant Education Program
  * If you have any questions about migrant students in your district contact us:
    * Email:migranteducation@esboces.org Phone: 631-548-7700

D. LEVEL 0 UPDATES

* Level 0 18.02 Updates
  * Level 0 Import Messages
  * Coding the new 8300
  * Deleting Staff Snapshot Records
  * Work Study Students
  * Alternate High School Students
  * MBK & Partner Project Updates
* Level 0 Trainings – Welcome to the 'Zero Zone' - https://calendly.com/dwtshelp

E. SCHOOL DATA BANK SERVICES

* Vanessa Biagioli-Dittrich – Program Administrator
* 2023 Full Service Scoring Review – Dr. Sharon Hayes, Asst. Administrative Coordinator
  * Contact: scoring@esboces.org

F. TEST SCANNING AND REPORTING

* Help Desk for Data Warehouse and Test Scanning – DWTShelp@esboces.org or 631-218-4195
* Updating Contact Forms – Test Scoring Contact
* NYS Assessments, 3-8 ELA/Math & Sci, NYSAA
  * 2022-23 Elementary and Intermediate Testing Schedule
  * 2023-24 Preliminary 3-8 Elementary, Intermediate & Regents Testing Schedules
  * ES BOCES Preliminary Testing Timeline
  * NYS 3-8 Testing Quality Control Review
  * NYS 3-8 Testing Updates
* NYSITELL
  * ****DO NOT USE COPIES OF ANSWER SHEETS****
* NYSESLAT
  * NYSESLAT Quality Control Workshop – March 23, 2023
  * Contacting Pearson for assistance
    * ➢ Link to Customer Help Website
    * ➢ Phone: 1-888-705-9415
  * Assigning 0231 Program Code for ELL Eligible Students
    * ➢ Districts who send students to BOCES programs are **REQUIRED TO** add the 0231 Program Code to a Student's Level 0 Profile
* CBT Updates
  * How to use the CBT Secure Browser practice exams
* Regents Exams
  * GTS80 Scanner support has ended
  * June Regents Workshop – April 28, 2023
  * Deadline to order June Regents exams – April 14th
  * Regents Sort Order Form
  * Regents Data Source Form

G. STUDENT MANAGEMENT / SPECIAL EDUCATION SYSTEMS

* Elaine Conlin Program - Administrator
  * (631)-844-5750   econlin@esboces.org
* Help Desk Email addresses
  * PowerSchool: PowerSchoolHelp@esboces.org
  * eSchool: esdHELP@esboces.org
  * Infinite Campus: InfiniteCampusHelp@esboces.org
  * School Tool: SchoolToolHelp@esboces.org
  * Special Ed Helpdesk: SPEDhelp@esboces.org

H. NYSED UPDATES

   ∗   ISR Order Form 2023

   ∗   Group II School Report Card Release

I. QUESTIONS FROM THE FIELD

J. OTHER BREAKING NEWS

K. ADJOURN

THINGS TO DO NOW
Complete verifying SIRS 328 Out of Cert Report
Load Demographic and Enrollment to capture new students for testing
Verify ELL 0231 Program Codes for NYSESLAT Testing
Continue Student Digital Resource Survey

Charles King	Elaine Conlin	Peter Desjardins	Sharon Mayrant
Divisional Administrator	Program Administrator	Program Administrator	Admin. Coordinator

Eastern Suffolk BOCES
Educational Services That Transform Lives

Julie Davis Lutz, Ph.D.
Chief Operating Officer

Darlene Roces
Director, Regional Information Center

Charles King
Divisional Administrator, Student Data Services

Peter Desjardins
Program Administrator, Student Data Services

2022-2023 MEETING DATES

District Data Coordinator

Friday	September 16, 2022	9:00 a.m. – 12:00 p.m.
Friday	October 14, 2022	9:00 a.m. – 11:30 a.m.
Friday	November 18, 2022	9:00 a.m. – 11:30 a.m.
Friday	December 16, 2022	9:00 a.m. – 11:30 a.m.
Friday	January 13, 2023	9:00 a.m. – 11:30 a.m.
Friday	February 17, 2023	9:00 a.m. – 11:30 a.m.
Friday	March 17, 2023	9:00 a.m. – 11:30 a.m.
Wednesday	April 26, 2023	9:00 a.m. – 11:30 a.m.
Friday	May 19, 2023	9:00 a.m. – 11:30 a.m.
Friday	June 16, 2023	9:00 a.m. – 12:00 p.m.

****For 2022-23, we are anticipating all DDC meetings to be held in person, with an option to attend virtually. Zoom invites for all meetings will be sent to those who register shortly before each scheduled meeting****

Middle States Accredited

Instructional Support Center at Sequoya • Student Data Services
750 Waverly Avenue • Holtsville, NY 11742
Phone: 631-244-4240 • Fax: 631-240-8966 • E-mail: cking@esboces.org

Eastern Suffolk BOCES

Educational Services That Transform Lives

Student Data Services
2022 - 2023 End of Year Data Reporting Workshop

LOCATION: Instruction Support Center at Sequoya

DATES and TIMES: Thursday, June 8, 2023 9:00 AM to 12:00 PM OR Monday, June 12, 2023 9:00 AM to 12:00 PM

AUDIENCE: District Data Coordinators / Staff Responsible for submitting and verifying year end data

COST: No Cost

DESCRIPTION: This workshop is specifically intended for District Data Coordinators/Administrators who are responsible for loading and verifying year-end data.

Topics discussed will include:

- Review of Verification/Certification Requirements
- Reporting and Verifying Graduates
- L2RPT / ReportNet reports
- Deadlines / Timelines for reporting year-end data
- Year-end Special Education data reporting requirements
- Frequently asked questions / issues concerning year-end data

Advanced registration is required

To register online please visit http://datacentral.esboces.org

Peter Desjardins, Program Administrator

(631) 419-1676 / pdesjard@esboces.org

STUDENT DATA SERVICES

Eastern Suffolk
BOCES

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STUDENT
DATA
SERViCES

DIGITAL RESOURCE SURVEY SERVICE

The completion of this form indicates subscription to the Student Data Services Digital Resource Survey Service for the 2022-23 school year.

DISTRICT NAME: _____

CONTACT NAME: _____

TITLE: _____

E-MAIL ADDRESS: _____

PHONE: _____

SERVICE OPTION (must select one option)

☐ **Option #1 - Full Printing, Scanning and Reporting**
$500 set-up fee + $1.53 per student (student count will be determined by previous year's district wide January BEDS Day count)

☐ **Option #2 - Select Printing, Scanning and Reporting**
$500 set-up fee + $1.53 per student (student count is based on file provided in original student lite file and subsequent files throughout the year)

☐ **Option #3 - Digital File** - $1,000 per district

This service allows Student Data Services to load Digital Resource Survey data directly to Level 0 and Level 1.

The _____ School District understands that they are responsible for locking data in Level 0 and verifying the accuracy of all data.

_____   _____
Signature   Date

Please email the completed form to dwtshelp@esboces.org
Please call (631) 419-1676 with any questions

AP Advantage
DATA LOADING SERVICE

The completion of this form indicates subscription to the Student Data Services AP Advantage Data Loading Service for the <u>2022-2023</u> school year at a cost of $2,040.00.

This service includes matching students to their AP Scores, posting data to Level 0 and Level 1, and creating SMS specific files.

DISTRICT NAME: _____

CONTACT NAME: _____

TITLE: _____

PHONE/EMAIL: _____

STUDENT MANAGEMENT SYSTEM (check one):

☐	Infinite Campus	☐	eSchool
☐	PowerSchool	☐	SchoolTool

The _____ School District understands that this service allows Student Data Services to load all Advanced Placement exam scores directly to Level 0 and Level 1 and that they are responsible for verifying the accuracy of all AP scores.

_____   _____

Signature   Date

Please email the completed form to DWTShelp@esboces.org

REGENTS
DATA LOADING SERVICE

The completion of this form indicates subscription to the Student Data Services Regents Data Load Service for the 2022-23 school year. The cost for this service for 2022-23, which includes the August, January and June Regents exam periods, is $1,530.

DISTRICT NAME: _____

CONTACT NAME: _____

TITLE: _____

E-MAIL ADDRESS: _____

PHONE: _____

STUDENT MANAGEMENT SYSTEM (check one):

[ ] Infinite Campus   [ ] eSchool

[ ] PowerSchool   [ ] SchoolTool

This service allows Student Data Services to load all Regents exam scores directly to Level 0 and Level 1.

The _____ School District understands that they are responsible for verifying the accuracy of all Regents scores via L2RPT.

_____   _____
Signature   Date

Please email the completed form to dwtshelp@esboces.org.
Please call (631) 218-4195 with any questions.

Student Data Services: District Data Loading Service

The District Data Loading Service is a new program offered by Eastern Suffolk BOCES Student Data Services. This service is designed for districts that need assistance with the day to day technical aspects of NYSED data reporting and verification.

SDS Service Includes	District is Responsible for
• Identification of primary and back-up contact personnel for this task • Extracting required data extracts from district Student Management System and Frontline IEP** • Import and locking of data in Level 0 from district source systems on a weekly basis or more frequently as needed • Review of Level 0 errors and provision of guidance on resolution • Review of Level 2 errors and provision of guidance concerning resolutions • Personalized guidance on End of Year reporting and best practices • Expedited service of NYS 3-8 Test Room files and Regents walk-in files • Two (2) 3 hour, personalized data reporting trainings of the districts choosing*	• Identification of primary and back-up contact personnel for this task • Extracting any and all required data extracts from district Human Resources systems (Finance Manager/nVision) and Third Party systems (RTIM, MLP, OAYSIS) • Securely transmitting HR and/or Third Party system extracts to SDS via ESBOCES Secure Courier or SFTP • Resolution of any errors in district source systems • Districts are responsible for timely review and certification of all data

***Trainings may be scheduled as needed and may include:**

- *Special Ed 101: Our team will work directly with the DDC and Special Ed department to resolve errors and explain how NYSED reporting occurs*
- *CIO 101: Provides a personal tutorial for new DDCs or a higher level refresher for accelerated data coordinators*
- *End of Year Reporting: We will help districts identify all of the data that needs to be certified, help resolve errors and get your data loaded for the end of year certification*
- *Any other data related training that the district may request (Excludes SMS, HR System, FrontlineIEP/ClearTrack, 3rd Party Assessment and APPR Systems)*

**** Districts must have a support contract with ES BOCES for their Student Management and Special Education systems**

For more information please contact:

Peter Desjardins
Program Administrator for Student Data Services
(631) 419-1676
Pdesjard@esboces.org

NYSED UPDATES

MARCH DDC MEETING 2023

2023 UPK REMINDERS

- UPK Programs will use counts from the 3/23/23 data push
  - To be included a student must:
    - Have a grade of PKH or PKF
      - If a student has a Pre School disability record and is attending the district UPK program they must be coded with PKH or PKF – PK>PS
    - Have a UPK Program Code 902 or 990
      - If 902, student must have a setting code
    - Student Enrollment and UPK Program must be on or before March 15, 2023
    - Student UPK location must correspond to their setting code
      - Students attending outside district buildings should use the location code or 0666
- See pages 63 & 64 in the SIRS Manual

2023 UPK REMINDERS

- Most up to date and comprehensive information
  - http://www.nysed.gov/early-learning/state-administered-prekindergarten-programs-allocations-and-financial-forms
  - Questions may be directed to the Office of Early Learning at oel@nysed.gov

Description	Grade Level PKF = Full-day PKH = Half-day	Pre-K Program Code		Universal Pre-K Provider (Setting) Codes (Who is providing the UPK instruction?)											
		902 (Universal PreK)	990 ("Other" PreK)	1309 (District Operated)	1320 (Daycare center)	1331 (Head Start)	1342 (Family or Group Day Care)	1353 (Nursery School)	1364 (BOCES)	1375 (Special Ed/4410 Preschool)	1386 (Nonpublic School)	1397 (Museum)	1408 (Library)	1419 (Other)
1) Any child whose Pre-K placement is funded solely by the allocational Universal Pre-K (UPK) grant **Associated Funding Project Codes for Districts:** • 0409-23-XXXX • 5870-23-XXXX	PKF or PKH, whichever is appropriate	X		Required										
2) Child whose half-day UPK placement has been converted to full-day using Statewide Universal Full-day Prekindergarten grant (SUFDPK) *(For example, a child whose placement is funded for the first half-day by the allocational UPK program and the second half of the day by the SUFDPK program.)* **Associated Funding Project Codes for Districts:** • 0409-23-XXXX	PKF	X		Required										
3) **New full-day placements** funded by Statewide Universal Full-day Prekindergarten (SUFDPK) **Associated Project Codes for Districts:** • 0545-23-XXX • 5875-23-XXX	PKF		X	Not required										

2023 FRPL REMINDERS

- FRPL eligible student counts are calculated as of BEDS Day each school year
- BEDS Day FRPL eligible student counts from SIRS are calculated using the same business rules for determining students who are enrolled on BEDS Day
  - To be considered when determining the FRPL eligible count, the student must be included in the SIRS-313 BEDS Day Report
- Students reported a FRPL code must also be reported with Program Service Code 0198: Poverty-from low-income family

SIRS 328 OUT OF CERTIFICATION REPORT

New York State Education Department

Staff Out of Certification Verification Report
Data Contained in the Student Information Repository System

School Year: 2022-23
District Name:
School Name: All Locations
Certified Status: No

Data Refresh Date: Mar 16, 2023

Finish

Course Code (d): The SIRS course code as reported in Course Instructor Assignment

Course Name (e): The name of the course associated with the reported SIRS course code

Local Section and Course Name from your Courses

Primary Ind (l): As reported in Course Instructor Assignment, this identifies a teacher that has primary responsibility for the course. A "Y"(Yes) will subject the teacher to a certification match

At least one Staff ID record for each course/section must be reported with a "Y"
If there are multiple primary instructors NYSED will use the most current...

Special Ed and ENL teachers should have this flag set to 'Y' in your SMS

Incidental teachers may teach up to 10 hrs out of certification IF the district completes the form and returns to their BOCES for approval

Location Name -a-	Name -b-	Staff ID -c-	Course Code -d-	Course Name -e-	Course Section -f-	Local Course Name -g-	Primary Lang -h-	Certified -i-	Charter Exemption -j-	FTE	Primary Ind -l-	Special Ed Ind -m-	ENL Ind -n-	Incidental -o-
		003502135	53999	Life & Phys Sci-Other	J15111-1	STEAM	ENG	No	No	1	No	Yes	No	No
		003502135	53999	Life & Phys Sci-Other	J15111-2	STEAM	ENG	No	No	1	No	Yes	No	No
		003502135	53999	Life & Phys Sci-Other	S430A-14	STEAM	ENG	No	No	1	No	Yes	No	No
		003502135	53999	Life & Phys Sci-Other	S430A-2	STEAM	ENG	No	No	1	No	Yes	No	No
		001053782	12104	Accounting	J15401-1	Accounting	ENG	No	No	1	Yes	No	No	No
		001053782	12104	Accounting	M303-1	Accounting	ENG	No	No	1	Yes	No	No	No
		001053782	12104	Accounting	M303-13	Accounting	ENG	No	No	1	Yes	No	No	No
		001053782	12104	Accounting	M303-2	Accounting	ENG	No	No	1	Yes	No	No	No
		001053782	12104	Accounting	M303-3	Accounting	ENG	No	No	1	Yes	No	No	No
		001053782	12104	Accounting	M303E-1	Accounting	ENG	No	No	1	Yes	No	No	No
		001837699	02072CC	Geometry (Common Core)	G115F-1	Common Core Geometry Rege	ENG	No	No	1	Yes	No	No	No
		001295330	08054	Special Needs Health Education	P1001A-1	PE	ENG	No	No	1	Yes	No	No	No
		002140842	01008	English as a Second Language	Esl10-1	Language and Literature	ENG	No	No	1	Yes	No	Yes	No
		001730478	01003CC	ELA III (Common Core)	J142S5C-1	English 11	ENG	No	No	1	Yes	No	No	No
		002163272	53999	Life & Phys Sci-Other	J15111-1	STEAM	ENG	No	No	1	Yes	No	No	No
		002163272	53999	Life & Phys Sci-Other	J15111-2	STEAM	ENG	No	No	1	Yes	No	No	No
		002163272	53999	Life & Phys Sci-Other	S430A-1	STEAM	ENG	No	No	1	Yes	No	No	No
		002163272	53999	Life & Phys Sci-Other	S430A-13	STEAM	ENG	No	No	1	Yes	No	No	No
		002163272	53999	Life & Phys Sci-Other	S430A-14	STEAM	ENG	No	No	1	Yes	No	No	No

2023 MIGRANT STUDENT UPDATES

- Districts that have discrepancies with their Level 2 Migrant data will be contacted by the Long Island- Metro Migrant Education Program

- If you have any questions about migrant students in your district contact us:
  - Email:migranteducation@esboces.org
  - Phone: 631-548-7700

2023 INSTRUCTIONAL STUDENT REPORTS

- The order process for ISRs has changed.
  - Districts who have used the service in the prior year were given the ability to approve the initial student counts with all other BOCES services.
    - If any district declined the service, the DDC will be contacted to confirm.
  - Initial counts are based on the January SIRS 313 BEDS Day Counts
- Districts will only be billed for the number of students who have test data and an ISR

Please Note:

- The Option for ISR Stuffed Envelopes Bulk Shipped to the District has been discontinued by the vendor.
-

2023 INSTRUCTIONAL STUDENT REPORTS

Districts may choose from the following:

- Option 1: Color Prints mailed to the student
  - Home addresses approved by the district
  - Includes a District Specific Cover Letter
- Option 2: Color Prints packed in Boxes and delivered to the District
  - 1000 sheets or approx. 500 ISRs per Box
- Option 3: PDF Files posted directly to the Districts SFTP site
  - Includes a full color PDF of each ISR
    - Set 1: Includes ELA, Math & Science
    - Set 2: Includes NYSAA (if available) & NYSESLAT
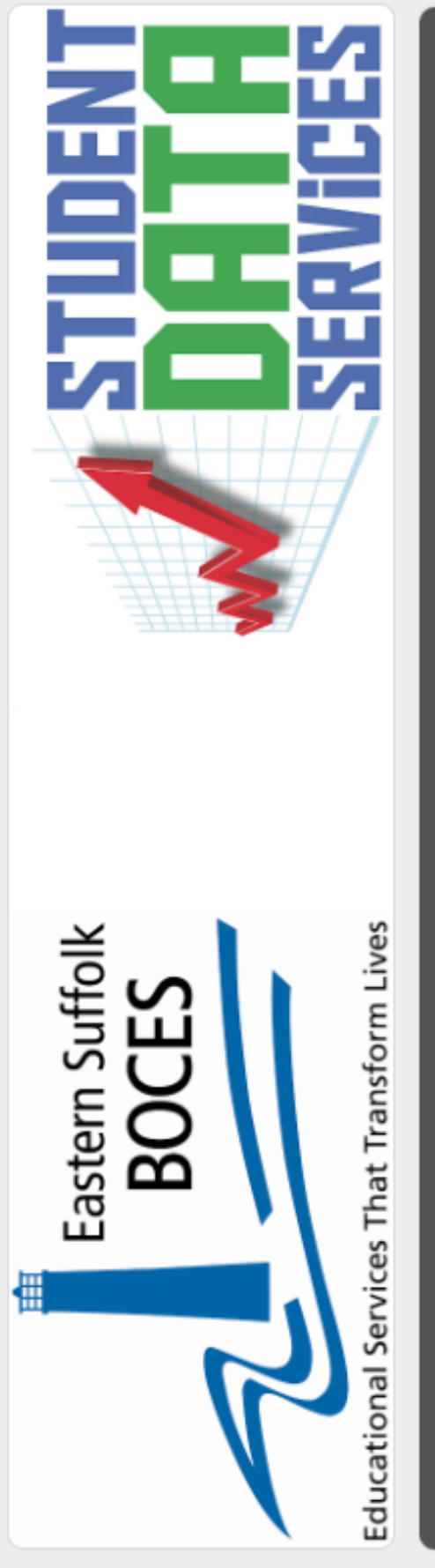
Districts need to confirm how they want their ISRs delivered

We have created an Google Form to streamline the process for DDCs

Please go to:
https://forms.gle/Ew1jXWrToLs1U3Dk6

Eastern Suffolk BOCES
Educational Services That Transform Lives

STUDENT DATA SERVICES

2023 ISR Order Form

NEW for 2023
The order process for ISRs has changed. Districts who have used the service in the prior year were given the ability to approve the initial student counts with all other BOCES services. If your district declined the service, the DDC will be contacted to confirm.

- Initial counts are based on the January SIRS 313 BEDS Day Counts
- Districts will only be billed for the number of students who have test data and an ISR

Please Note:
The Option for ISR Stuffed Envelopes Bulk Shipped to the District has been discontinued by the vendor.

Districts may choose from the following:

- Option 1: Color Prints mailed to the home addresses approved by the district
- Option 2: Color Prints packed in Boxes and delivered to the District
- Option 3: PDF Files posted directly to the Districts SFTP site

This form is required to be returned BEFORE May 31, 2023. That is the cut off date set by the vendor, we will not send your data to the printer without this form completed on time.

For more information about scan sheet delivery, please email your questions to DWTShelp@esboces.org

2020-21 Group II Report Card Release

The Group II Release includes:

- **Inexperienced Teachers/Principals** - Have less than 4 years experience
- **Teachers Out of Cert** - Teachers outside of their certification area

STAFF QUALIFICATIONS (2021-22)

INEXPERIENCED TEACHERS AND PRINCIPALS

	TEACHERS			PRINCIPALS		
	Total	# Inexperienced	% Inexperienced	Total	# Inexperienced	% Inexperienced
THIS DISTRICT	645	49	8%	14	4	29%
STATEWIDE	213,853	46,628	22%	4,643	1,064	23%
STATEWIDE HIGH-POVERTY SCHOOLS	47,206	16,965	36%	1,071	191	18%
STATEWIDE LOW-POVERTY SCHOOLS	62,026	7,792	13%	1,192	267	22%

TEACHERS TEACHING OUT OF THEIR SUBJECT OR FIELD OF CERTIFICATION

	Total	TEACHERS TEACHING OUT OF THEIR SUBJECT/FIELD OF CERTIFICATION	
		#	%
THIS DISTRICT	637	1	0%
STATEWIDE	203,528	15,289	8%
STATEWIDE HIGH-POVERTY SCHOOLS	43,110	6,412	15%
STATEWIDE LOW-POVERTY SCHOOLS	59,797	1,101	2%

L2RPT Report Guide

SIRS-333 Annual Pre-K Enrollment Summary Report

Annual Pre-Kindergarten (Pre-K) student enrollment counts from SIRS (Student Information Repository System) are calculated for public school districts. These enrollment counts are used to determine Universal Pre-K (UPK) grant allocations.

Pre-K student enrollment counts are displayed for a single snapshot on March 15. The enrollment counts on the snapshot date will include students who were enrolled in UPK programs at any time during the school year through March 15th, even those whose enrollment is not currently active on the snapshot date. Students who have ended enrollment in UPK and re-enrolled in a non-UPK grade level **are included** in this report. The report will continue to refresh weekly through June.

Students reported in SIRS with any of the following Reason for Beginning Enrollment codes are included in the annual Pre-K enrollment count:

- 0011 (Enrollment in building or grade)
- 5544 (Transferred under ESEA [Elementary and Secondary Education Act] Title 1, School in Improvement Status)
- 7000 (Transferred under ESEA, Persistently Dangerous School)
- 7011 (Transferred under ESEA, Victim of a Serious Violent Incident)

Student subgroup status is determined using program service data reported anytime during the school year (school year snapshot). That is, if a student is a member of a subgroup or program category (e.g., ELL [English Language Learners], economic status, etc.) at any point in the school year, then that student will be counted as a member of the subgroup for the school year.

Districts should consult the [Office of Early Learning website](#) for annual UPK Allocation Lists.

Description of Report

The Annual Pre-K Enrollment Summary Report presents district totals for Pre-K and will differentiate Half-day, Full-day programs and FTE (Full-time Enrollment). The report displays Universal Pre-K (UPK) students as well as Pre-K Students NOT Funded by UPK Money. Data in this report are used to monitor UPK programs.

Students are grouped by age: 3-year-old, 4-year-old or Other Age on or before December 1st. The following districts will use December 31st as the age threshold.

Table 1: Districts using December 31st as age threshold

DISTRICT NAME	BEDS CODE
BUFFALO CITY SD	140600010000
ELMONT UFSD	280216020000
HALF HOLLOW HILLS CSD	580405060000
MAMARONECK UFSD	660701030000
MINEOLA UFSD	280410030000
NEW ROCHELLE CITY SD	661100010000

DISTRICT NAME	BEDS CODE
NORTHPORT-EAST NORTHPORT UFSD	580404030000
NYC COMMUNITY DISTRICTS-ALL	ALL NYC CSD BEDS CODES
PLAINVIEW-OLD BETHPAGE CSD	280504060000
SOMERS CSD	662101060000
WHITE PLAINS CITY SD	662200010000

The district total for pre-kindergarten will be a sum of pre-kindergarten students reported as enrolled in any school in the district plus the UPK students who are in Community-based Organizations (CBOs) and who have been reported with a Location Code ending in "0666".

The district's UPK grant coordinator should be consulted by district staff who enter information into the district's Student Management System (SMS) to ensure that the correct students are reported as UPK using the summary of reporting requirements that follow. It is important for funding received under a Universal Pre-K grant that Pre-K students are reported with a correct Program Type and UPK Provider Type, if the Program Type is UPK:

- Pre-K students who are supported by Universal Pre-K funds and located in district-operated classrooms must be reported with a Pre-K Program Type of 902 and a UPK Provider Type of 1309.
- Pre-K students who are supported by Universal Pre-K funds and located in classrooms operated by CBOs must be reported with a Pre-K Program Type of 902 and ONE of the UPK Provider Types of 1320 through 1419.
- Pre-K students who are not supported by Universal Pre-K funds should be reported with a Pre-K Program Type of 990 and NO UPK Provider Type.

In particular, districts should verify the counts reported on the row "Total UPK-excluding UPK Students who are not residents of this district and UPK Funded Students without required Setting Code." These counts should be compared with the Allocation Lists on the Office of Early Learning website.

Table 2: Program Codes and Setting Codes used to determine counts

Program Description Field Name	Pre-K Program Code [1]	UPK Setting Code [1]
Total Pre-K Students	902 or 990	any or none
UPK Funded Students in District Operated Classrooms	902	1309
UPK Funded Students in CBO Operated Settings:	902	one of: 1320, 1331, 1342, 1353, 1364, 1375, 1386, 1397, 1408, 1419 (see below)
Day Care Center	(902)	1320
Head Start	(902)	1331
Family (including Group) Day Care	(902)	1342
Nursery School	(902)	1353
BOCES	(902)	1364
Special Ed 4410 Preschool	(902)	1375
Nonpublic School	(902)	1386
Museum	(902)	1397
Library	(902)	1408
Other	(902)	1419

Program Description Field Name	Pre-K Program Code [1]	UPK Setting Code [1]
Pre-K Students NOT Funded by UPK Money	990	none
UPK students who are not residents of this district and for whom tuition is or could be charged.	UPK (code 902) students for whom district of enrollment location does not match District of Residence.	UPK (code 902) students for whom district of enrollment location does not match District of Residence.

[1] Grade Level Code must also be either "PKH" or "PKF"

L2RPT
SIRS-323 Free and Reduced Price Lunch Eligible Students
Enrolled on BEDS Day Verification Report
SIRS-327 Free and Reduced Price Lunch Eligible Students
Enrolled on BEDS Day – Eligibility Types

For public schools and districts, Free and Reduced Price Lunch (FRPL) eligible student counts are calculated from the Student Information Repository System (SIRS). Charter school FRPL eligible student counts must still be reported through the Basic Education Data System (BEDS) Online reporting system.

While charter schools may view a SIRS-323 report in the L2RPT reporting system if they have reported the associated program service codes in SIRS, this report should be considered "informational only" as *only the counts submitted through BEDS Online will be considered the official counts for public reporting of FRPL eligible counts for charter schools*. Nonpublic schools, including Article 81 schools, will not see BEDS enrollment verification reports in L2RPT at this time.

The SIRS-327 report is not subject to verification and is presented for informational use only.

FRPL eligible student counts are calculated as of BEDS Day each school year. BEDS Day FRPL eligible counts are used for many purposes including: State aid calculations; generating targeted federal program aid; reporting in New York State Report Cards; and reporting to the media.

BEDS Day FRPL eligible student counts from SIRS are calculated using the same business rules for determining students who are enrolled on BEDS Day. It is important to note that these are the same rules that were in place when these data were collected in aggregate through the BEDS Online reporting system. The *collection method* for FRPL eligible counts has changed, but neither the business rules for reporting FRPL eligibility nor the anticipated uses of the data have changed. FRPL eligible counts are determined based on BEDS Day enrollment and the presence of appropriate program service codes. **If a FRPL eligible student is enrolled in a specific school, the student is counted as part of the BEDS Day FRPL eligible count for the school and district of enrollment regardless of where the lunch is served, or any other qualifying or disqualifying factors, such as where the student lives.**

To be included in the enrollment counts considered when determining the FRPL eligible count, the student must be included in the SIRS-313 BEDS Day Enrollment Verification Report by Location of Enrollment & Student Subgroup. The criteria for this report are noted below; more information is also available in the BEDS Enrollment report guide at:
http://www.p12.nysed.gov/irs/level2reports/SIRS-312-313-314-316-319ReportGuide.pdf

To be included in the FRPL eligible count, a student must be enrolled on BEDS Day and reported in SIRS with one of the following Reason for Beginning Enrollment codes:

- 0011 (Enrollment in building or grade)
- 0022 (Foreign Exchange Student)
- 5544 (Transferred under NCLB Title 1, School in Improvement Status)
- 7000 (Transferred under NCLB, Persistently Dangerous School)
- 7011 (Transferred under NCLB, Victim of a Serious Violent Incident)

In addition to the enrollment criteria listed above, FRPL eligible students must have one of the following Program Service codes reported in SIRS with a beginning date on or before BEDS day and an ending date on or after BEDS Day (or no ending date):

- 5817 (Free Lunch Program) to be eligible for **Free Lunch**
- 5806 (Reduced-Price Lunch Program) to be eligible for **Reduced Price Lunch**

In circumstances when a student has both a Free Lunch and a Reduced-Price Lunch program service record reported, indicating eligibility for both on BEDS day, the student will be counted as eligible for Free Lunch.

General qualifications determining FRPL eligibility (from SIRS Manual):
Students who have an approved lunch application or other documentation acceptable to the federal lunch program should be reported for free or reduced-price lunch (FRPL) purposes.

Students may be reported as qualifying for a FREE lunch if they:

1) are found during the federally mandated Direct Certification Matching Process (DCMP) to be SNAP (Supplemental Nutrition Assistance Program) and/or Medicaid-eligible;

2) reside in the same household as a child receiving SNAP, TANF, FDPIR or deemed Medicaid eligible through the Direct Certification Matching Process (DCMP);

3) are documented as:
   - homeless-identified by the Homeless Liaison
   - foster-certified directly by State/local foster agency
   - migrant-identified by Migrant Outreach Education Program Coordinator

4) are documented in a program as per the Runaway and Homeless Youth act;

5) are documented to be in a federal Head Start/Even Start program;

6) have a National School Lunch Program (NSLP) application approved for free lunch or a CEP/P2 income inquiry form; or

7) are documented to be in a Food Distribution Program on Indian Reservations (FDPIR).

Students may be reported as qualifying for a REDUCED-PRICE lunch only if they:
- have a National School Lunch Program (NSLP) application for reduced-price lunch or a CEP/P2 income inquiry form and
- have a reported family income of 131 to 185 percent, inclusive, of the federal poverty level as determined using the federal income guidelines established for the current school year.

Carryover of previous year's eligibility is for up to 30 operating days into the current school year or until a new eligibility determination has been made, whichever is first. If a new eligibility determination for the current school year has not been made by BEDS day and a student is within the 30-day carryover period, the student should be reported as qualifying for either free- or reduced-price lunch. Carryover (30 days) also applies to students who transfer from a CEP participating to a non-CEP school during the school year. For students within the 30-day carryover period report the previous eligibility type if known, if not known report CARRYOVER.

Students who have met the eligibility requirements for the federal *Free Lunch Program* must be reported with *Program Service Code 5817: Free Lunch Program*. Students who have met the eligibility requirements for the federal Free Breakfast Program and/or the federal Free Milk Program must also be reported with *Program Service Code 5817: Free Lunch Program*. Students reported with *Program Service Code 5817: Free Lunch Program* should also be reported with Program Service Code 0198: Poverty-from low-income family.

For students who are within the 10-day loss of benefit grace period, their program service record should be ended at the time the student is determined to be no longer eligible for a free or reduced price lunch (at the beginning of the grace period).

For districts participating in the Community Eligibility Provision (CEP), actual current eligibility determinations must be made for BEDS reporting purposes. This can be done by conducting the Direct Certification Matching Process (DCMP) with Child Nutrition Program SNAP and Medicaid data along with the collection of family income from an alternate eligibility form. NOTE: Districts may not report that all students in a CEP site are free (*Program Service Code 5817: Free Lunch Program*) solely because they are attending a CEP participating school.

Students who have met the eligibility requirements for the federal *Reduced-Price Lunch Program* must be reported with *Program Service Code 5806: Reduced-Price Lunch Program*. Students who have met the eligibility requirements for the federal Reduced-Price Breakfast Program must also be reported with *Program Service Code 5806: Reduced-Price Lunch Program*. Students reported with *Program Service Code 5806: Reduced-Price Lunch Program* should also be reported with Program *Service Code 0198: Poverty-from low-income family*.

Every student reported as qualifying for either a free or reduced-price lunch must also be reported with an eligibility type code. Report at least one eligibility type code associated with a student's free or reduced-price lunch record. Once a student's Carryover eligibility has expired, report only one additional non-Carryover eligibility type. It is not necessary to report additional eligibility types UNLESS the student becomes DCMP eligible. When eligible, DCMP should always be reported.

Vendors should visit the IRS Vendor Support page at
http://p1232.nysed.gov/irs/vendors/home.html for current guidance.

Description of Reports

SIRS-323 Free and Reduced Price Lunch Eligible Students Enrolled on BEDS Day

This report presents district- and school-level counts of students by grade cluster: for Pre-Kindergarten alone; for Grades K-6 and ungraded elementary together; and for Grades 7-12 and ungraded secondary together. Totals are presented in grade cluster groupings as "All Students" and in the various subgroups under gender, race/ethnicity, disability status, English proficiency status, economic status, migrant status, homeless status, foster care status and parent in armed forces status. While the FRPL eligible count is as of BEDS Day, subgroup status is determined using program service data reported anytime during the school year (using the SIRS school year snapshot). That is, if a student enrolled on BEDS Day is FRPL eligible and was a member of a subgroup or program category (e.g.: disability, LEP, economic status, etc.) at any point in the school year, then that student will be counted as a member of that subgroup on this report.

The report also presents district- and school-level "Total Eligible" counts *excluding Pre K*, in Column "l", which is the count recognized as the official FRPL eligible count for all public schools and districts. At the school level this total is arrived at by adding the comparable cells for the two columns "e" (Total Eligible excluding Pre K for Free Lunch) and "j" (Total Eligible excluding Pre K for Reduced Lunch). At the district level this total is arrived at by adding the comparable cells for these two columns across all schools in the district.

Note: In addition to *excluding* Pre-Kindergarten students from the FRPL Total Eligible counts, these counts also *do not include* preschool (PS) students, AHSEP enrolled students (GD), homebound students (Location Code ending in "0777"), home schooled students (Location Code ending in "0888").

Because BEDS Day occurs at the beginning of the school year, but student records for enrollment, program services and assessment records may be updated in SIRS throughout the school year, NYSED extracts and BEDS Day FRPL counts at certain designated dates during the school year and stores these extracts in a duplicate report referred to as a snapshot report. Snapshot records are stored in L2RPT and are available to a district or school user in the Free and Reduced Price Lunch Eligible report designated with a report extension of ".1". (Ex: March snapshot of SIRS-323 may be found in SIRS 323.1.)

The first snapshot of FRPL eligible counts is in January, when the total FRPL rate will be supplied to State Aid for use in preliminary aid projections. Any FRPL eligible count snapshot report (SIRS-323.1) that has been released prior to the final reporting deadline and certification for any school year will be labeled as *preliminary* when released.

Following any SIRS-323.1 snapshot date, schools and districts will be able to continue loading student records into SIRS, adding and/or updating student enrollment and program facts. The SIRS-323 FRPL eligible count report will continue to be available in L2RPT following the release of the snapshot, but only the main SIRS-323 will be refreshed weekly, while the aggregate and student level detail reports from the set of data available in SIRS *as of the snapshot date* are only available in the now-historic SIRS-323.1 snapshot report.

Districts will be required to certify their FRPL eligible counts for the End of Year snapshots in SIRS. Schools and districts should secure copies of Verification Reports for all snapshots, keeping in mind that the End of Year snapshot replaces earlier snapshots. (Further information on BEDS Day enrollment and snapshot-specific reporting cycles, and other relevant data collection information may be obtained in the BEDS Day Enrollment Verification Report Guide. There is one guide for all BEDS Day Enrollment reports: SIRS-312, -313, -314, -316 and -319.)

SIRS-327 Free and Reduced Price Lunch Eligible Students Enrolled on BEDS Day – Eligibility Types

Note: This report is informational only and not subject to verification.

This report presents district- and school-level counts of eligible students by grade cluster: for Pre-Kindergarten alone; and for Grades K-12 and ungraded elementary and secondary together. Totals are presented in grade cluster groupings as "All Students" and in the various subgroups under gender, race/ethnicity, disability status, English proficiency status, economic status, migrant status, homeless status, foster care status and parent in armed forces status. While the FRPL eligible count is as of BEDS Day, subgroup status is determined using program service data reported anytime during the school year (using the SIRS school year snapshot). That is, if a student enrolled on BEDS Day is FRPL eligible and was a member of a subgroup or program category (e.g.: disability, LEP, economic status, etc.) at any point in the school year, then that student will be counted as a member of that subgroup on this report.

The report also presents a "Total of Eligibility Types" for K-12 only which represents all eligibility type codes (shown by code and description below) recorded for students grades K-12 at anytime throughout the school year. Because up to six eligibility type codes can be recorded per FRPL eligible student, "Total of Eligibility Types" may exceed the total number of students eligible for Free Lunch K-12 and Reduced Price Lunch K-12.

Eligibility Type Code	Description
Report at least one eligibility type code associated with the student's FRPL record. When available (eligible), DCMP (SNAP) should always be reported. Eligibility types may be added during the school year. However, once a student is reported as DCMP, no additional eligibility types are needed.	

APPLICATION	Free or reduced eligible based on NSLP (National School Lunch Program) application for free and reduced-price school meals/milk or CEP/P2 income inquiry form.
CARRYOVER	Carryover of previous year's eligibility for up to 30 operating days into the new school year or until a new eligibility determination is made, whichever is first. Once a new eligibility type is determined, report only one additional non-CARRYOVER eligibility unless DCMP. When eligible, DCMP should always be reported. CARRYOVER may be used from the beginning of the school year up to and including October 31. Extension of eligibility applies to students who reside in the same household as a student in CARRYOVER status. CARRYOVER (30 days) is also available to students who transfer from a CEP participating to a non-CEP school during the year.
DCMP	SNAP (Supplemental Nutrition Assistance Program) and Medicaid eligible per federally mandated Direct Certification Matching Process (DCMP) *plus* extension of eligibility to children living in the same household as a child receiving SNAP, TANF, FDPIR benefits or deemed Medicaid eligible through the Direct Certification Matching Process (DCMP).
FDPIR	Food Distribution Program on Indian Reservations.
FOSTER	Foster child certified directly by the State or local foster agency.
HSTART	Federal Head Start/Even Start program.
HOMELESS	Homeless student identified by Homeless Liaison.
MIGRANT	Migrant youth identified by Migrant Outreach Coordinator
RUNAWAY	Runaway in a program as per Runaway and Homeless Youth Act

THE STATE EDUCATION DEPARTMENT
THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234

L2RPT

SIRS-328 – Staff Out of Certification Report

The Staff Out of Certification report provides school districts, BOCES, and charter schools with certification information as to whether their teachers were considered appropriately certified for their reported courses in Course Instructor Assignment. The SIRS-328, SIRS-329, and SIRS-330 reports allow local education agencies (LEAs) to review the data used in the match process.

The certification match process through the 2019-20 school year is based on BEDS, PMF data collected in the Teacher Access and Authorization (TAA) application.

Beginning in the 2020-21 school year, the certification to course match process will be performed based on data in the Student Information Repository System (SIRS). The three primary inputs for this process are SIRS Course Instructor Assignment, certification data contained in the NYSED Office of Teaching Initiatives (OTI or TEACH) database, and the NYSED course to certification Crosswalk.

The mapping of appropriate courses for each certification (the Crosswalk) is made available to LEAs via the NYSED IRS Portal. That Crosswalk allows administrators to anticipate what the reported course certification status (certified or not certified) of each assignment should be, based on their teachers' certificates.

SIRS - 328 will be run more than one time each school year to allow LEAs the opportunity to correct any misreporting of assignments in Course Instructor Assignment and ensure they have used the indicators for Special Ed, ENL, and Bilingual teachers. The SIRS reporting timeline will reflect these dates beginning in 2020-21.

Data Elements Found in the Report

Location Name (a): The name of the reported location reported in Course Instructor Assignment where the course is offered.

Name (b): The teacher's name as reported in Staff Snapshot. If names in the LEA data do not align with those in the OTI database, the teacher must contact the OTI to request a name change at http://www.highered.nysed.gov/tcert/namechg.html.

Staff ID (c): The reported TEACH ID in Course Instructor Assignment.

Course Code (d): The SIRS course code as reported in Course Instructor Assignment.

Course Name (e): The name of the course associated with the reported SIRS course code.

Course Section (f): The reported section code associated with the course as reported in Course Instructor Assignment.

Local Course Name (g): The local course name will be displayed when reported to NYSED.

Primary Lang (h): The Primary language used for providing instruction in the course as reported in Course Instructor Assignment. For Bilingual courses, report the language other than English being used. This is not for foreign language instruction courses or ENL instruction. Please note that while Bilingual certified teachers should be reported using a language code other than English (the foreign language in which they are assisting students), ESL certified teachers should be using the ENL indicator for all courses.

Certified (i): The certification status generated for each course/section for Primary, Special Ed, and ESL teachers based on the course to certification mapping in the Crosswalk.

Charter Exemption (j): Charter schools report in Staff Snapshot which of their teachers they plan to exempt from the legal requirements for teacher certification. While the Department recognizes the legal exemption for a certain number and percentage of charter school teachers, the out of certification reports will not alter these teachers' certification statuses based on the use of the exemption indicator. Data publicly reported on https://data.nysed.gov/ will footnote that charter schools are authorized under law to employ some teachers that lack certification.

FTE (k): This represents the Employment Basis reported in Staff Snapshot. It is not used to determine a teacher's certification status for each course/section.

Primary Ind (l): As reported in Course Instructor Assignment, this identifies a teacher that has primary responsibility for the course. Teaching aides and assistants must not be reported. A "Y" (Yes) will subject the teacher to a certification match as required by NYS and federal reporting. At least one Staff ID record for each course/section must be reported with a "Y" in this field. During the match process, if there are multiple primary instructors that were assigned to the course during its duration, NYSED will use the most current instructor in the course/section for the match.

Special Ed Ind (m): As reported in Course Instructor Assignment, this identifies Special Education instructors for the course/section. Teaching aides and assistants must not be reported in Course Instructor Assignment. A "Y" (Yes) in this field will subject the staff to a Special Education certification match. Always report Special Ed teachers in Course Instructor Assignment with this indicator set to "Y." Be aware of course levels (Secondary vs Prior-to-

Secondary) as they relate to Special Education certifications during the match process. For example, a teacher with a Grade 1 - 6 SWD certification will not be considered certified for a secondary level course.

ENL Ind (n): As reported in Course Instructor Assignment, this identifies ENL instructors for the course/section. Teaching aides and assistants must not be reported. A "Y" (Yes) in this field will subject the staff to a certification match. Always report ENL teachers in Course Instructor Assignment with this indicator set to "Y." For ESL certified teachers, the primary language for the course would be set to "ENGLISH."

Incidental (o): Districts and BOCES can select one course/section that a teacher can teach outside their certification area and report this in Course Instructor Assignment. The section would be set to "Y" (Yes). Districts should consult their BOCES for information on the approval process for out of certification teaching
http://www.highered.nysed.gov/tcert/resteachers/employmentissues.html#incidental.

New York State
Student Information Repository
System (SIRS) Manual

NYS-Level 0

New York State Education Dept. - Level 0

LEVEL ZERO AND SIRS REMINDERS

STUDENT DATA SERVICES

Regional Information Center
Student Data Services

Eastern Suffolk
BOCES

New Features Level 0 Version 18.02

Import Messages

Import messages display issues with data that cannot be imported into Level 0 and will be excluded from your import:

New Features Level o Version 18.02

Import Messages

Import messages display issues with data that cannot be imported into Level o and will be excluded from your import:
(Shows on the import screen)

New Features Level 0 Version 18.02

Import Messages

Import messages display issues with data that cannot be imported into Level 0 and will be excluded from your import:
(Shows on the import screen)

Download information shown below to: ⦿ .txt file   ◯ .csv file   **Download**

Detail of records not imported. (This information can also be seen in the Import Message Log Report)

Data Type:	Student ID:	Import Message:
Program Fact	000802575	Duplicate key records found: Prog. Code - 0198; Begin Date - 2022-09-12.
Program Fact	000802792	Unknown program type found with a program code = 150405.
Program Fact	000802792	Unknown program type found with a program code = 151302.
Program Fact	000802911	Duplicate key records found: Prog. Code - 0385; Begin Date - 2022-08-13.
Program Fact	000802913	Duplicate key records found: Prog. Code - 0198; Begin Date - 2022-07-01.
Program Fact	000802913	Duplicate key records found: Prog. Code - 0264; Begin Date - 2022-07-01.
Program Fact	000802941	Unknown program type found with a program code = 150405.
Program Fact	000802941	Unknown program type found with a program code = 151301.
Program Fact	000802941	Unknown program type found with a program code = 151302.
Program Fact	000802967	Unknown program type found with a program code = 150405.
Program Fact	000802967	Unknown program type found with a program code = 151301.
Program Fact	000802967	Unknown program type found with a program code = 151302.
Program Fact	000900117	Unknown program type found with a program code = 150405.
Program Fact	000900117	Unknown program type found with a program code = 151302.
Program Fact	005702747	Duplicate key records found: Prog. Code - 0473; Begin Date - 2022-08-18.
Program Fact	005702747	Unknown program type found with a program code = 110803.
Program Fact	005702747	Duplicate key records found: Prog. Code - 110803; Begin Date - 2022-08-18.
Program Fact	005702747	Unknown program type found with a program code = 110803.
Program Fact	005702751	Duplicate key records found: Prog. Code - 0198; Begin Date - 2022-08-18.
Program Fact	005702751	Duplicate key records found: Prog. Code - 0473; Begin Date - 2022-08-18.
Program Fact	005702751	Unknown program type found with a program code = 110803.
Program Fact	005800128	Duplicate key records found: Prog. Code - 0198; Begin Date - 2022-07-01.
Program Fact	005800128	Duplicate key records found: Prog. Code - 0352; Begin Date - 2022-07-01.

New Features Level 0 Version 18.02

Import Messages

Import messages display issues with data that cannot be imported into Level 0 and will be excluded from your import:

The most recent import log messages are now stored on the dashboard until the next upload

NYS-Level 0

New York State Education Dept. – Level 0

Elect. Import   Manual Input   L1-Data Prep.   Reports   Admin   Help   Log Off

User Account: Katie Duell (kduell). Current Password Expires on 4/19/2023   *Level 0 Version: 18.02beta*

Current # of users logged on: **2**   **View All Users**

View/Update My Profile Info

District:

NY999999 : Anywhere School District

School Year:

School Year Ending 2023-06-30

Welcome to Level 0!

☐ Include Student Daily Attendance for Run All Verification Checks

Run All Verification Checks

Gold background in 'Last Update' column indicates recommended number of days with no activity exceeded

Red background in 'Last Upload' column indicates domain data has been updated since last Level 1 file was created.

Level 0 Message Board:

Welcome back to school!!
Level 0 is my Hero!

NY999999 : Anywhere School District - Dashboard Stats:
Mouseover column header for column data description:

Data Domain:	Import Verify Errors:	Valid Errors:Records:		Last Import:	Imp Msg:	Last Update:	Last Upload:	Del.
Demographics	0	2	2002	1/18/23 2:53:59 P	3	1/18/23 2:53:59 P	11/3/22 11:24:05 A	
Enrollment	1	168	1982	1/16/23 2:56:54 P	2	1/18/23 8:52:49 A	None	Y
Program Fact	3	114	22	--	0	--	--	--
CTE / Tech Prep	0	0	1	9/1/22 4:03:21 P	--	10/21/22 1:13:19 P	None	--
ELL Eligibility	1	0	0	9/6/22 3:14:13 P	--	None	None	--
ESEA	0	0	2	9/6/22 3:14:13 P	--	10/21/22 1:45:18 P	None	--
Type of Disability	0	0	5	9/1/22 4:03:21 P	--	11/18/22 12:31:16 P	None	--
0220::Alt. Assess.	0	2	1	9/1/22 4:03:21 P	--	10/25/22 10:08:35 A	None	--
5806::Reduced Lunch	0	1	1	9/1/22 4:03:21 P	--	12/8/22 12:11:43 P	None	--
5817::Free Lunch	0	1	1	9/1/22 4:03:21 P	--	12/8/22 12:10:57 P	None	--
8272::Homeless Youth	0	1	1	9/1/22 4:03:21 P	--	10/21/22 1:49:33 P	None	--
8261::Single								

New Features Level 0 Version 18.02

Import Messages

Import messages display issues with data that cannot be imported into Level 0 and will be excluded from your import:

The most recent import log messages are now stored on the dashboard until the next upload

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NYS-Level 0

New York State Education Dept. - Level 0

Elect. Import	Manual Input	L1-Data Prep.	Reports	Admin	Help	Log Off

User Account: Katie Duell (kduell). Current Password Expires on 4/19/2023

Current # of users logged on: **2**   **View All Users**

Level 0 Version: 18.02b

View/Update My Profile Info

District:
NY999999 : Anywhere School District

School Year:
School Year Ending 2023-06-30

Download Chosen Report to: ● .txt file ○ .csv file [Download]

Demographics Report Choices:

● Dist. Import Errors (Error Rpt #1)	● Dist(s) Summary	● Dist. School Summary	● Dist. Upload Log Dates	● Dist. Dup. IDs	● Import Log
● Blank Fields	● Lock History	● View Verif. Errors (Error Rpt #2)	● Unlock History	● No Enrollment Rpt	● Import Message Log

Run Verification Rpt

All Import Message Log Records that occurred on last import date (1/18/2023):

Import Type:	Loc. Code:	Import Date/Time:	Import User:	Import Message:
Website Import	NA	1/18/2023 2:53:59 PM	Katie Duell	1 records were cleared from the import file because of a blank student ID value.
Website Import	0002	1/18/2023 2:53:54 PM	Katie Duell	Duplicate key records with different student names found: Student ID - 990900001.
Website Import	0002	1/18/2023 2:53:54 PM	Katie Duell	Student record found with blank ID: Tom Hanks

SIRS Highlights

Compulsory aged students – not attending, no documentation

SIRS Highlights

Compulsory aged students – not attending, no documentation

The RULE:

SIRS Highlights

Compulsory aged students – not attending, no documentation

The RULE:

In New York State, section 3205 of the Education Law requires a child's attendance in full-time day instruction from the age of six to the end of the school year in which the child turns 16, or 17 for school districts that have selected this age. Resident students who are of compulsory school age must be kept on the school's attendance (enrollment) register until they exceed compulsory school age or move out of the district.

SIRS Highlights

Compulsory aged students – not attending, no documentation

The RULE:

   In New York State, section 3205 of the Education Law requires a child's attendance in full-time day instruction from the age of six to the end of the school year in which the child turns 16, or 17 for school districts that have selected this age. Resident students who are of compulsory school age must be kept on the school's attendance (enrollment) register until they exceed compulsory school age or move out of the district.

The DATA Requirements:

When a school age student stops attending with no known exit reason code…

SIRS Highlights

Compulsory aged students – not attending, no documentation

The RULE:

In New York State, section 3205 of the Education Law requires a child's attendance in full-time day instruction from the age of six to the end of the school year in which the child turns 16, or 17 for school districts that have selected this age. Resident students who are of compulsory school age must be kept on the school's attendance (enrollment) register until they exceed compulsory school age or move out of the district.

The DATA Requirements:

When a school age student stops attending with no known exit reason code…

- These students must be reported with a Reason for Ending Enrollment Code **400** — *Compulsory age student, stopped attending*

SIRS Highlights

Compulsory aged students – not attending, no documentation

The RULE:

In New York State, section 3205 of the Education Law requires a child's attendance in full-time day instruction from the age of six to the end of the school year in which the child turns 16, or 17 for school districts that have selected this age. Resident students who are of compulsory school age must be kept on the school's attendance (enrollment) register until they exceed compulsory school age or move out of the district.

The DATA Requirements:

When a school age student stops attending with no known exit reason code…

- These students must be reported with a Reason for Ending Enrollment Code **400** — *Compulsory age student, stopped attending*

- Followed by a Reason for Beginning Enrollment Code **8300** — *Compulsory age student, not attending, no documentation.*

SIRS Highlights

Compulsory aged students – not attending, no documentation

The RULE:

In New York State, section 3205 of the Education Law requires a child's attendance in full-time day instruction from the age of six to the end of the school year in which the child turns 16, or 17 for school districts that have selected this age. Resident students who are of compulsory school age must be kept on the school's attendance (enrollment) register until they exceed compulsory school age or move out of the district.

The DATA Requirements:

When a school age student stops attending with no known exit reason code...

- These students must be reported with a Reason for Ending Enrollment Code **400** — *Compulsory age student, stopped attending*
- Followed by a Reason for Beginning Enrollment Code **8300** — *Compulsory age student, not attending, no documentation.*
- The **8300** will be continued each year until the end of the school year in which the student turns 16 or 17 (select districts)

SIRS Highlights

Compulsory aged students – not attending, no documentation

The RULE:

In New York State, section 3205 of the Education Law requires a child's attendance in full-time day instruction from the age of six to the end of the school year in which the child turns 16, or 17 for school districts that have selected this age. Resident students who are of compulsory school age must be kept on the school's attendance (enrollment) register until they exceed compulsory school age or move out of the district.

The DATA Requirements:

When a school age student stops attending with no known exit reason code...

- These students must be reported with a Reason for Ending Enrollment Code **400** — *Compulsory age student, stopped attending*
- Followed by a Reason for Beginning Enrollment Code **8300** — *Compulsory age student, not attending, no documentation.*
- The **8300** will be continued each year until the end of the school year in which the student turns 16 or 17 (select districts)
- The district should end the **8300** enrollment record at the start of the subsequent school year using the appropriate Reason for Ending Enrollment (most likely *425 – Left school, no documentation of transfer*)

SIRS Highlights

Compulsory aged students – not attending, no documentation

The RULE:

   In New York State, section 3205 of the Education Law requires a child's attendance in full-time day instruction from the age of six to the end of the school year in which the child turns 16, or 17 for school districts that have selected this age. Resident students who are of compulsory school age must be kept on the school's attendance (enrollment) register until they exceed compulsory school age or move out of the district.

The DATA Requirements:

When a school age student stops attending with no known exit reason code...

- These students must be reported with a Reason for Ending Enrollment Code **400** — *Compulsory age student, stopped attending*
- Followed by a Reason for Beginning Enrollment Code **8300** — *Compulsory age student, not attending, no documentation.*
- The **8300** will be continued each year until the end of the school year in which the student turns 16 or 17 (select districts)
- The district should end the **8300** enrollment record at the start of the subsequent school year using the appropriate Reason for Ending Enrollment (most likely *425 – Left school, no documentation of transfer*)
- **8300** enrollment records must have a 0000 district wide location code and a UNK grade level

SIRS Highlights

<u>Compulsory aged students – not attending, no documentation</u>

Reporting Requirements for Students no Longer Attending	Current School Year Accountable LEA	Subsequent Years
Student Stops attending during the school year without documentation.	Ends enrollment with 400 (following 20 consecutive unexcused absences);	Begins Enrollment with 8300 (remains in effect each school until documentation is received supporting another reason for ending code, or until the school year following the school year in which the student's 16th (or 17th) birthday;
	Begins enrollment with 8300;	
	Ends programs, attendance and courses as appropriate;	
	Location code should be district BEDS Code ending with '0000';	School Entry Exit and Student Lite continue to be reported. Location code should be district BEDS Code ending with '0000' Grade level to be reported as UNK (Unknown) each subsequent year.
	Student's last reported grade level may remain throughout the school year or can be changed to UNK grade level.	

SIRS Highlights

Compulsory aged students – not attending, no documentation

Questions?

SIRS Highlights

Compulsory aged students – not attending, no documentation

Questions?

- Do I have to do this every year?

SIRS Highlights

Compulsory aged students – not attending, no documentation

Questions?

- Do I have to do this every year?

  …Yes until the student reaches age 16/17 or the exit code is determined

SIRS Highlights

Compulsory aged students – not attending, no documentation

Questions?

- Do I have to do this every year?

  …Yes until the student reaches age 16/17 or the exit code is determined

- What about my Cohort?

SIRS Highlights

Compulsory aged students – not attending, no documentation

Questions?

- Do I have to do this every year?
  - …Yes until the student reaches age 16/17 or the exit code is determined

- What about my Cohort?
  - …only students that have already reached the 9th grade are part of a Cohort. All other students have a UNK grade ordinal

SIRS Highlights

Compulsory aged students – not attending, no documentation

<u>**Questions?**</u>

- Do I have to do this every year?
    - …Yes until the student reaches age 16/17 or the exit code is determined

- What about my Cohort?
    - …only students that have already reached the 9th grade are part of a Cohort. All other students have a UNK grade ordinal

- What if I am not a k-12 school district?

SIRS Highlights

Compulsory aged students – not attending, no documentation

Questions?

- Do I have to do this every year?
  - …Yes until the student reaches age 16/17 or the exit code is determined

- What about my Cohort?
  - …only students that have already reached the 9th grade are part of a Cohort. All other students have a UNK grade ordinal

- What if I am not a k-12 school district?
  - …This still must be reported until the student reaches age 16/17 or the exit code is determined.

SIRS Highlights

Compulsory aged students – not attending, no documentation

Questions?

- Do I have to do this every year?
  - …Yes until the student reaches age 16/17 or the exit code is determined

- What about my Cohort?
  - …only students that have already reached the 9th grade are part of a Cohort. All other students have a UNK grade ordinal

- What if I am not a k-12 school district?
  - …This still must be reported until the student reaches age 16/17 or the exit code is determined.

MORE

Deleting Staff Snap Snapshot Records

Deleting Staff Snap Snapshot Records

Level 0 Deleting Staff Snapshot Records

Staff Snapshot *Active/Inactive Status

To Delete a Staff Snapshot record:

If a staff snapshot record is incorrectly loaded and sent to Level 1, it can be deleted by marking the Active/Inactive status as "D" for Deleted.

Current Staff: Record Status: Last Update: By:

Staff Snapshot Manual Entry:

*denotes a required field

TEACH Name:

*First Name:	Middle Name:	*Last Name:
Master		Yoda

*Teach ID: (Alt. Staff ID)	*Staff Id:
001234567	001234567

*Birth Date:	*Gender:
896 BBY	M :: Male

*Email Address:	*Itinerant Staff:
OGJedi@republic.org	N :: No

*Primary Location Code:	*Years Educational Exp. in District:
0000 :: Sample District Wide	99

*Annual Salary:	*Active/Inactive:	Annual Contract Work Days:
infinite c	A :: Active	365
	D :: Deleted	
	I :: Inactive	

Certification		
*Employment Basis:	Exempt. Code:	*Total Years Educationa Exp.:
1	Y :: Yes	99

Teacher Title:	Teach. Hire Date:	Professional Dev. Indicator:
TEACHER		

Principal Title:	Prin. Hire Date:

*Education Level:	Separation Reason Code:
9 :: Doctorate	

Exit Date:	*Hisp. Indicator:

Race 1 Code:	

Race 2 Code:	Race 3 Code:	Race 4 Code:	Race 5 Code:

---

*Deleting staff snapshot records from Level 0 does not delete them from Level 1.

Work Based Learning Students

Work Based Learning Students

SIRS Manual

State Course Code 22202W

Work Based Learning Students

SIRS Manual

State Course Code 22202W

The work-based learning code 22202W should only be reported one time during the student's secondary enrollment. Hours are cumulative across years and courses. Providers should keep track of the total hours of work-based learning for each student and report the code when a student has acquired a total of at least 54 hours.

Work Based Learning Students

SIRS Manual

State Course Code 22202W

The work-based learning code 22202W should only be reported one time during the student's secondary enrollment. Hours are cumulative across years and courses. Providers should keep track of the total hours of work-based learning for each student and report the code when a student has acquired a total of at least 54 hours.

Course ID	Course Name	Course Description
22202W	Approved CTE Program Work-Based Learning - 54 Hours Plus	Use for courses that consist of sustained interactions with industry or community professionals in real workplace settings or simulated environments at an educational agency. This code is also used for registered CTE WBL programs (WECEP, GEWEP, CEIP, paid or unpaid CO-OP).

Work Based Learning Students

SIRS Manual

State Course Code 22202W

These courses populate column aa "Count Ever Enrolled in Workbased Learning" on the SIRS 344 CTE Concentrator report.

New York State Education Department

CTE Concentrator 4-Year Aug Cohort Outcomes in NYSED-Approved Programs Report

Data Contained in the Student Information Repository System

Regents Diplomas with Advanced Designation with CTE Endorsement (n)	CDOS (o)	Skills & Achievement (p)	Still Enrolled (q)	Transferred to AHSEPP/ HSEPP (r)	Dropped Out (s)	% Graduated (t) = (h/g)*100	Count ELA Regents Proficiency (u)	% ELA Regents Proficiency (v) = (u/g)*100	Count Math Regents Proficiency (w)	% Math Regents Proficiency (x) = (w/g)*100	Count Science Regents Proficiency (y)	% Science Regents Proficiency (z) = (y/g)*100	Count Ever Enrolled in Workbased Learning (aa)	% Ever Enrolled in Workbased Learning (bb) = (aa/g)*100
0	0	0	0	0	0	100%	1	100%	0	0%	1	100%	0	0%

Alternative High Schools

Alternative High Schools

Approved AHSEP Programs

https://www.p12.nysed.gov/sss/ssae/AltEd/ATPAHSEPList.docx

Program Name	County	Program Type
East Hampton UFSD	SUFFOLK	AHSEP
Eastern Suffolk BOCES	SUFFOLK	AHSEP
OCFS @Brentwood Residential Center	SUFFOLK	AHSEP
Western Suffolk BOCES	SUFFOLK	AHSEP

Alternative High Schools

Approved AHSEP Programs

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Program Name	County	Program Type
East Hampton UFSD	SUFFOLK	AHSEP
Eastern Suffolk BOCES	SUFFOLK	AHSEP
OCFS @Brentwood Residential Center	SUFFOLK	AHSEP
Western Suffolk BOCES	SUFFOLK	AHSEP

Location Code in Level o

*Location Code:

058487 :: GED-E S BOCES-AHSEP
058491 :: GED-EAST HAMPTON UFSD-AHSEP
058484 :: GED-Nassau BOCES-AHSEP
058493 :: GED-OCFS BRENTWOOD RES CTR-AHSEP
058488 :: GED-W S BOCES-AHSEP

Alternative High Schools

Approved AHSEP Programs
https://www.p12.nysed.gov/sss/ssae/AltEd/ATPAHSEPList.docx

Program Name	County	Program Type
East Hampton UFSD	SUFFOLK	AHSEP
Eastern Suffolk BOCES	SUFFOLK	AHSEP
OCFS @Brentwood Residential Center	SUFFOLK	AHSEP
Western Suffolk BOCES	SUFFOLK	AHSEP

Location Code in Level 0

*Location Code:

- 058487 :: GED-E S BOCES-AHSEP
- 058491 :: GED-EAST HAMPTON UFSD-AHSEP
- 058484 :: GED-Nassau BOCES-AHSEP
- 058493 :: GED-OCFS BRENTWOOD RES CTR-AHSEP
- 058488 :: GED-W S BOCES-AHSEP

Enrollment in these locations is the ONLY time Exit code 289 can be used

Exit Code:

289 :: Transferred to an approved AHSEP program

Alternative High Schools IN DISTRICT
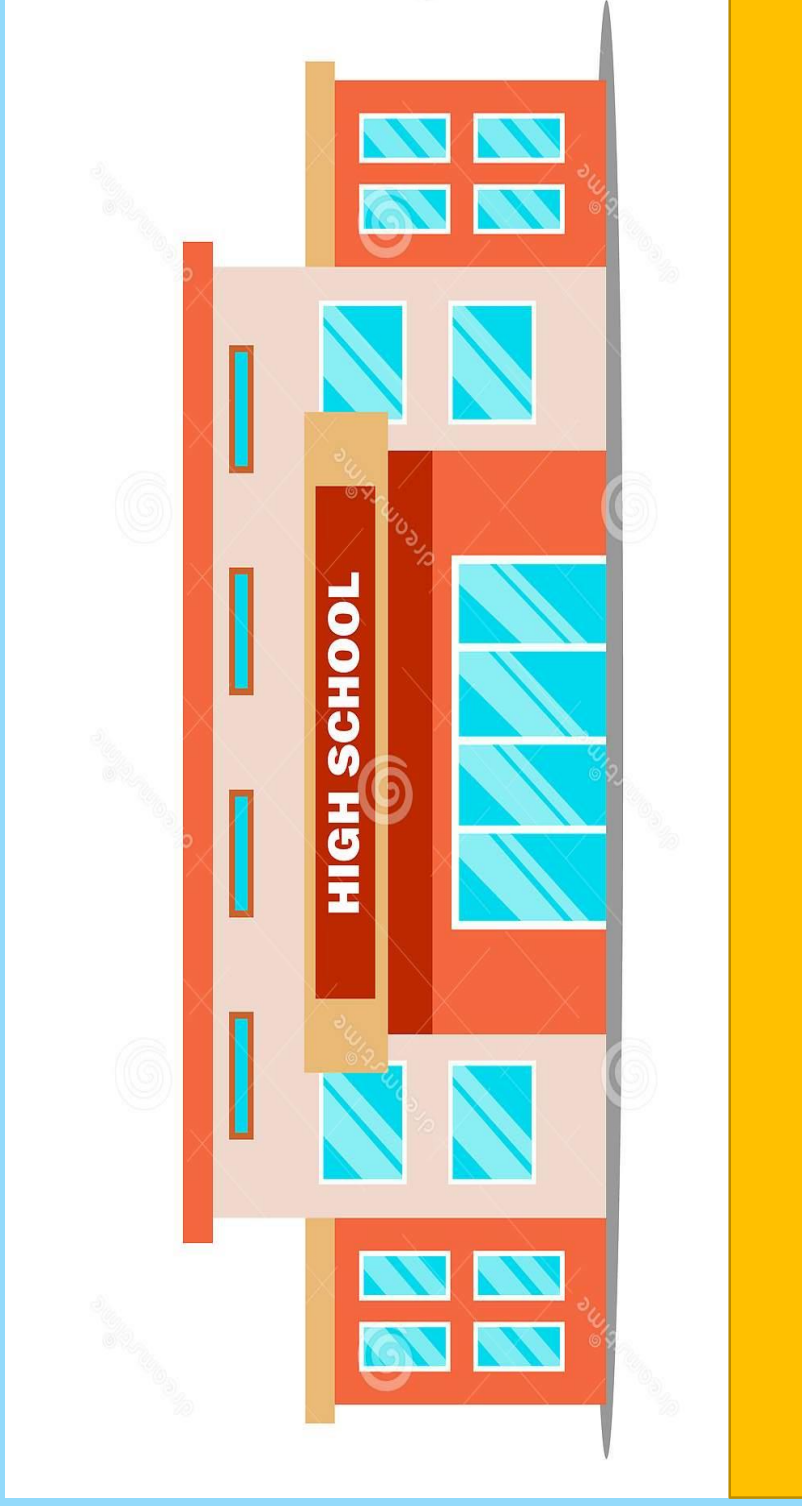
Alternative High Schools **IN DISTRICT**
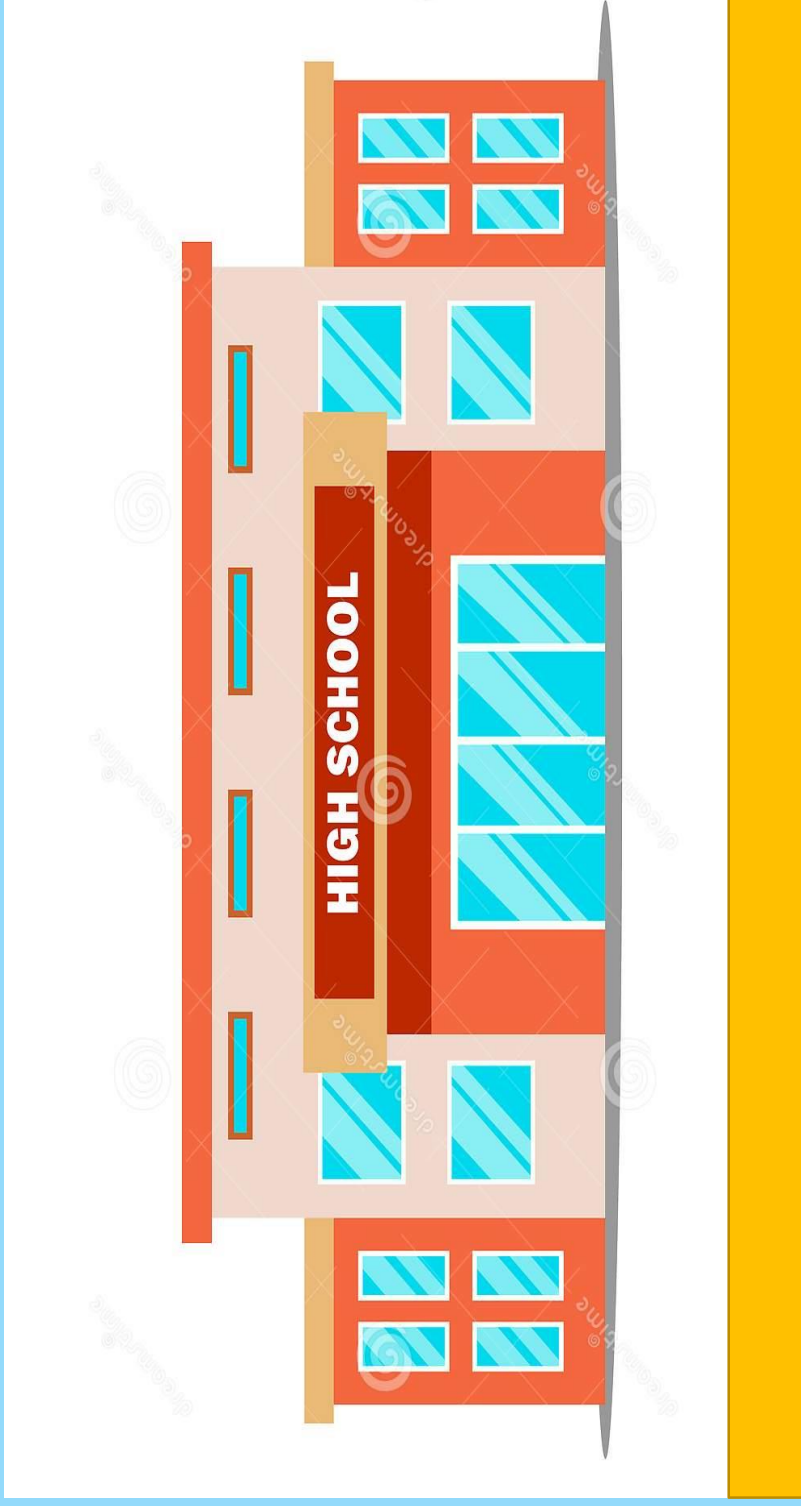
District created Alternate High Schools

Alternative High Schools
IN DISTRICT
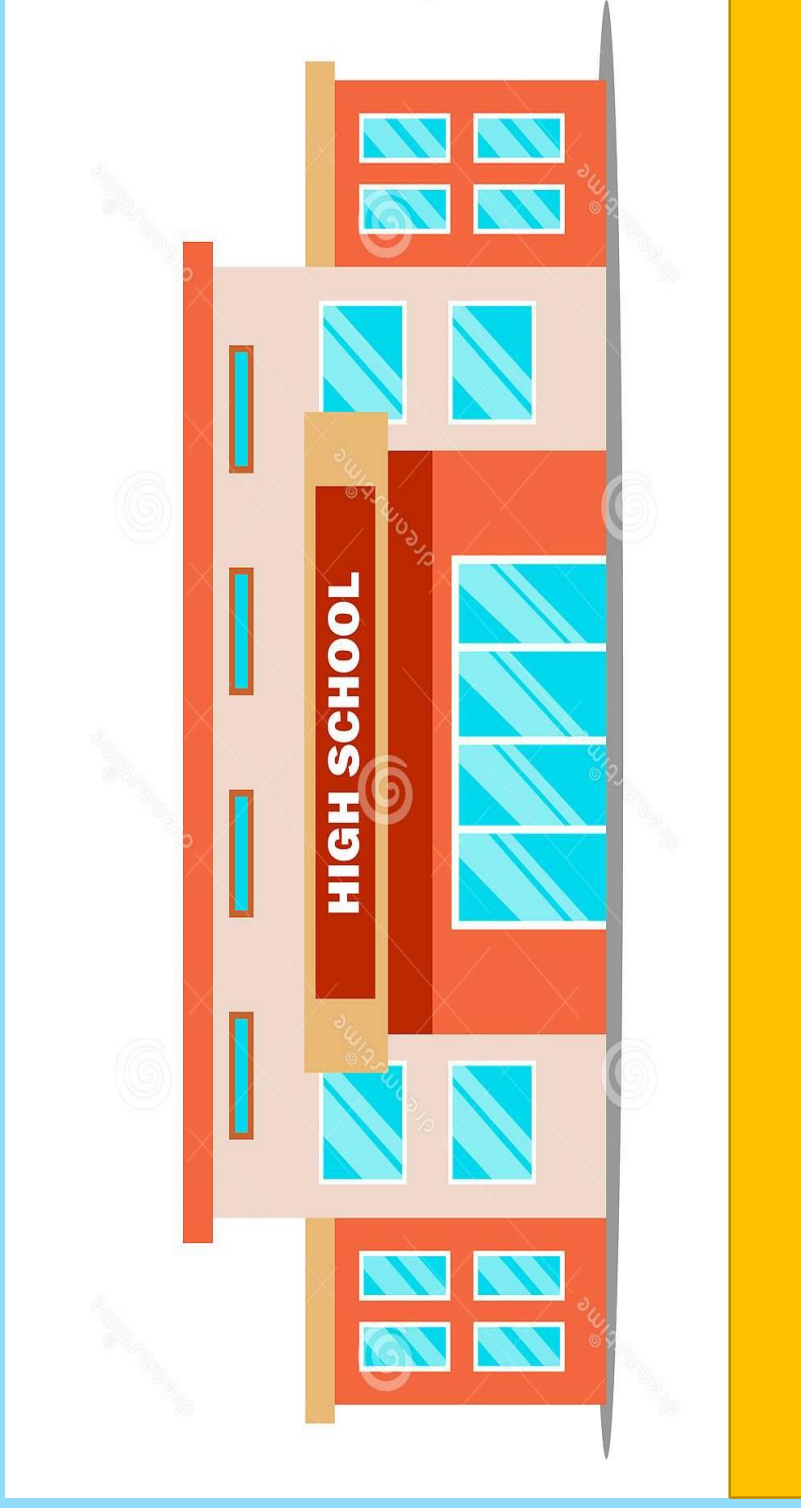
District created Alternate High Schools
DO NOT have their own BEDS code.

HIGH SCHOOL

Alternative High Schools **IN DISTRICT**
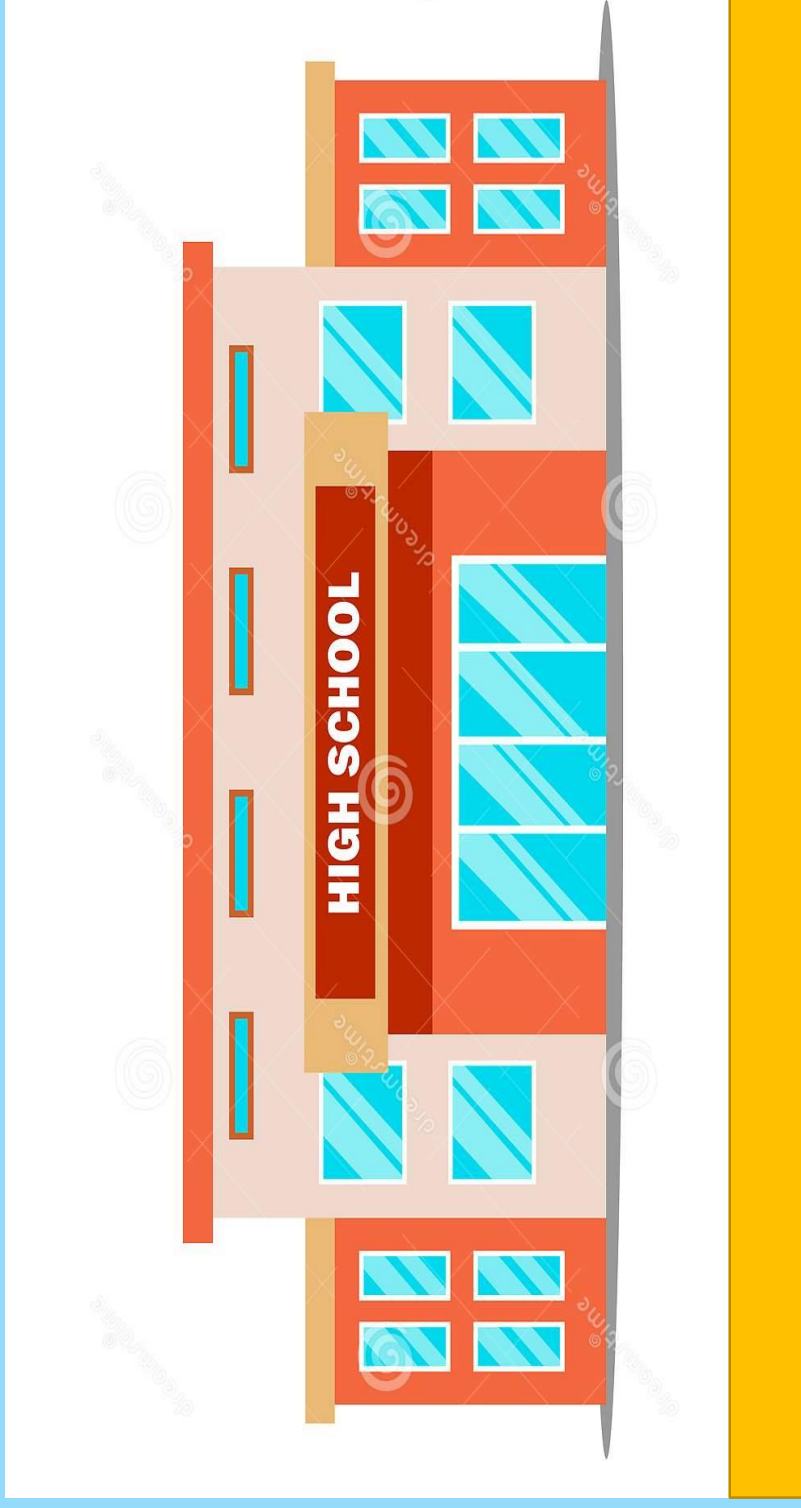
District created Alternate High Schools **DO NOT have their own BEDS code.**
Students are reported as enrolled in district's High School

MBK programs

MBK programs

Participating Suffolk County Districts

District (Grantee)
Brentwood Union Free School District
Center Moriches Union Free School District
Southampton Union Free School District
Tuckahoe Common School District

MBK programs

Participating Suffolk County Districts

District (Grantee)
Brentwood Union Free School District
Center Moriches Union Free School District
Southampton Union Free School District
Tuckahoe Common School District

Verify Data in the SIRS 655 Annual Higher Ed Programs Summary

New York State Education Department

Annual Higher Ed Programs Summary
Data Contained in the Student Information Repository System

School Year: 2022-23
District: [redacted]
Location: All Locations
Subgroup: All Students
Grant Programs: All Programs

Data Refresh Date: March 4, 2023

Location Name (a)	Location BEDS Code (b)	Higher Ed Program Code (c)	Higher Ed Program Description (d)	Student Subgroup (accountability subgroups are marked by an asterisk(*)) (e)	Total Number of Students (f)	Total Number of Graduates (g)	Regents (h)	Regents with CTE Endorsement (i)	Regents with Adv Designation (j)	Regents with Adv Designation with CTE Endorsement (k)	Local Diploma (l)	Local Diploma CTE Endorsement (m)
	580512030018	4006	MBK Family and Community Engagement (FCEP)	*All Students	131	5	5	0	0	0	0	0
	580512030020	4009	MBK Fellows (FP)	*All Students	1	0	0	0	0	0	0	0
	580512030026	4006	MBK Family and Community Engagement (FCEP)	*All Students	1	0	0	0	0	0	0	0
	580512030777	4006	MBK Family and Community Engagement (FCEP)	*All Students	31	0	0	0	0	0	0	0
	580512030015	4006	MBK Family and Community Engagement (FCEP)	*All Students	2	0	0	0	0	0	0	0
		4006	MBK Family and Community Engagement (FCEP)	*All Students	0	0	0	0	0	0	0	0

Partner Project Fact

Partner Project Fact

Participating Suffolk County Districts

PROGRAM	REPORTING EDUCATION PARTNER NAME
Smart Scholars ECHS	AMITYVILLE UFSD
PTECH	WYANDANCH UFSD
Smart Scholars ECHS	WYANDANCH UFSD
Smart Scholars ECHS	SUFFOLK COUNTY COMM COLL
Smart Scholars ECHS	LONGWOOD CSD
Smart Scholars ECHS	BRENTWOOD UFSD

Partner Project Fact

Participating Suffolk County Districts

PROGRAM	REPORTING EDUCATION PARTNER NAME
Smart Scholars ECHS	AMITYVILLE UFSD
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Smart Scholars ECHS	WYANDANCH UFSD
Smart Scholars ECHS	SUFFOLK COUNTY COMM COLL
Smart Scholars ECHS	LONGWOOD CSD
Smart Scholars ECHS	BRENTWOOD UFSD

Verify Data in the SIRS 656 Partner Project Fact Report

New York State Education Department

Partner Project Fact Report
Data Contained in the Student Information Repository System

School Year: 2022-23
District: All Projects
Project ID: All Programs
Program:

Data Refresh Date: March 4, 2023

District BEDSCODE	District Name	Project ID	Project Name	Program Code	Program Description	Project COHORT	Lead Applicant BEDSCODE	Lead Applicant Name	Lead Implementation Agency BEDSCODE	Lead Implementation Agency Name	Number of Students
580109020000		0444-23-2007	Farmingdale State College Smart Scholars Partnership	4037	Smart Scholars	C 2 (2022-2027)	280522580675	SUNY AG & TECH AT FARMINGDALE	280522580675	SUNY AG & TECH AT FARMINGDALE	81
580109020000		0639-23-0015	P-TECH Long Island	4026	NYS P-Tech Program	C 1 (2013-2026)	280202030000	UNIONDALE	280202030000	UNIONDALE	32

Eastern Suffolk BOCES
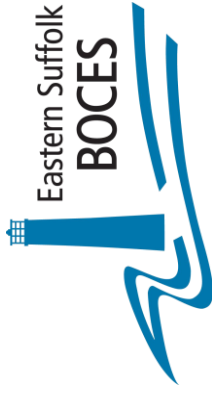
Full Service Scoring 2022-2023 N.Y.S. 3-8 ELA, Math, & Science Test Booklet Packaging and Delivery Instructions –Brief Version

Sharon Hayes Ed.D. Assistant Administrative Coordinator

School Data Bank Services

Assessment Services

Eastern Suffolk BOCES
Educational Services That Transform Lives

HOME | ABOUT US | PROGRAMS & SERVICES | COURSES | FOR PARENTS | DISTRICT RESOURCES | COVID-19 INFORMATION

DIRECTORY | CALENDAR | LOCATIONS | CAREERS | FOR STAFF

TRANSLATE ∨ | USER OPTIONS ∨

Full Service Scoring-Registration

Administrative and Business Services
Adult Education
Arts-In-Education
Assessment Services – Scoring and Training
Auction Services
Career and Technical Education - Academy LI
Communications and Research
Cooperative Bidding
District Contracts
Diversity, Equity, and Inclusivity

Duplication and Printing
Educational Support Services
Employee Assistance Program
ENL/Bilingual
Family Education Outreach Program
Financial and District Services
Grants Management
Health and Safety
Human Resources
L.I. RBERN

Model Schools
Negotiations Information Service (NIS)
Nonpublic School Textbooks
Professional Development
Regional Certification
Regional Information Center
School Data Bank Services
School Library System
Special Career Education
Special Education

Student Assistance Services
Student Data Services
Substitute Services
Supported Employment
Technology Acquisition
Third Party Assessments
Transportation
Virtual Learning

Adult Education
Career & Technical Education - Academy LI
Special Education
Special Career Education
Professional Development

Eastern Suffolk BOCES

Educational Services That Transform Lives

Box Registration on OSC World Website

Assessment Subject Related Documents

School Data Bank Services

> School Data Bank Services

— Assessment Services – Scoring & Training

> CoSers for Assessment Services

> Levels of Service

> Staff Developer/Shared Data Expert Service

> Professional Development - Workshops & Data Shares

> Data Resources & Information - Visualizations & Dashboards

> New York State Assessment Data & Instructional Reporting Platforms

> Annual Professional Performance Review Resource

HOME > EDUCATIONAL SUPPORT SERVICES > School Data Bank Services

Assessment Services – Scoring & Training

Registrations for Assessment Booklet Scoring: Scoring Registration Website

Full Service Scoring Resources:

OSC World – Box Registration Website

Special Case Tracking Sheet

2022-23 Grade 3-8 Assessment Schedule & Intake Dates

Pricing for 2022-23 Grades 3-8 Assessments Full Service Scoring

Computer-Based Testing Resources:

Important information on 2022-23 Computer-Based Tests (CBT)

Computer-Based / Testing Support Guide (NYSED Resources)

Select topic to see related documents:

| ELA | Math | Science | NYSESLAT |

2023 Grades 3-8 ELA and Math Tests School Administrators Manual

2022-23 Educators Guide Grades 3-8 ELA

2023 Grades 3-5 ELA Paper-Based Tests Teacher's Directions

2023 Grades 6-8 ELA Paper-Based Tests Teacher's Directions

Wor...

Qua... 2023 NYS 3-8 ELA, Math, Science & NYSESLAT K-12

Virtual 2023 Packaging & Delivery Workshops for NYS 3-8 ELA Math, Sci. & NYSESLAT K-12

Questions?

Contact scoring@esboces.org:
631-244-4243

Vanessa Biagiolli-Dittrich
Program Administrator

Sharon Hayes Ed.D.
Assistant Administrative Coordinator

Eileen Jaeger
Senior Office Assistant

Lisa Schiede
Sen...

Assessment Intake Dates 2023

All intakes will take place at the Instructional Support Center (ISC) at Sequoya

- April 28, 2023 – ELA Intake Grades 3-8
- May 11, 2023 – Math Intake Grades 3-8
- May 31, 2023 – NYSESLAT Intake
- June 9, 2023 – Science Intake

Eastern Suffolk BOCES

Preparing Booklets ELA/Math/Science

- Please remove extraneous sheets of paper, staples, paper clips or post-it notes from within the test booklets.

- Every delivered test booklet must have the same number of pages!

- Blank pages at the back of test booklets MUST NOT be removed from the test booklets.

- Test booklets are scanned and converted to electronic images for computer scoring

- Each booklet submitted must have a pre-printed student barcode label placed under the hand written student name on the FRONT of the booklet

Eastern Suffolk BOCES
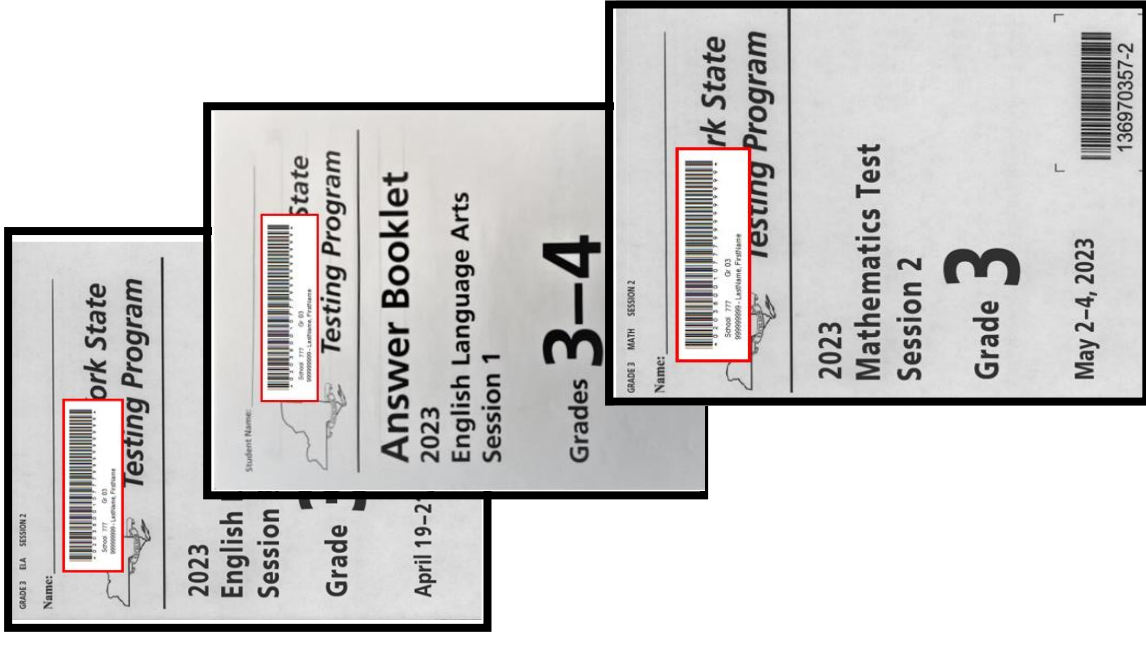
Preparing Packaging Materials

Booklet Box contents

- NYS Test Booklets –
  - **ELA** Session1 *Answer Booklet* & Session 2 *Booklet* (2 Booklets)
  - **Math** Session 2 *Booklet* (1 Booklet)
  - **Science** – Written (1 Booklet) only **or** Written & Performance (2 Booklets)

- One grade per box per building unless small enough to fit multiple grades in 1 box

- Special case booklets in manila envelopes

- Header Sheet/Roster for each box

- Please utilize sturdy cartons that can handle the weight

Preparing Booklets ELA / Math

Eastern Suffolk BOCES

Place **student barcode labels** on the **front cover** of each test booklet directly under the student name to help eliminate student booklet mismatches.
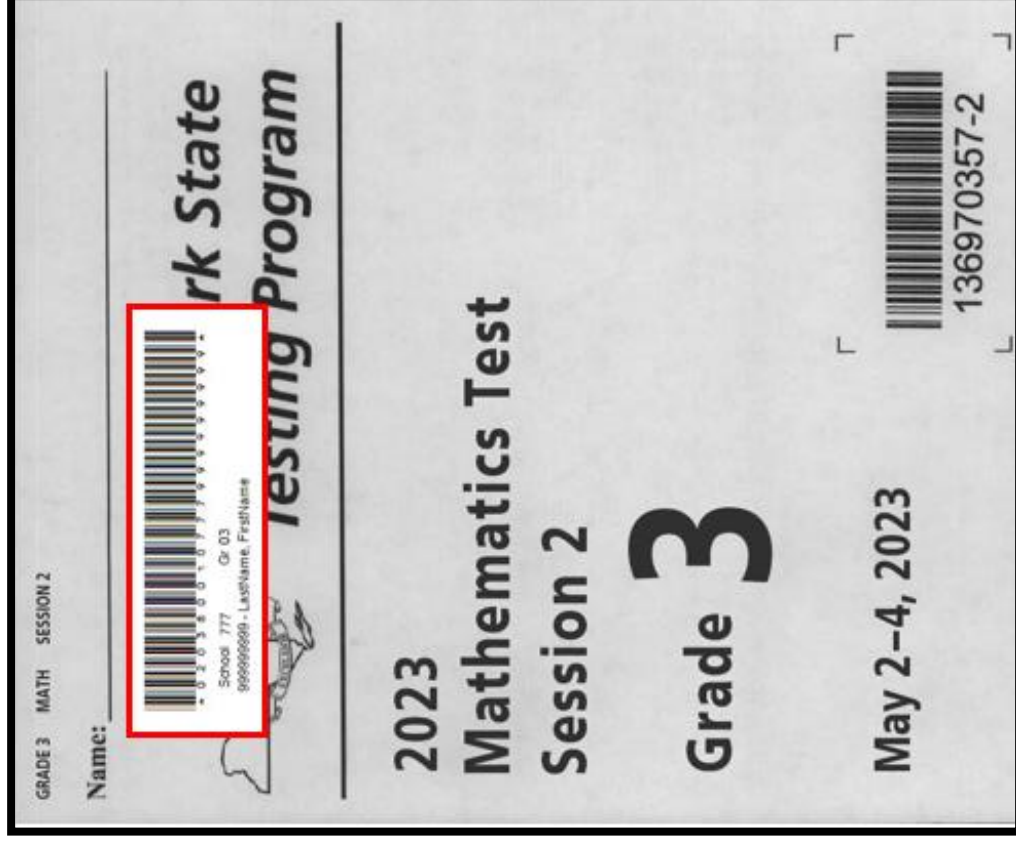
Preparing Science

Written & Performance Booklets

Place **student barcode labels**

on the **front cover** of each

Science test booklet

Written – top right corner

Performance – top center

to help eliminate student booklet

mismatches.

Eastern Suffolk
BOCES
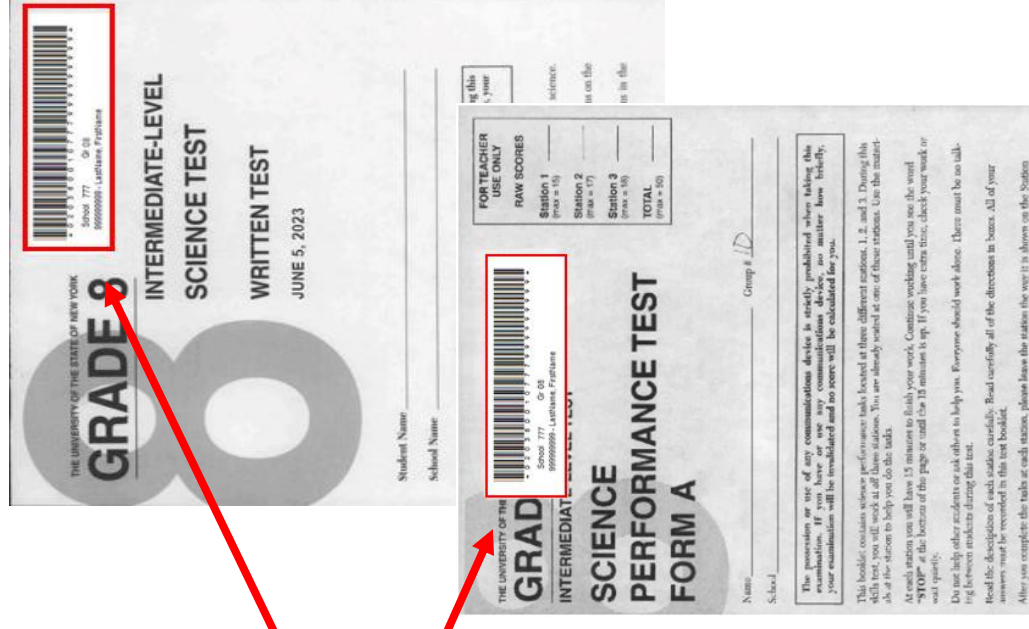
Preparing ELA Test Booklets

<mark>*New in **2023***</mark>

*Return Both ELA Session 1 *Answer Booklet* & Session 2 Booklet for each student

- Place each student's Session 2 Booklet inside the Session 1 *Answer Booklet*, then place a rubber band around a group of 25 students (50 Booklets) each.
  - ➤ If you have a group that is less than 25 students place a post-it note on top with the actual count so it can be counted /checked in appropriately.

- If a student completed any part of the test, submit both booklets, even if one is blank.

- If a student did NOT take any part of the test, keep both booklets. Make sure the answer sheet absent or reason not tested bubble(s) are filled out.

GRADE 3   ELA   SESSION 2

Name:

ork State
Testing Program

2023
English Language Arts
Session 2

State
Testing Program

Answer Booklet
2023
English Language Arts
Session 1

Grades **3–4**
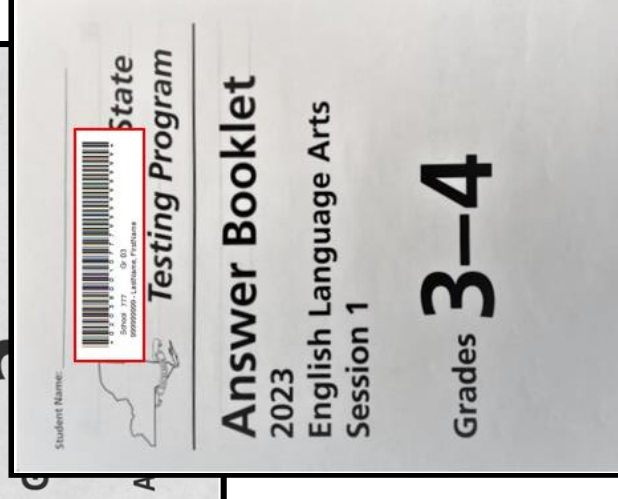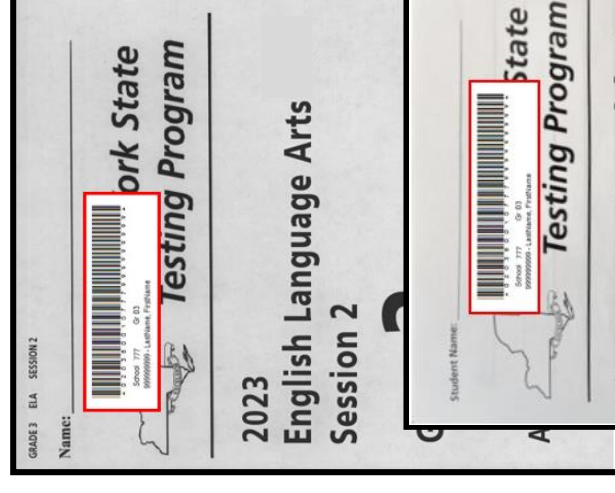
Preparing Math Test Booklets

New York State Testing Program

2023
Mathematics Test
Session 2

Grade 3

May 2–4, 2023

GRADE 3   MATH   SESSION 2

Name: _____

13697035?-2

➤ Only return Session 2 booklet (1 booklet) for each student.

➤ Place booklets in groups of 25 students, secured with a rubber band.

➤ If you have a group that is less than 25 students place a post-it note on top with the actual count so it can be counted /checked in appropriately.

➤ For Grades 5-8 Please make sure the formula sheet behind the front cover has been removed from each booklet.

➤ If a student completed any part of the test, submit Session 2 booklet, even if it is blank.

➤ If a student did NOT take any part of the test, keep both booklets. Make sure the answer sheet absent or reason not tested bubble(s) are filled out.

Eastern Suffolk BOCES
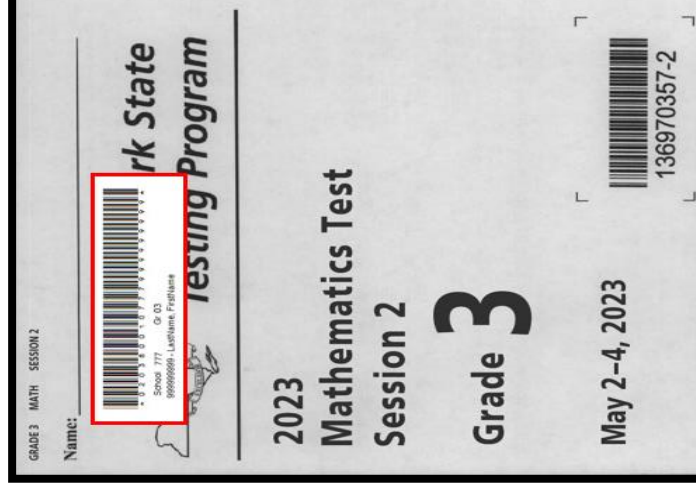
Preparing Science Test Booklets

Written & Performance Districts

If you are returning the both the Written & Performance Booklets:

- Place each student's Performance Booklet inside the Written Booklet then place a rubber band around a group of 25 students (50 Booklets) each.
  - If you have a group that is less than 25 students place a post-it note on top with the actual count so it can be counted /checked in appropriately.

- If a student took one of the two test booklets you must submit both booklets as described above.

- If a student did NOT take any part of the test, please do not submit booklets. Make sure the answer sheet sessions or reason not tested bubble(s) are filled out.

- The next slide shows the performance book process

Special Case Booklets

Word Processing & Scribed Tests

- **Students who used a word processor to complete the assessment:**

  - Please make a copy of the word processed responses

  - Cut and tape the typed responses into the response area for the **correct question numbers**

    - Students may have written wrong numbers in their word document.

  - Please staple a 2nd copy of the sheets of paper to the back cover of the booklet with a single staple

- **Students who utilized a scribe to complete the assessment**

  - Please transcribe student responses into the response area for the correct question numbers

  - Staple the sheets of paper used for dictation to the back cover with a single staple

- Place word processing and scribed tests into an envelope and adhere a Special Case Tracking Sheet to the outside

Eastern Suffolk
BOCES

Special Case Tracking Sheet

Special Case

NOTE: Please adhere this to the outside of the Special Case envelope.

*Subject: _____   *Grade: _____

*# of Special Case Students in envelope: _____

*District: _____

Building: _____

Student Last Name	Student First Name	Student ID	Type of Special Case Exam (X)		
			Large Print	Braille	Scribed or Word Processed

Math & Science

Assessments Needing Translations

- Assessments in need of translations

  - Spanish – group tests together, will be translated at OSC

  - Languages other than English and Spanish

    - Please translate student responses, and write the translation below the students foreign language response in the booklet.

    - If 2 booklets, English and alternate language, are used by a student - only submit the booklet that has the student's responses.

  - Alternate language books should be rubber banded separately

    - Group tests by building, grade and language

      - All Spanish versions should be banded together

      - All other language versions should be banded together

PACKAGING Test Booklets

- Package tests by building in individual box(es) unless small enough to fit in one box.
- Place the rubber banded or bagged test booklets groups in the box.
- Booklets requiring special handling (scribes, word processed, large print, Braille)
- Separate these "special case" booklets and place them at the top of the box in manila envelope by grade
- Tape a special case tracking sheet to each envelope
- Alt. language books should be rubber banded separately
- All Spanish versions should be banded together
- All other language versions should be banded together
- Include a copy of a completed roster in the box.
- Please utilize sturdy cartons that can handle the weight.

Box Registration – OSC

http://status.oscworld.com/intake
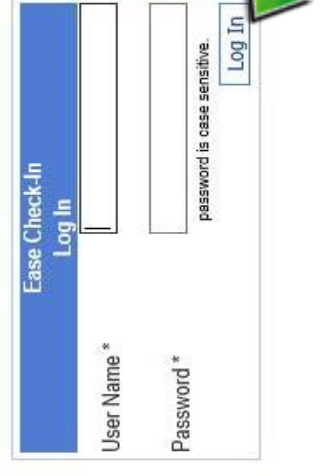
➤ ESBOCES will provide your district with a username and default password (RSS).

➤ Reset the password once you have logged in.

➤ Each district has only one login that can be shared and used concurrently.

➤ Passwords will be reset for each assessment

➤ For OSC Technical Support: Call 516-247-5300

Eastern Suffolk
BOCES

OSCWORLD
ALL THE RIGHT ANSWERS

OSC

Ease Check-In
Log In

User Name *

Password *

password is case sensitive.

Log In

![Eastern Suffolk BOCES logo]

Box Registration - OSC

After logging in you are prompted with the following screen:

Welcome amagansett

Please Make a Selection:
Register a Box for Scoring:	Register
View Boxes Delivered for Scoring:	View

Logout

➢ Choose 'Register' to register a new box or review boxes already registered for delivery

➢ A 'box' can contain tests from a single grade (the desired delivery method), tests from multiple grades, it can be an envelope

➢ Any package delivered to the intake site is considered a 'box'

Box Registration-Final Steps

➢ The day before intake OSC will take ownership of the registered boxes. At this point the boxes can no longer be deleted.

➢ Print each box's label.

➢ Each box must have the correct label attached to the end of the box.

➢ Link to barcode box label creation tool

http://status.oscworld.com -> choose

"Box Registration for Full Service Scoring"

Delivery & Pickup at Sequoya- ISC

> Intake will be at 750 Waverly Ave., Holtsville

> Please sign in at the front entrance when you arrive at your scheduled appointment time.

> You will be notified at the registration table where to bring your boxes

> Assistance with moving your boxes is available if needed

Online Material Available

Eastern Suffolk BOCES

School Data Bank Services - Assessment Services Website

www.esboces.org/assessment-services

Link to barcode box label creation tool

http://status.oscworld.com -> choose

"Box Registration for Full Service Scoring"

Contact Information

Eastern Suffolk BOCES - Instructional Support Center Sequoya

Educational Support Services

School Data Bank Services – Assessment Services

Email: scoring@esboces.org

Phone: 631-244-4243

Future Workshops

Refresher workshops will be presented virtually closer to test administration:

- ELA Workshop -   April 4, 2023
- ELA Workshop (Alt) -   April 12, 2023
- Math Workshop -   April 25, 2023
- NYSESLAT Workshop - May 9, 2023
- NYSESLAT Workshop - May 16, 2023
- Science Workshop -   May 17, 2023

For details go to School Data Bank Services - Assessment Services Website www.esboces.org/assessment-services

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www.esboces.org

January 2022

TO: District Superintendents
Superintendents of Public Schools
Principals of Public, Religious, and Independent Schools
Leaders of Charter Schools

FROM: Steven E. Katz

SUBJECT: 2022–23 Elementary- and Intermediate-level Testing Schedule

2022–23 School Year

Operational Test		Administration Dates	Make-up Dates	Scoring Dates	Final Dates to Submit Answer Sheets to Scanning Centers
NYSAA **English Language Arts, Mathematics, and Science**		Monday, March 13 – Friday, June 9	Make-ups must be given within the testing window	N/A	N/A
Grades 3-8 English Language Arts	**Paper -based**	Wednesday, April 19 – Friday, April 21*	Monday, April 24 – Friday, April 28	Monday, April 24 – Thursday, May 4	Thursday, May 4
	Computer -based	Wednesday, April 19 – Wednesday, April 26	Monday, April 24 – Friday, April 28	Monday, April 24 – Thursday, May 4	N/A
Grades 3-8 Mathematics	**Paper -based**	Tuesday, May 2 – Thursday, May 4	Friday, May 5 – Thursday, May 11	Friday, May 5 – Wednesday, May 17	Wednesday, May 17
	Computer -based	Tuesday, May 2 – Tuesday, May 9	Friday, May 5 – Thursday, May 11	Friday, May 5 – Wednesday, May 17	N/A
NYSESLAT Speaking		Monday, April 17 – Friday, May, 26	Make-ups must be given within the testing window	Speaking is usually scored as it is administered.	TBD
NYSESLAT Listening, Reading, Writing		Monday, May 15– Friday, May 26	Make-ups must be given within the testing window	TBD	TBD
Grade 8 Science Performance Test		Tuesday, May 23 – Friday, June 2	Make-ups must be given within the testing window	Scoring may start immediately following administration.	Thursday, June 15
Grade 8 Science Written		Monday, June 5	Tuesday, June 6 – Friday, June 9	Following make-up dates, but no later than Thursday, June 15	Thursday, June 15

*In Spring 2023, some schools may be closed on Friday, April 21st in recognition of Eid al-Fitr. Schools that are closed on Friday, April 21st may use Monday, April 24th as an administration date for these exams.

In Spring 2023, there will not be an administration of the Grade 4 Science Test. This is to support the transition to the new Grade 5 Elementary-level Science Test measuring the new NYS P-12 Science Learning Standards, which commences in Spring 2024.

Tentative Dates for 2024 Elementary- and Intermediate-level Testing Schedule

Operational Test		Administration Window	Make-up Dates	Scoring Dates	Final Dates to Submit Answer Sheets to Scanning Centers
NYSAA **English Language Arts, Mathematics, and Science**		Monday, March 11 – Friday, June 7	Make-ups must be given within the testing window	N/A	N/A
Computer-based testing	**Grades 3-8 English Language Arts** **Grades 3-8 mathematics** **Grades 5 & 8 science**	Monday, April 8 – Friday, May 17	Make-ups must be given within the testing window	Completed by Friday, May 24	N/A
Paper-based testing	**Grades 3, 4, 6, 7 English Language Arts**	Wednesday, April 10 – Friday, April 12	Monday, April 15 – Wednesday, April 17	Tuesday, April 30	Tuesday, April 30
	Grades 3, 4, 6, 7 mathematics	Tuesday, May 7 – Thursday, May 9	Friday, May 10 – Tuesday, May 14	Wednesday, May 22	Wednesday, May 22
NYSESLAT Speaking		Monday, April 15 – Friday, May, 24	Make-ups must be given within the testing window	Speaking is usually scored as it is administered.	TBD
NYSESLAT Listening, Reading, Writing		Monday, May 13 – Friday, May 24	Make-ups must be given within the testing window	TBD	TBD

For both paper-based and computer-based English Language Arts and mathematics testing, schools will select two consecutive days within the respective administration windows to administer assessments for each grade level and subject. Schools must test the entire grade on the same two consecutive school days for each subject. For science, the entire grade must test on the same day. This rule is school-specific and need not be observed as across the district.

Grades 5 & 8 ELA, Math, & Science

Grades 4 & 6 ELA & Math

Grades 3 & 7 ELA & Math

Spring 2024

Required CBT for grades 5 & 8

Optional CBT for all other grades

Spring 2025

Required CBT for grades 4, 5, 6 & 8

Optional CBT for grades 3 & 7

Spring 2026

Required CBT for all grades 3-8
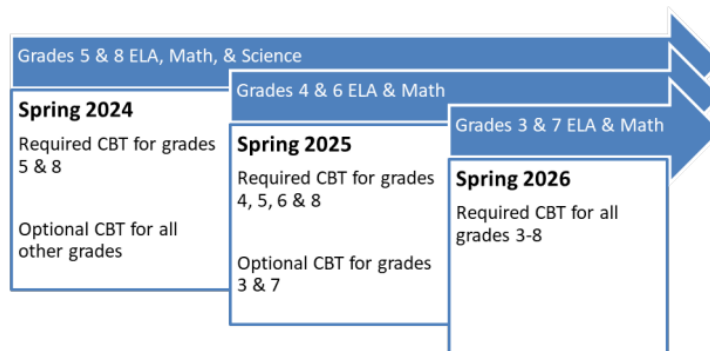
IMPORTANT TEST SCORING DATES 2022-2023
Preliminary Timeline (As of 1/17/23)

Eastern Suffolk BOCES — Educational Services That Transform Lives

Activity	NYSAA	ELA 3-8	Math 3-8	NYSESLAT	Science 8	Jan. 2023 Regents	June 2023 Regents	Aug. 2023 Regents
Test Room files posted to the district SFTP site	NA	1/16	1/30	NA	3/6	1/24-1/27	6/1, 6/14-6/22	8/16-8/17
Sort Order Form	NA	12/15	12/15	NA	12/15	12/17	TBD	TBD
CSV files for Regents PRINTING	NA	NA	NA	NA	NA	12/17	TBD	TBD
Data Pull - for PRINTING	NA	1/16	1/30	2/14	3/6	TBD	NA	NA
Data Pull - for EDITING	NA	5/4	5/17	TBD	6/15	NA	NA	NA
Administration of Tests	3/13 - 6/9	P 4/19 - 4/21* C 4/19 - 4/26	P 5/2 - 5/4 C 5/2 - 5/9	SPEAKING 4/17 -5/26 L,R,W 5/15-5/26	PERFORMANCE 5/23 - 6/2 WRITTEN 6/5	1/24 - 1/27	6/1, 6/14 - 6/22	8/16 - 8/17
Make-up Testing	Must be given within the testing window	P 4/24 - 4/28 C 4/24 - 4/28	P 5/5 - 5/11 C 5/5 - 5/11	SPEAKING and L,R,W must be given within the testing window	PERFORMANCE Must be given within the testing window WRITTEN 6/6 - 6/9	NA	NA	NA
Scoring of Constructed Response	NA	P and C 4/24 - 5/4	P and C 5/5 - 5/17	SPEAKING is scored as it is administered L,R,W 5/30 - 6/9	PERFORMANCE May start immediately following administration WRITTEN Following make-up dates but no later than 6/15	as required	Rating Day 6/23	as required
Final Date to Submit Answer Sheets to Scanning Center* (May be returned before this date)	NA	P 5/4	P 5/17	6/12	6/15	NA	NA	NA

Phone: 631-218-4195

Fax: 631-240-8967

Contact DWTSHelp@esboces.org

P = Paper based testing

C = Computer based testing

*In Spring 2023, some schools may be closed on Friday, April 21 in recognition of Eid al-Fitr. Schools that are closed on Friday, April 21 may use Monday, April 24 as an administration date for these exams.

Quality Control Workshop for 2023 NYS 3-8 Assessments

NYS Testing for ELA, Mathematics, Science and NYSESLAT

Student Data Services in conjunction with **School Data Bank Services – Assessment Services** will offer three in person quality control workshops

Description:

✓ The goal of the workshop is to review procedures necessary to ensure the accurate and complete sumission of answer materials used in the administration of the NYS 3-8 Testing Program.

Agenda Topics:

✓ Review of materials
✓ Review of quality control measures
✓ How to avoid mistakes
✓ Delivery procedures
✓ Review of intake day procedures for Full Service Scoring districts

Workshop Dates	Training Type	Time
February 28th (ELA, MATH & SCI)	In Person Half-Day AM	9:00 a.m. – 11:30 a.m.
February 28th (ELA, MATH & SCI)	In Person Half-Day PM	1:00 p.m. - 3:30 p.m.
March 23rd (NYSESLAT Only)	In Person Half-Day AM	9:00 a.m. – 11:30 a.m.

COST:	No Fee
AUDIENCE:	Staff members involved with the quality control of answer sheets and booklets for the NYS 3-8 Testing Program
LOCATION:	Instructional Support Center @ Sequoya
REGISTER:	https://datacentral.esboces.org/events or Frontline (My Learning Plan)
INSTRUCTOR:	Pete Desjardins, Lisa Zwerling, Sharon Hayes

Peter Desjardins, Program Administrator - Student Data Services

Vanessa Biagioli-Dittrich, Program Administrator – School Data Bank Services

Sharon Hayes, Ed.D. Assistant Administrative Coordinator – School Data Bank Services

Quality Control Workshop

Quick Review

For

2023 NYS Assessments

3-8 ELA and Math

Science 8

Final Dates to Submit Answer Sheets

➤ ELA- May 4, 2023

➤ Math- May 17, 2023

➤ NYSESLAT- June 12, 2023

➤ Science 8- June 15, 2023

NOTE: Sheets may be returned before these dates

NO APPOINTMENT NECESSARY
Monday-Friday 8:ooam-3:oopm

*These Dates are for **Sheet** Return and will be different for Submitting Booklets for Full Service Scoring*

Check Materials On Arrival

Once materials arrive at your district, open package(s) to check for the following:

⋏ *Instructions*-One set for each grade level

⋏ *Class Rosters*-Alphabetical list of students by School, Homeroom or Test Room

⋏ *Answer Sheets*-Each student on Class Rosters should receive a preprinted answer sheet in the same order. You will receive extras for each School.

⋏ *Bar-Code Labels*-Labels are to be placed on the front cover of any booklet containing student's answers to extended response questions. Be sure handwritten name and bar-code label match*!*

⋏ *Note: Test Booklets* are sent directly to the district from SED and will arrive shortly before the testing window.

Verify that the documents are printed by the sort you ordered

Contact DWTShelp@esboces.org or 631-218-4195 if there is an issue with the testing materials.
DO NOT WAIT UNTIL TEST DAY!

Sample Class Roster

Tested/Not Tested Reasons

T = Tested
A = Absent
R = Refused
O = Other
AE= Admin Error
ME= Med Excused
NE= Not Enrolled
RI= Remote Instruction Only

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Class Roster 2022 - 2023
ELA - Grade 3

0061
007

HomeRoom: 204
Date: 02/27/23 10:13 AM

Grade:03

Indicate "Tested" (T) or the "Not Tested" reason (Absent, etc.-see legend below).
Return class rosters to your Testing Coordinator.
Place barcode label on FRONT cover of the booklets used for written responses.
*For Students without preprinted testing materials or booklet labels, follow steps 1-3.
1. In the shaded area on the answer sheet, write the student's first name, last name and correct ID#.
2. Fill in information from the corresponding extra answer sheet on the blank lines below.
3. For students without barcode labels, write student's first name, last name, school name and correct ID# on the back of the booklets.

Bk l Form
Ltr l #

Session 1
T A R E E E O
A M N E E E O

Session 2
T A R E E E O
A M N E E E O

Pre-Printed Student ID	Student Name
1) 0001	
2) 0001	
3) 0001	
4) 0001	
5) 0001	
6) 0001	
7) 0001	
8) 0001	
9) 0001	
10) 0001	
11) 0001	
12) 0001	
13) 0001	
14) 0001	
15) 0001	
16) 0001	
17) 0001	
18) 0001	
19) 0001	
20) 0001	

Total Number Of Students Listed   20
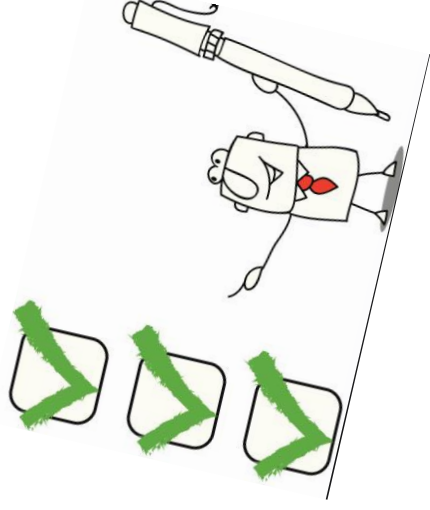
Class Rosters

If a student used an extra answer sheet, fill in the information on the roster including:

- Student's Full Name
- Actual Student Local ID
- DOB
- Extra sheet number(s)-found on the top of the answer sheet

DID YOU FILL OUT YOUR FORM?

* Enter information below for students who used extra answer sheets and/or booklets (Some fields may not apply)

1) Name _____ Actual ID _____ DOB ___/___/___
   Sheet 1 _____ Sheet 2 _____ Bk _____ Bk _____

2) Name _____ Actual ID _____ DOB ___/___/___
   Sheet 1 _____ Sheet 2 _____ Bk _____ Bk _____

3) Name _____ Actual ID _____ DOB ___/___/___
   Sheet 1 _____ Sheet 2 _____ Bk _____ Bk _____

4) Name _____ Actual ID _____ DOB ___/___/___
   Sheet 1 _____ Sheet 2 _____ Bk _____ Bk _____

5) Name _____ Actual ID _____ DOB ___/___/___
   Sheet 1 _____ Sheet 2 _____ Bk _____ Bk _____

NEW Testing Formats for 2023

- Based on New York State Next Generation Learning Standard For ELA and MAth

- ELA Sessions 1 and 2 will have both multiple choice and constructed response questions

- There are now 2 Answer Sheets for ELA and Math

- There will be an additional Answer Booklet for ELA Session 1

- ELA And Math Educator Guides are available on the State Website

ONLY Number 2 Pencils

➤ No Pens
➤ No Erasable Pens
➤ No Pencils other than number 2
➤ No Red pens or Pencils
➤ No Highlighters
➤ No Markers
➤ No Invisible Ink
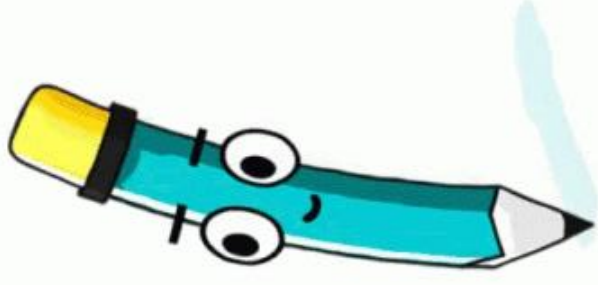
Reason Not Tested

Only 1 *Reason Not Tested* bubble should be filled in

Or entered into Nextera

Session Codes

- (Y) Absent Session 1
- (R) Refused Session 1

Reason Not Tested

- ○ Administrative error, no score
- ○ Not enrolled at time of test
- ○ Medically excused
- ○ Taking NYSAA
- ○ First-year ELL Student

FOR ADMINISTRATOR USE ONLY

IEP or 504 Plan Accommodations (Fill in as many as apply.)

- ○ Flexibility in scheduling
- ○ Flexibility in setting
- ○ Method of presentation (excluding Braille/Large type/Test read)
- ○ Method of response
- ○ Use of spell-checking device/software
- ○ Other

- ○ Braille
- ○ Large type
- ○ Test read

ELL Accommodations (Fill in as many as apply.)

- ○ Separate location
- ○ Bilingual dictionaries and glossaries

Reason Not Tested
Math 6, 7 and 8 ONLY

Taking Regents bubble-use if taking Math Regents in lieu of Math 6, 7 and 8 for this year

Let us know if you are giving a Regents and we will not print the answer sheets!

Alternate Language

- ○ Arabic
- ○ Bengali
- ○ Chinese (Simplified)
- ○ Chinese (Traditional)
- ○ Haitian Creole
- ○ Korean
- ○ Russian
- ○ Spanish

Session Codes

- Ⓨ Absent Session 1
- Ⓡ1 Refused Session 1

Reason Not Tested

- ○ Administrative error, no score
- ○ Not enrolled at time of test
- ○ Medically excused
- ○ Taking NYSAA
- ○ Taking Regents

Reason Not Tested Descriptions for PBT and CBT

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Review of Tested/Not Tested Reason Codes
As Noted on Class Rosters

Tested/Not Tested Reasons as they appear on the Class Roster:

Session 1		Session 2	
T A R E E E O		T A R E E E O	

T = Tested-*The student completed all of the assessment.*

A = Absent-*The student was Absent for one or both sessions. If the student becomes ill during the session and cannot complete all questions, the student may still be marked Absent. Absent will override any answers completed and the student will not receive a score.*

R = Refused-*The student Refused one or both sessions. If the student refuses after answering more than 1 question, the student will receive a score based on the questions completed.*

AE= Administrative Error- *Use for students for whom errors were made in the administration of the test (e.g., the student was present but the test was not administered to the student, prompts were given to the student, materials that would assist students in taking the test were in view of the students during the administration, etc.) Please contact the district Test Scoring Coordinator in the event of an Administrative Error.*

ME= Medically Excused-*The student was incapacitated by illness or injury during the test administration and make-up periods and have, on file, documentation from a medical practitioner regarding the illness or injury.*

NE= Not Enrolled-*The student left the district prior to the test administration.*

O= Other-*Used for any reason not listed*

Questions: Contact Student Data Services at dwtshelp@esboces.org **or**

by phone at 631-218-4195

Constructed Responses BUBBLES Matter

ELA-Constructed Response –Session 1 and 2

Math-Constructed Response-Session 2 Only

2023 NYS Grade 3 Mathematics Test

Session 2

26	Ⓐ	Ⓑ	Ⓒ	Ⓓ
27	Ⓐ	Ⓑ	Ⓒ	Ⓓ
28	Ⓐ	Ⓑ	Ⓒ	Ⓓ
29	Ⓐ	Ⓑ	Ⓒ	Ⓓ
30	Ⓐ	Ⓑ	Ⓒ	Ⓓ

Session 1
Constructed Response

Question	Score Points			No Response
24	Ⓞ	Ⓣ	Ⓣ	Ⓐ
25	Ⓞ	Ⓣ	Ⓣ	Ⓐ

Session 2
Constructed Response

Question	Score Points			No Response
32	Ⓞ	Ⓣ	Ⓣ	Ⓐ
33	Ⓞ	Ⓣ	Ⓣ	Ⓐ
34	Ⓞ	Ⓣ	Ⓣ	Ⓐ

Absent Bubbles

Absent bubbles are available for each session of the test. If ***any*** Absent bubble is bubbled in, the student is considered Absent for the Entire Test. Please note Absent on Roster. **If a student takes the test during the make up period, be sure to erase the Absent bubble!**

Absent bubble stands even if answer/scores exist applies to PBT and CBT

Refused Bubbles
The same but a little different

Refused bubbles are available for each session of the test. Please note Refused on Roster. **Refused bubble will be overwritten if answers exist in that section. If Refused only one part and took the other part, student will receive a score based on the part completed. Applies to PBT and CBT.**

Sample Extra Answer Sheet

Required information:

Student ID

Student Name

Date of Birth

Grade

Room/Teacher
are optional

Label Answer Booklet Cover(s) with Student's Name

Check that the label on the front of the book matches the handwritten student's name on the front of the book
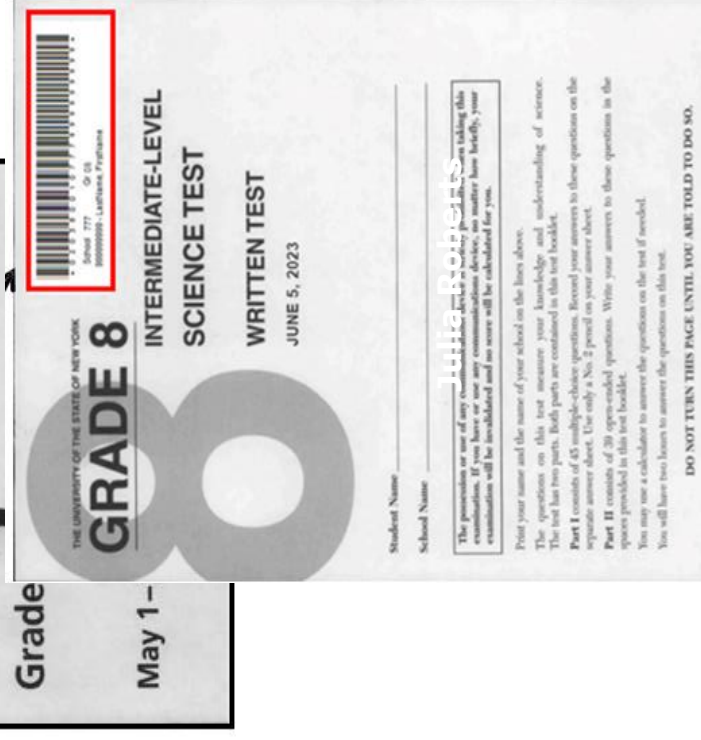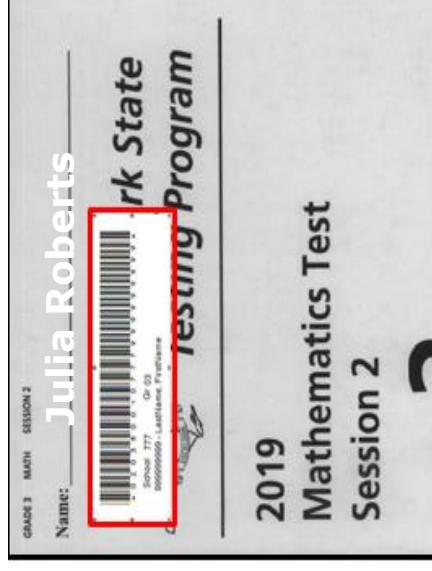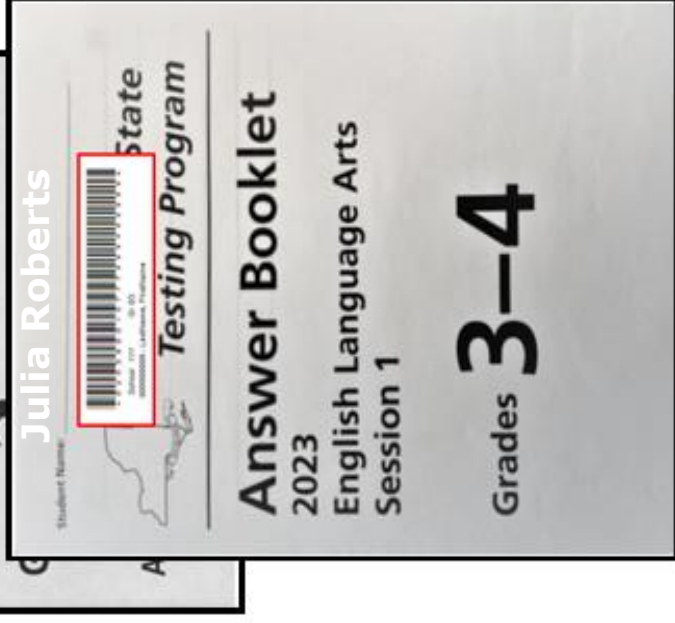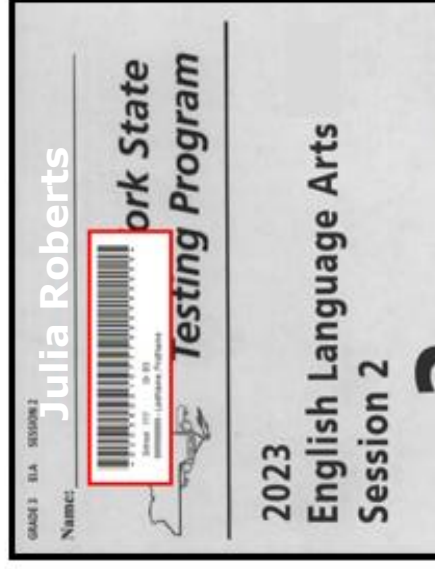
Out Of District Students

- It is the responsibility of the district to send and receive all assessment materials for students in Out-of-District placements <u>other</u> than BOCES

- WSB and ESB are all CBT for 2023

Ungraded Students

- K-6= grade 13
- 7-12= grade 14
- Ungraded students must be tested on the grade level determined by the Date of Birth Chart (SIRS Manual page 82)

Assessments by Birth Date/Age for Ungraded Students in 2022–23

Assessments	Birth Dates	Reaches This Age Between September 1, 2022 and August 31, 2023
Grade K: NYSESLAT	Any date after August 31, 2016	6
Grade 1: NYSESLAT	September 1, 2015—August 31, 2016	7
Grade 2: NYSESLAT	September 1, 2014—August 31, 2015	8
Grade 3: NYSAA ELA, NYSAA mathematics, NYSTP ELA, NYSTP mathematics, and NYSESLAT	September 1, 2013—August 31, 2014	9
Grade 4: NYSAA ELA, NYSAA mathematics, NYSAA science, NYSTP ELA, NYSTP mathematics, and NYSESLAT	September 1, 2012—August 31, 2013	10
Grade 5: NYSAA ELA, NYSAA mathematics, NYSTP ELA, NYSTP mathematics, and NYSESLAT	September 1, 2011—August 31, 2012	11
Grade 6: NYSAA ELA, NYSAA mathematics, NYSTP ELA, NYSTP mathematics, and NYSESLAT	September 1, 2010—August 31, 2011	12
Grade 7: NYSAA ELA, NYSAA mathematics, NYSTP ELA, NYSTP mathematics, and NYSESLAT	September 1, 2009—August 31, 2010	13
Grade 8: NYSAA ELA, NYSAA mathematics, NYSAA science, NYSTP ELA, NYSTP mathematics, NYSTP science, and NYSESLAT	September 1, 2008—August 31, 2009	14
Grade 9: NYSESLAT	September 1, 2007—August 31, 2008	15
Grade 10: NYSESLAT	September 1, 2006—August 31, 2007	16
Grade 11: NYSESLAT	September 1, 2005—August 31, 2006	17
Grade 12: NYSESLAT	Born on or before August 31, 2005	18
Secondary-Level NYSAA ELA, mathematics, and science	September 1, 2004—August 31, 2005	18

Return Count Sheets with each Grade and Subject

Please fill out entire form and provide us with the name and phone number of the Testing Coordinator

Provide accurate total counts for the district

Count the sheets not the students on the Rosters

Eastern Suffolk BOCES
Educational Services That Transform Lives

Cover Sheet for Returning ELA Answer Sheets to Eastern Suffolk BOCES 2023

Test: ELA   **Grade 3**   Date Due: May 4, 2023

District	«District_Name»		
Date			
Test Scoring Coordinator			
Phone #			
	Sheet 1	Sheet 2	Total
Count of Answer Sheets Returned			
Comments	*Return BOTH sheets for each student*		

Please return your documents in the following order by district; top down
- ☐ Cover sheet with sheet 1, sheet 2 and total counts filled in
- ☐ Class rosters with notations-reason test not taken
- ☐ Reason coded answer sheets
- ☐ Return complete set (sheet 1 **AND** sheet 2) of answer sheets for each student

I certify that ALL students, including students who used extra answer sheets have valid demographic and enrollment records in the data warehouse.

Print Name: _____   Date: _____

Signature: _____

Drop-Off Procedures

Beginning with the top of the stack

- Cover Sheet with counts
- Class Roster with notations
  (clipped or stapled)
- Only Used Extra Answer Sheets
- All Other Answer Sheets

Be sure all timing marks are on left

All sheets should be in same direction-use cut corners as a guide

*Be sure counts are correct-include answer sheets with Reason Not Tested in the count

*Provide us with contact person's name and phone number

How to Stack the Sheets

Stacking Order

1. Cover Sheet – Color coded by grade level and supplied with the scan sheets
2. Rosters – Please bundle rosters per grade level and secure with a staple or paper clip
3. Sheets with hand entered ID #'s – If you must use an extra answer sheet, be sure to neatly print the Name, Student ID, and Date of Birth on the sheet in the designated area
4. All other scan sheets – Every other scan sheet that has student information pre-printed is expected to be returned.
   o This includes students who refused the test, were absent, or did not finish their exam

1 Grade Level Cover Sheet-Completed with test counts **(REQUIRED)**

2 Rosters for the entire grade level **(REQUIRED)**

3 Scan Sheets with hand entered ID #s

4 All other answer sheets that need to be scanned
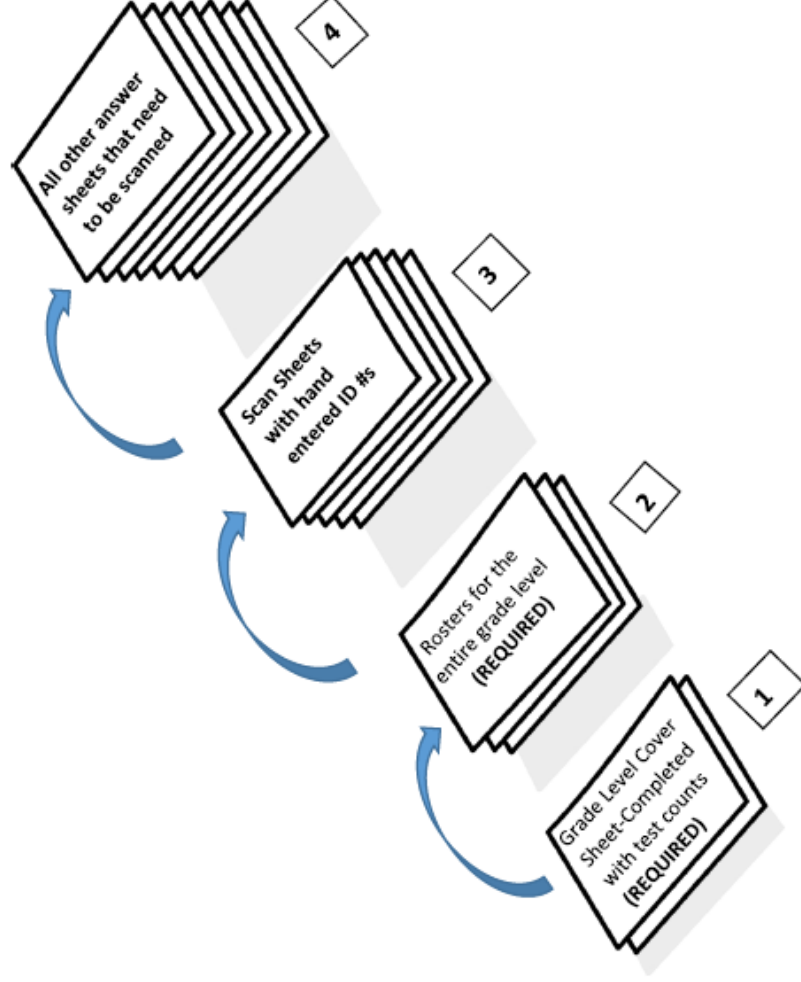
Neatness Counts

NOT THIS!

THIS

One last thing…

➤ If A student used an extra answer sheet, be sure the student is in Level o

➤ Rosters need to be filled out and returned to us-stapled or clipped

➤ Accurate counts are important

➤ Sheets must be returned clean and Neat-IF A SHEET HAS ANY HUMAN Bodily FLUIDS ON IT, RE-COPY ONTO A CLEAN SHEET

➤ If contacted for missing bubbles, immediate response is required

➤ Check Verifications before it's too late

Contact us with questions

dwtshelp@esboces.org or 631-218-41

For additional or special booklets:

- Serina Ross-Eastern Suffolk BOCES-Westhampton Beach

  (631) 844-5757

- Dawn Zanoni-Hines Admin Center-Patchogue

  (631) 687-3165

- Nicole Carr-Western Suffolk BOCES-Wheatley Heights

  (631) 595-6820

Resources

http://www.p12.nysed.gov/assessment

http://www.nysed.gov/state-assessment/grades-3-8-ela-and-math-test-manuals

http://www.p12.nysed.gov/irs/sirs

https://datacentral.esboces.org

https://www.esboces.org/assessment-services

Student Data Services

Test Scoring, Scanning and Reporting

631-218-4195

DWTShelp@esboces.org

Questions about Full Service Scoring

Phone: 631-244-4243

Email: scoring@esboces.org

Website: https://www.esboces.org/assessment-services

Test Scoring Updates

NYSAA

- Testing Window is now opened and will close on June 9th

- Special Circumstance Codes must be entered before June 9th

- Proctor role has been discontinued- do not assign anyone to this role

- The SAM for NYSAA is available on datacentral

- Contact Student Data Services for support-If we can't help you, we will contact DLM for guidance

NYSAA

Confirm that all NYSAA students are identified in Level 0 Enrollment

Student must be ungraded use grade 13 (K-6) or grade 14 (7-12)
Programs

0220-Eligible for Alternate Assessment and Type of Disability

ENGLISH & MATH

- Print production of ELA and Math materials is delayed-should start receiving ELA materials next week

- ELA deliveries will include both original and second pull

- The format of the ELA assessment has changed- session 1 and 2 both are made up of mmultiple choice and constructed response questions

- There are now 2 sheets, 2 booklets for constructed response answers and 2 labels-labels still go on the front cover of the 2 booklets used for the constructed response questions

- There is a 3 day testing window but the test must be given on two consecutive days

- Educator Guides and SAm hae been released and available on datacentral

ELA AND MATH IMPORTANT DATES
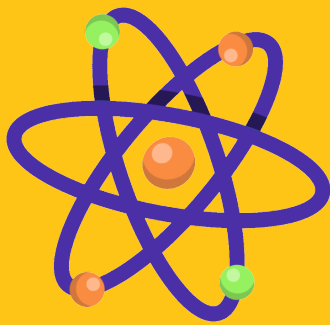
Testing Schedule and Important Administration Dates

Events	Grades 3–8 English Language Arts	Grades 3–8 Mathematics
Secure Test Materials Arrive at Schools	Tuesday, March 28–Thursday, March 30	Monday, April 24–Wednesday, April 26
Computer-Based Test Administration Window	Wednesday, April 19–Wednesday, April 26	Tuesday, May 2–Tuesday, May 9
Computer-Based Test Make-Up Window	Monday, April 24–Friday, April 28	Friday, May 5–Thursday, May 11
Paper-Based Test Administration Window	Wednesday, April 19–Friday, April 21	Tuesday, May 2–Thursday, May 4
Paper-Based Test Make-Up Window	Monday, April 24–Friday, April 28	Friday, May 5–Thursday, May 11
Scoring materials posted on Nextera™ Admin	Wednesday, April 19	Tuesday, May 2
Scoring Window**	Monday, April 24–Thursday, May 4	Friday, May 5–Wednesday, May 17
Final Date to Submit Answer Sheets to Scanning Center	Thursday, May 4	Wednesday, May 17

SCIENCE

- IF YOU ARE NOT GIVING THE SCIENCE 8 BECAUSE EVERYONE IS TAKING THE REGENTS-TELL US AND WE WON'T PRINT SHEETS FOR YOU

- DON'T FORGET TO SELECT A SCORING METHOD FOR BOTH THE WRITTEN AND THE PERFORMANCE

- QUALITY CONTROL IS EXTREMELY IMPORTANT-WE PROCESS SCIENCE AFTER THE SCHOOL YEAR IS OVER

NYSESLAT

Important Dates

Speaking session materials delivered to participating schools	Monday, March 27 – Monday, April 3, 2023
Speaking session administration period	Monday, April 17 – Friday, May 26, 2023
Listening/Reading/Writing session materials delivered to participating schools	Monday, May 8 – Friday, May 12, 2023
Listening/Reading/Writing session administration period	Monday, May 15 – Friday, May 26, 2023
Writing scoring materials delivered to participating schools	Tuesday, May 23 – Friday May 26, 2023
Scoring of **Writing** responses	Tuesday, May 30 – Friday, June 9, 2023
Deadline to submit answer sheets to the RIC or large-city scanning centers	June 12, 2023

NOTE: All schools must complete the NYSESLAT administration by Friday, May 26, 2023. All secure materials must be returned to Pearson no later than Friday, June 23, 2023.

NYSESLAT

PAN (PEARSON ACCESS NEXT) ORDERING SYSTEM IS NOW REOPENED UNTIL MAY 26TH

If you have any questions about accessing PAN and/or ordering materials, please contact Pearson's New York State Customer Support at 888-705-9415 and select option 2. Representatives are available to provide support Monday – Friday from 7:30 a.m. to 4:30 p.m. (ET).

CBT UPDATES

- <u>FEBRUARY 23RD</u> WAS THE DEADLINE TO UPLOAD DEMO, ENROLLMENT AND PROGRAMS TO BE USED FOR OPERATIONAL ELA AND MATH

- THE STUDENT AND CLASSES TABS OPENED ON NEXTERA ON <u>MARCH 13TH</u>

- THE TEST TABS WILL OPEN FOR ELA AND MATH ON <u>APRIL 3RD</u>

- THE WINTER TRAINING SESSION IS POSTED TO THE CBT SUPPORT WEBSITE

- PROCTOR TRAINING HAS NOT BEEN RELEASED YET FOR 2023 BUT IT HASN'T CHANGED FROM 2022

- THERE ARE 6 DAYS TO GIVE THE TEST BUT THE ENTIRE GRADE MUST BE TESTED ON THE SAME TWO CONSECUTIVE DAYS

¡you are!
NOT ALONE
·in this.·

STAND ALONE
FIELD TESTING SCHEDULE
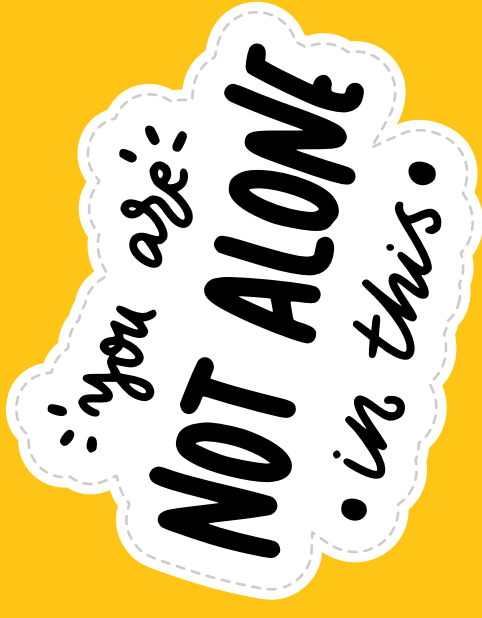
- FIELD TEST SCHEDULES HAVE BEEN RELEASED

- PRINCIPALS WILL RECEIVE INFORMATION NEXT WEEK

- THE SCHEUDLE CAN BE FOUND ON THE SED WEBSITE

- FOR QUESTIONS REGARDING FIELD TESTING REACH OUT TO DATASUPPORT.NYESED.GOV

HTTP://WWW.NYSED.GOV/STATE-ASSESSMENT/NEWS/2022-23-ELEMENTARY-AND-INTERMEDIATE-LEVEL-TESTING-PROGRAM-UPDATES

Eastern Suffolk
BOCES

Educational Services That Transform Lives

STUDENT
DATA
SERVICES

IMPORTANT: JUNE 2023 REGENTS DATA SOURCE SELECTION OPTIONS

There are multiple data sources/scenarios from which the June Regents answer sheets can be produced.

Please complete this form to advise us which printing source should be used to produce the answer sheets for the June 2022 Regents for your district.
No answer sheets will be printed for a district until this form, indicating selections, is returned.

	Option 1	Option 2
PLEASE CHECK **ONE** OPTION PER LINE FOR PRINTING YOUR JUNE REGENTS ANSWER SHEETS. IF NO STUDENTS ARE TAKING A PARTICULAR SUBJECT, PLEASE INDICATE "**NOT TAKING**".		
	USE LEVEL 0 to print answer sheets, PLUS *WALK-IN FILE	**USE FILES ONLY** to print all answer sheets **DO NOT PRINT** answer sheets **from Level 0**
English Language Arts		
All other Exams		

*Walk-In file should contain all students who are not enrolled in the course but may re-take the exam.

DISTRICT: _____

CONTACT NAME: _____

SIGNATURE: _____

E-MAIL: _____ PHONE: _____

Please email your completed form no later than April 29 to dwtshelp@esboces.org.

PUBLIC SCHOOLS
REGENTS JUNE 2023
Order/Sort Form
Student Data Services

Student Data Services will print and deliver uniform answer sheets that must be used for the Regents administration. These answer sheets allow collection of the item data. Please indicate the Number of Exam booklets ordered for the **June 2022** Regents examinations.

Subject	Sort (Please circle ONE)			# of Exam Books Ordered
US History & Government (Framework)	School	Teacher	Course Section	
English Language Arts	School	Teacher	Course Section	
Living Environment	School	Teacher	Course Section	
Algebra I	School	Teacher	Course Section	
Chemistry	School	Teacher	Course Section	
Global History & Geography II	School	Teacher	Course Section	
Earth Science	School	Teacher	Course Section	
Geometry	School	Teacher	Course Section	
Algebra II	School	Teacher	Course Section	
Physics	School	Teacher	Course Section	

District: _____ School: _____

Contact #1 Name: _____

E-mail address: _____

Phone: _____ FAX: _____

Contact #2 Name: _____

E-mail address: _____

Phone: _____ FAX: _____

Please email this form **no later than April 29** to dwtshelp@esboces.org.

Rev 3/6/23

Eastern Suffolk BOCES

Educational Services That Transform Lives

Student Data Services Regents Scanning Workshop

TIME: 9:00 AM to 11:30 AM

LOCATION: Instructional Support Center @ Sequoya

DATES: April 28, 2023

AUDIENCE: Any District Personnel Involved with Regents Scanning

DESCRIPTION:

- **Order Form and Timeline**
- **Pre-print File Verification**
- **Criteria for Printing from Level 0**
- **Scan Sheet Preparation**
- **Scanning Demonstration**
- **Processing Tips and Techniques**
- **Error Messages with Correction Methods**
- **Batch Tracking Website**
- **ASAP Score Reports**
- **Scanning Deadlines**
- **Regents Data Loading Service**

PLEASE REGISTER ON OR BEFORE April 21, 2023
At: **http://datacentral.esboces.org/**

Charles King, Divisional Administrator

STUDENT DATA SERVICES

NEW YORK STATE
2021-22 REPORT CARD GLOSSARY & GUIDE

Last updated: March 2023

Contents

Assessment Data

Due to the ongoing impacts of COVID-19, it may not be appropriate to compare 2021-22 assessment results with results from prior years.

Elementary- and Intermediate-Level State Assessments: English Language Arts, Mathematics, Science

Grades 3-8 English Language Arts (ELA) Results

School data are compared to the school's district and statewide results in the bar chart, while district and charter school data are compared to statewide data in the bar chart. District data include all public schools in the district as well as out-of-district placement students who are the reporting responsibility of the district.

Summary Results: Total (#) students, count (#) and percent (%) not tested (**Not Tested**), tested (**Tested**), performing at each of the four performance levels (**Level 1, Level 2, Level 3, Level 4**), and scoring **Proficient (Levels 3 & 4)** on the New York State Testing Program (NYSTP) assessment in English Language Arts (ELA) by **Grade** and **Grades 3-8** combined. **Tested #** is used as the denominator for performance **Level %** calculations.

Grade-Specific Results: Data in the grade tables are the same as those in the summary table but disaggregated by demographic **Subgroups**.

Grades 3-8 Mathematics Results

School data are compared to the school's district and statewide results in the bar chart, while district and charter school data are compared to statewide data in the bar chart. District data include all public schools in the district as well as out-of-district placement students who are the reporting responsibility of the district.

Summary Results: Total (#) students, count (#) and percent (%) not tested (**Not Tested**), tested (**Tested**), performing at each of the four performance levels (**Level 1, Level 2, Level 3, Level 4 & Above**), and scoring **Proficient (Levels 3 & Above)** on the New York State Testing Program (NYSTP) assessment in mathematics by **Grade** and **Grades 3-8** combined and on the Regents examinations in mathematics taken in lieu of the NYSTP in mathematics in Grade 6 (**Regents 6**), Grade 7 (**Regents 7**), and Grade 8 (**Regents 8**). NYSTP and Regents results for Grade 6 students are combined in the **Combined 6** row. NYSTP and Regents results for Grade 7 students are combined in the **Combined 7** row. NYSTP and Regents results for Grade 8 students are combined in the **Combined 8** row. The **Grades 3-8** row is the aggregate of **Grade 3**, **Grade 4**, **Grade 5**, **Combined 6**, **Combined 7**, and **Combined 8**. **Tested #** is used as the denominator for performance **Level %** calculations.

In 2022, **Regents 6**, **Regents 7,** and **Regents 8, Not Tested** are students reported as "exempt" from taking a Regents examination in mathematics who had no valid score on a grade-level NYSTP and no valid score on a Regents examination in mathematics during the reporting year. **Grade 6 Total #**, **Grade 7 Total #,** and **Grade 8 Total #** are used as the denominators for **Not Tested %** calculations for **Regents 6**, **Regents 7,** and **Regents 8**, respectively.

Regents Mathematics Exemptions, Grades 6-8 Students: Total Exempt are students with no valid score on a grade-level NYSTP but reported as "exempt" from taking a Regents examination in mathematics during the reporting year. **Exempt, Not Tested** are Total Exempt students with no valid score on a Regents examination in mathematics. **Exempt, Tested** are Total Exempt students with a valid score on a Regents examination in mathematics.

> Regents Exam Exemption Eligibility: Students who met the standards for the related course of study, as locally determined, could qualify for an exemption to the examination requirements. For more information and specific criteria, see NYS Board of Regents Announcement.

Grade-specific Results: Data in the grade tables are the same as those in the summary table but disaggregated by demographic **Subgroups**.

Grades 4 & 8 Science Results

School data are compared to the school's district and statewide results in the bar chart, while district and charter school data are compared to statewide data in the bar chart. District data include all public schools in the district as well as out-of-district placement students who are the reporting responsibility of the district.

Summary Results: Total (#) students, count (#) and percent (%) not tested (**Not Tested**), tested (**Tested**), performing at each of the four performance levels (**Level 1, Level 2, Level 3, Level 4**), and scoring **Proficient (Levels 3 & 4)** on the New York State Grades 4 & 8 Science Tests by **Grade** and **Grades 4 & 8** combined and on the Regents examinations in science taken in lieu of the NYS Grade 8 Science Test in Grade 8 (**Regents 8**). NYSTP and Regents results for Grade 8 students are combined in the **Combined 8** row. The **Grades 4 & 8** row is the aggregate of **Grade 4** and **Combined 8**. **Tested #** is used as the denominator for performance **Level %** calculations.

> Note: For 2021-22 through 2024-2025, USDE granted NYSED a waiver to permit students enrolled in grade 7 or 8 who take high school level Regents science courses to take the corresponding high school level Regents examination in science in lieu of the Intermediate-Level Science test. Since the School Report Card reports assessments taken during the reporting year (e.g., 2021-22), only students in Grade 8 who took a corresponding high school level Regents examination in science in lieu of the Intermediate-Level Science test in Grade 8 are included. Results of Grade 8 students who took a Regents examination in Grade 7 in lieu of the Intermediate-Level Science test in Grade 8 are not included in the Summary. However, these students are included in Annual Regents examination results.

In 2021, **Regents 8, Not Tested** are students reported as "exempt" from taking a Regents examination in science who had no valid score on a grade-level science assessment and no valid score on a Regents examination in science during the reporting year. **Grade 8 Total #** is used as the denominator for **Regents 8**, **Not Tested %** calculations.

Regents Science Exemptions, Grade 8 Students: Total Exempt are students with no valid score on a grade-level science assessment but reported as "exempt" from taking a Regents examination in science during the reporting year. **Exempt, Not Tested** are Total Exempt students <u>with no valid score</u> on a Regents examination in science. **Exempt, Tested** are Total Exempt students <u>with a valid score</u> on a Regents examination in science.

> Regents Exam Exemption Eligibility: Students who met the standards for the related course of study, as locally determined, could qualify for an exemption to the examination requirements. For more information and specific criteria, see NYS Board of Regents Announcement.

Grade-specific Results: Data in the grade tables are the same as those in the summary table but disaggregated by demographic **Subgroups**.

<u>**Annual Regents Examinations**</u>

Annual Regents examination results are those administered in August, January, and June of the reporting year. All administrations of Regents examinations in August 2021 and January 2022 as well as the June 2022 administration of the Regents U.S. History and Government exam were canceled. Due to the ongoing impacts of COVID-19, it may not be appropriate to compare 2021-22 NYS standardized assessment results with results from prior years.

If multiple administrations are taken by same student at school or within district, highest score earned is used for calculating school/district performance. Regents scores are converted to performance levels. For more information, see https://www.p12.nysed.gov/irs/sirs/regents-score-ranges-for-annual-and-accountability-reporting.pdf

School data are compared to the school's district and statewide results in the bar chart, while district and charter school data are compared to statewide data in the bar chart. District data include all public schools in the district as well as out-of-district placement students who are the reporting responsibility of the district.

Results for Regents examinations include students in the reporting year, regardless of grade, tested (**Tested**) on a specific Regents examination, performing at each of the performance levels (**Level 1, Level 2, Level 3, Level 4, & Level 5**, if applicable), and scoring **Proficient (Level 3 & Above)** disaggregated by demographic **Subgroup**. **Tested #** is used as the denominator for performance **Level %** calculations.

Annual Regents Exemptions Tables:
> *For examinations with at least one administration*

Total Exempt are students reported as "exempt" from taking a specific Regents examination during the reporting year. **Exempt, Not Tested** are Total Exempt students <u>with no valid score</u> on the Regents examination. **Exempt, Tested** are Total Exempt students <u>with a valid score</u> on the Regents examination.

> Regents Exam Exemption Eligibility: Students who met the standards for the related course of study, as locally determined, could qualify for an exemption to the examination requirements. For more information and specific criteria, see <u>NYS Board of Regents Announcement</u>.

> *For examinations with no administrations*

Exempt, Not Tested are students reported as "exempt" from taking a specific Regents examination during the reporting year and had <u>no valid score</u> on the Regents examination.

> Regents Exam Exemption Eligibility: Students who met the standards for the related course of study, as locally determined, could qualify for an exemption to the examination requirements. For more information and specific criteria, see <u>NYS Board of Regents Announcement</u>.

Total Cohort Regents Examination Results

Due to COVID-19 and changes to New York State testing requirements, June 2020, August 2020, January 2021, August 2021, and January 2022 Regents examinations were canceled. Only Regents Examinations in ELA, Algebra I, Living Environment, and Physical Setting/Earth Science were offered in June 2021. Regents Examinations in U.S. History & Government were canceled in June 2022. Caution should be used when comparing 2018 cohort results on Regents examinations with those of cohorts from prior years.

School data are compared to the school's district and statewide results in the bar chart, while district and charter school data are compared to statewide data in the bar chart. District data include all public schools in the district as well as out-of-district placement students who are the reporting responsibility of the district.

Results for students in the 4-year cohort as of June 30th of the reporting year (**Cohort**), count (#) and percent (%) not tested (**Not Tested**) and tested (**Tested**) on Regents examinations within subjects, performing at each of the performance levels (**Level 1, Level 2, Level 3, Level 4, & Level 4 & Above**), and scoring **Proficient (Level 3 & Above or Levels 3 & 4**, depending on the subject**)** disaggregated by demographic **Subgroup. Cohort #** is used as the denominator for performance **Level %** calculations. If a student has more than one valid score within a Regents subject, the examination on which the student earned with the highest performance level is used.

Total Cohort Exemptions Table: **Total Exempt** are students reported as "exempt" from taking any Regents examination in a subject during the 4-year period. **Exempt, Not Tested** are Total Exempt students <u>with no valid score</u> on any Regents examination in a subject. **Exempt, Tested** are Total Exempt students <u>with a valid score</u> on any Regents examination in a subject.

> Regents Exam Exemption Eligibility: Students who met the standards for the related course of study, as locally determined, could qualify for an exemption to the examination requirements. For more information and specific criteria, see <u>NYS Board of Regents Announcement</u>.

New York State English as a Second Language Achievement Test (NYSESLAT)

Total (#) students reported as English Language Learners, count (#) and percent (%) of students not tested (**Not Tested**) and tested (**Tested**), and performing at each of the five performance levels (**Entering, Emerging, Transitioning, Expanding, & Commanding [Proficient]**) on the New York State English as a Second Language Achievement Test (NYSESLAT) for English Language Learners (ELLs) by **Grade**. **Total #** is used as the denominator for performance level **%** calculations.

New York State Alternate Assessment (NYSAA)

Total (#) students reported as NYSAA eligible, as ungraded, and as having a disability, count (#) and percent (%) of students not tested (**Not Tested**), tested (**Tested**), performing at each of the four performance levels (**Level 1, Level 2, Level 3, & Level 4**), and scoring **Proficient (Levels 3 & 4)** on the New York State Alternate Assessment (NYSAA) for students with severe cognitive disabilities by **Grade/Subject**.

National Assessment of Academic Progress (NAEP)

The National Assessment of Educational Progress (NAEP) measures what U.S. students know and can do in various subjects across the nation, states, and in some urban districts. Also known as The Nation's Report Card, NAEP has provided important information about how students are performing academically since 1969.

NAEP is typically administered every other year to a representative sample of students across the country. Most recently NAEP was administered in 2022; NAEP was administered in 2019 prior to that. State and national results are reported for groups of students with similar characteristics (e.g., gender, race and ethnicity, school location); data for individual schools or districts are not reported in the School Report Card, nor are the data available to NYSED.

New York State and national student results on the NAEP are reported for Grade 4 Reading, Grade 4 Mathematics, Grade 8 Reading, and Grade 8 Mathematics, showing percentages of students performing at each of the NAEP achievement levels: "Below Basic," "Basic," "Proficient," and "Advanced." NAEP achievement levels are performance standards that describe what students should know and be able to do. Students performing at or above the Proficient level on NAEP assessments demonstrate solid academic performance and competency over challenging subject matter. Descriptions of NAEP achievement levels for each assessment subject are available at https://nces.ed.gov/nationsreportcard/guides/scores_achv.aspx. Data in the tables are disaggregated by subgroups: All Students, Students with Disabilities, American Indian/Alaska Native, Asian/Pacific Islander, Black, Hispanic, White, Two or more races, Economically Disadvantaged, and English Language Learners.

NAEP national and state participation rates are also reported in the NYS Report Card for all students and for subgroups of English Language Learners and Students with Disabilities in Grades 4 and 8 Reading and Mathematics.

School, Staff, and Graduation Rate Data

Staff Qualifications
If a school or district did not report complete data, a statement will reflect such within the report card.

High-Poverty Schools: Schools in the 4th quartile based on the percentage of economically disadvantaged students.

Low-Poverty Schools: Schools in the 1st quartile based on the percentage of economically disadvantaged students.

Inexperienced Teachers and Principals

Total Teachers and Principals: Counts are as reported by schools and districts in the Student Information Repository System (SIRS). To be counted as a Teacher, the person must be reported in SIRS as the teacher of at least one course. To be counted as a Principal, the person must be reported in SIRS as a Principal.

Inexperienced Teachers: Teachers with fewer than 4 years of experience as a teacher.

Inexperienced Principals: Principals with fewer than 4 years of experience as a principal.

Teachers Teaching Out of Their Subject or Field of Certification

Total Teachers: Beginning in 2020-21, counts are as reported in SIRS. For prior years, counts were as reported in the Teacher Access and Authorization (TAA) system. Caution should be used when comparing results across years.

Teachers Teaching Out of their Subject/Field of Certification: Teachers teaching classes in subjects or fields for which they do not hold certifications.

Total Cohort Graduation Rate

Graduation, diploma, non-diploma credential, still enrolled, transfer to high school equivalency (HSE) program, and dropout rates for students who first entered grade 9, four years prior to this reporting year. Graduates are as of August following the close of the reporting year. For more information on district/state comparisons, 5- and 6-year rates, and to filter on gender and ethnicity student subgroups, click on the link embedded within the report card or search by school or district in the High School Graduation Rate report at data.nysed.gov. Also see the Graduation Rate - Glossary of Terms or Grad Rate - Business Rules on the Graduation Rate Data site.

Civil Rights Data Collection (CRDC) Data (2017-18)

Accessible via a downloadable Excel Workbook on the NYS statewide report card and all district and school report cards are measures of school quality, climate, and safety, and accelerated coursework to earn post-secondary credit while in high school as reported by schools for the 2017-18 school year to the U.S. Department of Education using the Civil Rights Data Collection Survey. For more information on CRDC, see https://ocrdata.ed.gov/.

Reference: Assessment Data Suppression Rules

To ensure student confidentiality, the Department does *not* publish results for subgroups with fewer than five students or data that would allow readers to easily determine the performance of a subgroup with fewer than five students. When fewer than five students in a subgroup (e.g., Hispanic) were tested, counts and percentages of tested students scoring at various levels are suppressed for that group and the next smallest group. Suppressed data are indicated with a dash.

Reference: Annual Assessment Subgroups Defined

All Students: All students, regardless of ethnicity, ELL status, disability status, or economic status.

Female: Student reported to the Department as female, as identified by the student.

Male: Student reported to the Department as male, as identified by the student.

> Notes about Gender: In the case of very young transgender students not yet able to advocate for themselves, gender may be identified by the parent or guardian. In 2021-22, a new valid gender category was introduced, "nonbinary." Since processes for data collection were still in development during the 2021-22 reporting year, district access to the code was significantly limited and, thus, the 2021-22 School Report Card does not disaggregate data by nonbinary.

General Education: Students not identified as Students with Disabilities.

Students with Disabilities: Student classified by the Committee on Special Education as having one or more disabilities.

American Indian or Alaska Native: Student reported as having origins in any of the original peoples of North and South America (including Central America) and who maintains cultural identification through tribal affiliation or community recognition.

Asian or Native Hawaiian/Other Pacific Islander: Student reported as having origins in any of the original peoples of the Far East, Southeast Asia, Hawaii, Guam, Samoa, or other Pacific Islands, or the Indian subcontinent, including Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

Black or African American: Student reported as having origins in any of the black racial groups of Africa.

Hispanic or Latino: Student reported as belonging to, identifying with, or regarded in the community as Hispanic or Latino, regardless of whether the student also considers themselves to belong to, identify with, or is regarded in the community as belonging to an American Indian/Alaska Native, Asian or Native Hawaiian/Other Pacific Islander, Black or African American, or White races.

White: Student reported as having origins in any of the original peoples of Europe, North Africa, or the Middle East.

Multiracial: Student reported as belonging to more than one racial/ethnic group.

Small Group Total: Results for the sum of the suppressed data for racial/ethnic fields for which data are suppressed, if applicable.

Economically Disadvantaged: Student who participates in, or whose family participates in, economic assistance programs, such as the Free or Reduced-Price Lunch Programs; Social Security Insurance (SSI); Food Stamps; Foster Care; Refugee Assistance (cash or medical assistance); Earned Income Tax Credit (EITC); Home Energy Assistance Program (HEAP); Safety Net Assistance (SNA); Bureau of Indian Affairs (BIA); or Family Assistance: Temporary Assistance for Needy Families (TANF). If one student in a family is identified as low income, all students from that household (economic unit) may be identified as low income.

Not Economically Disadvantaged: Students not identified as Economically Disadvantaged.

English Language Learner: Student who, by reason of foreign birth or ancestry, speaks or understands a language other than English and speaks or understands little or no English, and requires support in order to become proficient in English and is identified pursuant to Section 154.3 of New York State's Commissioner's Regulations.

Non-English Language Learner: Students not identified as English Language Learners.

In Foster Care: Student who is in 24-hour substitute care for children placed away from their parents and for whom the agency under title IV-E of the Social Security Act has placement and care responsibility. This includes, but is not limited to, placements in foster family homes, foster homes of relatives, group homes, emergency shelters, residential facilities, childcare institutions, and pre-adoptive homes. A child is in foster care in accordance with this definition regardless of whether or not the foster care facility is licensed and payments are made by the State, tribal, or local agency for the care of the child, whether adoption subsidy payments are being made prior to the finalization of an adoption, or whether there is federal matching of any payments that are made.

Not in Foster Care: Students not identified as Foster.

Homeless: Student who lacks a fixed, regular, and adequate nighttime residence, including a student who is sharing the housing of other persons due to a loss of housing, economic hardship, or similar reason; living in motels, hotels, trailer parks or camping grounds due to the lack of alternative adequate accommodations; abandoned in hospitals; or a migratory child, as defined in subsection 2 of section 1309 of the Elementary and Secondary Education Act of 1965, as amended, who qualifies as homeless under any of the above provisions; or has a primary nighttime location that is a supervised publicly or privately operated shelter designed to provide temporary living accommodations including, but not limited to, shelters operated or approved by the State or local department of social services, and residential programs for runaway and homeless youth established pursuant to article 19H of the executive law or a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings, including a car, park, public space, abandoned building, substandard housing, bus, train stations, or similar setting. Homeless students do not include children in foster care placements or who are receiving educational services pursuant to subdivision four, five, six, six-a, or seven of Education Law section 3202 or pursuant to article 81, 85, 87, or 88 of Education Law.

Not Homeless: Students not identified as Homeless.

Migrant: Student who is, or whose parent, guardian, or spouse is, a migratory agricultural worker, including a migratory dairy worker or a migratory fisher, and who, in the preceding 36 months, in order to obtain, or accompany such parent, guardian, or spouse, in order to obtain, temporary or seasonal employment in agricultural or fishing work has moved from one school district to another.

Not Migrant: Students not identified is Migrant.

Parent in Armed Forces: Student with one or more parent or guardian who is a member of the Armed Forces and on Active Duty. The Armed Forces are the Army, Navy, Air Force, Marine Corps, the Coast Guard, or full-time National Guard. Active duty means full-time duty in the active military service of the United States. Such term includes full-time training duty, annual training duty, and attendance, while in the active military service, at a school designated as a service school by law or by the Secretary of the military department concerned.

Parent Not in Armed Forces: Students not identified as Parent in Armed Forces.