



DISTRICT DATA COORDINATOR MEETING
DECEMBER 17, 2021
 AGENDA



a. WELCOME AND ANNOUNCEMENTS

- a. Welcome & Safety Announcement
- b. 2021-2022 DDC Meeting / Data Advisory Schedule
- c. DDC Contact Form ~ Thank You
- d. System Account Maintenance – Posted to SFTP
- e. 2022-25 Instructional Tech Plan
- f. Staffing Updates

b. DISTRICT SUPERINTENDENT UPDATES – DAVE WICKS

c. STUDENT MANAGEMENT / SPECIAL EDUCATION SYSTEMS

- a. Help Desk Email addresses
 - PowerSchool: PowerSchoolHelp@esboces.org
 - eSchool: ESDhelp@esboces.org
 - Infinite Campus: InfiniteCampusHelp@esboces.org
 - School Tool: SchoolToolHelp@esboces.org
 - Synergy: Synergyhelp@esboces.org

- b. Student Management System Update

d. SCHOOL DATA BANK SERVICES

- Vanessa Biagioli-Dittrich - Administrative Coordinator
 - (631)-419-1688 vdittrich@esboces.org
 - CRDC Overview – Jennifer Raicovi, Staff Developer / SDE

e. STAFF REPORTING

- a. Staff Certification
 - The Out of Certification Process Explained

f. LEVEL 0 UPDATES

- Level 0 Reminders
 - Requesting New Locations in Level 0
 - Staff Snapshot and locking Demographics
 - Reporting UPK students with a disability
 - Reporting Leave Replacement Teachers
 - The Zero Zone

g. TEST SCANNING AND REPORTING

- a. Help Desk for Data Warehouse and Test Scanning – DWTShelp@esboces.org or 631-218-4195
- b. NYS 3-8 ELA/Math/Science
 - 2021-22 Elementary and Intermediate Testing Schedule
 - Test Scoring Contact Form
 - Test Room File / PBT File
 - Computer Based Testing
 - CBT Technology Readiness
 - CBT State Simulation

Charles King
 Divisional Administrator

Elaine Conlin
 Program Administrator

Peter Desjardins
 Program Administrator

Sharon Mayrant
 Admin. Coordinator

- February 2022 Test Quality Control Workshop
 - Updates to Testing
 - The Barcode Label is Moving
- c. Regents Exams
- January 2022 / June 2022 / August 2022 Regents Examination Schedules
 - January 2022 US History Exam Exemptions
 - January 2022 Order Sort Form
 - CSV Pre-Print File Layout
 - State Course Code Chart
 - Scanner Test
 - Timeline for January 2022 Regents Exams
- d. NYSITELL
- ****DO NOT USE COPIES OF ANSWER SHEETS****
 - Please order Scan Sheets using the NYSITELL Answer Sheet Order Form on Datacentral.esboces.org
- e. NYSESLAT
- Metrittech directly contacted school principals regarding ordering exams
 - If you have questions about ordering the test, please contact MetriTech at NYSESLAT@metrittech.com or 1-800-747-4868.
- f. NYSAA
- Students are available for rostering in KITE
- h. UPDATES ON DATA TOOLS, REQUIRED COLLECTION, AND REPORTING**
- a. Data Deadlines – <http://datacentral.esboces.org> Services → Data & Reporting → Public Schools → Deadlines
- b. **The weekly deadline for loading and locking data in Level 0 is Thursday, 5:00pm.**
- c. 2020-21 SIRS Data Collection and Reporting Requirements
- BEDS Day – **Wednesday, October 6th**
 - 2021-22 Year-End Deadline – **Thursday, August 18, 2022**
- d. Report(s) of the Month
- Students Enrolled Out of District Report
 - ReportNet > District > Validation > Enrollment > Students Enrolled Out of District Report
- e. Special Education Data
- BEDS Day Snapshot
 - VR 1-9 Verification
- f. Information from SED
- Students over the age of 21
 - New UPK Collection Date
 - NYSAA Update
 - Digital Equity Update
- g. Questions From the Field
- h. Other Breaking News

i. ADJOURN

THINGS TO DO NOW

1. Load BEDS Day Special Ed Snapshot for January 10, 2022 certification
2. Submit Test Room / PBT File
3. Update Demographic and Enrollment in Level 0
4. Submit January Regents Pre Print File