



2023-24 BEDS Day Special Education Reporting Reference Guide

Charles King, Divisional Administrator
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2023-24 BEDS Day Special Education Reference Guide

- The purpose of this guide is to assist with BEDS Day VR 1-9 verification and certification of 2023-24 New York State Special Education reporting requirements
- Data in these reports represents students receiving Special Education Services as of **October 4, 2023**
- Student must have an Enrollment record with enrollment beginning date on or before snapshot date and no ending date or an ending date after the snapshot date
- Data that populates these reports come directly from what is reported in SIRS, specifically the BEDS Day (Fall) snapshot which is extracted from your special education system (Frontline IEP or ClearTrack)
- Verification and certification of BEDS day special education data is done through the PD System. Although certification for Special Education Verification Reports (VR 1-9) for BEDS data is done through the PD System by January 15th, **demographic enrollment, program and BEDS Day Snapshot data for all students must be submitted by Thursday, January 11, 2024 at 5:00pm.**

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PD System

- The PD System is part of the NYSED Business Portal:
<http://portal.nysed.gov/portal/page/portal/PortalApp>
- In order to access the PD system, users must have a State Education Department Delegated Account System (SEDDAS) username and password
- **Data in the PD System now refreshed twice weekly on Mondays and Wednesdays**
- Superintendents and Charter School Leaders need to set up Delegated/Entitlement Administrator (DA/EA) accounts for Special Education Directors and staff in order for these staff members to access the PD system and submit data
- For the PD Data System, the entitlement is “PD System” and there are up to two specific level of access:
 - **PD Contact**: This delegation allows the user full access within the PD Data System. This user can see all data, drill down to student level data, enter data and certify reports within the system
 - **CIO**: This delegation allows read only access to all forms within the PD Data System. This user can view all data and drill down for student level data. They cannot enter data or certify reports

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To view/certify the Special Education Verification Reports you must:

- Click on 2023–24 school year on the menu bar or use the dashboard to navigate to a specific report
- Select “October Verification Reports” or click on the individual report through the dashboard.
- Review each report and read the heading instructions on the link in the top of each report that describes the criteria for students to be included in the report
- Review the list of included students and the list of excluded students for the corresponding verification report to determine if all eligible students are included and the information submitted for included and excluded students is complete and accurate
- If changes are needed, revise your student management systems and /or Special Education system. Reload corrected data into Level 0
- The certification buttons are on the top right of each verification report. The accurate certification button option is available from the date of the first refresh for districts to be able to certify their data as complete and accurate early.

Certification and Due Dates At-A-Glance for the 2023-2024 School Year

These forms are entered directly into the PD Data System ^[1]	Due By
PD6: Personnel Form	March 1, 2024
PD8: Suspension Data	August 23, 2024
This form is sent directly to your Local Education Agency ^[1]	Due By
SEDCAR 1: Request for §4410(b) Vendor Funding	November 24, 2023 or subsequent date established by the district
These data are populated from SIRS and are certified in the PD Data System ^[1]	Date Data Must Be Certified By
VR1: Preschool Child Count Report by Race/Ethnicity	January 15, 2024
VR2: School Age Child Count by Age and Disability	January 15, 2024
VR3: School Age Students by Disability and Race/Ethnicity	January 15, 2024
VR4: Preschool LRE Setting Report	January 15, 2024
VR5: School Age LRE Setting Report	January 15, 2024
VR6: District Report of Preschool Students by Primary Service Provider	January 15, 2024
VR7: Provider Report of Preschool Students ^[2]	**
VR8: District Report of School Age Students by Building Where Enrolled	January 15, 2024
VR9: Provider Report of School Age Students ^[2]	**
VR10: Report of Students With Disabilities Exiting Special Education ^[2]	**
VR11: Notification to School District of Compliance Rate on SPP #11 ^[3]	September 9, 2024 ^[4]
VR12: Notification to School District of Compliance Rate on SPP #12 ^[3]	September 9, 2024 ^[4]
VR13: Preschool Children Provided Programs and Services during the 2023-24 School Year	August 5, 2024
VR14: District Report of Parentally Placed Students in Religious and Independent (Nonpublic) Schools Who Were Evaluated	September 9, 2024 ^[4]
VR15: Preschool Outcomes Report ^[3]	August 5, 2024
VR16: Students Receiving Coordinated Early Intervening Services	August 5, 2024
These forms notify districts regarding significant discrepancy, disproportionality, and significant disproportionality	Available in PD On or Before
NR4A, NR4B, NR SD-Suspension	November 10, 2023
NR9, NR10, NR SD-Identification, NR SD-Disability Category, NR SD-Placement	March 22, 2024
The SR checklists (SR4, SRS, SR9, SR10 and SR13) have been changed from a self-review to a SEQA review. SEQA will work directly with districts to verify compliance.	

¹ For further information on any of the forms or data in the above table, please visit IRS Special Education's data collection requirements page located at: <http://www.p12.nysed.gov/sedcar/data.htm>

² The VR7 and VR9 are provider reports that do not require certification. The VR10 is informational and does not require certification. Districts should use the VR10 to understand how graduation and dropout rates are calculated for the Special Education Data posted at <https://data.nysed.gov/lists.php?type=district>

³ See the schedule of submission to find the school year in which your district is required to submit data for these indicators: <http://www.p12.nysed.gov/sedcar/spps/schedule2017-2025.html>

⁴ Please note for all due dates in red: Enrollment, demographic, assessment (including COSF), Special Education Snapshot (EOY) and disability program service records for those students who are potential submission records for the VR 11-16 reports must be migrated to the Level 2 Student Data Repository no later than **August 16, 2024**. Data is to be reviewed in the PD data system using the 'List of Potential Student Records' to determine that all students eligible to be included in these reports are included with accurate information. The L2 data repository **will be frozen after August 16, 2024**. No new data or changes to data will be allowed for enrollment, demographic, assessment, special education snapshot and disability program service records after this date.

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The following BEDS Day VR Reports need to be certified in the PD System:

Deadline to Certify VR 1-6 & VR 8 – January 15, 2024

Deadline to load data to Level 0 – Thursday, January 11th at 5:00pm

- [VR 1](#): Preschool Child Count Report by Race / Ethnicity
- [VR 2](#): School Age Child Count by Age and Disability
- [VR 3](#): School Age Students by Disability and Race/Ethnicity
- [VR 4](#): Preschool LRE Setting Report
- [VR 5](#): School Age LRE Setting Report
- [VR 6](#): District Report of Preschool Students by Primary Service Provider
- [VR 7](#): Provider Report of Preschool Students (***does not require certification***)
- [VR 8](#): District Report of School Age Students by Building Where Enrolled
- [VR 9](#): Provider Report of School Age Students (***does not require certification***)

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VR-1 Load Deadline – Jan 11th

Certification Deadline – Jan. 15th

Verification Report 1

Preschool Child Count Report by Race and Ethnicity October 2022 Snapshot (Preschool Children Receiving Special Education Services as of October 5, 2022)

Description of Report



This is a report of preschool children with disabilities for whom the school district had Committee on Preschool Special Education (CPSE) responsibility as of the snapshot day, October 5, 2022, grouped by race and ethnicity and age.

Students who meet all the following criteria are included in the report:

- Enrollment record with reason for beginning enrollment code 0011 or 5905
- Enrollment record with enrollment beginning date on or before October 5, 2022 and no ending date, OR an ending date that is after October 5, 2022
- Building of Enrollment code that is valid in SEDREF
- Student's age is 3 or 4 on October 5, 2022
- A disability Programs Fact record with code 5786 (preschool student with a disability)
- A Special Education Snapshot record with all the following data elements:
 - Primary Service Code ([click here](#) for more information)
 - Primary Service Provider
 - Snapshot Date of October 5, 2022
 - Least Restrictive Environment Code for preschool setting ([click here](#) for more information).

Students whose age is 3 or 4 and who have an active enrollment record on October 5, 2022 are excluded from the report if:

- There is an active disability Programs Fact record with code 5786 (preschool student with a disability) but **no** Special Education Snapshot record.
- OR**
- There is a Special Education Snapshot record but **no** active disability Programs Fact record with code 5786 (preschool student with a disability).

To go to the VR1 template click one of the following links: [html](#) | [pdf](#)  | [word](#) 

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VR-1 Load Deadline – Jan 11th Certification Deadline – Jan. 15th

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Verification Report 1

Preschool Child Count Report by Race and Ethnicity October 2022 Snapshot (Preschool Children Receiving Special Education Services As of October 5, 2022)

About this Report

To view the description of the report including SIRS codes please [click here](#).

This is a report of preschool children with disabilities for whom the school district had Committee on Preschool Special Education (CPSE) responsibility as of the snapshot day, October 5, 2022, grouped by race, ethnicity, and age.

Students who meet all the following criteria are included in the report:

- Enrollment record with reason for beginning enrollment code 0011 or 5905
- Enrollment record with enrollment beginning date on or before the snapshot date and no ending date, OR an ending date that is after the snapshot date
- Building of Enrollment code that is valid in SEDREF
- Student's age is 3 or 4 on October 5, 2022
- A disability Programs Fact record with code 5786 (preschool student with a disability)
- A Special Education Snapshot record with all the following data elements:
 - Primary Service Code (click [here](#) for more information).
 - Primary Service Provider
 - Snapshot Date of October 5, 2022
 - Least Restrictive Environment Code for preschool setting (click [here](#) for more information).

Students whose age is 3 or 4 and who have an active enrollment record on October 5, 2022 are excluded from the report if:

- There is an active disability Programs Fact record with code 5786 (preschool student with a disability) but **no** Special Education Snapshot record.
- OR
- There is a Special Education Snapshot record but **no** active disability Programs Fact record with code 5786 (preschool student with a disability).

Info:

- Student Snapshot Date: **Not Available**
- Special Ed Snapshot Date: **Not Available**
- SED Load Date: **Not Available**

Actions:

Directions:

- Review the data to verify that this report represents all preschool children with disabilities (aged 3-4) for whom your district had CPSE responsibility and who were receiving special education services on the snapshot date. Click on the number in each cell in the table to see the list of included students. Utilize the inclusion Oct. Reports for additional information on each student.
- Utilize the exclusion Oct. Reports to review the list of students excluded from the report and verify that they do not meet the criteria to be included.
- If corrections are needed to this report, please submit the revised data to your Regional Information Center or, for large cities, to the state data warehouse prior to the certification due date. Check with your RIC on their deadline for submitting data to them in order to ensure that the data is refreshed in PD by the certification due date. The RIC deadline will be in the week prior to the certification due date.

	A	B	C	D	E	F	G	H	I
Preschool Students with Disabilities Receiving Special Education Services on October 5, 2022 (Age is as of October 5, 2022)	Hispanic or Latino	American Indian or Alaska Native (Not of Hispanic Origin)	Asian (Not of Hispanic Origin)	Black or African American (Not of Hispanic Origin)	Native Hawaiian or Other Pacific Islander (Not of Hispanic Origin)	White (Not of Hispanic Origin)	Two or More Races (Not of Hispanic Origin)	Total (2022-23)	Total (2021-22)
Age 3	0	0	0	0	0	0	0	0	46
Age 4	0	0	0	0	0	0	0	0	39
Total	0	0	0	0	0	0	0	0	85

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VR-2 Load Deadline – Jan 11th

Certification Deadline – Jan. 15th

Verification Report 2

School-Age Child Count by Age and Disability October 2022 Snapshot (Students Receiving Special Education Services as of October 5, 2022)

Description of Report



This is a report of school-age students with disabilities for whom the school district had Committee on Special Education (CSE) responsibility as of the snapshot date, October 5, 2022, grouped by specific disability and age.

Students who meet all the following criteria are included in the report:

- Enrollment record with reason for beginning enrollment code 0011, 0022, 5905, 5544, 5654, 7000, or 7011
- Enrollment record with enrollment beginning date on or before October 5, 2022 and no ending date, or an ending date after October 5, 2022
- Building of Enrollment code that is valid in SEDREF
- Student's date of birth is between 09/01/2001 and 12/31/2017
- A disability Programs Fact record with a valid code for a school-age student with a disability (codes 0352, 0363, 0385, 0396, 0407, 0418, 0429, 0440, 0451, 0462, 0473, 0484, or 0495)
- A Special Education Snapshot record with all the following data elements:
 - Snapshot Date of October 5, 2022
 - Primary Placement Type
 - Least Restrictive Environment Code for school-age setting ([click here](#) for more information).

Students whose age is between 4 and 21 and who have an active enrollment record on October 5, 2022 are excluded from the report if:

- There is an active disability Programs Fact record with a disability code for school-age students but **no** Special Education Snapshot record
- OR**
- There is a Special Education Snapshot record but **no** active disability Programs Fact record with a disability code for school-age students.

To go to the VR2 template click one of the following links: [html](#) | [pdf](#)  | [word](#) 

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VR-2 Load Deadline – Jan 11th Certification Deadline – Jan. 15th

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Verification Report 2

School-Age Child Count by Age and Disability October 2022 Snapshot (Students Receiving Special Education Services on October 5, 2022)

About this Report

To view the description of the report including SIRS codes please [click here](#).

This is a report of school-age students with disabilities for whom the school district had Committee on Special Education (CSE) responsibility as of the snapshot date, October 5, 2022, grouped by specific disability and age.

Students who meet all the following criteria are included in the report:

- Enrollment record with reason for beginning enrollment code 0011, 0022, 5905, 5544, 5654, 7000, or 7011
- Enrollment record with enrollment beginning date on or before October 5, 2022 and no ending date, or an ending date after October 5, 2022
- Building of Enrollment code that is valid in SEDREF
- Student's date of birth is between 09/01/2001 and 12/31/2017
- A disability Programs Fact record with a valid code for a school-age student with a disability (codes 0352, 0363, 0385, 0396, 0407, 0418, 0429, 0440, 0451, 0462, 0473, 0484, or 0495)
- A Special Education Snapshot record with all the following data elements:
 - Snapshot Date of October 5, 2022
 - Primary Placement Type
 - Least Restrictive Environment Code for school-age setting ([click here](#) for more information).

Students whose age is between 4 and 21 and who have an active enrollment record on October 5, 2022 are excluded from the report if:

- There is an active disability Programs Fact record with a disability code for school-age students but no Special Education Snapshot record
OR
- There is a Special Education Snapshot record but **no** active disability Programs Fact record with a disability code for school-age students.

Info:

- Student Snapshot Date: **Not Available**
- Special Ed Snapshot Date: **Not Available**
- SED Load Date: **Not Available**

Actions:

Directions:

- Review the data to verify that this report represents all school-age children with disabilities (aged 4-21) for whom your district had CSE responsibility and who were receiving special education services on the snapshot date. Click on the number in each cell in the table to see the list of included students. Utilize the inclusion Oct. Reports for additional information on each student.
- Utilize the exclusion Oct. Reports to review the list of students excluded from the report and verify that they do not meet the criteria to be included.
- If corrections are needed to this report, please submit the revised data to your Regional Information Center or, for large cities, to the state data warehouse prior to the certification due date. Check with your RIC on their deadline for submitting data to them in order to ensure that the data is refreshed in PD by the certification due date. The RIC deadline will be in the week prior to the certification due date.

Line Number	Disability (As of Snapshot Date)	Age as of October 5, 2022									Total
		4	5	6	7	8	9	10	11	12	
01	Autism	0	0	0	0	0	0	0	0	0	0
02	Emotional Disability	0	0	0	0	0	0	0	0	0	0
03	Learning Disability	0	0	0	0	0	0	0	0	0	0
04	Intellectual Disability	0	0	0	0	0	0	0	0	0	0
05	Deafness	0	0	0	0	0	0	0	0	0	0
06	Hearing Impairment	0	0	0	0	0	0	0	0	0	0
07	Speech or Language Impairment	0	0	0	0	0	0	0	0	0	0
08	Visual Impairment (Includes Blindness)	0	0	0	0	0	0	0	0	0	0
09	Orthopedic Impairment	0	0	0	0	0	0	0	0	0	0
10	Other Health Impairment	0	0	0	0	0	0	0	0	0	0
11	Multiple Disabilities	0	0	0	0	0	0	0	0	0	0
12	Deaf-Blindness	0	0	0	0	0	0	0	0	0	0
13	Traumatic Brain Injury	0	0	0	0	0	0	0	0	0	0

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VR-3 Load Deadline – Jan 11th

Certification Deadline – Jan. 15th

Verification Report 3

School-Age Students by Disability, Race and Ethnicity October 2022 Snapshot (Receiving Special Education Services as of October 5, 2022)

Description of Report



This is a report of school-age students with disabilities for whom the school district had Committee on Special Education (CSE) responsibility, grouped by disability and race and ethnicity. The first report is for students who are age 4 as of BEDS Day and eligible to attend kindergarten, and age 5 as of BEDS Day and eligible but NOT attending kindergarten; the second is for students who are age 5 in kindergarten through age 21.

Students who meet all the following criteria are included in the report:

- Enrollment record with reason for beginning enrollment code 0011, 0022, 5905, 5544, 5644, 7000, or 7011
- Enrollment record with enrollment beginning date on or before October 5, 2022 and no ending date, or an ending date after October 5, 2022
- Building of Enrollment code that is valid in SEDREF
- Student's date of birth is between 09/01/2001 and 12/31/2017
- A disability Programs Fact record with a valid code for a school-age student with a disability (codes 0352, 0363, 0385, 0396, 0407, 0418, 0429, 0440, 0451, 0462, 0473, 0484, or 0495)
- A Special Education Snapshot record with all the following data elements:
 - Snapshot Date of October 5, 2022
 - Primary Placement Type
 - Least Restrictive Environment Code for school-age setting (click [here](#) for more information).

Students whose age is between 4 and 21 and who have an active enrollment record on October 5, 2022 are excluded from the report if:

- There is an active disability Programs Fact record with a disability code for school-age students but **no** Special Education Snapshot record
- OR**
- There is a Special Education Snapshot record but **no** active disability Programs Fact record.

To go to the VR3 template click one of the following links: [html](#) | [pdf](#)  | [word](#) 

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VR-3 Load Deadline – Jan 11th Certification Deadline – Jan. 15th

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Verification Report 3

School-Age Students by Disability, Race and Ethnicity October 2022 Snapshot (Receiving Special Education Services as of October 5, 2022)

About this Report

To view the description of the report including SIRS codes please [click here](#).

This is a report of school-age students with disabilities for whom the school district had Committee on Special Education (CSE) responsibility, grouped by disability as well as race and ethnicity. The first report is for students who are age 4 as of BEDS Day and eligible to attend kindergarten, and age 5 as of BEDS Day and eligible but NOT attending kindergarten; the second is for students who are age 5 in kindergarten through age 21.

Students who meet all the following criteria are included in the report:

- Enrollment record with reason for beginning enrollment code 0011, 0022, 5905, 5544, 5644, 7000, or 7011
- Enrollment record with enrollment beginning date on or before October 5, 2022 and no ending date, or an ending date after October 5, 2022
- Building of Enrollment code that is valid in SEDREF
- Student's date of birth is between 09/01/2001 and 12/31/2017
- A disability Programs Fact record with a valid code for a school-age student with a disability (codes 0352, 0363, 0385, 0396, 0407, 0418, 0429, 0440, 0451, 0462, 0473, 0484, or 0495)
- A Special Education Snapshot record with all the following data elements:
 - Snapshot Date of October 5, 2022
 - Primary Placement Type
 - Least Restrictive Environment Code for school-age setting ([click here](#) for more information).

Students whose age is between 4 and 21 and who have an active enrollment record on October 5, 2022 are excluded from the report if:

- There is an active disability Programs Fact record with a disability code for school-age students but **no** Special Education Snapshot record
- OR**
- There is a Special Education Snapshot record but **no** active disability Programs Fact record.

Directions:

- Review the data to verify that students' disability, race and ethnicity are displayed accurately for all school-age students with disabilities for whom your district had CSE responsibility and who were receiving special education services on October 5, 2022. Click on the number in each cell in the table to see the list of included students. Utilize the inclusion Oct. Reports for additional information on each student.
- Utilize the exclusion Oct. Reports to review the list of students excluded from the report and verify that they do not meet the criteria to be included.
- If corrections are needed to this report, please submit the revised data to your Regional Information Center or, for large cities, to the state data warehouse prior to the certification due date. Check with your RIC on their deadline for submitting data to them in order to ensure that the data is refreshed in PD by the certification due date. The RIC deadline will be in the week prior to the certification due date.

Info:

- Student Snapshot Date: **Not Available**
- Special Ed Snapshot Date: **Not Available**
- SED Load Date: **Not Available**

Actions:

Students Age 4 as of BEDS Day and Eligible to Attend Kindergarten and Age 5 as of BEDS Day but NOT Attending Kindergarten

Line Number	Disability (as of Snapshot Date)	A Hispanic or Latino	B American Indian or Alaska Native (Not of Hispanic Origin)	C Asian (Not of Hispanic Origin)	D Black or African American (Not of Hispanic Origin)	E Native Hawaiian or Other Pacific Islander (Not of Hispanic Origin)	F White (Not of Hispanic Origin)	G Two or More Races (Not of Hispanic Origin)	H Total
01	Autism	0	0	0	0	0	0	0	0
02	Emotional Disability	0	0	0	0	0	0	0	0
03	Learning Disability	0	0	0	0	0	0	0	0
04	Intellectual Disability	0	0	0	0	0	0	0	0
05	Deafness	0	0	0	0	0	0	0	0
06	Hearing Impairment	0	0	0	0	0	0	0	0
07	Speech or Language Impairment	0	0	0	0	0	0	0	0
08	Visual Impairment (Includes Blindness)	0	0	0	0	0	0	0	0
09	Orthopedic Impairment	0	0	0	0	0	0	0	0
10	Other	0	0	0	0	0	0	0	0

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VR-3 Load Deadline – Jan 11th

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Students Age 5 who are in Kindergarten Through Age 21									
Line Number	Disability (as of Snapshot Date)	A	B	C	D	E	F	G	H
		Hispanic or Latino	American Indian or Alaska Native (Not of Hispanic Origin)	Asian (Not of Hispanic Origin)	Black or African American (Not of Hispanic Origin)	Native Hawaiian or Other Pacific Islander (Not of Hispanic Origin)	White (Not of Hispanic Origin)	Two or More Races (Not of Hispanic Origin)	Total
01	Autism	0	0	0	0	0	0	0	0
02	Emotional Disability	0	0	0	0	0	0	0	0
03	Learning Disability	0	0	0	0	0	0	0	0
04	Intellectual Disability	0	0	0	0	0	0	0	0
05	Deafness	0	0	0	0	0	0	0	0
06	Hearing Impairment	0	0	0	0	0	0	0	0
07	Speech or Language Impairment	0	0	0	0	0	0	0	0
08	Visual Impairment (Includes Blindness)	0	0	0	0	0	0	0	0
09	Orthopedic Impairment	0	0	0	0	0	0	0	0
10	Other Health Impairment	0	0	0	0	0	0	0	0
11	Multiple Disabilities	0	0	0	0	0	0	0	0
12	Deaf-Blindness	0	0	0	0	0	0	0	0
13	Traumatic Brain Injury	0	0	0	0	0	0	0	0
14	Total (Lines 1-13)	0	0	0	0	0	0	0	0
15	Total (October 6, 2021)	125	2	56	23	0	774	10	990

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VR-4 Load Deadline – Jan 11th

Certification Deadline – Jan. 15th

Verification Report 4

Preschool LRE Setting Report October 2022 Snapshot

Description of Report



This is a report of preschool children with disabilities for whom the school district has Committee on Preschool Special Education (CPSE) responsibility, grouped by least restrictive environment (LRE), age, gender, race and ethnicity. Also included is a subset of all preschool children who were receiving related services only as of October 5, 2022.

Students who meet all the following criteria are included in the report:

- Enrollment record with reason for beginning enrollment code 0011 or 5905
- Enrollment record with enrollment beginning date on or before October 5, 2022 and no ending date, or an ending date after October 5, 2022
- Building of Enrollment code that is valid in SEDREF
- Student's age is 3 or 4 on October 5, 2022
- A disability Programs Fact record with code 5786 (preschool student with a disability)
- A Special Education Snapshot record with all the following data elements:
 - Primary Service Code (click [here](#) for more information)
 - Primary Service Provider
 - Snapshot Date of October 5, 2022
 - Least Restrictive Environment Code for preschool setting (click [here](#) for more information).

Students whose age is between 4 and 21 and who have an active enrollment record on October 5, 2022 are excluded from the report if:

- There is an active disability Programs Fact record with code 5786 (preschool student with a disability) but **no** Special Education Snapshot record
- OR**
- There is a Special Education Snapshot record but **no** active Disability Programs Fact record with code 5786 (preschool student with a disability).

To go to the VR4 template click one of the following links: [html](#) | [pdf](#)  | [word](#) 

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VR-4 Load Deadline – Jan 11th Certification Deadline – Jan. 15th

Verification Report 4

Preschool LRE Setting Report October 2022 Snapshot

To view the description of the report including SIRS codes please [click here](#)

This is a report of preschool children with disabilities for whom the school district has Committee on Preschool Special Education (CPSE) responsibility grouped by least restrictive environment (LRE) setting as well as age, gender, race and ethnicity. Also included is a subset of all preschool children who were receiving related services only as of October 5, 2022.

Students who meet all the following criteria are included in the report:

- Enrollment record with reason for beginning enrollment code 0011 or 5905
- Enrollment record with enrollment beginning date on or before October 5, 2022 and no ending date, or an ending date after October 5, 2022
- Building of Enrollment code that is valid in SEDREF
- Student's age is 3 or 4 October 5, 2022
- A disability Programs Fact record with code 5786 (preschool student with a disability)
- A Special Education Snapshot record with all the following data elements:
 - Primary Service Code (click [here](#) for more information).
 - Primary Service Provider
 - Snapshot Date of October 5, 2022
 - Least Restrictive Environment Code for Preschool setting (click [here](#) for more information).

Students whose age is between 4 and 21 and who have an active enrollment record on October 5, 2022 are excluded from the report if:

- There is an active disability Programs Fact record with code 5786 (preschool student with a disability) but **no** Special Education Snapshot record
OR
- There is a Special Education Snapshot record but **no** active Disability Programs Fact record with code 5786 (preschool student with a disability).

Info:

- Student Snapshot Date: **Not Available**
- Special Ed Snapshot Date: **Not Available**
- SED Load Date: **Not Available**

Actions:

Directions:

1. Review the data to verify that this report accurately represents the LRE (Codes PS04 – PS12) for all preschool children with disabilities (aged 3–4 as of October 5, 2022) for whom your district has CPSE responsibility and who were receiving special education services on October 5, 2022. Also, verify that all students' gender, race, and ethnicity are displayed accurately. Finally, verify the number of preschool children reported as receiving related services only (Primary Service Code is SVC01 in the Special Education Snapshot record). Click on the number in each cell in the table to see the list of included students. Utilize the inclusion Oct. Reports for additional information on each student.

2. Utilize the exclusion Oct. Reports to review the list of students excluded from the report and verify that they do not meet the criteria to be included.

3. If corrections are needed to this report, please submit the revised data to your Regional Information Center or, for large cities, to the state data warehouse prior to the certification due date. Check with your RIC on their deadline for submitting data to them in order to ensure that the data is refreshed in PD by the certification due date. The RIC deadline will be in the week prior to the certification due date.

Preschool LRE Setting Report by Age

Educational Environment		A	B	C	D
		Age 3	Age 4	Total October 5, 2022	Total October 6, 2021
Attending a regular early childhood program for 10 or more hours a week	and receiving the majority of hours of special education and related services in the regular early childhood program	0	0	0	0
	and receiving the majority of hours of special education and related services in some other location.	0	0	0	0
Attending a regular early childhood program for less than 10 hours a week	and receiving the majority of hours of special education and related services in the regular early childhood program	0	0	0	11
	and receiving the majority of hours of special education and related services in some other location	0	0	0	0
Separate Class		0	0	0	20
Separate School		0	0	0	0
Residential Facility		0	0	0	0
Home		0	0	0	0
Service Providers Location		0	0	0	0
Total		0	0	0	85

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VR-4 Load Deadline – Jan 11th Certification Deadline – Jan. 15th

Preschool LRE Setting Report by Gender					
Educational Environment		A	B	C	D
		Male	Female	Nonbinary	Total
Attending a regular early childhood program for 10 or more hours a week	and receiving the majority of hours of special education and related services in the regular early childhood program	0	0	0	0
	and receiving the majority of hours of special education and related services in some other location	0	0	0	50
Attending a regular early childhood program for less than 10 hours a week	and receiving the majority of hours of special education and related services in the regular early childhood program	0	0	0	0
	and receiving the majority of hours of special education and related services in some other location	0	0	0	0
Separate Class		0	0	0	0
Separate School		0	0	0	0
Residential Facility		0	0	0	0
Home		0	0	0	0
Service Providers Location		0	0	0	0
Total		0	0	0	0

Preschool LRE Setting Report by Race and Ethnicity									
Educational Environment		A	B	C	D	E	F	G	H
		Hispanic or Latino	American Indian or Alaska Native (Not of Hispanic Origin)	Asian (Not of Hispanic Origin)	Black or African American (Not of Hispanic Origin)	Native Hawaiian or Other Pacific Islander (Not of Hispanic Origin)	White (Not of Hispanic Origin)	Two or More Races (Not of Hispanic Origin)	Total
Attending a regular early childhood program for 10 or more hours a week	and receiving the majority of hours of special education and related services in the regular early childhood program	0	0	0	0	0	0	0	0
	and receiving the majority of hours of special education and related services in some other location	0	0	0	0	0	0	0	0
Attending a regular early childhood program for less than 10 hours a week	and receiving the majority of hours of special education and related services in the regular early childhood program	0	0	0	0	0	0	0	0
	and receiving the majority of hours of special education and related services in some other location	0	0	0	0	0	0	0	0
Separate Class		0	0	0	0	0	0	0	0
Separate School		0	0	0	0	0	0	0	0
Residential Facility		0	0	0	0	0	0	0	0
Home		0	0	0	0	0	0	0	0
Service Providers Location		0	0	0	0	0	0	0	0
Total		0	0	0	0	0	0	0	0

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2023-24 BEDS Day Special Education Reference Guide

VR-5 Load Deadline – Jan 11th

Certification Deadline – Jan. 15th

Verification Report 5

School-Age LRE Setting Report October 2022 Snapshot

Description of Report



This is a report of school-age students with disabilities for whom the school district has Committee on Special Education (CSE) responsibility, grouped by disability, least restrictive environment (LRE) setting, age range, race and ethnicity, gender, and English Language Learner (ELL) status.

Students who meet all the following criteria are included in the report:

- Enrollment record with reason for beginning enrollment code: 0011, 0022, 5905, 5544, 5654, 7000 or 7011
- Enrollment record with enrollment beginning date on or October 5, 2022 and no ending date, or an ending date after October 5, 2022
- Building of Enrollment code that is valid in SEDREF
- Student's date of birth is between 09/01/2001 and 12/31/2017
- A disability Programs Fact record with a valid code for a school-age student with a disability (codes 0352, 0363, 0385, 0396, 0407, 0418, 0429, 0440, 0451, 0462, 0473, 0484, or 0495)
- A Special Education Snapshot record with all the following data elements:
 - Snapshot Date of October 5, 2022
 - Primary Placement Type
 - LRE Code for school-age setting (click [here](#) for more information).

Students whose age is between 4 and 21 and who have an active enrollment record on October 5, 2022 are excluded from the report if:

- There is an active disability Programs Fact record with a disability code for school-age students but **no** Special Education Snapshot record
- OR**
- There is a Special Education Snapshot record but **no** active disability Programs Fact record with a disability code for school-age students.

To go to the VR5 template click one of the following links: [html](#) | [pdf](#)  | [word](#) 

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VR-5 Load Deadline – Jan 11th Certification Deadline – Jan. 15th

Verification Report 5

School-Age LRE Setting Report October 2022 Snapshot About this Report

To view the description of the report including SIRS codes please [click here](#).

This is a report of school-age students with disabilities for whom the school district has Committee on Special Education (CSE) responsibility, grouped by disability, Least Restrictive Environment (LRE) setting, age range, race and ethnicity, gender, and English Language Learner (ELL) status.

Students who meet all the following criteria are included in the report:

- Enrollment record with reason for beginning enrollment code 0011, 0022, 5905, 5544, 5644, 7000, or 7011
- Enrollment record with enrollment beginning date on or before October 5, 2022 and no ending date, or an ending date after October 5, 2022
- Building of Enrollment code that is valid in SEDREF
- Student's date of birth is between 09/01/2001 and 12/31/2017
- A disability Programs Fact record with a valid code for a school-age student with a disability (codes 0352, 0363, 0385, 0396, 0407, 0418, 0429, 0440, 0451, 0462, 0473, 0484, or 0495)
- A Special Education Snapshot record with all the following data elements:
 - Snapshot Date of October 5, 2022
 - Primary Placement Type
 - LRE Code for school-age setting (click [here](#) for more information).

Students whose age is between 4 and 21 and who have an active enrollment record on October 5, 2022 are excluded from the report if:

- There is an active disability Programs Fact record with a disability code for school-age students but **no** Special Education Snapshot record
- OR**
- There is a Special Education Snapshot record but **no** active disability Programs Fact record with a disability code for school-age students.

Info:

- Student Snapshot Date: **Not Available**
- Special Ed Snapshot Date: **Not Available**
- SED Load Date: **Not Available**

Actions:

Directions:

1. Review the data to verify that disability, Least Restrictive Environment (LRE) setting, age range, race and ethnicity, gender, and English Language Learner (ELL) status are displayed accurately for all school-age students with disabilities for whom your district had Committee on Special Education (CSE) responsibility and who were receiving special education services on BEDS Day, October 5, 2022. Click on the number in each cell in the table to see the list of included students. Utilize the inclusion Oct. Reports for additional information on each student.
2. Utilize the exclusion Oct. Reports to review the list of students excluded from the report and verify that they do not meet the criteria to be included.
3. If corrections are needed to this report, please submit the revised data to your Regional Information Center or, for large cities, to the state data warehouse prior to the certification due date. Check with your RIC on their deadline for submitting data to them in order to ensure that the data is refreshed in PD by the certification due date. The RIC deadline will be in the week prior to the certification due date.

Report 1

School-aged Children with Autism Receiving Services on October 5, 2022
Age 5 who are in Kindergarten through 21, as of October 5, 2022

Table 1: In regular school programs in buildings attended by disabled and nondisabled students

Line Number	Time INSIDE Regular Classroom	A	B	C	D	E
		Age Group				Total
		5-11	12-13	14-17	18-21	
01	80% or more	0	0	0	0	0
02	40% to 79%	0	0	0	0	0
03	Less than 40%	0	0	0	0	0
04	Total	0	0	0	0	0

Table 2: In Separate Settings Outside of regular school facilities, in buildings that are attended by students with disabilities only. Line 4 includes students who are placed on home instruction by the CSE. Students who are home-schooled by parent choice are reported in Table 3.

Line Number	Type of Setting	A	B	C	D	E
		Age Group				Total
		5-11	12-13	14-17	18-21	
01	Separate School	0	0	0	0	0
02	Residential Facility	0	0	0	0	0

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2023-24 BEDS Day Special Education Reference Guide

VR-6 Load Deadline – Jan 11th

Certification Deadline – Jan. 15th

Verification Report 6 District Report of Preschool Students by Primary Service Provider October 2022 Snapshot

Description of Report



This is a report of preschool children with disabilities, by Primary Service Provider, for whom the school district had Committee on Preschool Special Education (CPSE) responsibility and who were receiving preschool special education services as of October 5, 2022.

Students who meet all the following criteria are included in the report:

- Enrollment record with reason for beginning enrollment code 0011 or 5905
- Enrollment record with enrollment beginning date on or before October 5, 2022 and no ending date, or an ending date after October 5, 2022
- Building of Enrollment code that is valid in SEDREF
- Student's age is 3 or 4 on October 5, 2022
- A disability Programs Fact record with code 5786 (preschool student with a disability)
- A Special Education Snapshot record with all the following data elements:
 - Primary Service Code ([click here](#) for more information)
 - Primary Service Provider
 - Snapshot Date of October 5, 2022
 - Least Restrictive Environment Code for preschool setting ([click here](#) for more information).

Students whose age is 3 or 4 and who have an active enrollment record on October 5, 2022 are excluded from the report if:

- There is an active disability Programs Fact record with code 5786 (preschool student with a disability but **no** Special Education Snapshot record
- OR**
- There is a Special Education Snapshot record but **no** active disability Programs Fact record with code 5786 (preschool student with a disability).

To go to the VR6 template click one of the following links: [html](#) | [pdf](#)  | [word](#) 

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2023-24 BEDS Day Special Education Reference Guide

VR-6 Load Deadline – Jan 11th Certification Deadline – Jan. 15th

Verification Report 6 District Report of Preschool Students by Primary Service Provider October 5, 2022 Snapshot

About this Report

To view the description of the report including SIRS codes please [click here](#).

This is a report of preschool children with disabilities, by Primary Service Provider, for whom the school district had Committee on Preschool Special Education (CPSE) responsibility and who were receiving preschool special education services as of October 5, 2022.

Students who meet all the following criteria are included in the report:

- Enrollment record with reason for beginning enrollment code 0011 or 5905
- Enrollment record with enrollment beginning date on or before October 5, 2022 and no ending date, or an ending date after October 5, 2022
- Building of Enrollment code that is valid in SEDREF
- Student's age is 3 or 4 on October 5, 2022
- A disability Programs Fact record with code 5786 (preschool student with a disability)
- A Special Education Snapshot record with all the following data elements:
 - Primary Service Code ([click here](#) for more information).
 - Primary Service Provider
 - Snapshot Date of October 5, 2022
 - Least Restrictive Environment Code for preschool setting ([click here](#) for more information).

Students whose age is 3 or 4 and who have an active enrollment record on October 5, 2022 are excluded from the report if:

- There is an active disability Programs Fact record with code 5786 (preschool student with a disability) but **no** Special Education Snapshot record
- OR
- There is a Special Education Snapshot record but **no** active disability Programs Fact record with code 5786 (preschool student with a disability).

For your information, approved special education service providers will be able to see a report with your count of preschool children served by that provider, although they will not be shown the students' names. They may contact your special education office if their records do not match your report. We encourage school districts to review each approved special education service provider's SEDCAR 1 form to ensure that all preschool students are reported accurately.

Info:

- Student Snapshot Date: **Not Available**
- Special Ed Snapshot Date: **Not Available**
- SED Load Date: **Not Available**

Actions:

Directions:

1. Click on the number in each cell in the table to see the list of included students. Review the data to verify that this report includes all preschool children with disabilities (aged 3-4) for whom your district had CPSE responsibility and who were receiving special education services from each special education service provider or coordinating service provider (referred to as the Primary Service Provider in the Special Education Snapshot record) on October 5, 2022.
2. Utilize the exclusion Oct. Reports to review the list of students excluded from the report and verify that they do not meet the criteria to be included.
3. If corrections are needed to this report, please submit the revised data to your Regional Information Center or, for large cities, to the state data warehouse prior to the certification due date. Check with your RIC on their deadline for submitting data to them in order to ensure that the data is refreshed in PD by the certification due date. The RIC deadline will be in the week prior to the certification due date.

Download Report

Line Number	Primary Service Provider BEDS Code	Primary Service Provider Name	Number of Students Provided Preschool Special Education by Type of Service		
			Related Services Only	All Other Preschool Services	Total
01					
02					
03					
04					
05					



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2023-24 BEDS Day Special Education Reference Guide
VR-7 - Provider Report of Preschool Students Receiving Special Education
Services as of October 4, 2023
As Reported by School Districts of Residence

*****Verification Reports 7 and 9 are provider reports that do not require certification*****

Verification Report 7
Provider Report of Preschool Students
Receiving Special Education Services as of October 5, 2022
As Reported by School Districts of Residence

This is a report of the number of preschool children with disabilities (aged 3-4) who were receiving special education services in your program according to the type of service provided as of October 5, 2022. Children who received special education services from two or more service providers will be included in the report of the coordinating service provider as designated by the school district's CPSE. These data were reported by the school districts in which children resided as of October 5, 2022.

To go to the VR7 template click one of the following links: [html](#) | [pdf](#)  | [word](#) 

2023-24 BEDS Day Special Education Reference Guide

VR-7 - Provider Report of Preschool Students Receiving Special Education Services as of October 5, 2023

As Reported by School Districts of Residence

****Verification Reports 7 and 9 are provider reports that do not require certification****

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Verification Report 7

Provider Report of Preschool Students
Receiving Special Education Services as of October 5, 2022
As Reported by School Districts of Residence

About this Report

To view the description of the report including SIRS codes please [click here](#).

This is a report of the number of preschool children with disabilities (aged 3-4) who were receiving special education services in your program according to the type of service provided as of October 5, 2022. Children who received special education services from two or more service providers will be included in the report of the coordinating service provider as designated by the school district's CPSE. These data were reported by the school districts in which children resided as of October 5, 2022.

Info:

- Student Snapshot Date: **Not Available**
- Special Ed Snapshot Date: **Not Available**
- SED Load Date: **Not Available**

Directions:

Compare your preschool program's records for the numbers of preschool children with disabilities who were provided special education services to the numbers reported below by each school district.

If there are discrepancies between your records and the school district's records, please contact the special education office of each school district to resolve the discrepancy. If the school district's record is inaccurate, they will need to resubmit their district files with the necessary corrections to their Regional Information Center (RIC), or the data warehouse for large cities, prior to the certification due date.

These data should be consistent with the data you provide to school districts on the SEDCAR1 form for preschool children to request a vendor per-pupil funding amount under NYS §4410-b.

Special Education Service Provider or Coordinating Service Provider:

Line Number	BEDS Code	Name of School District Reporting Preschool Children with Disabilities	Number of Students Provided Preschool Special Education by Type of Service		
			Related Services Only	All Other Preschool Services	Total
01					
02					
03					
04					
05					

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2023-24 BEDS Day Special Education Reference Guide

VR-8 Load Deadline – Jan 11th

Certification Deadline – Jan. 15th

Verification Report 8 District Report of School-Age Students by Building of Enrollment October 5, 2022 Snapshot

Description of Report



This is a report of school-age students with disabilities for whom the school district has Committee on Special Education (CSE) responsibility by the Building of Enrollment. The Building of Enrollment is provided by school districts in the Location record. The information provided by Building of Enrollment includes the least restrictive environment setting by age range of students with disabilities.

Students who meet all the following criteria are included in the report:

- Enrollment record with reason for beginning enrollment code 0011, 0022, 5905, 5544, 5654, 7000 or 7011
- Enrollment record with enrollment beginning date on or before October 5, 2022 and no ending date, or an ending date after October 5, 2022
- Building of Enrollment code that is valid in SEDREF
- Student's date of birth is between 09/01/2001 and 12/31/2017
- A disability Programs Fact record with a valid code for a school-age student with a disability (codes 0352, 0363, 0385, 0396, 0407, 0418, 0429, 0440, 0451, 0462, 0473, 0484, or 0495) ([click here](#) for more information)
- A Special Education Snapshot record with all the following data elements:
 - Snapshot Date of October 5, 2022
 - Primary Placement Type
 - Least Restrictive Environment Code for school-age setting; there are codes for school-age students ages 4-5 and school-age students ages 6-21 ([click here](#) for more information).

Students whose age is between 4 and 21 and who have an active enrollment record on October 5, 2022 are excluded from the report if:

- There is an active disability Programs Fact record with a disability code for school-age students but **no** Special Education Snapshot record
- OR**
- There is a Special Education Snapshot record but **no** active disability Programs Fact record with a disability code for school-age students.

To go to the VR8 template click one of the following links: [html](#) | [pdf](#)  | [word](#) 

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VR-8 Load Deadline – Jan 11th
Certification Deadline – Jan. 15th

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VR-8 Load Deadline – Jan 11th

Certification Deadline – Jan. 15th

7	Attending a regular early childhood program for less than 10 hours a week and receiving the majority of hours of special education and related services in some other location. Or, 4-year-old attending Kindergarten for less than 10 hours a week and receiving the majority of hours of special education and related services in some other location. Does not include students age 5 attending Kindergarten.	0	
8	Separate Class	0	
9	Separate School	0	
10	Residential Facility	0	
11	Home	0	
12	Service Provider Location or some other location that is not in any other code	0	
13	Inside Regular Classrooms for 80% or More of the School Day		0
14	Inside Regular Classroom for 40 to 79% of the School Day		0
15	Inside Regular Classroom for Less than 40% of the School Day		0
16	Separate School		0
17	Residential Facility		0
18	Hospital (In-Patient)		0
19	Home (Placement by the CSE)		0
20	Incarcerated in the County Correctional Facilities		0
21	Home Schooled by Parental Choice		0
22	Parentally Placed in Nonpublic School-Receiving Special Education Services		0
23	Parentally Placed in Nonpublic School-Not Receiving Publicly Funded Special Education Services		0



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2023-24 BEDS Day Special Education Reference Guide
***VR-9 -Provider Report of School Age Students Receiving Special
Education Services as of October 4, 2023
As Reported by School Districts with CSE Responsibility***

*****Verification Reports 7 and 9 are provider reports that do not
require certification*****

Verification Report 9
Provider Report of School-Age Students
Receiving Special Education Services as of October 5, 2022
As Reported by School Districts with CSE Responsibility

This is a report of the number of school-age students with disabilities (aged 4-21) who were receiving special education services in your program according to the least restrictive environment setting in which they are provided special education services and their age range as of October 5, 2022. These data were reported by the school districts that have CSE responsibility for these students as of October 5, 2022.

To go to the VR9 template click one of the following links: [html](#) | [pdf](#)  | [word](#) 

2023-24 BEDS Day Special Education Reference Guide

VR-9 -Provider Report of School Age Students Receiving Special Education Services as of October 4, 2023

As Reported by School Districts with CSE Responsibility

****Verification Reports 7 and 9 are provider reports that do not require certification****

Verification Report 9
Provider Report of School Age Students Receiving Special Education Services as of October 5, 2022
As Reported by School Districts with CSE Responsibility
About this Report

To view the description of the report including SIRS codes please [click here](#).

This is a report of the number of school-age students with disabilities (aged 4-21) who were receiving special education services in your program according to the least restrictive environment setting in which they are provided special education services and their age range as of October 5, 2022. These data were reported by the school districts that have CSE responsibility for these students as of October 5, 2022.

Directions:

Compare your program's record of the number of school-age students with disabilities who were provided special education services from each school district to the numbers reported below by school districts. School-age students are defined as children who, as of October 5, 2022, are age 4 and eligible to attend kindergarten, age 5 and NOT attending kindergarten, and age 5 who are in kindergarten through age 21.

If there are discrepancies between your records and the school district's records, please contact the special education office of each school district to resolve the discrepancy. If the school district's record is inaccurate, they will need to resubmit their district files with the necessary corrections to the Regional Information Center, or the data warehouse for large cities, prior to the certification due date. These data should be consistent with the data provided by the approved special education programs to school districts on the SEDCAR1 forms for school-age students to request a vendor per-pupil funding amount of IDEA funds under NVS 54410-b.

Info:

- Student Snapshot Date: 10/05/2022
- Special Ed Snapshot Date: 10/05/2022
- SED Load Date: 10/20/2022

CSE of Responsibility 1: Total Number of Students Reported as Enrolled in this District/School by all CSEs

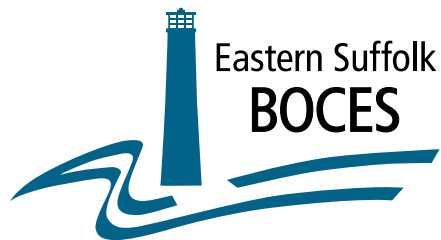
Line Number	Educational Environment for School Aged Students Ages 4-21	Age Range	
		Ages 4-5	Ages 5-21
1	Parentally placed in a nonpublic elementary school and receiving majority of hours of special education and related services in the regular classroom.	0	
2	Parentally placed in a nonpublic elementary school and receiving majority of hours of special education and related services in some other location.	0	
3	Parentally placed in a nonpublic elementary school and NOT receiving publicly funded special education and related services	0	
4	Attending a regular early childhood program for 10 or more hours a week and receiving the majority of hours of special education and related services in the regular early childhood program. Or, 4-year-old attending Kindergarten for 10 or more hours a week and receiving the majority of hours of special education and related services in the Kindergarten. Does not include students age 5 attending Kindergarten.	0	
5	Attending a regular early childhood program for 10 or more hours a week and receiving the majority of hours of special education and related services in some other location. Or, 4-year-old attending Kindergarten for 10 or more hours a week and receiving the majority of hours of special education and related services in some other location. Does not include students age 5 attending Kindergarten.	0	
6	Attending a regular early childhood program for less than 10 hours a week and receiving the majority of hours of special education and related services in the regular early childhood program. Or, 4-year-old attending Kindergarten for less than 10 hours a week and receiving the majority of hours of special education and related services in the Kindergarten. Does not include students age 5 attending Kindergarten.	0	
7	Attending a regular early childhood program for less than 10 hours a week and receiving the majority of hours of special education and related services in some other location. Or, 4-year-old attending Kindergarten for less than 10 hours a week and receiving the majority of hours of special education and related services in some other location. Does not include students age 5 attending Kindergarten.	0	
8	Separate Class	0	
9	Separate School	0	
10	Residential Facility	0	
11	Home	0	
12	Service Provider Location or some other location that is not in any other code	0	
13	Inside Regular Classrooms for 80% or More of the School Day		0
14	Inside Regular Classroom for 40 to 79% of the School Day		0

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***All Special Education reporting requirements
and more detailed descriptions can be found at***

<http://www.p12.nysed.gov/sedcar/data.htm>

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