# <u>A Quick Guide to Navigating the new</u> <u>L2RPT Environment</u>

# **Regional Information Center Reporting**



#### Select Namespace

COGNOS / ReportNet

License State Reporting / L2RPT

#### Copyrig Select Namespace

IBM, the IBM logo, ibm.com and Cognos are trademarks or registered trademarks of International Business Machines Corp., registered in many jurisdictions worldwide.

• L2RPT and ReportNet will be accessed in the same way as you have in the past

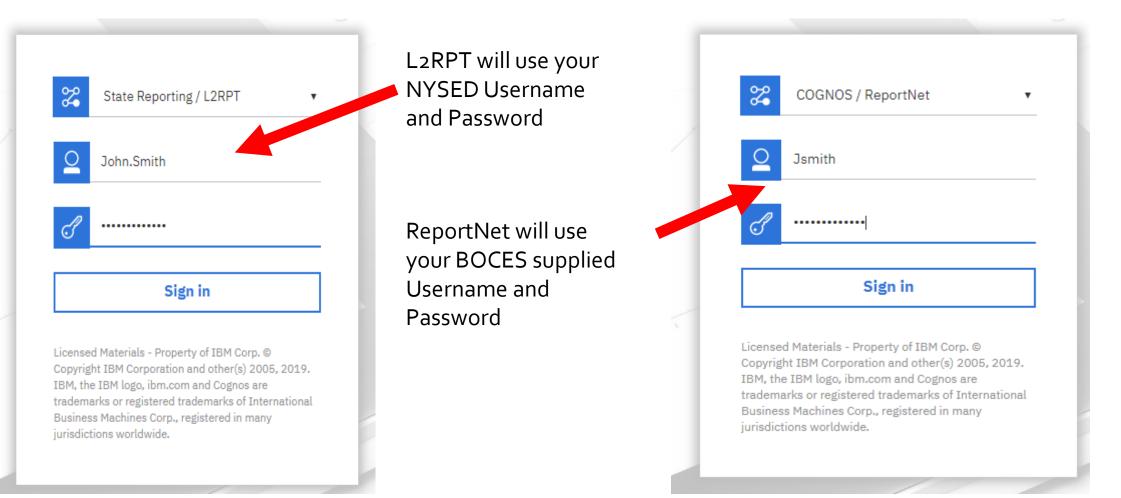
- Go to Datacentral.esboces.org
  - Select the 'Secure' dropdown menu
    - Select L2RPT or COGNOS/ReportNet
- Once you make your selection you will be brought to the new landing page

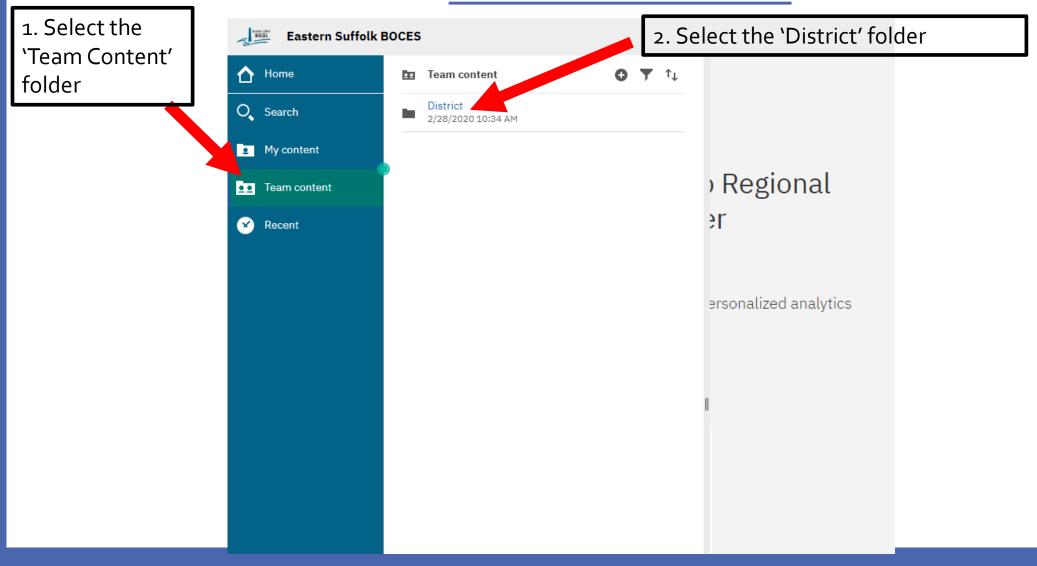
# How to navigate the new L2RPT and ReportNet Environment

# **Regional Information Center Reporting**

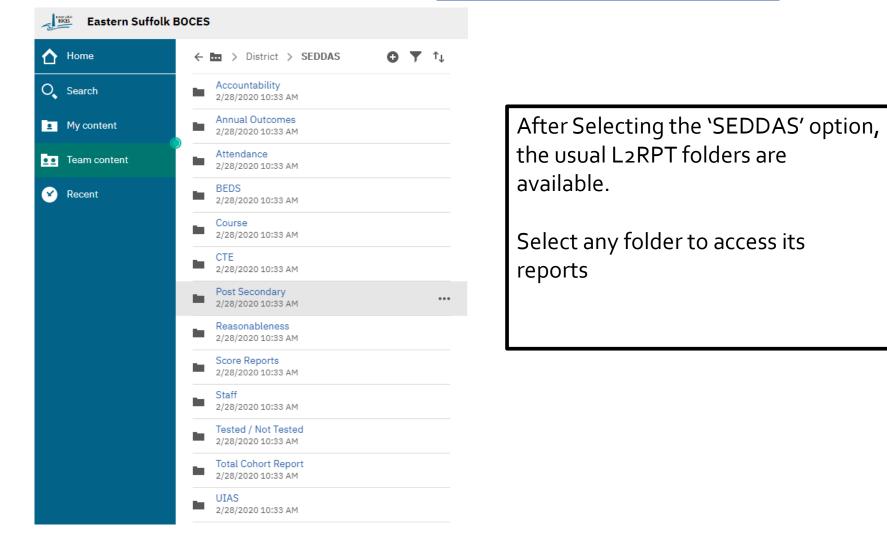


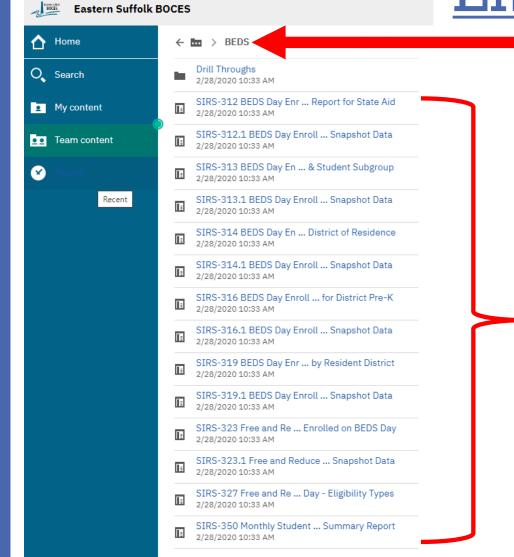
IBM, the IBM logo, ibm.com and Cognos are trademarks or registered trademarks of International Business Machines Corp., registered in many iurisdictions worldwide. Once on the new landing page you will select the application you want to view





Eastern Suffolk E	BOCES	Breadcrumb Trail: Can be used to return to the District Folder quickly
A Home	Team content > District	
O Search	Level 2 Errors 2/28/2020 10:33 AM	1. Level 2 Errors: Contains error by data domain
My content	NYSSIS-export 2/28/2020 10:33 AM	2. Contains NYSSIS numbers created in a specific school year
•• Team content	SEDDAS 2/28/2020 10:33 AM	3. SEDDAS: Contains all subfolders for L2RPT Reporting
🖌 Recent		SL IN FILE SLIT
		ers

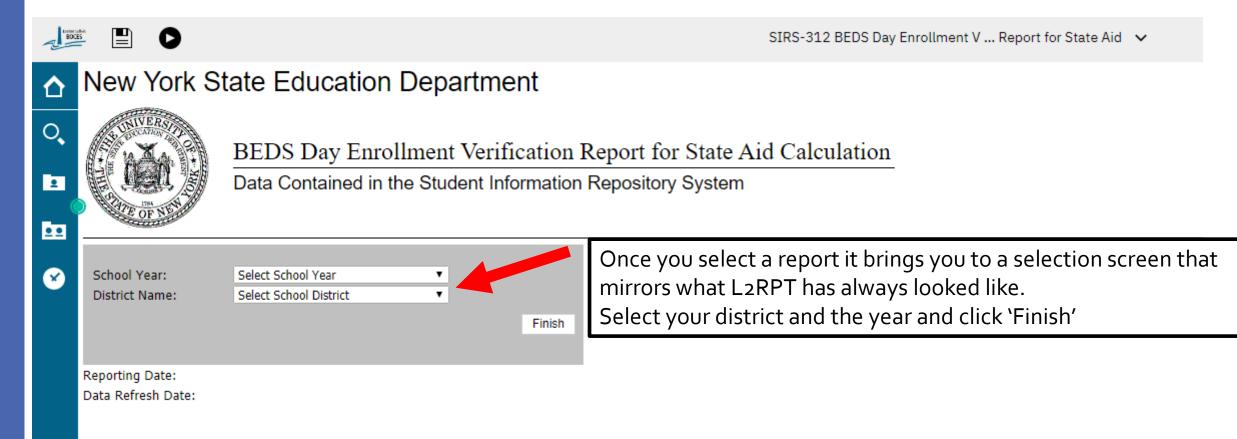




In this example the 'BEDS' Folder was selected. The breadcrumb trail at the top shows you what folder you are in.

If you select the folder icon it will return to the selection screen

From this screen you may select the report you wish to run



	SIRS-312 BEDS Day Enrollment V Report for State Aid 🗸 🗸									··· ~	≙ ≙
New York State Edu	cation Department									•	
	ay Enrollment Verification Report ained in the Student Information Reposi		id Calculation	1							
School Year: 2019-20 District Name: Reporting Date: October 02, 20	Finish 19 (BEDS Day)	alwa	•			me 'Orang ction the			•		
Data Refresh Date: Feb 29, 2020		Resident students not included on any regular day school register enrolled in approved AHSEP programs operated by									
		regular register enrolled	day school in approved AHSEP	Resident students		rict is paying tuition or cou sschool, PreK, AHSEP)	Id be charged tuition		this distr whom tuition is c (ex Preschool, Pr	re not residents of ict and for rr could be charged clude eK, AHSEPP and ieless)	
Student Subgroup (accountability subgroups are marked with an asterisk(*))	Incarcerated youth in correctional facilities operated by a county or the City of New York for whom this district is providing educational services regardless of district of residence (a)	regular register enrolled	day school in approved AHSEP	Resident students Students enrolled full-time in other public school districts (d)		Students with disabilities attending schools under Sections 4201, 4402 or 4407 of Education Law (include placements at Special Act Districts	IId be charged tuition Students with disabilities attending the NYS School for Blind at Batavia or the NYS School for the Deaf at Rome (g)	Resident students unable to be present in school who are instructed at home or in a hospital setting at district expense (h)	this distr whom tuition is c (ex Preschool, Pr	ict and for or could be charged clude eK, AHSEPP and	not residents of thi district that are participating the voluntary Inter District Urban-
(accountability subgroups are marked	facilities operated by a county or the City of New York for whom this district is providing educational services regardless of district of residence	regular register enrolled programs This District	day school in approved AHSEP operated by Other Provider	Students enrolled full-time in other public school districts	(exclude Pre	Students with disabilities attending schools under Sections 4201, 4402 or 4407 of Education Law (include placements at Special Act Districts and state- supported nonpublic schools)	Students with disabilities attending the NYS School for Blind at Batavia or the NYS School for the Deaf at Rome	unable to be present in school who are instructed at home or in a hospital setting at district expense	this distr whom tuition is c (ex Preschool, Pr hom Residents of New York State	ict and for r could be charged clude ek, AHSEPP and leless)	not residents of thi: district that are participating the voluntary Inter District Urban- Suburban Transf Program
(accountability subgroups are marked with an asterisk(*))	facilities operated by a county or the City of New York for whom this district is providing educational services regardless of district of residence (a)	regular register enrolled programs This District (b)	day school in approved AHSEP operated by Other Provider (c)	Students enrolled full-time in other public school districts (d)	(exclude Pre Students enrolled full-time at BOCES (e)	Students with disabilities attending schools under Sections 4201, 4402 or 4407 of Education Law (include placements at Special Act Districts and state- supported nonpublic schools) (f)	Students with disabilities attending the NYS School for Blind at Batavia or the NYS School for the Deaf at Rome (g)	unable to be present in school who are instructed at home or in a hospital setting at district expense (h)	this distr whom tuition is c (ex Preschool, Pr hom Residents of New York State (i)	ict and for r could be charged clude lete, AHSEPP and reless) Not residents of New York State (j)	residents of this district that are participating the voluntary Inter- District Urban- Suburban Transfi Program (k)
(accountability subgroups are marked with an asterisk(*)) *All Students	facilities operated by a county or the City of New York for whom this district is providing educational services regardless of district of residence (a)	regular register enrolled programs This District (b)	day school in approved AHSEP operated by Other Provider (c)	Students enrolled full-time in other public school districts (d)	(exclude Pre Students enrolled full-time at BOCES (e) <u>87</u>	Students with disabilities attending schools under Sections 4201, 4402 or 4407 of Education Law (include placements at Special Act Districts and state- supported nonpublic schools) (f) 25	Students with disabilities attending the NYS School for Blind at Batavia or the NYS School for the Deaf at Rome (g)	unable to be present in school who are instructed at home or in a hospital setting at district expense (h)	this distr whom tuition is c (ex Preschool, Pr hom Residents of New York State (i)	ict and for r could be charged clude lete, AHSEPP and reless) Not residents of New York State (j)	not residents of this district that are participating the voluntary Inter District Urban- Suburban Transf Program (k)

# How to navigate the new L2RPT

#### Environment

To download

the report in		SIRS-312 BEDS Day Enrollment V Report for State Aid 🗸						≪ 众 👤 (					
various formats	🚹 🔓 Run HTML	Educ	ation Department									۲	
select the	🔍 🔒 Run PDF	DS Da	y Enrollment Verification Report	for State A	id Calculatior	ı							
arrow and	💵 🔒 Run Excel		ined in the Student Information Reposi										
choose the	💶 🔓 Run Excel data	1.00											
type of file you	🕙 🔒 Run CSV	20	¥										
want to save	🔒 Run XML		Finish										
the report in.	<ul> <li>Reset prompts and</li> </ul>	run er 02, 201 ), 2020	9 (BEDS Day)										_
·					Resident students not included on any regular day school register enrolled in approved AHSEP programs operated by		Resident students for whom this district is paying tuition or could be charged tuition (exclude Preschool, PreK, AHSEP)			Students who are not residents this district and for whom tuition is or could be char (exclude Preschool, PreK, AHSEPP and homeless)			
	Student Subgr (accountability subgrou with an asteris	os are marked	Incarcerated youth in correctional facilities operated by a county or the City of New York for whom this district is providing educational services regardless of district of residence (a)	This District (b)	Other Provider (c)	Students enrolled full-time in other public school districts (d)	Students enrolled full-time at BOCES (e)	Students with disabilities attending schools under Sections 4201, 4402 or 4407 of Education Law (include placements at Special Act Districts and state- supported nonpublic schools) (f)	Students with disabilities attending the NYS School for Blind at Batavia or the NYS School for the Deaf at Rome (g)	Resident students unable to be present in school who are instructed at home or in a hospital setting at district expense (h)	Residents of New York State (i)	Not residents of New York State (j)	Students who are not residents of this district that are participating in the voluntary Inter- District Urban- Suburban Transfer Program (k)
	*All Studer	its	<u>0</u>	<u>0</u>	<u>0</u>	2	<u>87</u>	<u>25</u>	<u>0</u>	<u>9</u>	<u>5</u>	<u>0</u>	<u>0</u>
	Female		0	0	0	<u>0</u>	31	<u>12</u> 13	0	4	4	0	0
	*Black		0	0	0	<u>∠</u> 0	6	1	0	2	0	0	0