

DISTRICT DATA COORDINATOR MEETING
FEBRUARY 17, 2023
AGENDA



A. WELCOME AND ANNOUNCEMENTS

- * Welcome
- * 2022-23 DDC Meeting Schedule
- * Restarting ESSA Accountability: NYSED Presentations
- * Report for K-12 Schools to Address Evolving Cybersecurity Threats
- * Personnel Updates

B. DISTRICT SUPERINTENDENT UPDATES – DAVE WICKS

C. STUDENT MANAGEMENT / SPECIAL EDUCATION SYSTEMS

- * Elaine Conlin Program - Administrator
 - (631)-844-5750 econlin@esboces.org
- * Help Desk Email addresses
 - PowerSchool: PowerSchoolHelp@esboces.org
 - eSchool: esdHELP@esboces.org
 - Infinite Campus: InfiniteCampusHelp@esboces.org
 - School Tool: SchoolToolHelp@esboces.org
 - Special Ed Helpdesk: SPEDhelp@esboces.org

B. UPDATES ON DATA TOOLS, REQUIRED COLLECTION, AND REPORTING

- * Data Deadlines – <http://datacentral.esboces.org> Services → Data & Reporting → Public Schools → Deadlines
 - **The weekly deadline for loading and locking data in Level 0 is Thursday at 5:00pm.**
 - Data will be pulled from Level 0 at 12:00 noon on Monday, Tuesday, Wednesday, and Thursday. No data will be pulled from Level 0 on Friday.
 - 2022-23 Year-End Deadline – **Thursday, August 17, 2023**
- * Reporting UPK Students
 - Initial Data pull March 23, 2023
- * Reporting FRPL Students
 - CEP districts are still required to verify and tag FRPL students for SIRS reporting
- * Report of the Month – SIRS 333 Report
 - **L2RPT** >Team Content > District > SEDDAS >Annual Outcomes >SIRS 333 Annual Pre-K Enrollment Summary

D. LEVEL 0 UPDATES

- * Level 0 18.02 Updates
 - **CHECK ALL**
 - Import Log
 - Daily Attendance
 - Coding 8300 enrollments
- * Level 0 Trainings – Welcome to the ‘Zero Zone’ - <https://calendly.com/dwtshelp>

E. SCHOOL DATA BANK SERVICES

- * Vanessa Biagioli-Dittrich – Program Administrator vdittrich@esboces.org
- * Full Service Test Scoring – Dr. Sharon Hayes, Asst. Administrative Coordinator






F. TEST SCANNING AND REPORTING

- * Help Desk for Data Warehouse and Test Scanning – DWTShelp@esboces.org or 631-218-4195
- * Updating Contact Forms – Test Scoring Contact
- * NYS Assessments, 3-8 ELA/Math & Sci, NYSAA
 - 2022-23 Elementary and Intermediate Testing Schedule
 - 2023-24 Preliminary 3-8 Elementary, Intermediate & Regents Testing Schedules
 - ES BOCES Preliminary Testing Timeline
 - NYS 3-8 Testing Quality Control Workshop – February 28, 2023
 - NYSESLAT Quality Control Workshop – March 23, 2023
 - NYS 3-8 Testing Updates
- * CBT Updates
 - February 14, 2023 – CBT Roadshow
 - [Link to Presentation page](#)
 - Demographic and Enrollment information for NEXTERA System population due February 23, 2023
- * NYSITELL
 - ****DO NOT USE COPIES OF ANSWER SHEETS****
- * NYSESLAT
 - Contacting Pearson for assistance
 - [Link to Customer Help Website](#)
 - Phone: 1-888-705-9415
 - Assigning 0231 Program Code for ELL Eligible Students
 - Districts who send students to BOCES programs are **REQUIRED TO** add the 0231 Program Code to a Student’s Level 0 Profile
- * Regents Exams
 - GTS80 Scanner support has ended
 - ASAP Upgrade
 - Teacher & Course Names on ASAP Reports
 - How to find missing scores
 - June Regents Workshop – April 28, 2023

G. NYSED UPDATES

- * Home, Health, Institutional Instruction (HHII)
- * New Regents Exam Implementation Schedule
- * Graduation Data and the School Report Card
- * SIRS 750 Report Overview
- * Migrant Student Data Collection Update
- * SIRS Manual Updates

H. OTHER BREAKING NEWS**I. ADJOURN**

<u>THINGS TO DO NOW</u>	
	Complete verifying UPK placements for March 15th deadline
	Load Demographic and Enrollment to capture new students for testing
	Verify ELL 0231 Program Codes for NYSESLAT Testing
	Continue verifying and fixing SIRS 328 Out of Certification report data
	Continue Student Digital Resource Survey

2022-2023 MEETING DATES

District Data Coordinator

Friday	September 16, 2022	9:00 a.m. – 12:00 p.m.
Friday	October 14, 2022	9:00 a.m. – 11:30 a.m.
Friday	November 18, 2022	9:00 a.m. – 11:30 a.m.
Friday	December 16, 2022	9:00 a.m. – 11:30 a.m.
Friday	January 13, 2023	9:00 a.m. – 11:30 a.m.
Friday	February 17, 2023	9:00 a.m. – 11:30 a.m.
Friday	March 17, 2023	9:00 a.m. – 11:30 a.m.
Wednesday	April 26, 2023	9:00 a.m. – 11:30 a.m.
Friday	May 19, 2023	9:00 a.m. – 11:30 a.m.
Friday	June 16, 2023	9:00 a.m. – 12:00 p.m.

****For 2022-23, we are anticipating all DDC meetings to be held in person, with an option to attend virtually. Zoom invites for all meetings will be sent to those who register shortly before each scheduled meeting****



Restarting ESSA Accountability Training Sessions

- [NYSED Office of Accountability ESSA Home Page](#)

- Session 1: Elementary Weighted and Core Performance Calculation

- [Presentation #1 Elementary Performance Slides](#)
- [Presentation #1 Elementary Performance Recording](#)

- Session 2: High School Weighted and Core Performance Calculation

- [Presentation # 2 High School Performance Slides](#)
- [Presentation #2: High School Performance Recording](#)

- Session 3: Graduation Rate & ESSA

- [Presentation #3: Graduation Rate Calculation Slides](#)
- [Presentation #3: Graduation Rate Calculation Recording](#)

- Session 4: Chronic Absenteeism

- [Presentation #4: Chronic Absenteeism Slides](#)
- [Presentation #4: Chronic Absenteeism Recording](#)

- Session 5: English Language Proficiency

- [Presentation #5: English Language Proficiency](#)
- [Presentation #5: English Language Proficiency](#)

School and District Accountability

2022-23 One-Year ESSA Accountability Indicator Info Sessions

2022-23 School Year Indicator Information Sessions Related to the Federally Approved One-Year State Plan Addendum under the Every Student Succeeds Act (ESSA)

In September 2022, the United States Department of Education (USDOE) approved the one-year ESSA State Plan Addendum for making 2022-23 school year accountability determinations using 2021-22 school year data. NYSED has designed a five-part series, "Indicator Info Sessions," that will explain how each of the accountability indicators will be calculated under the one-year accountability system for the 2022-23 school year.

The following are the topics, dates, and times of each info session.

Update: All info sessions have been completed and were held virtually via Zoom. Any questions related to the Indicator Info Sessions can be directed to accountinfo@nyed.gov.

2022-23 School Year Indicator Information Sessions Recordings and Other Resources

- "Understanding the New York State Accountability System under the Every Student Succeeds Act (ESSA) for 2022-2023 Accountability Statistics Based on 2021-2022 Results"

Topic	Date/Time	Presentation Slides	Recording Link
#1: Weighted Average Achievement and Core Subject Performance (Elementary/Middle Level)	Wednesday, January 11, 2023, 10-11:00am	Info Session #1 Presentation Slides	Info Session #1 Recording
#2: Weighted Average Achievement and Core Subject Performance (High School Level)	Thursday, January 12, 2023, 10-11:00am	Info Session #2 Presentation Slides	Info Session #2 Recording
#3: Graduation Rate	Wednesday, January 18, 2023, 10-11:00am	Info Session #3 Presentation Slides	Info Session #3 Recording
#4: Chronic Absenteeism	Wednesday, January 25, 2023, 10-11:00am	Info Session #4 Presentation Slides	Info Session #4 Recording
#5: English Language Proficiency	Wednesday, February 1, 2023, 10-11:00am	Info Session #5 Presentation Slides	Info Session #5 Recording

Desjardins, Peter

From: Desjardins, Peter
Sent: Thursday, February 2, 2023 1:17 PM
To: 'CIO List Serv (cio-data@lists.esboces.org)'; 'Curriculum listserv'
Subject: Report for K-12 Schools to Address Evolving Cybersecurity Threats
Attachments: image001.gif.htm

Good Afternoon,

Under the K-12 Cybersecurity Act of 2021, Congress required the Cybersecurity and Infrastructure Security Administration (CISA) to report on cybersecurity risks facing elementary and secondary schools and to develop recommendations including guidelines designed to help schools. On January 24, 2023, CISA released its report and toolkit for K-12 educational agencies to help them better protect against cybersecurity threats. The report provides recommendations and resources to help K-12 educational agencies address systemic cybersecurity risk. It also provides insight into the current threat landscape specific to the K-12 community and offers simple steps school leaders can take to strengthen their cybersecurity efforts.

- **The report is specifically written for school administrators and is not technical in nature**
 - <https://www.cisa.gov/sites/default/files/publications/K-12report-24Jan23.pdf>
- **More Resources for K-12 Cybersecurity**
 - <https://www.cisa.gov/k-12-school-security-guide>

Pete

Peter Desjardins
Program Administrator, Student Data Services
Regional Information Center
Eastern Suffolk BOCES
Instructional Support Center at Sequoya
750 Waverly Avenue, Holtsville, NY 11742
Phone: 631-419-1676 / Fax: 631-240-8967
Email: pdesjard@esboces.org
Website: <http://datacentral.esboces.org>

Please refrain from sending Personally Identifiable Information (PII) via emails or attachments. Please use secure transmission methods. If it is necessary to send PII to ESBOCES staff, please use our [Secure Courier](#) email system



Educational Services That Transform Lives

Schooltool
DAB - Raymond A DeFeo Bldg
215 Old Riverhead Rd, WHB NY 11978
Schooltool Helpdesk - 631-844-5724
Helpdesk Email - schooltoolhelp@esboces.org



SAVE THE DATE

Schooltool Spring User Group Meeting April 4, 2023

***Hosted at Nassau BOCES (virtual available)**

***CONTACT US NOW TO SET UP YOUR ONE-ON-ONE
SCHEDULING TRAINING/GUIDANCE FOR THE
UPCOMING SCHOOL YEAR***

Schooltool Flex Training for 2022-2023!

With these fluid times we still find ourselves in, the
ESBOCES Schooltool Help Desk is happy to offer
Flex Training for our districts. Let us know what training
or “refreshing” your district requires (***7-day prior notice
required & one topic per webinar***) and we will prepare
and schedule the requested virtual webinars.

***Flexible/Virtual & In-Person
Workshops & Trainings Available***

**Student Data Services
Elaine Conlin, Program Administrator
631-844-5750**

Eastern Suffolk BOCES does not discriminate against any employee, student, applicant for employment, or candidate for enrollment on the basis of sex, gender, race, color, religion or creed, age, weight, national origin, marital status, disability, sexual orientation, gender identity or expression, transgender status, military or veteran status, domestic violence victim status, genetic predisposition or carrier status, or any other classification protected by Federal, State, or local law. This policy of nondiscrimination includes access by students to educational programs, student activities, recruitment, appointment and promotion of employees, salaries, pay, and other benefits. ESBOCES also provides equal access to the Boy Scouts and other designated youth groups. ESBOCES fully complies with all applicable rules and regulations pertaining to civil rights for students and employees (e.g., Title IX of the Education Amendments of 1972, §504 of the Rehabilitation Act of 1973, Titles VI and VII of the Civil Rights Act of 1964, Dignity for All Students Act, §303 of Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and the Boy Scouts of America Equal Access Act of 2001). Inquiries regarding the implementation of the above laws should be directed to either of the ESBOCES Civil Rights Compliance Officers at ComplianceOfficers@esboces.org; the Assistant Superintendent for Human Resources, 631-687-3029, or the Associate Superintendent for Educational Services, 631-687-3056, 201 Sunrise Highway, Patchogue, NY 11772. Inquiries may also be addressed to the Office for Civil Rights at the US Department of Education, 32 Old Slip, 26th Floor, New York, NY 10005, 646-428-3800, OCR.NewYork@ed.gov.



eSchool Training

(WHB) Raymond A. DeFeo Admin Bldg
215 Old Riverhead Rd, WHB, NY 11978
Helpdesk Phone Number: 631-844-5722



Educational Services That Transform Lives

Winter/Spring 2023 Class Schedule

Class descriptions can be found on Data Central
as well as on the eSchool eBoard at <http://www.eschooldata.esb.site.eboard.com>

There is no charge for districts participating in our support service.
If your district does not participate in our support service the cost for each class is:
Half Day - \$300 / Full Day - \$500.

January 19, 2023	eSD Course Requests	9:00-11:00 WHB/On-Line
January 30, 2023	eSD Secondary Scheduling Basic	9:00-10:30 WHB/On-Line
	eSD Secondary Scheduling Advanced	10:30-12:00 WHB/On-Line
February 9, 2023	eSD Secondary Scheduling Basic	9:00-10:30 WHB/On-Line
	eSD Secondary Scheduling Advanced	10:30-12:00 WHB/On-Line
February 23, 2023	Registration/On-Line Registration	9:00-12:00 WHB/On-Line
March 2, 2023	eSD Security	9:00-10:30 WHB/On-Line
March 9, 2023	eSD Custom Reports	9:00-10:00 WHB/On-Line
March 15, 2023	Administrator	9:00-11:00 WHB/On-Line
March 30, 2023	Data Clean Up	9:00-10:00 WHB/On-Line
April 3, 2023	eSD Portal	9:00-11:00 WHB/On-Line
April 12, 2023	eSD Grade Advancement	9:00-11:00 WHB/On-Line
April 25, 2023	eSD Elementary Class Placement	9:00-10:30 WHB/On-Line
May 17, 2023	Summer School	9:00-10:00 WHB/On-Line

Advance registration is required

Only registered participants will be admitted. Registration is required 48 hours in advance of the class.
To register online, please visit <http://datacentral.esboces.org> and select the Events Tab on the menu bar at the top.
Choose the event for which you want to register and click on the "Click Here to Register" link.

This will open up My Learning Plan. Click on the ENROLL button.
If you need assistance, or have any questions, please contact Elaine Conlin.

Student Data Services

Elaine Conlin - Program Administrator
(631-844-5750)

Eastern Suffolk BOCES does not discriminate against any employee, student, applicant for employment, or candidate for enrollment on the basis of sex, gender, race, color, religion or creed, age, weight, national origin, marital status, disability, sexual orientation, gender identity or expression, transgender status, military or veteran status, domestic violence victim status, genetic predisposition or carrier status, or any other classification protected by Federal, State, or local law. ESBOCES also provides equal access to the Boy Scouts and other designated youth groups. Inquiries regarding the implementation of the applicable laws should be directed to either of the ESBOCES Civil Rights Compliance Officers at ComplianceOfficers@esboces.org; the Assistant Superintendent for Human Resources, 631-687-3029, or the Associate Superintendent for Educational Services, 631-687-3056, 201 Sunrise Highway, Patchogue, NY 11772. Inquiries may also be addressed to the Office for Civil Rights at the US Department of Education, 32 Old Slip, 26th Floor, New York, NY 10005, 646-428-3800, OCR.NewYork@ed.gov.

Class Schedule

Class descriptions can be found on <https://datacentral.esboces.org>
as well as on our Infinite Campus eBoard at <http://www.infinitecampus.esb.site.eboard.com>

Classes will be offered on-line until further notice.

There is no charge for these classes for districts participating in our support.
If your district does not participate in our support, the cost for each class is as follows:

Half Day - \$400.00 Full Day - \$600.00

For identification purposes, we require that you register for classes
using your school district email account.

January 20, 2023	End of Semester	9:00 - 11:30
February 24, 2023	Academic Planner	9:00 - 11:30
March 24, 2023	Ad Hoc	9:00 - 11:30
April 21, 2023	Walk-in Scheduler	9:00 - 11:30
May 12, 2023	Spring User Meeting	9:00 - 11:30

Advance registration is required. No walk-ins please.

Due to limited seating, registration is required 48 hours in advance of the class.

To register online, please visit <http://datacentral.esboces.org> and select the
Events Tab on the menu bar at the top.

Choose the event for which you want to register and select the
"Click Here to Register" link.

This will open My Learning Plan/Frontline Education. Click on the ENROLL button.
If you need assistance, please contact the Infinite Campus Helpdesk at 631-844-5721.

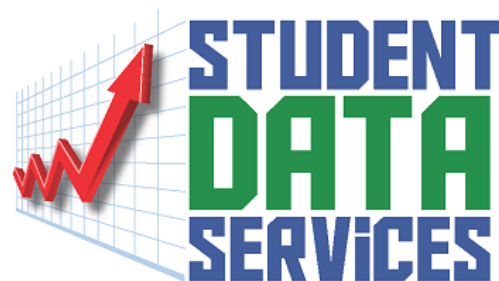
Student Data Services
Elaine Conlin, Program Administrator
631-844-5750



Eastern Suffolk
BOCES

ClearTrack²⁰⁰

*ClearTrack online
course offerings*



Educational Services That Transform Lives

There is no charge for these classes for districts participating in our support.

*If your district does not participate in our support, the cost for each class is as follows:

Half Day - \$330.00/Full Day - \$550.00



Until further notice, we will be presenting our **ClearTrack Special Education Class Workshops conveniently on line via Zoom Remote Learning**. All trainings will be using web-conferencing software that will allow you the choice of either one on one or group training. This will allow you to join at a pre-scheduled time and ultimately allows for better time management and flexibility.

Date	Training/Class	Brief Description
Anytime	Security	How to modify screen access and student access.
Anytime	New User Training for Office Staff	Learn basic navigation, shortcuts, data entry procedures.
Anytime	Query Lookup/Custom Reports	Learn to use and modify the customizable Query Lookup utilities (Demographics, Evaluations, Meetings, Services, Statistics). This class will also teach how to create and export custom queries.
Anytime	Custom Letters and Documents	Learn how to create, upload and modify your own custom letters and documents.
Anytime	New enhancements	A review of the latest features that have been added to ClearTrack.
End of Sept. through Start of Jan.	October Snapshot reporting for the Data Warehouse	This class is a short review of how to generate reports and exports for use in reporting data to the Data Warehouse. VR1-9
May through July	Year-End Reporting for the Data Warehouse	A review of the reports and exports for use in reporting data to Warehouse and PD data system. Events extracts, Year-end snapshot, Preschool Outcomes, and Suspension.

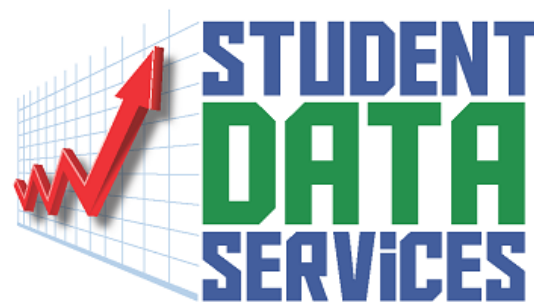
***Call or email to schedule an online training
Steve or Irene - 631-844-5720 - spedhelp@esboces.org***

***Sharon Mayrant, Administrative Coordinator
Student Data Services
631-844-5756***

Eastern Suffolk BOCES does not discriminate against any employee, student, applicant for employment, or candidate for enrollment on the basis of sex, gender, race, color, religion or creed, age, weight, national origin, marital status, disability, sexual orientation, gender identity or expression, transgender status, military or veteran status, domestic violence victim status, genetic predisposition or carrier status, or any other classification protected by Federal, State, or local law. ESBOCES also provides equal access to the Boy Scouts and other designated youth groups. Inquiries regarding the implementation of the applicable laws should be directed to either of the ESBOCES Civil Rights Compliance Officers at ComplianceOfficers@esboces.org; the Assistant Superintendent for Human Resources, 631-687-3029, or the Associate Superintendent for Educational Services, 631-687-3056, 201 Sunrise Highway, Patchogue, NY 11772. Inquiries may also be addressed to the Office for Civil Rights at the US Department of Education, 32 Old Slip, 26th Floor, New York, NY 10005, 646-428-3800, OCR.NewYork@ed.gov.



Frontline IEP Trainings



Educational Services That Transform Lives

There is no charge for these classes for districts participating in our support.

*If your district does not participate in our support, the cost for each class is as follows:

Half Day - \$330.00/Full Day - \$550.00



Until further notice, we will be presenting our **Frontline Special Education Class Workshops conveniently on line via Zoom Remote Learning**. All trainings will be using web-conferencing software that will allow you the choice of either one on one or group training. This will allow you to join at a pre-scheduled time and ultimately allows for better time management and Flexibility.

Date	Training/Class	Brief Description
Anytime	New User Training for Central Office Personnel	This class is for all new Frontline IEP users. We will navigate through the software to gain a better understanding of how this program works including understanding the graphic & format indicators, generating letters and reports, creating & finalizing IEP documents.
Anytime	Listings and Selects	A Listing is a query of the information & data that is stored in a student's document or record within the district's Frontline IEP database. These can be used for informational purposes to create checklists, or to be sure that your data is clean and uniform. Please feel free to bring ideas for listings and selects you may wish to create for your district.
End of Sept. through Start of Jan.	October Snapshot Reporting for the Data Warehouse	This class is a short review of how to generate reports and exports for use in reporting data to the Data Warehouse. VR1-9
Anytime	Custom Letters	Learn how to create, upload and modify your own Custom Letters.
Start of Jan. through March	Annual Review Prep	A review of the Frontline Annual Review prep guide. (District/Agency Preferences, School Year Calendars, School Closings and BOE Dates, Recommended School Information, etc.)
May through July	Year-End Reporting for the Data Warehouse	A review of the reports and exports for use in reporting data to Warehouse and PD data system. Events extracts, Year-end snapshot, Preschool Outcomes, and Suspension.

Call or email to schedule an online training
Steve or Irene - 631-844-5720 - spedhelp@esboces.org

Sharon Mayrant, Administrative Coordinator
Student Data Services
631-844-5756

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PowerSchool **"Personalized"** Training

We will provide training tailored to your district's needs via zoom. Please contact us to set up a date and time for your training. Individuals or groups welcome.

Tues, Wed, Thurs. Jan. 24, 25 & 26, 2023	PowerScheduler Workshop w/Gerry Mullady DeFeo Building Westhampton Beach	8:30 to 3:00
Wednesday February 8, 2023	PowerScheduler Workshop w/Gerry Mullady DeFeo Building Westhampton Beach	8:30 to 3:00
Weds. & Thurs. March 1 & 2, 2023	PowerScheduler Workshop w/Gerry Mullady DeFeo Building Westhampton Beach	8:30 to 3:00
Wednesday March 15, 2023	PowerScheduler Workshop w/Gerry Mullady DeFeo Building Westhampton Beach	8:30 to 3:00
Tues. & Weds. April 18 & 19, 2023	PowerScheduler Workshop w/Gerry Mullady DeFeo Building Westhampton Beach	8:30 to 3:00
Wednesday May 3, 2023	PowerScheduler Workshop w/Gerry Mullady DeFeo Building Westhampton Beach	8:30 to 3:00
TBD	PowerSchool Long Island Spring User Meeting DeFeo Building Westhampton Beach	8:30 –11:30

There is no charge for these classes for districts participating in our support.
If your district does not participate in our support, the cost for each class is as follows:
Half Day - \$300.00 / full Day - \$500.00

Advance registration is required. No walk-ins please.

Due to limited seating, registration is required 48 hours in advance of the class.

To register online, please visit <http://datacentral.esboces.org> and select the Events Tab on the menu bar at the top.

Choose the event for which you want to register and click on the "Click Here to Register" link.

This will open up My Learning Plan. Click on the ENROLL button.

Student Data Services
Elaine Conlin - Program Administrator
(631)-844-5750

Reporting UPK Students 2022-23

- All pre-kindergarten students, regardless of the funding that supports their PreK program, must be reported in SIRS
 - Students who are funded by the allocation grant must:
 - Have a 902 Pre-K Program AND have an appropriate Setting Code
 - Have a Grade Level of PKH or PKF
 - Students who have their ½ day UPK program converted to full day using the SUFDPK grant must:
 - Have a 902 Pre-K Program AND have an appropriate Setting Code
 - Have a Grade Level of PKH or PKF
 - New Full Day placements using only the SUFDPK Grant must:
 - Have a 990 Program Code
 - Have a Grade Level of PKH or PKF

Description	Grade Level PKF = Full-day PKH = Half-day	Pre-K Program Code	
		902 (Universal PreK)	990 ("Other" PreK)
1) Any child whose Pre-K placement is funded solely by the allocational Universal Pre-K (UPK) grant Associated Funding Project Codes for Districts: <ul style="list-style-type: none"> • 0409-23-XXXX • 5870-23-XXXX 	PKF or PKH, whichever is appropriate	X	
2) Child whose half-day UPK placement has been converted to full-day using Statewide Universal Full-day Prekindergarten grant (SUFDPK) <i>(For example, a child whose placement is funded for the first half-day by the allocational UPK program and the second half of the day by the SUFDPK program.)</i> Associated Funding Project Codes for Districts: <ul style="list-style-type: none"> • 0409-23-XXXX 	PKF	X	
3) New full-day placements funded by Statewide Universal Full-day Prekindergarten (SUFDPK) Associated Project Codes for Districts: <ul style="list-style-type: none"> • 0545-23-XXXX • 5875-23-XXXX 	PKF		X

Reporting UPK Students 2022-23

- Failure to appropriately code prekindergarten students may result in a reduction in the district's reimbursement amount for the provision of 2022-2023 prekindergarten services.
- For the 2022-2023 school year, districts will still complete BEDS Day enrollment for all PreK students.
- The first pull date will be in March, which will allow districts to continually enroll prekindergarten students up until March 15th.
- NYSED's Office of Early Learning will then reach out to districts informing if there are coding errors
- The last day to fix any coding errors for the 22-23 school year will be June 2, 2023

Data Element Spotlight Reporting Pre-K Students 2022-2023

What is a Pre-K student?

- Enrolled in either a **Universal Pre-K (UPK)** program or **Other Pre-K program**
- Should be 4 years of age or eligible to attend kindergarten in the next school year
- Differs from a **"preschool"** student
 - Preschool students are Special Ed students enrolled for eligibility determination or receiving Special Ed services

Do I need to report Pre-K Students?

- **ALL** Pre-K students must be reported regardless of funding stream if any

Reporting Universal Pre-K Students

- Demographics
- Enrollment
 - Entry code: 0011 Enrollment
 - Location code: 0666 Universal Pre-K
Except with 1309-District Operated
use the BEDS number of the school in the district housing the program
 - Grade Level: PKF (Pre-K Full Day) or PKH (Pre-K Half Day)
- Program Services:
 - 902 - Universal Pre-K program
 - Universal Pre-K Setting Code

Reporting Other Pre-K Students:

- Demographics
- School Entry/Exit
 - Entry code: 0011 Enrollment in building or grade
 - Location code: BEDS of the location of enrollment
 - Grade Level: PKF (Pre-K Full Day) or PKH (Pre-K Half Day)
 -
- Program Services
 - 990-Other Pre K
 - Grade Level: PKF (Pre-K Full Day) or PKH (Pre-K Half Day)

UPK Data Deadline

Any student with a UPK Program code **and** Enrolled on or before March 15 will be used in NYSED's grant calculation

Data can be updated until June 1, 2023

Type: Universal Pre K Setting

1309	District-operated
1320	Day care center
1331	Head Start
1342	Family or Group Day Care
1353	Nursery School
1364	BOCES
1375	Special Ed 4410 Preschool
1386	Nonpublic School
1397	Museum
1408	Library
1419	Other



L2RPT Report Guide

SIRS-333 Annual Pre-K Enrollment Summary Report

Annual Pre-K student enrollment counts from SIRS are calculated for public school districts. These enrollment counts are used to determine Universal Pre-K (UPK) grant allocations.

Pre-K student enrollment counts are displayed for a single snapshot on March 15. The enrollment counts on the snapshot date will include students who were enrolled in UPK programs at any time during the school year through March 15th, even those whose enrollment is not currently active on the snapshot date. Students who have ended enrollment in UPK and re-enrolled in a non-UPK grade level **are included** in this report. The report will continue to refresh weekly through June.

Students reported in SIRS with any of the following Reason for Beginning Enrollment codes are included in the annual Pre-K enrollment count:

- 0011 (Enrollment in building or grade)
- 5544 (Transferred under NCLB Title 1, School in Improvement Status)
- 7000 (Transferred under NCLB, Persistently Dangerous School)
- 7011 (Transferred under NCLB, Victim of a Serious Violent Incident)

Student subgroup status is determined using program service data reported anytime during the school year (school year snapshot). That is, if a student is a member of a subgroup or program category (e.g. ELL, economic status, etc.) at any point in the school year, then that student will be counted as a member of the subgroup for the school year.

Districts should consult the [Office of Early Learning website](#) for annual UPK Allocation Lists.

Description of Report

The Annual Pre-K Enrollment Summary Report presents district totals for Pre-K and will differentiate Half-day, Full-day programs and FTE. The report displays Universal Pre-K (UPK) students as well as Pre-K Students NOT Funded by UPK Money. Students are grouped by age: 3-year-old, 4-year-old or Other Age on or before December 1st. New York City, Buffalo City and White Plains City SD will use December 31st as the age threshold. Data in this report are used to monitor UPK programs.

The district total for pre-kindergarten will be a sum of pre-kindergarten students reported as enrolled in any school in the district plus the Universal Pre-kindergarten (UPK) students who are in Community-based Settings (CBOs) and who have been reported with a Location Code ending in "0666".

The district's UPK grant coordinator should be consulted by district staff who enter information into the district's Student Management System (SMS) to ensure that the correct students are reported as UPK using the summary of reporting requirements that follow.

It is important for funding received under a Universal Pre-K grant that Pre-K students are reported with a correct Program Type and UPK Provider Type, if the Program Type is UPK:

- Pre-K students who are supported by Universal Pre-K funds and located in district-operated classrooms must be reported with a Pre-K Program Type of 902 and a UPK Provider Type of 1309.
- Pre-K students who are supported by Universal Pre-K funds and located in classrooms operated by Community-based Organizations (CBO) must be reported with a Pre-K Program Type of 902 and ONE of the UPK Provider Types of 1320 through 1419.
- Pre-K students who are not supported by Universal Pre-K funds should be reported with a Pre-K Program Type of 990 and NO UPK Provider Type.

In particular, districts should verify the counts reported on the row “Total UPK-excluding UPK Students who are not residents of this district and UPK Funded Students without required Setting Code.” These counts should be compared with the Allocation Lists on the Office of Early Learning website.

Data Elements included in the SIRS-333 Annual Pre-K Enrollment Summary Reports

Field Name in Verification Report	Pre-K Program Code*	UPK Setting Code*
Total Pre-K Students	902 or 990	any or none
UPK Funded Students in District Operated Classrooms	902	1309
UPK Funded Students in CBO Operated Settings	902	one of: 1320, 1331, 1342, 1353, 1364, 1375, 1386, 1397, 1408, 1419 (see below)
Pre-K Students NOT Funded by UPK Money	990	none
Location of CBO-placed Students		
Day Care Center	902	1320
Head Start	902	1331
Family (including Group) Day Care	902	1342
Nursery School	902	1353
BOCES	902	1364
Special Ed 4410 Preschool	902	1375
Nonpublic School	902	1386
Museum	902	1397
Library	902	1408
Other	902	1419
UPK students who are not residents of this district and for whom tuition is or could be charged.	Any UPK (program code = 902) student for whom the district of enrollment location does not match the District of Residence.	

*Grade Level Code must also be either “PKH” or “PKF”

Reporting FRPL Students 2022-23

- BEDS Day Enrollment by grade, district of residence, district Pre-K, and supplemental enrollment counts are collected for calculating preliminary State Aid allocations. This will only include students with a valid enrollment on or before October 5, 2022 (BEDS Day)
- All districts/schools must load FRPL by March 16, 2023 to be included in the FRPL data submitted to U.S. Dept. of ED.
- Districts should also be sure that any student reported with Free (5817) or Reduced Lunch (5806) is also reported with the Poverty/Low Income Family program code (0198)

See Pages 55 & 56 in the SIRS MANUAL for more details



**New York State
Student Information Repository
System (SIRS) Manual**

New York State Education Dept. - Level 0

LEVEL ZERO 18.02 SIRS REMINDERS



**Regional Information Center
Student Data Services**



New Features Level o Version 18.02

Import Messages

Import messages display issues with data that cannot be imported into Level o and will be excluded from your import:
(Shows on the import screen)

Download information shown below to:			<input checked="" type="radio"/> .txt file	<input type="radio"/> .csv file	Download
Detail of records not imported. (This information can also be seen in the Import Message Log Report)					
Data Type:	Student ID:	Import Message:			
Program Fact	000802575	Duplicate key records found: Prog. Code - 0198; Begin Date - 2022-09-12.			
Program Fact	000802792	Unknown program type found with a program code = 150405.			
Program Fact	000802792	Unknown program type found with a program code = 151302.			
Program Fact	000802911	Duplicate key records found: Prog. Code - 0385; Begin Date - 2022-08-13.			
Program Fact	000802913	Duplicate key records found: Prog. Code - 0198; Begin Date - 2022-07-01.			
Program Fact	000802913	Duplicate key records found: Prog. Code - 0264; Begin Date - 2022-07-01.			
Program Fact	000802941	Unknown program type found with a program code = 150405.			
Program Fact	000802941	Unknown program type found with a program code = 151301.			
Program Fact	000802941	Unknown program type found with a program code = 151302.			
Program Fact	000802967	Unknown program type found with a program code = 150405.			
Program Fact	000802967	Unknown program type found with a program code = 151301.			
Program Fact	000802967	Unknown program type found with a program code = 151302.			
Program Fact	000900117	Unknown program type found with a program code = 150405.			
Program Fact	000900117	Unknown program type found with a program code = 151302.			
Program Fact	005702747	Duplicate key records found: Prog. Code - 0473; Begin Date - 2022-08-18.			
Program Fact	005702747	Unknown program type found with a program code = 110803.			
Program Fact	005702747	Duplicate key records found: Prog. Code - 110803; Begin Date - 2022-08-18.			
Program Fact	005702747	Unknown program type found with a program code = 110803.			
Program Fact	005702751	Duplicate key records found: Prog. Code - 0198; Begin Date - 2022-08-18.			
Program Fact	005702751	Duplicate key records found: Prog. Code - 0473; Begin Date - 2022-08-18.			
Program Fact	005702751	Unknown program type found with a program code = 110803.			
Program Fact	005800128	Duplicate key records found: Prog. Code - 0198; Begin Date - 2022-07-01.			
Program Fact	005800128	Duplicate key records found: Prog. Code - 0352; Begin Date - 2022-07-01.			

New Features Level o Version 18.02

Import Messages

Import messages display issues with data that cannot be imported into Level o and will be excluded from your import:

The most recent import log messages are now stored on the dashboard until the next upload


[illegible]

New Features Level o Version 18.02

Import Messages

Import messages display issues with data that cannot be imported into Level o and will be excluded from your import:

The most recent import log messages are now stored on the dashboard until the next upload



New York State Education Dept. - Level 0

Elect. Import

Manual Input

L1-Data Prep.

Reports

Admin

Help

Log Off

User Account: Katie Duell (kduell). Current Password Expires on 4/19/2023

Level 0 Version: 18.02

Current # of users logged on: 2

[View All Users](#)

[View/Update My Profile Info](#)

District:

School Year:

NY999999 : Anywhere School District

School Year Ending 2023-06-30

Download Chosen Report to:

☒ .txt file

☐ .csv file

Download

Demographics Report Choices:

Run Verification Rpt

☐ Dist. Import Errors (Error Rpt #1)

☐ Dist(s) Summary

☐ Dist. School Summary

☐ Dist. Upload Log Dates

☐ Dist. Dup. IDs

☐ Import Log

☐ Blank Fields

☐ Lock History

☐ View Verif. Errors (Error Rpt #2)

☐ Unlock History

☐ No Enrollment Rpt


☒ Import Message Log

All Import Message Log Records that occurred on last import date (1/18/2023):

New Features Level o Version 18.02

PROGRAM FACT CHECK ALL

L1 Data Prep for Programs now defaults to check all!!!!



New York State Education Dept. - Level 0

Elect. Import

Manual Input

L1-Data Prep.

Reports

Admin

Help

Log Off

User Account: Katie Duell (kduell). C

Current # of users logged on: 1

District:
NY999999 : Anywhere School District

Program Fact Data Prep. f

Perform a 2nd level of error checking. Whe
with no errors.

Note: Checking a box below will initiate validation

☒ Check All

☒ Safety Net

☒ 0220::Alt. Assess.

☒ 8261::Single Parent/Pregnant

☒ Higher Education

☒ Local Programs

☒ CTE / Tech

☒ 0242::NYS

☒ 8272::Hom

☒ 8271::CDC

☒ Restricted

Validate Now

Validation results...

Click the button below to create export f

Create File for Level 1 Submiss

Data Prep. messages...

Demographics

Enrollment

Program Fact

Assessment

Assess/Acc/Mod

Course

Course/Instr/Assign

Day Calendar

Location M.P.

Partner Project Fact

SE Event

SE Snapshot

Stu/Class/Entry/Exit

Stu/Class/Gr/Detail

Stu/Credit/GPA

Stu/Attend/Codes

Stu/Daily/Attend

Student Digital Resources

Staff Snapshot

Staff Assignment

Staff Attend. Codes

Staff Attendance

Staff Evaluation

Staff Tenure Snapshot

View/Update My Profile Info

ing 2023-06-30

program data can not be sent to Level 1 until this process has been completed

tion it will be included in the file creation for Level 1.

rams

ervening Serv.

AS

ent Armed Forces

ic Readiness

☒ ESEA

☒ 5806::Reduced Lunch

☒ Prekindergarten Program

☒ 8300::Foster Care

☒ Type of Disability

☒ 5817::Free Lunch

☒ 2618::Inter-Dist. Transfer

☒ 8312::Biliteracy

☒ 0198::Poverty

☒ Summer School Participation

☒ 1232::SIFE

☒ 8262::Homeless


Save As

New Features Level 0 Version 18.02

PROGRAM FACT CHECK ALL

L1 Data Prep for Programs now defaults to check all!!!!

Message will display if check all is unchecked



New York State Education Dept. - Level 0

Elect. Import

Manual Input

L1-Data Prep.

Reports

Admin

Help

Log Off

User Account: Katie Duell (kduell). Current Password Expires on 4/19/2023

Level 0 Version: 18.02beta

Current # of users logged on: 1

[View All Users](#)

[View/Update My Profile Info](#)

District:
NY999999 : Anywhere School District

School Year:
School Year Ending 2023-06-30

Program Fact Data Prep. for Level 1:

Perform a 2nd level of error checking. When Level 0 has it's W/F error level set to 'Fatal', program data can not be sent to Level 1 until this process has been completed with no errors.

Note: Checking a box below will initiate validation for the selected program. If the program passes validation it will be included in the file creation for Level 1.

☐ Check All

Warning: Not exporting all program records could potentially delete other program records that have previously been loaded to Level 1 / Level 2.

<input type="checkbox"/> Safety Net	<input type="checkbox"/> CTE / Tech Prep	<input type="checkbox"/> ELL Eligibility	<input type="checkbox"/> ELL Programs	<input type="checkbox"/> ESEA	<input type="checkbox"/> Type of Disability	<input type="checkbox"/> 0198::Poverty
<input type="checkbox"/> 0220::Alt. Assess.	<input type="checkbox"/> 0242::NYSESLAT	<input type="checkbox"/> 0264::Section 504 Plan	<input type="checkbox"/> 5753::Intervening Serv.	<input type="checkbox"/> 5806::Reduced Lunch	<input type="checkbox"/> 5817::Free Lunch	<input type="checkbox"/> Summer School Participation
<input type="checkbox"/> 8261::Single Parent/Pregnant	<input type="checkbox"/> 8272::Homeless Youth	<input type="checkbox"/> UPK	<input type="checkbox"/> Title 1 TAS	<input type="checkbox"/> Prekindergarten Program	<input type="checkbox"/> 2618::Inter-Dist. Transfer	<input type="checkbox"/> 1232::SIFE
<input type="checkbox"/> Higher Education	<input type="checkbox"/> 8271::CDOS Credential	<input type="checkbox"/> 8282::Immigrant	<input type="checkbox"/> 8292::Parent Armed Forces	<input type="checkbox"/> 8300::Foster Care	<input type="checkbox"/> 8312::Biliteracy	<input type="checkbox"/> 8262::Homeless
<input type="checkbox"/> Local Programs	<input type="checkbox"/> Restricted	<input type="checkbox"/> 5754::CCEIS	<input type="checkbox"/> 8313::Civic Readiness			

Validate Now

Validation results...

Click the button below to create export file for Level 1

Create File for Level 1 Submission

Save As

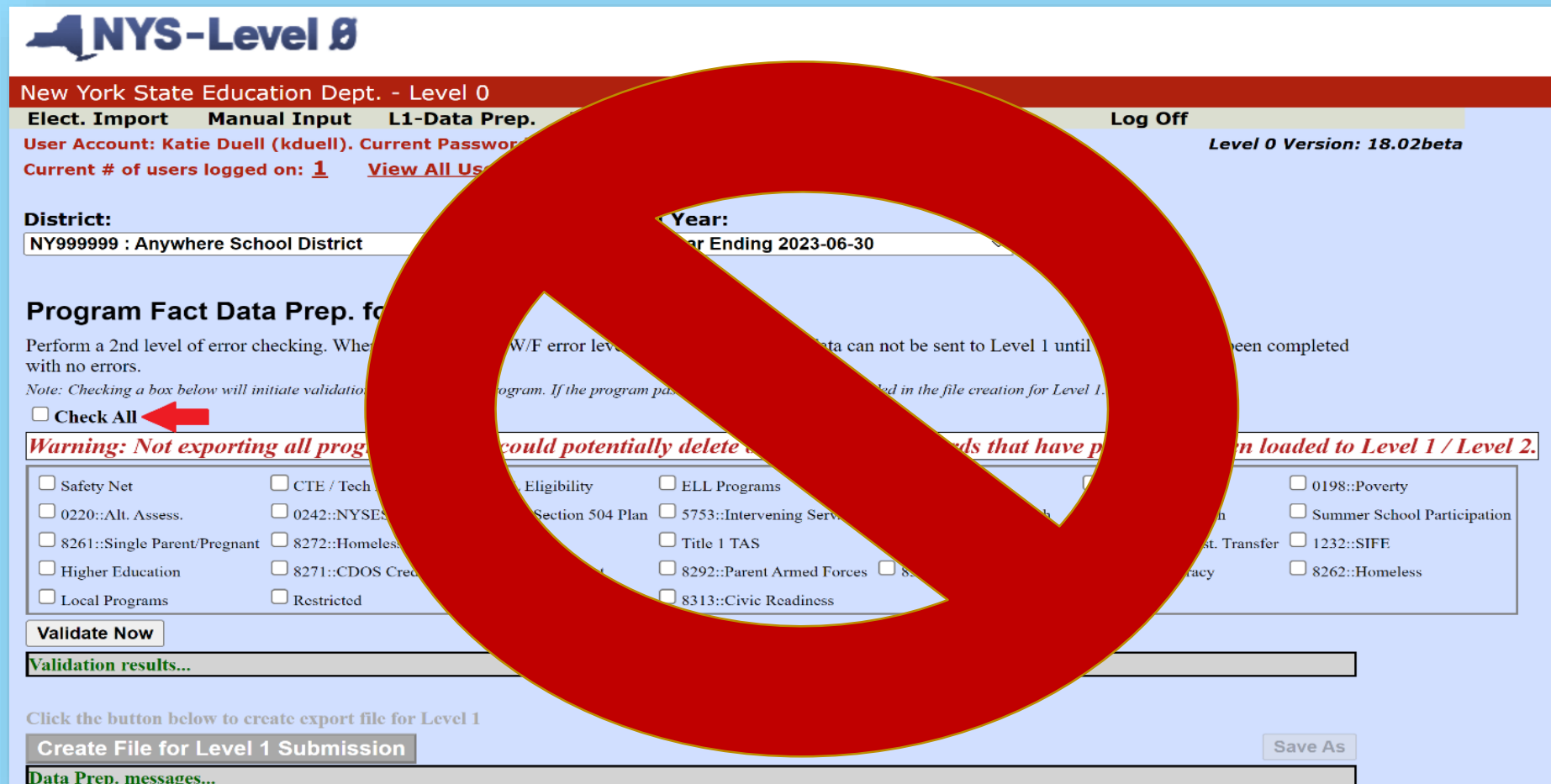
Data Prep. messages...

New Features Level 0 Version 18.02

*****PROGRAM FACT CHECK ALL*****

L1 Data Prep for Programs now defaults to check all!!!!

If you ever see this message don't proceed -THIS CREATES SHORTAGE EMAILS



The screenshot shows the NYS-Level 0 web interface. At the top, there's a header with the NYS logo and 'NYS-Level 0'. Below that, a navigation bar includes 'Elect. Import', 'Manual Input', 'L1-Data Prep.', and 'Log Off'. The main content area shows 'User Account: Katie Duell (kduell)', 'Current Password', and 'Current # of users logged on: 1'. A large red prohibition sign is overlaid on the entire interface, indicating that the 'Check All' option should not be used. The 'Check All' option is located under the 'Program Fact Data Prep. for' section, with a red arrow pointing to it. Below this, there's a warning message: 'Warning: Not exporting all programs could potentially delete data that have been loaded to Level 1 / Level 2.' A list of checkboxes for various programs is visible, including 'Safety Net', 'CTE / Tech', 'Eligibility', 'ELL Programs', '0198::Poverty', '0220::Alt. Assess.', '0242::NYSE', 'Section 504 Plan', '5753::Intervening Serv.', 'Summer School Participation', '8261::Single Parent/Pregnant', '8272::Homeless', 'Title 1 TAS', '8292::Parent Armed Forces', '1232::SIFE', 'Higher Education', '8271::CDOS Credit', '8313::Civic Readiness', '8262::Homeless', 'Local Programs', and 'Restricted'. At the bottom, there's a 'Validate Now' button and a 'Create File for Level 1 Submission' button.

NYS-Level 0

New York State Education Dept. - Level 0

Elect. Import **Manual Input** **L1-Data Prep.** **Log Off**

User Account: Katie Duell (kduell). Current Password: [REDACTED] Level 0 Version: 18.02beta

Current # of users logged on: 1 View All Users

District: NY999999 : Anywhere School District **Year:** [REDACTED] Ending 2023-06-30

Program Fact Data Prep. for

Perform a 2nd level of error checking. When completed, data can not be sent to Level 1 until all errors have been completed with no errors.

Note: Checking a box below will initiate validation of the program. If the program passes, it will be included in the file creation for Level 1.

☐ **Check All**

Warning: Not exporting all programs could potentially delete data that have been loaded to Level 1 / Level 2.

☐ Safety Net ☐ CTE / Tech ☐ Eligibility ☐ ELL Programs ☐ 0198::Poverty

☐ 0220::Alt. Assess. ☐ 0242::NYSE ☐ Section 504 Plan ☐ 5753::Intervening Serv. ☐ Summer School Participation

☐ 8261::Single Parent/Pregnant ☐ 8272::Homeless ☐ Title 1 TAS ☐ 8292::Parent Armed Forces ☐ 1232::SIFE

☐ Higher Education ☐ 8271::CDOS Credit ☐ 8313::Civic Readiness ☐ 8262::Homeless

☐ Local Programs ☐ Restricted

Validate Now

Validation results...

Click the button below to create export file for Level 1


Create File for Level 1 Submission **Save As**

Data Prep. messages...

New Features Level 0 Version 18.02

Student Class Entry Exit

Added column for number students in a location/Course/Section/Term missing CIA



New York State Education Dept. - Level 0

[Elect. Import](#) [Manual Input](#) [L1-Data Prep.](#) [Reports](#) [Admin](#) [Help](#) [Log Off](#)

User Account: **Katie Duell (kduell)**. Current Password Expires on 4/19/2023 Level 0 Version: 18.02

Current # of users logged on: **2** [View All Users](#) [View/Update My Profile Info](#)

District:
NY999999 : Anywhere School District

School Year:
School Year Ending 2023-06-30

Download Chosen Report to: ☒ .txt file ☐ .csv file [Download](#)

Stu/Class/Entry/Exit Report Choices: [Run Verification Rpt](#)

☐ Dist. Import Errors (Error Rpt #1)

☐ Dist(s) Summary

☐ Dist. School Summary

☐ Dist. Upload Log Dates

☐ Import Log

☐ Lock History

☒ View Verif. Errors (Error Rpt #2)

☐ Unlock History

☐ No Enrollment Rpt

☐ Course Roster By Teacher

☐ Import Message Log


2 verification error(s).

Student ID:	Student Last:	Student First:	Loc Code:	Location Name:	Course Code:	Section Code:	Term Code:	<u>CE7818</u> <u>Error</u> <u>Record</u> <u>Cnt:</u>	Error Msg:
	---	---	0005	High School 1	M210	1	0	<u>3</u>	CE7818: W/F - No matching Course/Instr/Assign record for this Location/Course/Section/Term.
990901118	Adams	Gomez	0005	High School 1	M211	2	0		CE7820: W/F - The Dual Credit Code in Student Class Grade Detail is not expected when the Dual/Concurrent Credit Indicator equals "N".

New Features Level 0 Version 18.02

Student Class Entry Exit

Added column for number students in a location/Course/Section/Term missing CIA



New York State Education Dept. - Level 0

Elect. Import

Manual Input

L1-Data Prep.

Reports

Admin

Help

Log Off

User Account: Katie Duell (kduell). Current Password Expires on 4/19/2023

Level 0 Version: 18.02

Current # of users logged on: 2 [View All Users](#) [View/Update My Profile Info](#)

District:

School Year:

NY999999 : Anywhere School District

School Year Ending 2023-06-30

Download Chosen Report to: ☒ .txt file ☐ .csv file

Download

Stu/Class/Entry/Exit Report Choices:

Run Verification Rpt

☐ Dist. Import Errors (Error Rpt #1)

☐ Dist(s) Summary

☐ Dist. School Summary

☐ Dist. Upload Log Dates

☐ Import Log

☐ Lock History

☐ View Verif. Errors (Error Rpt #2)

☐ Unlock History

☐ No Enrollment Rpt

☐ Course Roster By Teacher

☐ Import Message Log

Students for: Location - 0005; Course - M210; Section - 1; Term - 0.

Student ID:	First Name:	Last Name:
990901118	Gomez	Adams
990900970	Lennon	Allen
990900862	Bread	Baker

New Features Level o Version 18.02

Student Class Entry Exit

Button now takes you back to list of students

New York State Education Dept. - Level 0

Elect. Import

Manual Input

L1-Data Prep.

Reports

Admin

Help

Log Off

User Account: Katie Duell (kduell). Current Password Expires on 4/19/2023

Current # of users logged on: 1

View All Users

View/Update My Profile Info

Level 0 Version: 18.02

District:

NY999999 : Anywhere School District

School Year:

School Year Ending 2023-06-30

Student Search:

Search Results:

Student ID:

OR

Search

Last Name Search:

use * to help with last name search

Demographics

Enrollment

Programs

Assessment

Assess/Acc/Mod

Partner Project Fact

SE

Stu/Daily/Attend

Stu. Digital Res.

Current Student: Gomez Adams

Record Status: Valid

Last Update: 10/21/2022 2:32:39 PM

By: Christina Urich

*denotes a required field

Back to Filtered Verify Rpt

*Student ID:

990901118

*Location Code:

0005 :: High School 1

*Course Code:

M210 :: Geometry CC

*Class Entry Date:

2022-07-01

Class Exit Date:

*Section Code:

1

*Term Code:

0

*Marking Period Code:

NA

*Supp. Crse. Diff.:

NA

*Dual Credit Indicator:

N :: No

Import Validation Messages:

Verification Messages Exist. Click

Display

to view.

Delete Record

Validate & Save

Curr. Student / Add New

Clear


Stu/Class/Entry/Exit Records:

	Status:	Location:	Course:	Entry Date:	Exit Date:	Section Code:	Term Code:
View	Valid	0005 :: High School 1	M210 :: Geometry CC	2022-07-01		1	0
View	Valid	0005 :: High School 1	M211 :: Algebra II	2022-07-01		2	0

New Features Level 0 Version 18.02

Student Daily Attendance Error Screens

Show Distinct Error Button – Lists counts of specific errors

**NYS-Level 0**

New York State Education Dept. - Level 0

Elect. Import

Manual Input

L1-Data Prep.

Reports

Admin

Help

Log Off

User Account: Katie Duell (kduell). Current Password Expires on 4/19/2023

Level 0 Version: 18.02

Current # of users logged on: 1

[View All Users](#)

[View/Update My Profile Info](#)

District: NY999999 : Anywhere School District

School Year: School Year Ending 2023-06-30

Download Chosen Report to: ☒ .txt file ☐ .csv file [Download](#)

Stu/Daily/Attend Report Choices:

☐ Dist. Import Errors (Error Rpt #1)

☐ Dist(s) Summary

☐ Dist. School Summary

☐ Dist. Upload Log Dates

☐ Import Log

☐ Lock History

☒ Verif. Errors (Error Rpt #2)

☐ Unlock History

☐ No Enrollment Rpt

☐ Attendance Breakdown

☐ Import Message Log

☐ Missing Attendance

☐ Batch Import Process History

[Run Verification Rpt](#)


☒ Show Distinct Verification Messages Only

Distinct verification error(s)

New Features Level o Version 18.02

Student Daily Attendance Error Screens

Added "Return to" Show Distinct Error Button when viewing a specific error

**NYS-Level 0**

New York State Education Dept. - Level 0

Elect. Import

Manual Input

L1-Data Prep.

Reports

Admin

Help

Log Off

User Account: Katie Duell (kduell). Current Password Expires on 4/19/2023

Level 0 Version: 18.02

Current # of users logged on: 1

[View All Users](#)

[View/Update My Profile Info](#)

District: NY999999 : Anywhere School District

School Year: School Year Ending 2023-06-30

Download Chosen Report to: ☒ .txt file ☐ .csv file [Download](#)

Stu/Daily/Attend Report Choices:

[Run Verification Rpt](#)

☐ Dist. Import Errors (Error Rpt #1)

☐ Dist(s) Summary

☐ Dist. School Summary

☐ Dist. Upload Log Dates

☐ Import Log

☐ Lock History

☐ Verif. Errors (Error Rpt #2)

☐ Unlock History

☐ No Enrollment Rpt

☐ Attendance Breakdown

☐ Import Message Log

☐ Missing Attendance

☐ Batch Import Process History


☐ RETURN to Show Distinct Verification Messages Only

3 filtered verification error(s) for Location - 0006; Date - 2022-09-03; Error Number - DA2313.

New Features Level o Version 18.02

Student Daily Attendance Error Screens

Button to return to filtered error screen

**NYS-Level 0**

New York State Education Dept. - Level 0

Elect. Import

Manual Input

L1-Data Prep.

Reports

Admin

Help

Log Off

User Account: Katie Duell (kduell). Current Password Expires on 4/19/2023

Current # of users logged on: 1

View All Users

View/Update My Profile Info

Level 0 Version: 18.02

District:

School Year:

NY999999 : Anywhere School District

School Year Ending 2023-06-30

Student Search:

Search Results:

Student ID:

OR

Last Name Search:

Search

use * to help with last name search

Demographics

Enrollment

Programs

Assessment

Assess/Acc/Mod

Partner Project Fact

SE

Stu/Daily/Attend

Stu. Digital Res.

Current Student: Gomez Adams Record Status: Valid Last Update: 10/21/2022 1:08:56 PM By: Katie Duell

*denotes a required field

Back to Filtered Verify Rpt

*Student ID:

*Attendance Date:

Instructional Modality:

*Attendance Code Long:

*Location Code:

990901118

2022-09-03

B :: Both

P :: Present

0006 :: High School 2

Import Validation Messages:

Verification Messages Exist. Click

Display

 to view.

Delete Record

Validate & Save

Curr. Student / Add New

Clear

Stu/Daily/Attend Records:

Month:

Show All

 Attendance Group:


Red highlighted cells indicate duplicate state attendance code records for the same date and location.

4 records

	Status:	Attendance Date:	Instructional Modality:	Local Attendance Code:	Location:	State Code:
View	Valid	2022-09-03	::	E :: Excused	0006 :: High School 2	E
View	Valid	2022-09-03	B :: Both	P :: Present	0006 :: High School 2	PRSENT-IN
View	Valid	2022-09-03	B :: Both	PRSENT-IN :: Present In school	0000 :: Anywhere District Loc	PRSENT-IN
View	Valid	2022-09-02	B :: Both	P :: Present	0006 :: High School 2	PRSENT-IN

New Features Level 0 Version 18.02

Added "mouse over" functionality to dashboard



New York State Education Dept. - Level 0

Elect. Import

Manual Input

L1-Data Prep.

Reports

Admin

Help

Log Off

User Account: Katie Duell (kduell). Current Password Expires on 4/19/2023

Level 0 Version: 18.02beta

Current # of users logged on: **1** [View All Users](#) [View/Update My Profile Info](#)

District:

School Year:

NY999999 : Anywhere School District

School Year Ending 2023-06-30

Welcome to Level 0!

☐ Include Student Daily Attendance for Run All Verification Checks

Run All Verification Checks

Gold background in 'Last Update' column indicates recommended number of days with no activity exceeded

Red background in 'Last Upload' column indicates domain data has been updated since last Level 1 file was created.

Level 0 Message Board:

NY999999 : Anywhere School District - Dashboard Stats:

Mouseover column header for column data description:

Welcome back to school!!
Level 0 is my Hero!

Data Domain:	Import Errors:	Verify Errors:	Valid Records:	Last Import:	Imp Msg:	Last Update:	Last Upload:	Del.
Demograph	0	100	1982	1/20/23 10:27:47 A	0	--	--	Y
Enrollment	3	113	21	--	0	--	--	--
Program Fact	0	0	1	9/1/22 4:03:21 P	--	10/21/22 1:13:19 P	None	--
CTE / Tech Prep	0	0	1	9/1/22 4:03:21 P	--	10/21/22 1:13:19 P	None	--
ELL Eligibility	1	0	0	9/6/22 3:14:13 P	--	None	None	--

SIRS Highlights

IMPORTANT

- Update in Daily Attendance section re: students enrolled but not yet in scheduling system; snow day flexibility, Ch. 2., Pg. 45
 - In situations where a student has recently enrolled but is not yet in the scheduling system, attendance should be reported as Present-Out with Remote as a modality
- Update in District of Residence Codes - Children in Foster Care, Ch. 2., Pg. 46
 - Children in Foster Care should be reported with a District of Residence that reflects the district **where the foster family resides.**

SIRS Highlights

Compulsory aged students – not attending, no documentation

QUESTIONS

NYSED Question: Each year the student is tracked- must the grade level increment/ location change?

Answer: In the school year the student stopped attending, the grade level reported should be the same as reported on their last regular enrollment record.

In subsequent years : A new grade level code will be implemented 'UNK'- 'Unknown grade level'. Students should continue to be tracked in the location they were last enrolled.

SIRS v18.4 Manual update-

New York State Student Information Repository System (SIRS) Manual

Reporting Data for the
2022–23 School Year

For the school year in which the student stopped attending, the grade level reported for the 8300 enrollment should remain the same as their last regular enrollment. In subsequent school years, the student should be reported with an 8300 enrollment code and a grade level of UNK (unknown). For returning students, the school district should report the grade level they deem appropriate for the student at that time.

January 27, 2023

Version 18.4

SIRS Highlights

Compulsory aged students – not attending, no documentation

QUESTIONS

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THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234
THE STATE EDUCATION DEPARTMENT

Assistant Commissioner
Office of State Assessment

January 2022

TO: District Superintendents
Superintendents of Public Schools
Principals of Public, Religious, and Independent Schools
Leaders of Charter Schools

FROM: Steven E. Katz *Steven E. Katz*

SUBJECT: 2022–23 Elementary- and Intermediate-level Testing Schedule

2022–23 School Year

Operational Test		Administration Dates	Make-up Dates	Scoring Dates	Final Dates to Submit Answer Sheets to Scanning Centers
NYSAA English Language Arts, Mathematics, and Science		Monday, March 13 – Friday, June 9	Make-ups must be given within the testing window	N/A	N/A
Grades 3-8 English Language Arts	Paper-based	Wednesday, April 19 – Friday, April 21*	Monday, April 24 – Friday, April 28	Monday, April 24 – Thursday, May 4	Thursday, May 4
	Computer-based	Wednesday, April 19 – Wednesday, April 26	Monday, April 24 – Friday, April 28	Monday, April 24 – Thursday, May 4	N/A
Grades 3-8 Mathematics	Paper-based	Tuesday, May 2 – Thursday, May 4	Friday, May 5 – Thursday, May 11	Friday, May 5 – Wednesday, May 17	Wednesday, May 17
	Computer-based	Tuesday, May 2 – Tuesday, May 9	Friday, May 5 – Thursday, May 11	Friday, May 5 – Wednesday, May 17	N/A
NYSESLAT Speaking		Monday, April 17 – Friday, May 26	Make-ups must be given within the testing window	Speaking is usually scored as it is administered.	TBD
NYSESLAT Listening, Reading, Writing		Monday, May 15 – Friday, May 26	Make-ups must be given within the testing window	TBD	TBD
Grade 8 Science Performance Test		Tuesday, May 23 – Friday, June 2	Make-ups must be given within the testing window	Scoring may start immediately following administration.	Thursday, June 15
Grade 8 Science Written		Monday, June 5	Tuesday, June 6 – Friday, June 9	Following make-up dates, but no later than Thursday, June 15	Thursday, June 15

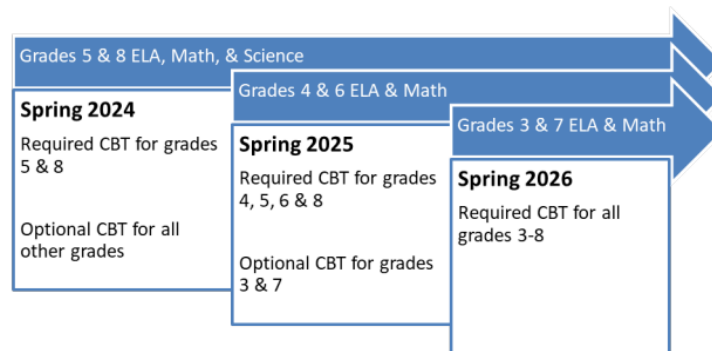
*In Spring 2023, some schools may be closed on Friday, April 21st in recognition of Eid al-Fitr. Schools that are closed on Friday, April 21st may use Monday, April 24th as an administration date for these exams.

In Spring 2023, there will not be an administration of the Grade 4 Science Test. This is to support the transition to the new Grade 5 Elementary-level Science Test measuring the new NYS P-12 Science Learning Standards, which commences in Spring 2024.

Tentative Dates for 2024 Elementary- and Intermediate-level Testing Schedule

Operational Test		Administration Window	Make-up Dates	Scoring Dates	Final Dates to Submit Answer Sheets to Scanning Centers
NYSAA English Language Arts, Mathematics, and Science		Monday, March 11 – Friday, June 7	Make-ups must be given within the testing window	N/A	N/A
Computer-based testing	Grades 3-8 English Language Arts	Monday, April 8 – Friday, May 17	Make-ups must be given within the testing window	Completed by Friday, May 24	N/A
	Grades 3-8 mathematics				
	Grades 5 & 8 science				
Paper-based testing	Grades 3, 4, 6, 7 English Language Arts	Wednesday, April 10 – Friday, April 12	Monday, April 15 – Wednesday, April 17	Tuesday, April 30	Tuesday, April 30
	Grades 3, 4, 6, 7 mathematics	Tuesday, May 7 – Thursday, May 9	Friday, May 10 – Tuesday, May 14	Wednesday, May 22	Wednesday, May 22
NYSESLAT Speaking		Monday, April 15 – Friday, May, 24	Make-ups must be given within the testing window	Speaking is usually scored as it is administered.	TBD
NYSESLAT Listening, Reading, Writing		Monday, May 13 – Friday, May 24	Make-ups must be given within the testing window	TBD	TBD

For both paper-based and computer-based English Language Arts and mathematics testing, schools will select two consecutive days within the respective administration windows to administer assessments for each grade level and subject. Schools must test the entire grade on the same two consecutive school days for each subject. For science, the entire grade must test on the same day. This rule is school-specific and need not be observed as across the district.



IMPORTANT TEST SCORING DATES 2022-2023

Preliminary Timeline (As of 1/17/23)

Activity	NYSAA	ELA 3-8	Math 3-8	NYSESLAT	Science 8	Jan. 2023 Regents	June 2023 Regents	Aug. 2023 Regents
Test Room files posted to the district SFTP site	NA	1/16	1/30	NA	3/6	1/24-1/27	6/1, 6/14-6/22	8/16-8/17
Sort Order Form	NA	12/15	12/15	NA	12/15	12/17	TBD	TBD
CSV files for Regents PRINTING	NA	NA	NA	NA	NA	12/17	TBD	TBD
Data Pull - for PRINTING	NA	1/16	1/30	2/14	3/6	TBD	NA	NA
Data Pull - for EDITING	NA	5/4	5/17	TBD	6/15	NA	NA	NA
Administration of Tests	3/13 - 6/9	P 4/19 - 4/21* C 4/19 - 4/26	P 5/2 - 5/4 C 5/2 - 5/9	SPEAKING 4/17 -5/26 L,R,W 5/15-5/26	PERFORMANCE 5/23 - 6/2 WRITTEN 6/5	1/24 - 1/27	6/1, 6/14 - 6/22	8/16 - 8/17
Make-up Testing	Must be given within the testing window	P 4/24 - 4/28 C 4/24 - 4/28	P 5/5 - 5/11 C 5/5 - 5/11	SPEAKING and L,R,W must be given within the testing window	PERFORMANCE Must be given within the testing window WRITTEN 6/6 - 6/9	NA	NA	NA
Scoring of Constructed Response	NA	P and C 4/24 - 5/4	P and C 5/5 - 5/17	SPEAKING is scored as it is administered L,R,W 5/30 - 6/9	PERFORMANCE May start immediately following administration WRITTEN Following make-up dates but no later than 6/15	as required	Rating Day 6/23	as required
Final Date to Submit Answer Sheets to Scanning Center* (May be returned before this date)	NA	P 5/4	P 5/17	6/12	6/15	NA	NA	NA
Phone: 631-218-4195 Fax: 631-240-8967						P = Paper based testing C = Computer based testing		
Contact DWTSHelp@esboces.org								

*In Spring 2023, some schools may be closed on Friday, April 21 in recognition of Eid al-Fitr. Schools that are closed on Friday, April 21 may use Monday, April 24 as an administration date for these exams.



STUDENT DATA SERVICES AND SCHOOL DATA BANK SERVICES

Quality Control Workshop for 2023 NYS 3-8 Assessments

NYS Testing for ELA, Mathematics, Science and NYSESLAT

Student Data Services in conjunction with **School Data Bank Services – Assessment Services** will offer three in person quality control workshops

Description:

- ✓ The goal of the workshop is to review procedures necessary to ensure the accurate and complete submission of answer materials used in the administration of the NYS 3-8 Testing Program.

Agenda Topics:

- ✓ Review of materials
- ✓ Review of quality control measures
- ✓ How to avoid mistakes
- ✓ Delivery procedures
- ✓ Review of intake day procedures for Full Service Scoring districts

Workshop Dates	Training Type	Time
February 28 th (ELA, MATH & SCI)	In Person Half-Day AM	9:00 a.m. – 11:30 a.m.
February 28 th (ELA, MATH & SCI)	In Person Half-Day PM	1:00 p.m. - 3:30 p.m.
March 23 rd (NYSESLAT Only)	In Person Half-Day AM	9:00 a.m. – 11:30 a.m.

COST:	No Fee
AUDIENCE:	Staff members involved with the quality control of answer sheets and booklets for the NYS 3-8 Testing Program
LOCATION:	Instructional Support Center @ Sequoya
REGISTER:	https://datacentral.esboces.org/events or Frontline (My Learning Plan)
INSTRUCTOR:	Pete Desjardins, Lisa Zwerling, Sharon Hayes

Peter Desjardins, Program Administrator - Student Data Services

Vanessa Biagioli-Dittrich, Program Administrator – School Data Bank Services

Sharon Hayes, Ed.D. Assistant Administrative Coordinator – School Data Bank Services

Test Scoring Updates



NYSAA

- **Testing Window-Monday, March 13th-Friday, June 9th**
- **Special Circumstance Codes cannot be entered before March 13th or after June 9th**
- **Reminder there is no grade 4 Science this year**
- **Students are tested based on where their date of birth falls on the Birthdate Chart**
- **For students that are not in KITE, they can be manually entered**
- **The DTC can create Teacher accounts**
- **Proctor role has been discontinued- do not assign anyone to this role**
- **Contact Student Data Services for support-If we can't help you, we will contact DLM for guidance**



NY SAA

Confirm that all NY SAA students are identified in Level 0

Enrollment

Student must be ungraded use grade 13 (K-6) or grade 14 (7-12)

Programs

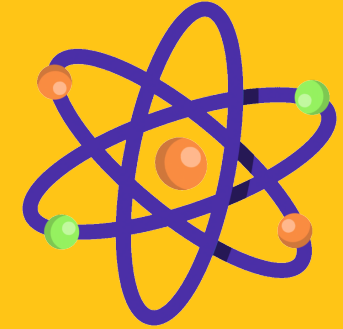
***0220-Eligible for Alternate Assessment and
Type of Disability***





- We are in print production of ELA and Math materials-deliveries will begin after the break
- We will do a “second pull” of data two weeks before the testing window
-
- The format of the ELA assessment has changed- session 1 and 2 both are made up of multiple choice and constructed response questions
- There are now 2 sheets, 2 booklets for constructed response answers and 2 labels-labels still go on the front cover of the 2 booklets used for the constructed response questions
- NYSED has released an ELA Educator Guide-in the post materials
- Each district should have at least 1 person at the Quality Control Workshop-that includes districts that have a hybrid CBT/PBT model this year

STUDENTS TO BE TESTED & SPECIAL EXCEPTIONS



- **ALL STUDENTS GRADES 3-8 ARE EXPECTED TO TAKE ELA AND MATH-NO REMOTE EXCEPTIONS**
- **ACCOUNTABILITY IS ALIVE AND WELL IN 2023**
- **USE BIRTH DATE/ AGE FOR UNGRADED STUDENTS CHART TO DETERMINE TESTING GRADE**
- **DO NOT USE 0011 ENROLLMENT CODE FOR STUDENTS WHO ARE PARENTALLY PLACED IN NON-PUBLIC SCHOOLS!**
- **ELA: 0242-ELIGIBLE TO TAKE THE NYSESLAT FOR GRADES 3-8 ELA ACCOUNTABILITY.
(THIS ONLY APPLIES TO STUDENTS IN THE UNITED STATES FOR LESS THAN 1 YEAR AS OF APRIL 1, 2023)**
- **MATH: STUDENTS IN GRADES 6,7,8 MAY TAKE A MATH REGENTS IN PLACE OF MATH 6-8**



- **SCIENCE 8 IS ONLY AVAILABLE ON PAPER FOR SPRING 2023**
- **IF YOU ARE NOT GIVING THE SCIENCE 8 BECAUSE EVERYONE IS TAKING THE REGENTS-TELL US AND WE WON'T PRINT SHEETS FOR YOU**
- **SCIENCE 5 AND 8 WILL HAVE THE FIRST ADMINISTRATION IN THE 2023-24 SCHOOL YEAR ALL CBT**
- **NEW FOR SCIENCE 5 AND 8 IN 2024 ARE THE REQUIRED SCIENCE INVESTIGATIONS-THEY ARE AVAILABLE FOR DOWNLOAD ON THE NYSED BUSINESS PORTAL**
- **THEY NEED TO BE COMPLETED FOR TESTING IN 2024-THE DISTRICT CAN DECIDE WHEN THEY FIT INTO THE CURRICULUM**
- **MEMOS ARE INCLUDED IN YOUR PACKET ABOUT THE INVESTIGATIONS**



NYSESLAT



- DO NOT ENTER AN 0231 CODE IN 2022-23 DATA FOR STUDENTS WHO SHOULD HAVE ENDED IN 2021-22!!
- MAKE SURE TO REPORT 0231 AND A PROGRAM CODE
- THE VENDOR FOR NYSESLAT IS PEARSON-DO NOT CALL METRITECH FOR HELP
- THE ORDERING SYSTEM WILL CLOSE TODAY
- WE HAVE A VERY TIGHT TURN AROUND FOR NYSESLAT-QUALITY CONTROL WILL MATTER!

NYSESLAT

PAN (PEARSON ACCESS NEXT) ORDERING SYSTEM CLOSES FEB. 17TH

If you have any questions about accessing PAN and/or ordering materials, please contact Pearson's New York State Customer Support at 888-705-9415 and select option 2. Representatives are available to provide support Monday – Friday from 7:30 a.m. to 4:30 p.m. (ET).



CBT UPDATES



- **FEBRUARY 23RD IS THE DEADLINE TO UPLOAD DEMO, ENROLLMENT AND PROGRAMS TO BE USED FOR OPERATIONAL ELA AND MATH**
- **THE STUDENT AND CLASSES TABS WILL BE AVAILABLE ON NEXTERA ON MARCH 13TH**
- **THE TEST TABS WILL OPEN FOR ELA AND MATH ON APRIL 3RD**
- **THE WINTER TRAINING SESSION WILL BE POSTED TO THE CBT SUPPORT WEBSITE AT THE END OF THE MONTH**
- **FOR MORE PRACTICE, THERE ARE QUESTION SAMPLERS ON THE CBT SUPPORT WEBSITE**

NEW ASAP FUNTIONALITY

Reports Menu - The reports ribbon bar has been updated with a new look and feel.

- A page magnify has been added in the **Zoom** pull-down menu.
- The select format options can now be found under the export drop-down menu with all the same **Save as** formats.
- A new **Quick Print** button is now available.
- **Search feature** allows for searching for key words in reports.



Regents Scanning

How to Troubleshoot a “Missing” Regents Score

Student Data Services

Eastern Suffolk BOCES
Instructional Support Center at Sequoya
750 Waverly Avenue
Holtsville, NY 11742
Phone (631) 218-4195

Charlie King
Divisional Administrator

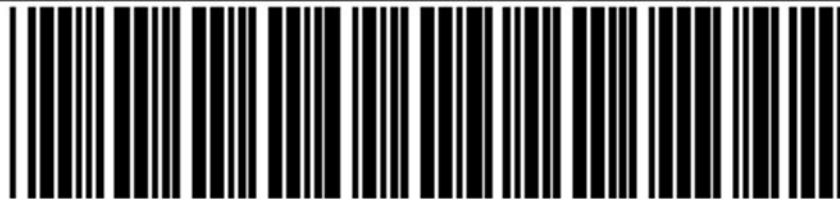
Peter Desjardins
Program Administrator

Step 1

Find the student's answer sheet and check the student ID for accuracy

Local Student ID

If the student's name is not pre-printed on the line at the top, write it on the line AND write the local STUDENT ID in the box below.



0 0 0 9 0 1 0 7 1

Local Student ID

If the student's name is not pre-printed on the line at the top, write it on the line AND write the local STUDENT ID in the box below.

123456789

Step 2

If the student ID is correct, check the OSC batch tracking **error log**.

# Tests Received	Quantity Received	Status	In Time	Date Returned	Elapsed Time (HH:MM)	Elapsed Time (minutes)	Error Log	Student ID Log
2	2	Sent to RIC	10/19/2015 11:09:12 AM	10/19/2015 11:45:54 AM	0000000000	36	-	<u>2 Students</u>
1	0	Sent to RIC	10/19/2015 11:04:48 AM	10/19/2015 11:43:53 AM	0000000000	39	<u>1 Error</u>	-
1	0	Sent to RIC	10/19/2015 11:04:25 AM	10/19/2015 11:43:43 AM	0000000000	39	<u>1 Error</u>	-
1	0	Sent to RIC	10/19/2015 11:04:02 AM	10/19/2015 11:43:31 AM	0000000000	39	<u>1 Error</u>	-

ALL THE RIGHT ANSWERS

Error Message Listing for BATCH ID: 40815 ESBOCESAMP 01

At least one constructed response item left blank for Student ID/Registration ID 123456789/39322
Document:1

Types of errors

*Missing student ID for Registration ID XXX	When the student ID is missing or is not 9 digits	Find the sheet, add or fix the student ID and re-scan
* At least one constructed response item left blank for Registration ID XXX	A score bubble is missing on the back of the answer sheet. This is a teacher score, <u>not</u> a student Multiple Choice bubble	Find the sheet, fill in the missing bubble(s) and re-scan Check all score bubbles – more than one may be missing
*At least one constructed response item multi-punched for Registration ID XXX	There is a double bubble on the back of the answer sheet. This is a teacher score	Find the sheet and cross out the incorrect score bubble and re-scan
Mismatched Registration IDs (XXX, YYY)	An undetected double feed got through or the front and back registration ID numbers are different	Find the sheets in question and re-scan
Mismatched Test IDs (XXX, YYY)	If the test IDs are different on the front and back an undetected double feed got through with 2 different subjects <u>Eg.</u> a Global History sheet front with a US History back	Find the sheets in question. Pull and re-scan with the appropriate batch
Incorrect test (XXX) for student (YYY)	The wrong test type is detected in the batch. <u>Eg.</u> a US History sheet is in a Global History batch	Find the wrong sheet, take it out of the batch and re-scan it with the appropriate batch. If the others were scanned, scan it by itself
Multi Language for Registration ID XXX	More than one language code was bubbled in	X out the incorrect code and re-scan

Step 3

If the student ID is in the error log, fix the error and rescan. If the student ID is not in the error log, check the OSC batch tracking **student ID log**.

# Tests Received	Quantity Received	Status	In Time	Date Returned	Elapsed Time (HH:MM)	Elapsed Time (minutes)	Error Log	Student ID Log
2	2	Sent to RIC	10/19/2015 11:09:12 AM	10/19/2015 11:45:54 AM	0000000000	36	→	2 Students
L	0	Sent to RIC	10/19/2015 11:04:48 AM	10/19/2015 11:43:53 AM	0000000000	39	1 Error	-
L	0	Sent to RIC	10/19/2015 11:04:25 AM	10/19/2015 11:43:43 AM	0000000000	39	1 Error	-
L	0	Sent to RIC	10/19/2015 11:04:02 AM	10/19/2015 11:43:31 AM	0000000000	39	1 Error	-

ALL THE RIGHT ANSWERS ■■■■■■

Student ID Log for BATCH ID: 63815 ESBOCESAMP 01

234567890,39030
345678901,39031

Step 4

If the student ID is not in the student ID log, this answer sheet has not been scanned. If the student ID is in the student ID log, run ASAP reports by **ALL LOCATIONS** and use the **Find** function.

Report Parameters for: Student List by Building

Pick District Sample District

Location All Locations

Assessment

Pick an Assessment

- 2016-06-30 August Regents Algebra 2/Trigonometry
- 2016-06-30 August Regents Common Core Algebra I
- 2016-06-30 August Regents Common Core ELA
- 2016-06-30 August Regents Common Core Geometry
- 2016-06-30 August Regents Comprehensive English
- 2016-06-30 August Regents Geometry
- 2016-06-30 August Regents Global History and Geography
- 2016-06-30 August Regents Living Environment
- 2016-06-30 August Regents Physical Setting/Chemistry
- 2016-06-30 August Regents Physical Setting/Earth Science

[Back to Reports menu](#)

Report: Student List by Teacher

2 of 2 100% Find | Next Select a format

ASAP: Alphabetical Student List by Teacher Page 2 of 2

Rev. 10.0 12/10/2015 9:01:07 AM

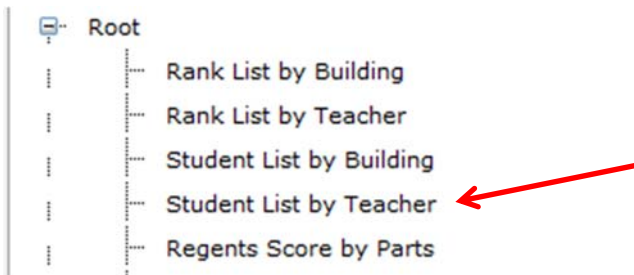
NY280000 Sample District

Subject: Regents Phy Set/Chemistry - Aug Test Date: 2015-08-13

Student Id	Student Name	Grade	Scaled Score	Perf. Level
051622361	Backlund, Bob	12	69	3
000302250	Jones, Robert	12	70	3
000099876	Jones, Stanley	10	100	4
000101855	N/A	12	78	3
000104940	N/A	12	55	2
000301930	Sample, Student	12	70	3

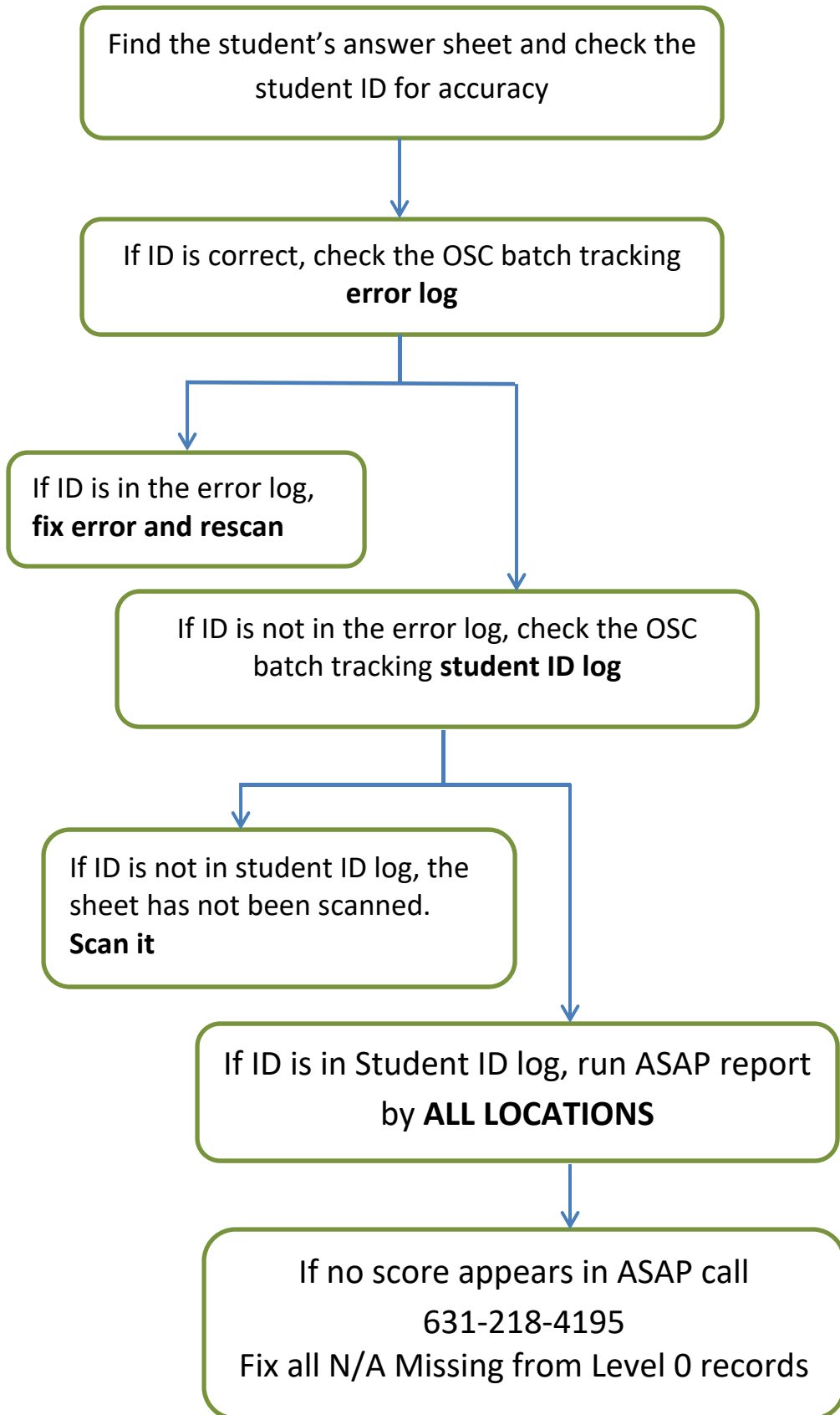
Step 5

Run the **ASAP Student List by Teacher** report. All scan records that were missing from level 0 at the time of processing will show a student name of **N/A** and teacher name of **MISSING FROM LEVEL 0**. Please check the student ID for accuracy and Level 0 for completeness.



Subject: Regents Phy Set/Chemistry - Aug			Test Date: 2015-08-13		
Sample Location					
Teacher: MISSING FROM LEVEL 0					
	Student Id	Student Name	Grade	Scaled Score	Perf. Level
1	001002776	N/A	12	73	03
2	001009903	N/A	12	71	03
3	000301943	N/A	12	67	03
4	041622433	N/A	12	64	02
5	031622140	N/A	12	60	02
	Count = 5		Average	67.00	

How to Troubleshoot a Missing Regents Score



JANUARY 2023 US HISTORY REGENTS DIPLOMA EXEMPTION

- **Who's Eligible for an Exemption?**
 - Students enrolled in a course that would normally culminate in the January 2023 US Hist & Govt Regents **and earn credit in that course by the end the first semester;**
 - Students **who earned credit** for the course by completing a make-up program between Sept 1 and the end of the 1st semester
 - **Transfer students who received credit for the course taken during the first semester of 22-23 and were preparing to take the Jan US History Regents**
- See Memo/FAQ posted on our webpage for eligibility requirements

FAQ

Frequently Asked Questions Related to Exemption from the January 2022 Regents Examination in United States History and Government (Framework)

1. Are all students intending to take a Regents Examination in January 2022 exempted from the associated diploma requirement?

No. Exemptions only apply to the January 2022 Regents Examination in United States History and Government (Framework). Students may be exempted from the January 2022 Regents Examination in United States History and Government (Framework) only if they meet one of the following eligibility requirements:

- Are enrolled in a course of study that would ordinarily culminate in the January 2022 Regents Examination in United States History and Government (Framework) and earn credit for such course of study by the end of the first semester of the 2021-22 school year; or

NYSED Guidance Documents

- Back to School Resources- NYSED (Posted On: 08/23/2022)
 - Link: <http://www.nysed.gov/back-school/health-and-safety>
- SIRS Reporting Guidance: Assessment Exemptions & Appeals
 - FAQ: June 2022 Regents Exemptions US History & Gov't: [faq-cancellation-regents-exam-ushg-framework-622-revised.pdf](#) (Updated On: 06/21/2022)
 - Memo: Amendment Cancellation June 2022 Regents US History & Gov't: [June 2022 Amendment Regents Examinations in US History and Govt.pdf](#) (Posted On: 06/16/2022)

Government (Framework) was cancelled for five consecutive administration periods (June 2020, August 2020, January 2021, June 2021, August 2021). Since all coursework is now aligned to the Framework and the first Regents Examination in United States History and Government (Framework) must first be administered during a June testing period to provide the opportunity for score collection and standard setting, there is no Regents Examination available for students finishing courses in United States History and Government in January.



Student Data Services Regents Scanning Workshop

TIME: 9:00 AM to 11:30 AM

LOCATION: Instructional Support Center @ Sequoya

DATES: April 28, 2023

AUDIENCE: Any District Personnel Involved with
Regents Scanning

DESCRIPTION:

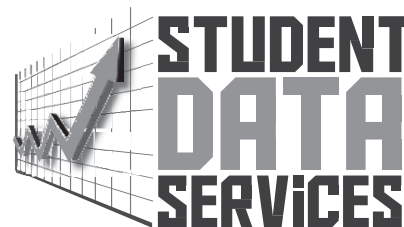
- Order Form and Timeline
- Pre-print File Verification
- Criteria for Printing from Level 0
- Scan Sheet Preparation
- Scanning Demonstration
- Processing Tips and Techniques
- Error Messages with Correction Methods
- Batch Tracking Website
- ASAP Score Reports
- Scanning Deadlines
- Regents Data Loading Service

PLEASE REGISTER ON OR BEFORE April 21, 2023

At: <http://datacentral.esboces.org/>

Charles King, Divisional Administrator

Eastern Suffolk BOCES does not discriminate against any employee, student, applicant for employment, or candidate for enrollment on the basis of sex, gender, gender expression or identity, transgender status, race, color, religion or creed, age, weight, national origin, marital status, disability, sexual orientation, military or veteran status, domestic violence victim status, genetic predisposition or carrier status, or any other classification protected by Federal, State, or local law. ESBOCES also provides equal access to the Boy Scouts and other designated youth groups. Inquiries regarding the implementation of applicable laws should be directed to either of the ESBOCES Civil Rights Compliance Officers at ComplianceOfficers@esboces.org: the Assistant Superintendent for Human Resources, 631-687-3029, or the Associate Superintendent for Educational Services, 631-687-3056, 201 Sunrise Highway, Patchogue, NY 11772. Inquiries may also be addressed to the Office for Civil Rights at the US Department of Education, 32 Old Slip, 26th Floor, New York, NY 10005, 646-428-3800, OCR.NewYork@ed.gov.





HOME, HOSPITAL, INSTITUTIONAL INSTRUCTION (HHII)

FEBRUARY 2023

Home, Hospital, Or Institutional Instruction (HHI)

- How does NYSED define HHI?
 - Sometimes referred to as homebound instruction
 - An educational service provided by a district to resident students (public and nonpublic) students who are anticipated to be unable to attend school in person for at least ten days in a three-month period due to physical, mental, or emotional illness or injury.
- Who qualifies for HHI?
 - ANY student who resides in the district and has the proper medical documentation
 - Commissioner's Decision No. 16,627, there is "no legal authority... requiring a public school district to replicate a nonpublic school curriculum in providing home instruction..."

Home, Hospital, Or Institutional Instruction (HHII)

- The "Application" process
- Parent/Guardian must submit a request to the district
 - If the student has an IEP, the CSE should convene to determine if HHII is appropriate
- Request must include written verification of student's inability to attend from their medical provider
- A signed consent authorizing the district medical director to contact the student's treating healthcare provider
 - Failure to provide this consent will result in the automatic denial of the request

Home, Hospital, Or Institutional Instruction (HHII)

- The "Application" process (Cont.)
 - The district's medical director **may** contact the student's treating healthcare provider (including mental health providers) to obtain additional information regarding the student's health or mental health
 - The district shall notify the parent/guardian regarding approval or reason(s) for denial **within five school days** after receipt of verification from the treating health care provider
 - Services to start within five school days after the receipt of verification from the treating health care provider

Home, Hospital, Or Institutional Instruction (HHI)

What does HHI look like Prior to July 1, 2023?

- Instruction plan should be tailored to continue the student's academic progress
 - Elementary Students (K-6). receive a minimum of 5 hours of instruction per week and at least 1 hour/DAY to the extent possible
 - Secondary Students (7-12). receive a minimum of 10 hours of instruction/WK and at least 2 hours/DAY to the extent possible

Home, Hospital, Or Institutional Instruction (HHI)

- What does HHI look like On or **After July 1, 2023?**
- Establish a written instruction plan to continue the student's academic progress and include:
 - The number of hours per week and hours per day that the student will receive instructional services
 - "the student shall receive instruction for the number of days and length of time **necessary** to continue the student's academic progress"
 - Minimum hours of instruction:
 - 10 hours of instruction per week at the elementary level
 - 15 hours of instruction per week at the secondary level
- May be provided by the district, tutor, or school connected with the hospital or institution

Home, Hospital, Or Institutional Instruction (HHII)

The Instruction Plan

- The school district shall establish a written instruction delivery plan to continue the student's academic progress, which shall include, but not be limited to:
 - the number of hours per week and hours per day that the student will receive instructional services;
 - the method by which instructional services will be delivered;
 - the location where instructional services will be provided, such as the home, hospital, or institution; and
 - an explanation of how the instructional services will enable the student to maintain academic progress

Desjardins, Peter

From: Desjardins, Peter <pdesjard@esboces.org>
Sent: Friday, January 20, 2023 11:17 AM
To: Curriculum listserv
Subject: [curriculum] Updated Homebound Instruction Rules for 2023-24
Attachments: home-hospital-or-institutional-instruction-faqs.pdf; HOMEBOUND Part 100.pdf

Good Morning,

NYSED has released the updated rules regarding "Homebound" instruction. Home, hospital, or institutional instruction (sometimes referred to as homebound instruction) is an educational service provided by a school district to resident students (public and nonpublic) who are anticipated to be unable to attend school in person for at least ten days in a three-month period due to physical, mental, or emotional illness or injury.

This instruction ensures that students can continue learning and working towards mastery of learning standards while unable to attend school for a significant period of time for reasons beyond their control. These services are provided in accordance with Commissioner's regulations §100.22 and §175.21.

The update to section 100.22 to the Commissioner's regulations include:

- Defines the terms: tutor, school district of residence, and healthcare provider
- A request for home, hospital, or institutional instruction (HHII) must originate from a parent/guardian or CSE **AND** requires medical verification from the student's treating healthcare provider
- Establishes a time frame for review of the request, including the ability to appeal a denial thereof to a board of education
- Requires an instruction delivery plan in writing that explains how the district will continue the student's academic progress and to maintain a record of delivery of instructional services and student progress
- Identifies minimum requirements for instruction to continue a student's academic progress, including the development of an instructional plan in consultation with the parent or guardian
 - **Effective July 1, 2023**, increases the minimum instruction hours to:
 - at least 10 hours of instruction per week, 2 hours per day when possible at the elementary level
 - at least 15 hours of instruction at the secondary level 3 hours per day when possible at the secondary level
 - unless a lesser period is requested by the parent or guardian and supported by documentation submitted by a treating physician

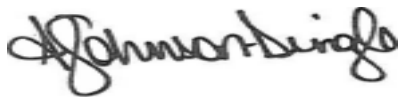
Pete

Peter Desjardins
Program Administrator, Student Data Services
Regional Information Center
Eastern Suffolk BOCES



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234

TO: The Honorable Members of the Board of Regents

FROM: Angelique Johnson-Dingle 

SUBJECT: Proposed Addition of Section 100.22 and Amendment of Section 200.6 of the Regulations of the Commissioner of Education Relating to Instruction Provided to Students in a Home, Hospital, or Institutional Setting Other Than a School (Homebound Instruction)

DATE: September 1, 2022

AUTHORIZATION(S):



SUMMARY

Issue for Decision (Consent)

Should the Board of Regents approve the proposed addition of section 100.22 and amendment of section 200.6 of the Regulations of the Commissioner of Education relating to the instruction provided to students in a home, hospital, or institutional setting other than a school (also referred to as Homebound Instruction)?

Reason(s) for Consideration

Review of policy.

Proposed Handling

The proposed amendment is submitted to the Full Board for adoption as an emergency rule at the September 2022 Regents meeting. A copy of the proposed rule is included (Attachment A) and a statement of facts and circumstances justifying emergency action is included (Attachment B).

Procedural History

The proposed amendment was presented to the P-12 Education Committee for discussion and recommended to the Full Board for adoption as an emergency rule at the May 2022 meeting, effective July 1, 2022. A Notice of Proposed Rule Making was published in the State Register on June 1, 2022, for a 60-day public comment period

and a Notice of Emergency Adoption was published in the State Register on July 20, 2022.

Emergency action is necessary at the September 2022 meeting to ensure the rule remains in effect for the coming 2022-2023 school year, before public comment may be assessed and the rule can either be permanently adopted or revisions be made, likely at the October 2022 Regents meeting. A Notice of Emergency Adoption will be published in the State Register on October 19, 2022. Supporting materials are available upon request to the Secretary of the Board of Regents.

Background Information

Homebound instruction is an educational service provided by a school district to resident students (public and non-public) who are anticipated to be unable to attend school in person for at least ten days in a three-month period due to physical, mental, or emotional illness or injury. Homebound instruction ensures that students can continue learning and working towards mastery of learning standards while unable to attend school for a significant period of time for reasons beyond their control.

Currently, Commissioner's regulations only address instruction provided to students cared for in hospitals or other institutions which provide for the care, custody, and treatment of children, other than a school setting, pursuant to Education Law §3202(6) (8 NYCRR 175.21). This section of regulation pertains to average daily attendance and average daily membership for determination of state aid and establishes a minimum of 5 (elementary school level) or 10 (secondary level) hours of instruction per week.

For students with disabilities who are recommended for home, hospital, or institutional instruction by a committee on special education (CSE), section 200.6 of the Commissioner's regulations requires the same minimum hours for elementary and secondary levels as prescribed in section 175.21 of the Commissioner's regulations and reserves the determination of the instruction and related services to the CSE. There currently exists no instructional requirements for the general student population in need of such instruction, other than these stated minimums.

Throughout the 2021-2022 school year, the State Education Department received numerous inquiries from parents and caregivers regarding the extent to which they could request or were entitled to receive, "homebound" instruction for students, including those who were immunocompromised. Schools also inquired as to how they should determine a student's eligibility for such instruction.

The proposed rule will give districts and parents or guardians clarity on the requirements for the application and provision of such instruction. The proposed rule will also establish, beginning with the 2023-2024 school year, increased minimum instructional requirements for students who are unable to attend school in person for at least ten days out of the next three months due to illness or injury that requires the student to remain at home or in a hospital or other institution for the treatment of children, other than a school.

Thus, the Department proposes to add a new section 100.22 to the Commissioner's regulations that:

- defines the terms tutor, school district of residence, and healthcare provider;
- requires medical verification from the student's treating healthcare provider as well as a request for home, hospital, or institutional instruction from a parent or guardian;
- establishes a time frame for review of the request, including the ability to appeal a denial thereof to a board of education;
- identifies minimum requirements for instruction to continue a student's academic progress, including the development of an instructional plan in consultation with the parent or guardian and, where appropriate, the student; and
- effective July 1, 2023, increases the minimum instruction hours to at least 10 hours of instruction per week at the elementary level and at least 15 hours of instruction at the secondary level unless a lesser period is requested by the parent or guardian and supported by documentation submitted by a treating physician.

Additionally, the Department proposes to amend section 200.6 of the Commissioner's regulations to provide that the amount of home, hospital, and institutional instruction for students with disabilities conforms to the increased requirements of section 100.22.

Related Regents Items

May 2022: [Proposed Addition of Section 100.22 and Amendment of Section 200.6 of the Regulations of the Commissioner of Education Relating to Instruction Provided to Students in a Home, Hospital, or Institutional Setting Other Than a School \(Homebound Instruction\)](https://www.regents.nysed.gov/common/regents/files/522p12a4.pdf)

(<https://www.regents.nysed.gov/common/regents/files/522p12a4.pdf>)

June 2008: [Proposed Amendments to and Repeals of the Regulations of the Commissioner Relating to State Aid](https://www.regents.nysed.gov/meetings/2008/2008-06-27)

(<https://www.regents.nysed.gov/meetings/2008/2008-06-27>)

Recommendation

It is recommended that the Board of Regents take the following action:

VOTED: That section 200.6 of the Commissioner's regulations be amended, and section 100.22 of the Regulations of the Commissioner of Education be added, as submitted, effective September 29, 2022, as an emergency action upon a finding by the Board of Regents that such action is necessary for the preservation of the general welfare to ensure that districts and parents or guardians receive clarity as to the circumstances under which "homebound" instruction may be requested and delivered for the upcoming school year and to ensure the emergency action taken at the May 2022 meeting, effective July 1, 2022, remains continuously in effect.

Timetable for Implementation

If adopted as an emergency rule at the September 2022 meeting, the emergency rule will become effective on September 29, 2022. It is anticipated that the proposed amendment will be presented for permanent adoption at the October 2022 Regents meeting. If adopted at the October 2022 meeting, the proposed amendment will become effective as a permanent rule on October 19, 2022.

AMENDMENT OF THE REGULATIONS OF THE COMMISSIONER OF EDUCATION

Pursuant to sections 101, 207, 215, 305, 1604, 1709, 2503, 2554, 3202, 3204, and 3205 of the Education Law.

1. Part 100 of the Regulations of the Commissioner of Education, is amended by adding a new section 100.22 to read as follows:

§100.22 Instruction provided to students in a home, hospital, or institutional setting other than a school (homebound instruction).

(a) Purpose. The purpose of this section is to establish minimum instructional requirements that must be provided to students who are anticipated to be unable to attend school in person for at least ten days during a three-month period due to illness or injury which requires the student to remain at home or in a hospital or other institution for the treatment of children, other than a school.

(b) Definitions. As used in this section:

(1) Remote instruction shall have the same meaning as defined in section 100.1(u) of this Part.

(2) Tutor means an individual with whom the school district of residence contracts to provide home, hospital, or institutional instruction pursuant to this section. Such tutor must hold a New York State teaching certificate pursuant to Part 80 of this Title. A tutor may include a teacher employed by a board of cooperative educational services (BOCES) that contracts with the school district of residence to provide such instruction pursuant to Education Law §1950.

(3) Instruction delivery plan means a written plan to continue the student's academic progress and to maintain a record of delivery of instructional services and student progress, in accordance with paragraph (1) of subdivision (e) of this section.

(4) School district of residence means the public school district within the State of New York where students legally reside with their parents or guardians.

(5) Treating health care provider means a person who is treating a student and is licensed or otherwise authorized to provide diagnosis pursuant to a profession enumerated in Title VIII of the Education Law.

(c) Responsibility for instruction.

(1) The board of education of the school district of residence shall provide instructional services to all resident students enrolled in a public or nonpublic school from kindergarten to age 21 when, due to a temporary or chronic physical, mental, emotional illness or injury, as documented by the student's treating healthcare provider, the student is unable to participate in their usual education setting.

(2) Such instruction may be provided by the district or by a tutor; provided, however, that for hospital and institutional instruction, such instruction may also be provided via contract with a school connected with such hospital or institution, or by contract with the local public school district in which such hospital or institution is located. Such contract shall be limited to the cost of educational services and shall not include maintenance or medical services.

(d) Request for instruction.

(1) When requesting home, hospital, or institutional instruction, the parent or guardian must submit a request to the school district of residence that includes written medical verification from the student's treating healthcare provider demonstrating the

student's anticipated inability to attend school in person for at least ten days during the next three months.

(2) The school district shall forward the request to the school's medical director, who shall review the need for home, hospital, or institutional instruction. Upon consent from the parent or guardian, the school's medical director may contact the student's treating healthcare provider to obtain additional information necessary regarding the student's health or mental health.

(3) The school district shall provide instructional services to the student within five school days after the school district receives notification of the student's medical condition or within five school days from the parent or guardian's request for home, hospital, or institutional instruction, whichever occurs first.

(4) The school district shall notify the parent or guardian regarding the medical director's approval or reason(s) for denial within five school days after receipt of written medical verification from the student's treating health care provider.

(5) The parent or guardian may appeal the medical director's denial to the school district's board of education within five school days of receipt thereof.

(6) Instructional services shall be provided during the timeframe prescribed in paragraph (3) of this subdivision while an appeal of a denial of home, hospital or institutional instruction is pending before the school district's board of education pursuant to paragraph (5) of this subdivision.

(e) Instructional requirements. Home, hospital, or institutional instruction, which may include remote instruction, shall meet the following minimum requirements:

(1) The school district, in consultation with the parent, guardian, and student, where appropriate, shall establish a written home, hospital, or institution instruction

delivery plan to continue the student's academic progress and to maintain a record of delivery of instructional services and student progress. The instruction delivery plan shall include, but not be limited to:

(i) the number of hours per week and hours per day that the student will receive instructional services;

(ii) the method by which instructional services will be delivered;

(iii) the location where instructional services will be provided, such as the home, hospital, or institution; and

(iv) an explanation of how the instructional services will enable the student to maintain academic progress.

(2) (i) Prior to July 1, 2023, the student shall receive instruction for the number of days and length of time necessary to continue the student's academic progress, which includes at a minimum:

(a) at the elementary school level, 5 hours of instruction per week. To the extent possible, at least one hour of instruction shall be provided each day.

(b) at the secondary school level, 10 hours of instruction per week. To the extent possible, at least two hours of instruction shall be provided daily.

(ii) On and after July 1, 2023, the student shall receive instruction for the number of days and length of time necessary to continue the student's academic progress, which includes at a minimum:

(a) at the elementary school level, 10 hours of instruction per week. To the extent possible, at least two hours of instruction shall be provided each day.

(b) at the secondary school level, 15 hours of instruction per week. To the extent possible, at least three hours of instruction shall be provided daily.

(3) Notwithstanding paragraph (2) of this subdivision, students may receive less than the required amount of instruction per week if requested by their parent(s) or guardian(s) and supported by documentation submitted by their treating healthcare provider. The district must ensure that the student is unable to receive the additional hours of instruction required by such paragraph and that the reason why the student is receiving less instruction is documented in the instruction delivery plan required pursuant to paragraph (1) of this subdivision. Under these circumstances, the district must ensure that the student's instruction delivery plan is reviewed regularly, but not less than once a month, to determine when the student's instructional hours may be increased; provided, however, that for purposes of determining average daily attendance pursuant to Education Law §3602(1)(d) and average daily membership pursuant to Education Law §3602(1)(l), a student must receive the minimum amount of instruction as prescribed in section 175.21 of this Chapter.

(4) The school district of residence shall maintain a record of the dates, amount, and type of instructional services the student received, including the teacher's name, subjects taught, and the location where the instructional services were provided.

(f) Students with disabilities. Notwithstanding the provisions of this section, students with disabilities who are recommended for home, hospital, or institutional instruction by the committee on special education pursuant to section 200.6(i) of this Chapter shall be provided instruction and related services as prescribed in such section.

2. Subdivision (i) of section 200.6 of the Regulations of the Commissioner of Education is amended to read as follows:

(i) Home and hospital instruction. Students with disabilities who are recommended for home and/or hospital instruction by the committee on special

education shall be provided instruction and appropriate related services as determined and documented by the committee on special education in consideration of the student's unique needs. Home and hospital instruction shall only be recommended if such placement is in the least restrictive environment and must be provided for at least the number of days and length of time as provided in section 100.22(e)(2) of this Chapter.

[(1) a minimum of five hours per week at the elementary level, preferably one hour daily; or

(2) a minimum of 10 hours per week at the secondary level, preferably two hours daily].

STATEMENT OF FACTS AND CIRCUMSTANCES JUSTIFYING
EMERGENCY ACTION

Homebound instruction is an educational service provided by a school district to resident students (public and non-public) who are anticipated to be unable to attend school in person for at least ten days in a three-month period due to physical, mental, or emotional illness or injury. Homebound instruction ensures that students can continue learning and working towards mastery of State learning standards while unable to attend school for a significant period of time for reasons beyond their control.

Currently, Commissioner's regulations only address instruction provided to students cared for in hospitals or other institutions which provide for the care, custody, and treatment of children, other than a school setting, pursuant to Education Law §3202(6) (8 NYCRR 175.21). This section of regulation pertains to average daily attendance and average daily membership for determination of state aid and establishes a minimum of 5 (elementary school level) or 10 (secondary level) hours of instruction per week.

For students with disabilities who are recommended for home, hospital, or institutional instruction by a committee on special education (CSE), section 200.6 of the Commissioner's regulations requires the same minimum hours for elementary and secondary levels as prescribed in section 175.21 of the Commissioner's regulations and reserves the determination of the instruction and related services to the CSE. **There currently exists no instructional requirements for the general student population in need of such instruction, other than these stated minimums.**

Throughout the 2021 -2022 school year, the State Education Department received numerous inquiries from parents and caregivers regarding the extent to which they could request or were entitled to receive, “homebound” instruction for students, including those who were immunocompromised. Schools also inquired as to how they should determine a student’s eligibility for such instruction.

The proposed rule will give districts and parents or guardians clarity on the requirements for the application and provision of such instruction. The proposed rule will also establish, beginning with the 2023-2024 school year, increased minimum instructional requirements for students who are unable to attend school in person for at least ten days out of the next three months due to illness or injury that requires the student to remain at home or in a hospital or other institution for the treatment of children, other than a school.

Thus, the Department proposes to add a new section 100.22 to the Commissioner’s regulations that:

- defines the terms tutor, school district of residence, and healthcare provider;
- requires medical verification from the student’s treating healthcare provider as well as a request for home, hospital, or institutional instruction from a parent or guardian;
- establishes a time frame for review of the request, including the ability to appeal a denial thereof to a board of education;
- identifies minimum requirements for instruction to continue a student’s academic progress, including the development of an instructional plan in consultation with the parent or guardian and, where appropriate, the student; and

- effective July 1, 2023, increases the minimum instruction hours to at least 10 hours of instruction per week at the elementary level and at least 15 hours of instruction at the secondary level unless a lesser period is requested by the parent or guardian and supported by documentation submitted by a treating physician.

Additionally, the Department proposes to amend section 200.6 of the Commissioner's regulations to provide that the amount of home, hospital, and institutional instruction for students with disabilities conforms to the increased requirements of section 100.22.

Emergency action is necessary at the September 2022 meeting, effective September 29, 2022, for the preservation of the general welfare to ensure that districts and parents or guardians receive clarity as to the circumstances under which "homebound" instruction may be requested and delivered for the upcoming school year and to ensure the emergency action taken at the May 2022 meeting, effective July 1, 2022, remains continuously in effect. It is anticipated that the proposed rule will be presented to the Board of Regents for adoption as a permanent rule at the October 2022 meeting.

Home, Hospital, or Institutional Instruction Frequently Asked Questions

1. What is home, hospital, or institutional instruction?
 - Home, hospital, or institutional instruction (sometimes referred to as **homebound instruction**) is an educational service provided by a school district to resident students (public and nonpublic) who are anticipated to be unable to attend school in person for at least ten days in a three-month period due to physical, mental, or emotional illness or injury. This instruction ensures that students can continue learning and working towards mastery of learning standards while unable to attend school for a significant period of time for reasons beyond their control. These services are provided in accordance with Commissioner's regulations §100.22 and §175.21.
2. Who is eligible for home, hospital, or institutional instruction?
 - A resident of the public school district enrolled in a public or nonpublic school who is anticipated to be unable to attend school in person for at least ten days during a three-month period due to illness or injury is eligible for home, hospital, or institutional instruction.
3. **How does one “apply” for home, hospital, or institutional instruction?**
 - For a student to receive home, hospital, or institutional instruction, the parent, guardian, or person in parental relationship must submit a request to the school district of residence. **The request must include written verification from the student's treating healthcare provider (including mental health providers) demonstrating the student's anticipated inability to attend school in person for at least ten days during the next three months. In addition, the request must include a signed consent authorizing the school medical director or designee to contact the student's treating healthcare provider. Failure to provide this consent will result in an automatic denial of the request.** The school district shall forward the request to the school district's director of school health services (a.k.a., medical director), who shall review the need for home, hospital, or institutional instruction. The district's medical director may contact the student's treating healthcare provider (including mental health providers) to obtain additional information regarding the student's health or mental health. **The school district shall notify the parent or guardian regarding the school district's approval or reason(s) for denial within five school days after receipt of written medical verification** from the student's treating health care provider or mental health provider.
4. How soon should the student receive home, hospital, or institutional instruction services?
 - **The school district shall provide instructional services to the student within five school days** after the school district receives written verification of the student's health condition or within five school days from the parent or guardian's request for home, hospital, or institutional instruction, whichever occurs first.
5. How many hours of home, hospital, or institutional instruction is a student entitled to receive?
 - Prior to July 1, 2023, the student shall receive instruction for the number of days and length of time necessary to continue the student's academic progress, which includes at a minimum 5 hours of instruction per week at the elementary school level; to the extent possible, at least one hour of instruction shall be provided each day. At the secondary school level, the student shall receive 10 hours of instruction per week; to the extent possible, at least two hours of instruction shall

Home, Hospital, or Institutional Instruction Frequently Asked Questions

be provided daily. *****As of July 1, 2023, the hours of instruction will be increased to 10 hours of instruction per week at the elementary level and 15 hours of instruction per week at the secondary level.**

6. What is the process for a parent or guardian to appeal a request for home, hospital, or institutional instruction that has been denied?
 - The parent or guardian may appeal the school district's denial to the school district's board of education within ten school days of receipt thereof.
 - Instructional services shall be provided during the timeframe prescribed above while an appeal of a denial of home, hospital or institutional instruction is pending before the school district's board of education.
7. What recourse does a parent or guardian have if the local school district's board of education denies the request for home, hospital, or institutional instruction?
 - The parent or guardian can appeal the school district's determination to the New York State Commissioner of Education pursuant to Education Law §310. Information regarding the Education Law §310 appeal process is available on [NYSED's Office of Counsel webpage](#).
8. Is home, hospital, or institutional instruction the same as home instruction?
 - No. Home, hospital, or institutional instruction is an educational service provided by a school district to resident students (public and non-public) who are anticipated to be unable to attend school in person for at least ten days in a three-month period due to physical, mental, or emotional illness or injury. By contrast, [Home instruction](#) is the provision of instruction at home by parents, or persons in parental relation, to compulsory school age children, pursuant to 8 NYCRR 100.10.
9. Who provides the instruction for students receiving home, hospital, or institutional instruction?
 - **Instruction may be provided by the district or by a tutor;** provided, however, that for hospital and institutional instruction, such instruction may also be provided via contract with a school connected with such hospital or institution, or by contract with the local public school district in which such hospital or institution is located. Such contract shall be limited to the cost of educational services and shall not include maintenance or medical services. Please refer to the [FAQ for Contracts for Instruction](#) for questions about contracting for instructional services and/or core instructional services.
10. What grade levels are considered elementary and secondary?
 - Commissioner's regulation [§80-1.1](#) defines "elementary" as grades K-6 and "secondary" as grades 7-12.
11. How is home, hospital, or institutional instruction provided?
 - **The school district will determine the method by which instructional services will be delivered;** the district may seek input from the parent, guardian, and the student, if appropriate.
12. What is a home, hospital, or institutional instruction delivery plan?

Home, Hospital, or Institutional Instruction Frequently Asked Questions

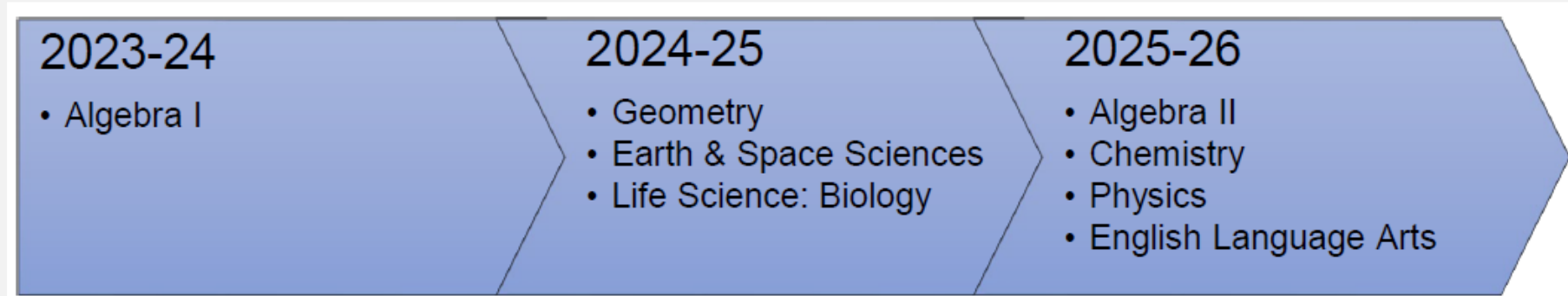
- The school district shall establish a written instruction delivery plan to continue the student's academic progress, which shall include, but not be limited to:
 - the number of hours per week and hours per day that the student will receive instructional services;
 - the method by which instructional services will be delivered;
 - the location where instructional services will be provided, such as the home, hospital, or institution; and
 - an explanation of how the instructional services will enable the student to maintain academic progress.
13. Will the delivery plan be reviewed?
- The delivery plan will be reviewed by the school district as needed, based upon a changed condition and/or needs of the student.
14. Is a student with a disability able to receive home, hospital, or institutional instruction services?
- Yes. Students with disabilities who are anticipated to be unable to attend school in person for at least ten days in a three-month period due to physical, mental, or emotional illness or injury are entitled to home, hospital, or institutional instruction
15. For a student with a disability who is receiving home, hospital, or institutional instruction, when should the CSE convene to determine if it is necessary to change the student's individualized education program (IEP) placement to "home and hospital," as defined in Commissioners regulation [§200.1\(w\)](#)?
- If a student with a disability is unable to attend school for an extended period of time because of a medical problem (generally more than 10 consecutive school days), a CSE meeting should convene to determine whether the student with disability should be placed on home and/or hospital instruction, pursuant to [§200.6\(i\)](#). The special education programs and related services the student will receive at home and/or in the hospital must be determined by the CSE in consideration of the student's unique needs and any such recommendation would be indicated in the IEP under "Recommended Special Education Programs and Services." Any provision of related services for a student placed on home and/or hospital instruction by the CSE would be in addition to the minimum hours of instruction required under Commissioner's regulation [§100.22](#).
16. How is a nonpublic student's enrollment status affected by the period of home, hospital, or institutional instruction?
- The student should enroll in the public school district for the purpose of receiving home, hospital, or institutional instruction and the district may count the student in its attendance report for state aid purposes.
17. Where should home, hospital, or institutional instruction take place?
- The site for instruction depends on the physical condition and location of the student. Every effort should be made to provide an environment conducive to learning and in which the health and safety of both the student and tutor are assured. Instruction may be provided in the home or hospital.
18. Can home, hospital, or institutional instruction be provided through virtual learning, otherwise known as remote instruction?

Home, Hospital, or Institutional Instruction Frequently Asked Questions

- **Yes.** Please note that if instruction is being provided through a virtual modality, the district must ensure the student has access to a computing device and broadband internet sufficient to fully participate in the instruction.
19. Can a public school district delay home, hospital, or institutional instruction?
- Home, hospital, or institutional instruction should begin within 5 days (see question 4). However, on rare occasions it may be necessary to delay the provision of instruction due to circumstances, such as health hazards to others caused by a communicable disease; in such instances, these exceptional circumstances should be documented by a healthcare professional (physician, nurse practitioner or physician assistant, or local department of health).
20. How long must home, hospital, or institutional instruction continue to be available?
- **This service must be made available until the student is capable of returning to school.** Provider orders are valid for 12 months or until the order is changed or discontinued by the provider – therefore, school districts should request new written verification of a student health condition annually. If a question arises about this, the public school district should consult with the student’s treating healthcare provider (including mental health providers).
21. My child requires home, hospital, or institutional instruction and attends a nonpublic school which has an instructional model that is very different from the public school. Will the district’s home, hospital, or institutional instruction be consistent with that of the nonpublic school?
- **The Commissioner of Education has ruled, in Commissioner’s Decision No. 16,627, that there is “no legal authority... requiring a public school district to replicate a nonpublic school curriculum in providing home instruction. However, in determining the appropriate instruction to be provided, a school district should consider all relevant factors,** such as the student’s grade level, point in the school year, syllabus previously covered and prior student work.” Thus, while public districts are not required to match the nonpublic school’s curriculum, districts should work with the nonpublic school to ensure that, to the extent possible, the student is prepared to return to their own school, with a minimum of disruption.

IMPLEMENTATION SCHEDULE OF THE
NYS NEXT GEN STANDARDS (NGLS)
REGENTS EXAMS

NGLS IMPLEMENTATION SCHEDULE




- Exams will be phased out in the administration period immediately prior to the first administration of the new exams
- For example, the current Regents Examination in Algebra I will be offered for the last time in **January 2024** and the new exam measuring the NGLS will begin in **June 2024**



ASSISTANT COMMISSIONER, OFFICE OF STATE ASSESSMENT
89 Washington Avenue, Room 775 EBA
Albany, New York 12234

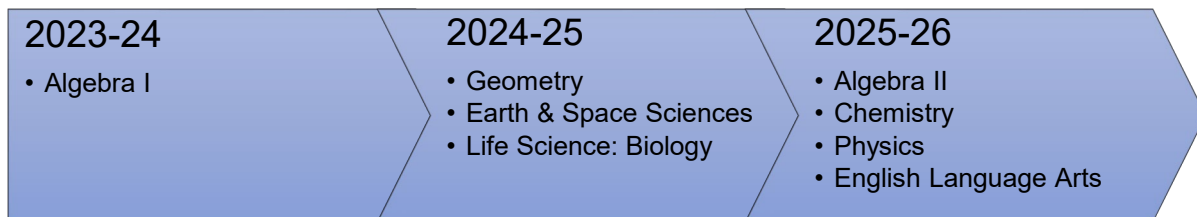
January 2023

TO: District Superintendents
Superintendents of Schools
Charter School Leaders
Principals of Public, Religious, and Independent Schools

FROM: Zachary Warner 

SUBJECT: Implementation Schedule for New Regents Examinations in
Mathematics, Science, and English Language Arts

The purpose of this memorandum is to detail the New York State Education Department's implementation schedule for new Regents Examinations in mathematics, science, and English language arts. These exams will measure student achievement in terms of the NYS Next Generation Learning Standards (NGLS) in Mathematics and English Language Arts and NYS P-12 Science Learning Standards. The chart below shows the timeline, by school year, for the rollout of each of the new Regents Examinations.



The learning standards and supporting materials have been available for a number of years to allow for professional learning activities. Instructional timelines are available on the [Office of Standards and Instruction's website](#).

Due to strong alignment between the Next Generation Learning Standards and the prior standards, the current mathematics and English language arts exams will be phased out in the administration period immediately prior to the first administration of the new exams. For example, the current Regents Examination in Algebra I will be offered for the last time in January 2024 and the new exam measuring the NGLS will begin in June 2024.

For science, the new learning standards are not as strongly aligned to the prior standards. This necessitates an overlap period of the old and new exams to ensure that students can complete the exam that matches the instruction they received.

A table detailing the first and last administration of each Regents Examination in mathematics, science, and English language arts is provided below. Materials for each new exam, including an educator guide, will be made available during the school year prior to the first administration of that exam. A limited number of sample questions, targeted to highlight key shifts in the learning standards, will also be released prior to the first exam administrations.

Questions about the learning standards should be directed to the Office of Standards and Instruction at emscurric@nysed.gov. Questions about the Regents Examinations may be sent to the Office of State Assessment at emscassessinfo@nysed.gov.

First and Last Administration of New Regents Examinations

Exam Title	First Administration of New Exam	Last Administration of Current Exam
Algebra I	June 2024	January 2024
Geometry	June 2025	January 2025
Earth & Space Sciences*	June 2025	June 2026
Life Science: Biology*	June 2025	June 2026
Algebra II	June 2026	January 2026
Chemistry*	June 2026	June 2027
Physics*	June 2026	June 2027
English Language Arts	June 2026	January 2026

* For science, the new learning standards are not as strongly aligned to the prior standards. As a result, there will be an overlap period of the old and new exams for four administrations. This will ensure that students can complete the exam that matches the instruction they received.

NYS SCHOOL REPORT CARD
2022 TOTAL COHORT GRADUATION RATE

2022 GRADUATION DATA IS NO LONGER UNDER EMBARGO

The 2022 total cohort graduates represent students who entered grade 9 (or ungraded students with disabilities who turned 17 in 2018 (for the 4-year cohort), 2017 (for the 5-year cohort), and 2016 (for the 6-year cohort)

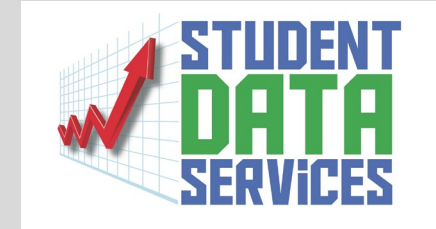
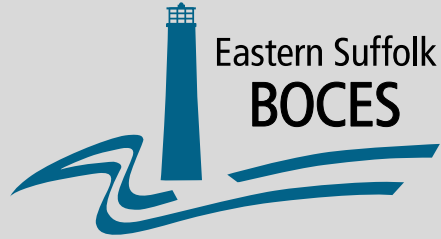
Total cohort graduation rate is calculated by dividing the number of students in the total graduation rate cohort as of **June 30, 2022 (graduates as of June)** or **August 31, 2022 (graduates as of August)** with a Regents or local diploma by the number of students in the total graduation rate cohort as of June 30, 2022. For more information on cohorts, see Appendix V in the [SIRS Manual](#).

2022 GRADUATION DATA IS NO LONGER UNDER EMBARGO

GRADUATION RATE

Subgroup	Total	GRAD RATE		REGENTS WITH ADVANCED DESIGNATION		REGENTS DIPLOMA		LOCAL DIPLOMA		NON DIPLOMA CRED		STILL ENROLLED		GED TRANSFER		DROPOUT	
		#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
All Students	202,097	175,886	87%	84,544	42%	90,113	45%	1,229	1%	1,010	0%	14,383	7%	1,116	1%	9,605	5%
Female	97,656	88,374	90%	46,294	47%	41,555	43%	525	1%	338	0%	5,182	5%	425	0%	3,319	3%
Male	104,406	87,482	84%	38,237	37%	48,541	46%	704	1%	672	1%	9,198	9%	691	1%	6,284	6%
Non-binary	35	30	86%	13	37%	17	49%	0	0%	0	0%	3	9%	0	0%	2	6%

- **GED TRANSFER** are students whose last enrollment record indicated they transferred to an Approved Alternative HS Equivalency Program
- **Local Diploma** can only be obtained by students with disabilities with an individualized education program or section 504 Accommodation Plan
- **Non-Diploma Credentials** are commencement option includes Career Development and Occupational Studies (CDOS), Skills and Achievement credentials
- **Still Enrolled** are students whose last enrollment record indicated they were still enrolled in high school



Overview of the *New* SIRS- 750 Student Profile Report

District Data Coordinator Meeting

Presented by: Jonathan Marron, Staff Developer/Shared Data Expert

School Data Bank Services, Eastern Suffolk BOCES

November 16th 2021

SIRS 750 Student Profile

- New Report Available in Level 2
- It has an overview of historical data for a student including:
 - Demographic, enrollment, programs, assessments, course, grades, and attendance ***across all districts within NY***
 - This report is particularly helpful when looking for information on students from outside of this region
 - This report can be helpful for background information on new students to your district, or before you receive transcripts for new students

Level 2 Location: SEDDAS → Student Profile

The screenshot displays the Eastern Suffolk BOCES Data Warehouse interface. On the left, a blue sidebar contains navigation options: Home, Search, My content, Team content, Recent, and a New button at the bottom. The main content area is titled 'Welcome to the Data Warehouse' and features the University of the State of New York seal. Below the seal, the text 'District Information Repository System (SIRS) Reporting' is visible. A list of reports is shown, including Accountability, Annual Outcomes, Attendance, BEDS, Course, CTE, Post Secondary, Reasonable Access, Score Reports, Staff, Student Profile, and Total Cohort Report. A blue arrow points from the 'Student Profile' link in the list to the right-hand side of the interface, which contains a section titled 'District Information Repository System (SIRS) Reporting' and a paragraph of text.

Eastern Suffolk BOCES

Welcome to the Data Warehouse

Home

Search

My content

Team content

Recent

New

District > SEDDAS

Accountability
2/24/2021 11:06 AM

Annual Outcomes
11/12/2020 1:18 PM

Attendance
2/11/2021 12:18 PM

BEDS
11/20/2019 8:34 AM

Course
10/15/2019 11:42 AM

CTE
5/24/2021 9:45 AM

Post Secondary
8/16/2017 4:00 PM

Reasonable Access
8/16/2017 4:02 PM

Score Reports
8/16/2017 4:02 PM

Staff
4/11/2021 11:11 PM

Student Profile
9/28/2021 11:54 AM

Total Cohort Report
7/20/2021 2:20 PM

University of the State of New York

District Information Repository System (SIRS) Reporting

reports, you are acknowledging that you have read, understood, and will comply with the following

th access to PII, private or confidential information to do the following:

o prevent unauthorized access to passwords, user identifications, or other information that may be used to access
ystem (SIRS) Level 2 Reporting Environment (L2RPT) or Level 1 Reporting Environment systems and reports.
tion if such access is not required to perform my job.
cess to those not authorized to receive it.
ect confidential information from unauthorized or unlawful disclosure.
endent, CEO, District Data Coordinator or my Regional Information Center whenever I am unsure of the correct
or access, and will do so BEFORE I take any action to release potentially sensitive information.
ge, modify, add, or delete from any record, report, or information system including audit trails and logs outside of
of personal non-compliance or the non-compliance of colleagues with the terms of this standard to my District
EO.

rest, improper, or irresponsible use of privileged access to information to which users may have been
of access privileges and may result in further administrative action.

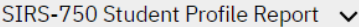
SIRS 750 Student Profile






The screenshot shows the SIRS-750 Student Profile Report web application. The browser address bar displays the URL: `cognos.esboces.org/ibmcognos/bi/?perspective=classicviewer&id=iF489C55460FF4B659B99FB73A950B608&objRef=iF489C55460FF4B659B99FB73A950B608&action=run&format=HTML&cmPropStr=`. The application header includes the title "SIRS-750 Student Profile Report" and a navigation menu with tabs: Student, Enrollment, CTE Programs, FRPL Programs, Additional Programs, Assessments, Courses, Classes, Grades, Attendance Summary, and Lookup Values. The main content area displays the "New York State Education Department" logo and the title "Student Profile Report". Below the title, it states "Data Contained in the Student Information Repository System". The form includes several fields: "School Year:" with a dropdown menu, "District:" with a dropdown menu, "School Location:" with a dropdown menu, "Student Filter:" with a text input field and a "Next >" button, and "Student:" with a dropdown menu. A "Finish" button is located at the bottom right of the form. A large blue arrow points from the text "Drop down menu to select student" to the "Student:" dropdown menu. Below the form, it says "Prompts Refresh Date: No Data Available".

Drop down menu to select student


Student Filter: is a text filter for quicker results i.e. enter "smith" and it filters the next drop down to contain only those values that include "smith"

Landing Page: Student Demographics

SIRS-750 Student Profile Report



[Student](#) | [Enrollment](#) | [CTE Programs](#) | [FRPL Programs](#) | [Additional Programs](#) | [Assessments](#) | [Courses](#) | [Classes](#) | [Grades](#) | [Attendance Summary](#) | [Lookup Values](#)



New York State Education Department

Student Profile Report

Data Contained in the Student Information Repository System

Click to view each tab's report data

School Year: 2021-22

District: DISTRICT 2

School Location: DISTRICT 2

Student Filter: Range Next >

Student: DISTRICT 2

Finish

Prompts Refresh Date: Nov 5, 2021 6:37:32 AM

School Year	District Name	LEA BEDS Code	Local ID	Student Name	Birth Date	Entry Grade 9	Years in US Schools	Ethnicity	Race	Home Language	Credential	Career Pathway	Migrant	Residence District
2021-22	District 2			Maria, Maria	11/16/2012			White	W	English			No	NY580902
2020-21	District 2			Maria, Maria	11/16/2012			White	W	English			No	NY580902
2017-18	District 1			Maria, Maria	11/16/2012			White	W	English			No	NY280300
2016-17	District 1			Maria, Maria	11/16/2012			White	W	English			No	NY280300

Historical Enrollment Data

SIRS-750 Student Profile Report

Student Enrollment CTE Programs FRPL Programs Additional Programs Assessments Courses Classes Grades Attendance Summary Lookup Values

New York State Education Department
Student Profile Report
Data Contained in the Student Information Repository System

School Year: 2021-22
District: [dropdown]
School Location: [dropdown]
Student Filter: [input] Next >
Student: [dropdown] Finish

Prompts Refresh Date: Nov 5, 2021 6:37:32 AM

School Year	District Name	LEA BEDS Code	Location	Location BEDS Code	Entry Code	Entry Description	Entry Date	Exit Code	Exit Description	Exit Date	Grade Level	OODP
2021-22	[dropdown]	[dropdown]	[dropdown]	[dropdown]	0011	Enrollment in building or grade	07/01/2021	EOY	End of School Year	06/30/2022	09	No
2020-21	[dropdown]	[dropdown]	[dropdown]	[dropdown]	0011	Enrollment in building or grade	08/19/2020	EOY	End of School Year	06/30/2021	08	No
2020-21	[dropdown]	[dropdown]	[dropdown]	[dropdown]	0011	Enrollment in building or grade	07/01/2020	170	Transferred to another NYS public school outside this district with documentation	09/03/2020	08	No
2019-20	[dropdown]	[dropdown]	[dropdown]	[dropdown]	0011	Enrollment in building or grade	07/01/2019	EOY	End of School Year	06/30/2020	07	No
2018-19	[dropdown]	[dropdown]	[dropdown]	[dropdown]	0011	Enrollment in building or grade	07/01/2018	EOY	End of School Year	06/30/2019	06	No
2017-18	[dropdown]	[dropdown]	[dropdown]	[dropdown]	0011	Enrollment in building or grade	07/01/2017	EOY	End of School Year	06/30/2018	05	No
2016-17	[dropdown]	[dropdown]	[dropdown]	[dropdown]	0011	Enrollment in building or grade	07/01/2016	EOY	End of School Year	06/30/2017	04	No
2011-12	[dropdown]	[dropdown]	[dropdown]	[dropdown]	0011	Enrollment in building or grade	07/01/2011	221	Transferred to a school outside NYS with documentation	01/12/2012	PKF	No

CTE Program Information

SIRS-750 Student Profile Report

Student Enrollment CTE Programs **FRS Programs** Additional Programs Assessments Courses Classes Grades Attendance Summary Lookup Values

New York State Education Department

Student Profile Report

Data Contained in the Student Information Repository System

School Year: 2021-22
District: EASTERN SUFFOLK BOCES
School Location: EASTERN SUFFOLK BOCES
Student Filter: Next >
Student: [Name, Email, Address, Phone, Fax]
Finish

Prompts Refresh Date: Nov 8, 2021 6:37:45 AM

School Year	District Name	LEA BEDS Code	Programs Code	Description	Start Date	End Date	Exit Reason	Type of Program	Program Category	Program Intensity	Accredited	Location
2020-21	EASTERN SUFFOLK	589100000000	510808E	Veterinary/Animal Health Technology/Technician and Veterinarian Assistant	09/08/2020	06/18/2021	Completion of CTE Program Service	Health Science	School	Concentrator	Yes	EASTERN SUFFOLK BOCES

Additional Programs

SIRS-750 Student Profile Report

Student Enrollment CTE Programs FRPL Programs **Additional Programs** Assessments Courses Classes Grades Attendance Summary Lookup Values

New York State Education Department
Student Profile Report
Data Contained in the Student Information Repository System

School Year: 2021-22
District: DISTRICT 19
School Location: DISTRICT 19
Student Filter: Next >
Student: DISTRICT 19
Finish

Prompts Refresh Date: Nov 8, 2021 6:37:45 AM

School Year	District Name	LEA BEDS Code	Programs Code	Description	Start Date	End Date	Exit Reason	Type of Program	Program Category	Program Intensity	Program Duration	Homeless Primary Nighttime Res.	Location
2021-22	DISTRICT 19	DISTRICT 19	0385	Learning Disability	07/01/2021			Type of Disability	District				
2020-21	DISTRICT 19	DISTRICT 19	0385	Learning Disability	07/01/2020			Type of Disability	District				
2019-20	DISTRICT 19	DISTRICT 19	0385	Learning Disability	07/01/2019			Type of Disability	District				
2018-19	DISTRICT 19	DISTRICT 19	0385	Learning Disability	07/01/2018			Type of Disability	District				
2018-19	DISTRICT 19	DISTRICT 19	0385	Learning Disability	09/04/2018			Type of Disability	District				
2017-18	DISTRICT 19	DISTRICT 19	0198	Poverty - from low-income family	09/05/2017	10/19/2017		Other	District				
2017-18	DISTRICT 19	DISTRICT 19	0385	Learning Disability	07/01/2017			Type of Disability	District				
2016-17	DISTRICT 19	DISTRICT 19	0198	Poverty - from low-income family	09/27/2016	06/30/2017		Other	District				

Historical Assessment Data

Attendance Summary

Student

Enrollment

CTE Programs

FRPL Programs

Additional Programs

Assessments

Courses

Classes

Grades

Attendance Summary

Lookup Values

New York State Education Department

Student Profile Report

Data Contained in the Student Information Repository System

School Year:
District:
School Location:
Student Filter:
Student:

2021-22

PORT JEFFERSON - BROOKLYN

LESLIE I. WAGNER ELEMENTARY SCHOOL - BROOKLYN

Next >

Finish

Prompts Refresh Date: Nov 8, 2021 6:37:45 AM

School Year	District Name	LEA BEDS Code	Location	Location BEDS Code	Days Enrolled	Days "Present + Tardy"	Days Present	Days Tardy	Days Absent	Days Excused	Days Unexcused	Days "Other"	Days Suspended	Days In-School Suspension	Days Out-School Suspension
2021-22	PORT JEFFERSON	BROOKLYN-0000000000	LESLIE I. WAGNER ELEMENTARY SCHOOL	BROOKLYN-0000000000	40	0	0	0	0	0	0	40	0	0	0
2021-22	PORT JEFFERSON	BROOKLYN-0000000000	LESLIE I. WAGNER ELEMENTARY SCHOOL	BROOKLYN-0000000000	43	0	0	0	0	0	0	43	0	0	0
2020-21	PORT JEFFERSON	BROOKLYN-0000000000	LESLIE I. WAGNER ELEMENTARY SCHOOL - CTY - CTY	BROOKLYN-0000000000	179	166	165	1	13	3	10	0	0	0	0
2020-21	PORT JEFFERSON	BROOKLYN-0000000000	LESLIE I. WAGNER ELEMENTARY SCHOOL	BROOKLYN-0000000000	180	174	170	4	3	3	0	3	0	0	0
2019-20	PORT JEFFERSON	BROOKLYN-0000000000	LESLIE I. WAGNER ELEMENTARY SCHOOL	BROOKLYN-0000000000	117	116	112	4	1	0	1	0	0	0	0
2018-19	PORT JEFFERSON	BROOKLYN-0000000000	LESLIE I. WAGNER ELEMENTARY SCHOOL	BROOKLYN-0000000000	181	181	175	6	0	0	0	0	0	0	0
2017-18	BROOKLYN-0000000000	BROOKLYN-0000000000	JAMES F. WAGNER ELEMENTARY SCHOOL	BROOKLYN-0000000000	167	156	127	29	11	0	11	0	0	0	0
2016-17	BROOKLYN-0000000000	BROOKLYN-0000000000	JAMES F. WAGNER ELEMENTARY SCHOOL	BROOKLYN-0000000000	177	165	158	7	12	1	11	0	0	0	0

Continue the Conversation...

For additional information, please contact:

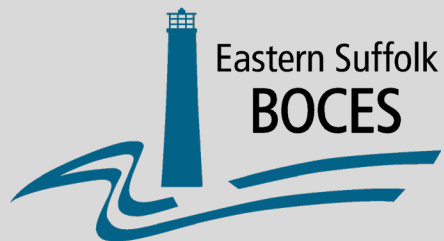
Vanessa Biagioli-Dittrich

Administrative Coordinator

School Data Bank Services, Eastern Suffolk BOCES

vdittric@esboces.org

Office: 631-419-1688



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www.esboces.org

Eastern Suffolk BOCES does not discriminate against any employee, student, applicant for employment, or candidate for enrollment on the basis of gender, race, color, religion or creed, age, weight, national origin, marital status, disability, sexual orientation, gender identity or expression, military or veteran status, domestic violence victim status, genetic predisposition or carrier status, or any other classification protected by Federal, State, or local law. ESBOCES also provides equal access to the Boy Scouts and other designated youth groups. ESBOCES fully complies with all applicable rules and regulations pertaining to civil rights for students and employees (e.g., Title IX of the Education Amendments of 1972, § 504 of the Rehabilitation Act of 1973, Titles VI and VII of the Civil Rights Act of 1964, Dignity for All Students Act, § 303 of Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and the Boy Scouts of America Equal Access Act of 2001). Inquiries regarding the implementation of the above laws should be directed to either of the ESBOCES Civil Rights Compliance Officers at ComplianceOfficers@esboces.org; the Assistant Superintendent for Human Resources, 631-687-3029, or the Associate Superintendent for Educational Services, 631-687-3056, 201 Sunrise Highway, Patchogue, NY 11772. Inquiries may also be addressed to the Office for Civil Rights at the US Department of Education, 32 Old Slip, 26th Floor, New York, NY 10005, 646-428-3800, OCR.NewYork@ed.gov.

To: Districts

From: Tinamarie Rickmers, Long island- Metro Migrant Education Program Director

RE: DDC Meeting

Date: February 17, 2023

- During the month of March, your district superintendent will receive a letter from the NYSED Assistant Commissioner Office of Accountability regarding the 2022-2023 Migrant Student Data Verification process.
- Also during the month of March, the Long Island-Metro Migrant Education and Tutorial Support Services (METS) program center will receive the initial 2022-2023 SIRS Level 2 Data Reconciliation Report. Any districts with Migrant students flagged in error or those not flagged in your student management system will be contacted by the local METS - Data Specialist. If you do not receive a call, there is no follow-up needed at this time.

Updates to SIRS Manual

February 2023 DDC Meeting

<http://www.p12.nysed.gov/irs/sirs/>

2022-23 SIRS Manual version 18.02

- New: Alternative Transition Program; Ch. 2.
- Removed reference to compulsory age requirement for charter schools; Dropouts/Noncompleters, Ch. 2.
- Compulsory age info added to High School Equivalency (HSE) Students, AHSEP programs; Ch. 2.
- Update to data element First Date of Entry into Grade 9; Ch. 4.
- New Grade Level Code UNK (Unknown) for use with 8300 enrollment code; Ch. 5.
- Updates to Codes 400 (Compulsory Age Student, Stopped Attending) and 8316 (Re-enroll in same school); Ch. 5.
- Note added to Program Annual Outcomes table; Ch. 5.
- Updated info, Alternate Standard Achieved Code for Secondary-Level Accountability for Common Core Regents; Ch. 5.

DIGITAL RESOURCE SURVEY SERVICE

The completion of this form indicates subscription to the Student Data Services Digital Resource Survey Service for the 2022-23 school year.

DISTRICT NAME: _____

CONTACT NAME: _____

TITLE: _____

E-MAIL ADDRESS: _____

PHONE: _____

SERVICE OPTION (must select one option)

☐

Option #1 - Full Printing, Scanning and Reporting

\$500 set-up fee + \$1.53 per student (student count will be determined by previous year's district wide January BEDS Day count)

☐

Option #2 - Select Printing, Scanning and Reporting

\$500 set-up fee + \$1.53 per student (student count is based on file provided in original student lite file and subsequent files throughout the year)

☐

Option #3 - Digital File - \$1,000 per district

This service allows Student Data Services to load Digital Resource Survey data directly to Level 0 and Level 1.

The _____ School District understands that they are responsible for locking data in Level 0 and verifying the accuracy of all data.

Signature

Date

Please email the completed form to dwtshelp@esboces.org

Please call (631) 419-1676 with any questions



AP Advantage DATA LOADING SERVICE

The completion of this form indicates subscription to the Student Data Services AP Advantage Data Loading Service for the 2022-2023 school year at a cost of \$2,040.00.

This service includes matching students to their AP Scores, posting data to Level 0 and Level 1, and creating SMS specific files.

DISTRICT NAME: _____

CONTACT NAME: _____

TITLE: _____

PHONE/EMAIL: _____

STUDENT MANAGEMENT SYSTEM (check one):

☐

Infinite Campus

☐

eSchool

☐

PowerSchool

☐

SchoolTool

The _____ School District understands that this service allows Student Data Services to load all Advanced Placement exam scores directly to Level 0 and Level 1 and that they are responsible for verifying the accuracy of all AP scores.

Signature

Date

Please email the completed form to DWTShelp@esboces.org

Student Data Services: District Data Loading Service

The District Data Loading Service is a new program offered by Eastern Suffolk BOCES Student Data Services. This service is designed for districts that need assistance with the day to day technical aspects of NYSED data reporting and verification.

SDS Service Includes	District is Responsible for
<ul style="list-style-type: none"> • Identification of primary and back-up contact personnel for this task • Extracting required data extracts from district Student Management System and Frontline IEP** • Import and locking of data in Level 0 from district source systems on a weekly basis or more frequently as needed • Review of Level 0 errors and provision of guidance on resolution • Review of Level 2 errors and provision of guidance concerning resolutions • Personalized guidance on End of Year reporting and best practices • Expedited service of NYS 3-8 Test Room files and Regents walk-in files • Two (2) 3 hour, personalized data reporting trainings of the districts choosing* 	<ul style="list-style-type: none"> • Identification of primary and back-up contact personnel for this task • Extracting any and all required data extracts from district Human Resources systems (Finance Manager/nVision) and Third Party systems (RTIM, MLP, OAYSIS) • Securely transmitting HR and/or Third Party system extracts to SDS via ESBOCES Secure Courier or SFTP • Resolution of any errors in district source systems • Districts are responsible for timely review and certification of all data

***Trainings may be scheduled as needed and may include:**

- *Special Ed 101: Our team will work directly with the DDC and Special Ed department to resolve errors and explain how NYSED reporting occurs*
- *CIO 101: Provides a personal tutorial for new DDCs or a higher level refresher for accelerated data coordinators*
- *End of Year Reporting: We will help districts identify all of the data that needs to be certified, help resolve errors and get your data loaded for the end of year certification*
- *Any other data related training that the district may request (Excludes SMS, HR System, FrontlineIEP/ClearTrack, 3rd Party Assessment and APPR Systems)*

**** Districts must have a support contract with ES BOCES for their Student Management and Special Education systems**

For more information please contact:

Peter Desjardins
Program Administrator for Student Data Services
(631) 419-1676
Pdesjard@esboces.org



REGENTS DATA LOADING SERVICE

The completion of this form indicates subscription to the Student Data Services Regents Data Load Service for the 2022-23 school year. The cost for this service for 2022-23, which includes the August, January and June Regents exam periods, is \$1,530.

DISTRICT NAME: _____

CONTACT NAME: _____

TITLE: _____

E-MAIL ADDRESS: _____

PHONE: _____

STUDENT MANAGEMENT SYSTEM (check one):

☐

Infinite Campus

☐

eSchool

☐

PowerSchool

☐

SchoolTool

This service allows Student Data Services to load all Regents exam scores directly to Level 0 and Level 1.

The _____ School District understands that they are responsible for verifying the accuracy of all Regents scores via L2RPT.

Signature

Date

Please email the completed form to dwtshelp@esboces.org.
Please call (631) 218-4195 with any questions.