

**DEADLINES FOR VERIFICATION AND  
CERTIFICATION OF 2021-22 SCHOOL YEAR DATA IN SIRS**

8/10/2021

<b>Date/ Estimated Date:</b>	<b>Collection Open/ Close; Data Due; Extract Taken; or Certify Due:</b>	<b>Purpose of Collection:</b>	<b>Applicable To:</b>
September 27, 2021	Level 2 SIRS data warehouse <b>Opens</b>	Level 1 regional data warehouses may begin loading <b>2021-22 SY</b> student demographic, enrollment, program and associated eScholar CDW (complete data warehouse) templates supporting SIRS data collection	Public School Districts, BOCES, Charter Schools, Nonpublic Schools, Special Acts, Article 81, State Agencies, and State Operated Schools
October 6, 2021	<b>BEDS Collection Opens</b>	BEDS IMF Data Collection Opens.	Public School Districts, Public Schools, Charter Schools, Nonpublic Schools
October, 2021	PD System <b>opens</b> (VR1-9)	Districts and nonpublic schools are required to certify data <b>in the PD system</b> as Accurate or Not Accurate by January 10, 2022.	Public School Districts, Charter Schools, Nonpublic Schools, Special Acts, Article 81, State Agencies, and State Operated Schools
October 15, 2021	August Grads <b>Data Due</b>	Deadline for districts to submit graduates as of August 31, 2021, for Total Cohort Graduation Rate reporting.	Public School Districts, and Charter Schools
November 19, 2021	Staff Snapshot <b>Data Due</b>	<b>Preliminary Data due.</b> Staff Snapshot data must be loaded to SIRS prior to loading any other staff or course data.	Public School Districts, BOCES, Charter Schools, and State Operated Schools
November 2021	<b>BEDS Collection Closes</b>	Deadline for complete submission of district, public school, charter school and nonpublic school forms on the IRS Data Exchange (IDEx).	Public School Districts, Public Schools, Charter Schools, Nonpublic Schools

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January 7, 2022	2021-22 BEDS Day Enrollment <b>Data Extract</b>	<p>Counts of UPK students are collected for calculating UPK grant funding.</p> <p>Enrollment by grade, district of residence, district Pre-K, and supplemental enrollment counts are collected for calculating preliminary State Aid allocations.</p> <p>Enrollment counts are also used to create the USED Directory, which is the official directory of all schools and districts for federal reporting which serves as a sampling frame for federal statistical studies, defines the universe for the Civil Rights Data Collection (CRDC), and populates the list of schools used on the FAFSA.</p>	Public School Districts and Charter Schools
January 7, 2022	2021-22 FRPL <b>Data Extract</b>	<p>FRPL, enrollment by grade, district of residence, district Pre-K, and supplemental enrollment counts are collected for calculating preliminary State Aid allocations.</p> <p>The FRPL data is reported to the US Department of Education (ED) and is used primarily for the Non-Fiscal Survey of the Common Core of Data (CCD). The data are also used by other offices of ED.</p>	Public School Districts and Charter Schools (BEDS online)
January 10, 2022	2021-22 due date for <b>Data Certification</b> of Special Ed VR1-6,8	Districts and nonpublic schools are required to certify data <b>in the PD system</b> as Accurate or Not Accurate. Status will be defaulted to Not Accurate for entities that do not certify. (VR7 and VR9 do not need to be certified.)	Public School Districts, Nonpublic Schools, Special Acts, Article 81, State Agencies, and State Operated Schools
March 18, 2022	2021-22 BEDS Day Enrollment <b>Data Extract</b>	Enrollment by grade, district of residence, district Pre-K, and supplemental enrollment counts are collected for calculating preliminary State Aid allocations. Counts of UPK students are collected for calculating UPK grant funding.	Public School Districts and Charter Schools
March 18, 2022	2021-22 BEDS Day FRPL <b>Data Extract</b>	<p>Used for calculating preliminary State Aid allocations. Also reported to USED via ED Facts. All entities need to show FRPL counts in the March snapshot to be included in the FRPL data submitted to USED.</p> <p>The FRPL data reported to the US Department of Education (ED) is used primarily for the Non-Fiscal Survey of the Common Core of Data (CCD). The data are also used by other offices of ED.</p>	Public School Districts and Charter Schools (BEDS online)

Date/ Estimated Date:	Collection Open/ Close; Data Due; Extract Taken; or Certify Due:	Purpose of Collection:	Applicable To:
March/April	2021-22 BEDS Day ELL Counts <b>Data Extract</b>	Reported to USED via ED Facts. This data supplies part of the Title III Biennial Evaluation Report. All entities with ELL enrollment must report these students in the SIRS with the appropriate ELL Eligible program service code in the March/April BEDS Day Enrollment snapshot to be included in the ELL data file submitted to USED.	Public School Districts and Charter Schools
April 30, 2022	2021-22 Course Instructor Assignment Staff Snapshot, and Staff Assignment <b>Data Extract</b>	For federal reporting. <b>Official State teacher certification match to be conducted.</b> All courses, students and teachers should be current to date. Data can be updated until the SIRS closes in August.  All school districts, charter schools and BOCES must review the SIRS 328 certification report prior to April 30, 2022. Data extracted will be used for the State School Report Cards.	Public School Districts, BOCES, and Charter Schools
May/June 2022	2021-22 ELL Counts for Title III ELL Funding <b>Data Extract</b>  2021-22 Immigrant Student Counts for Title III Immigrant Funding <b>Data Extract</b>	Counts of ELL students are collected for calculating Title III ELL allocations. Count is ELL students enrolled in district at time of final data pull.  Counts of immigrant students are collected for calculating Title III immigrant allocations. Count is immigrant students enrolled in district at time of final data pull.	
June 2022	Special Ed EOY reports <b>open</b> (VR11-16)	Districts required to certify data <b>in the PD system</b> as Accurate or Not Accurate. Two due dates: August 22 (VR13,15,16) & September 19 (VR11,12,14), 2022.	Public School Districts
July 5, 2022	2021-22 Staff Evaluation <b>collection begins</b>	Overall Ratings & Subcomponent scores for districts and BOCES implementing an APPR plan under Education Law 3012-d. <b>(Data Due: October 21, 2022)</b>	Public School Districts and BOCES
August 19, 2022	<b>All Final 2021-22 SIRS EOY Data Due</b> (except Staff Evaluation)	<b>End of Year (EOY) data must be submitted to Level 2 by 11:59 P.M. on due date.</b> Used for federal and State reporting purposes, for State Aid allocations, and to make accountability status determinations.	Public School Districts, Charter Schools, State Agencies, BOCES, and Nonpublic Schools

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August 19, 2022	Special Ed <b>2021-22 EOY Data Due</b>	Enrollment, demographic, assessment (including COSF), Special Education End of Year (EOY) Snapshot, and disability program service records for students with potential submission records for VR11-16 reports. LEAs use the PD System's <i>List of Potential Student Records</i> report to confirm all eligible students are reported accurately.	Public School Districts, Charter Schools, State Agencies, BOCES, and Nonpublic Schools
August 22, 2022	2021-22 <b>due date</b> for Special Ed <b>Certification</b> of VR13,15,16	Districts are required to certify data <b>in the PD system</b> as Accurate or Not Accurate. Status will be defaulted to Not Accurate for entities that do not certify.	Public School Districts
September 2, 2022	<b>2021-22 SIRS EOY Data Certification</b> due	<b>Statement of Certification</b> Form to certify the accuracy of data submitted as of the end of year (EOY) reporting deadline as applicable per institution.  ( <b>Staff Evaluation not due until October</b> , see below.)	Public School Districts, Charter Schools, BOCES, and Nonpublic Schools
September 19, 2022	2021-22 <b>due date</b> for Special Ed <b>Certification</b> of VR11,12,14	Districts schools are required to certify data <b>in the PD system</b> as Accurate or Not Accurate. Status will be defaulted to Not Accurate for entities that do not certify.	Public School Districts
October 7, 2022	August Grads, Total Cohort Grad Rate <b>data due</b>	Last day to submit data on August 2022 diplomas for students in the 2016, 2017, and 2018 total cohorts.	Public School Districts and Charter Schools
October 21, 2022	<b>2021-22 Staff Evaluation scores and ratings due</b>	2020-21 Staff Evaluation Overall Ratings & Subcomponent Scores to fulfill data reporting requirements under Education Law 3012- d. Staff Evaluation data submission is one factor in a school district's eligibility for 2022-23 State Aid.	Public School Districts and BOCES
October 28, 2022	2021-22 <b>Statement of Confirmation</b> of Staff Evaluation Rating Verification Report	Certify the accuracy of the Staff Evaluation data submitted <u>as of the October 28 deadline</u> .  This form can be accessed and must be submitted via the State Education Department Monitoring system (SEDMON) in <a href="#">NYSED's Application Business Portal</a> .	Public School Districts and BOCES

**Notes:**

- BEDS enrollment in the PD System VR1-6 and VR 8 as of January 4, 2021, are reported to USED.

- A staff records must be present in Staff Snapshot before it can be loaded into other staff templates.
- Your regional informational center (L1 center) may require an earlier deadline to allow for processing.

**Acronyms:**

APPR = Annual Professional Performance Review  
BEDS = Basic Educational Data System  
BOCES = Board of Cooperative Educational Services  
COSF = Child Outcomes Summary Form  
CRDC = Civil Rights Data Collection  
ELL/MLL = English Language Learners/Multilingual Learners  
ENL = English and New Language Program  
FAFSA = Free Application for Federal Student Aid  
FRPL = Free and Reduced-Price Lunch  
IDEA = Individuals with Disabilities Education Act  
LEAs = Local Educational Agencies  
PMF = Personnel Master File  
SIRS = Student Information Repository System  
TSDL = Teacher-Student Data Linkage  
UPK = Universal Prekindergarten  
USED = Unites States Education Department  
VR = Verification Report