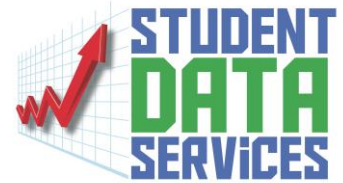




DISTRICT DATA COORDINATOR MEETING  
MARCH 3, 2022  
AGENDA



**a. WELCOME AND ANNOUNCEMENTS**

- a. Welcome
- b. 2021-2022 DDC Meeting Schedule
- c. System Account Maintenance – Posted to SFTP
- d. Verifying CIO Listed in SEDREF
- e. Student Daily Attendance Data Warehouse Charges
- f. Updated ‘Year in Reporting’ Timeline
- g. 2022-25 Instructional Tech Plan; *Submission to RIC Deadline April 1, 2022*
- h. Staffing Updates

**b. DISTRICT SUPERINTENDENT UPDATES – DAVE WICKS**

**c. STUDENT MANAGEMENT / SPECIAL EDUCATION SYSTEMS**

- a. Help Desk Email addresses
  - PowerSchool: [PowerSchoolHelp@esboces.org](mailto:PowerSchoolHelp@esboces.org)
  - eSchool: [ESDhelp@esboces.org](mailto:ESDhelp@esboces.org)
  - Infinite Campus: [InfiniteCampusHelp@esboces.org](mailto:InfiniteCampusHelp@esboces.org)
  - School Tool: [SchoolToolHelp@esboces.org](mailto:SchoolToolHelp@esboces.org)
  - Synergy: [Synergyhelp@esboces.org](mailto:Synergyhelp@esboces.org)
  - Special Ed Helpdesk: [Spedhelp@esboces.org](mailto:Spedhelp@esboces.org)

**d. SCHOOL DATA BANK SERVICES**

- Vanessa Biagioli-Dittrich - Administrative Coordinator
  - (631)-419-1688 [vdittrich@esboces.org](mailto:vdittrich@esboces.org)

**e. REPORTING REMINDERS**

- Student Attendance
- Digital Equity Surveys

**f. LEVEL 0 UPDATES**

- Level 0 Reminders
- The Zero Zone

**g. TEST SCANNING AND REPORTING**

- a. Help Desk for Data Warehouse and Test Scanning – [DWTShelp@esboces.org](mailto:DWTShelp@esboces.org) or 631-218-4195
- b. NYS 3-8 ELA/Math/Science
  - 2022-23 Draft Testing Schedule
  - 2021-22 Elementary and Intermediate Testing Schedule
  - Computer Based Testing
    - March 10, 2022 Data Extract for Math
  - Updates to Testing
  - NYS Testing QC *LITE* – *What every test coordinator needs to know*
  - Individual Student Report- ISR Order Form **Due Friday, May 20, 2022**

- c. Regents Exams
  - June 2022 Regents Examination Schedules
  - Regents Exam Delivery Timeline
  - Regents Rosters
  - Regents Scanning Workshop – April 28, 2022
  - Regents Data Loading Service
  - AP Advantage Loading Service
- d. NYSITELL
  - **\*\*DO NOT USE COPIES OF ANSWER SHEETS\*\***
  - Please order Scan Sheets using the NYSITELL Answer Sheet Order Form on [Datacentral.esboces.org](http://Datacentral.esboces.org)
- e. NYSESLAT
  - Quality Control Workshop: **March 22, 2022**
- ii.
  - Metritech directly contacted school principals regarding ordering exams
    - If you have questions about ordering the test, please contact MetriTech at [NYSESLAT@metritech.com](mailto:NYSESLAT@metritech.com) or 1-800-747-4868.
- f. NYSAA
  - NYSAA Test Window: Monday, March 14, 2022 – Friday, June 10, 2022
  - All 0220 students must have a First Contact Survey and Personal Needs Profile
- h. UPDATES ON DATA TOOLS, REQUIRED COLLECTION, AND REPORTING
  - a. Data Deadlines – <http://datacentral.esboces.org> Services → Data & Reporting → Public Schools → Deadlines
  - b. **The weekly deadline for loading and locking data in Level 0 is Thursday, 5:00pm.**
  - c. 2020-21 SIRS Data Collection and Reporting Requirements
    - BEDS Day – **Wednesday, October 6<sup>th</sup>**
    - 2021-22 Year-End Deadline – **Thursday, August 18, 2022**
  - d. Migrant Student/McKinney Vento Updates
    - American Rescue Plan (ARP-HCY) Subgrant information
    - Title I monitoring regarding migrant children
      - Julia Schnurman, FEOP Program Coordinator
        - [Jschnurm@esboces.org](mailto:Jschnurm@esboces.org)
  - e. Information from SED
    - NYSED Report Card Releases
    - New UPK Collection Date
    - Upcoming Data Deadlines
  - f. Questions From the Field
  - g. Other Breaking News
- i. ADJOURN

<b>THINGS TO DO NOW</b>	
1.	Be sure to load ELL Eligible (0231) program codes for all NYSESLAT eligible students
2.	Be sure all NYSAA Eligible (0220) have a complete First Contact Survey and Personal Needs Profile
3.	CBT Schools should be sure Programs Fact, Demographic and Enrollment data is submitted in L0
4.	Keep entering Digital Equity Survey data
5.	Check UPK enrollments and Programs codes