



# Civil Rights Data Collection

Eastern Suffolk BOCES
School Data Bank Services
Jennifer Raicovi
SDBS@esboces.org

## What is included in the Civil Rights Data Collection?

- School & District Characteristics
- Discipline
- Harassment & Bullying
- Single-Sex Interscholastic Athletics
- Early Childhood Education
- Pathways to College & Career (includes Technology questions)
- Teachers & Other Personnel
- COVID Directional Indicators (Re-opening Plan)

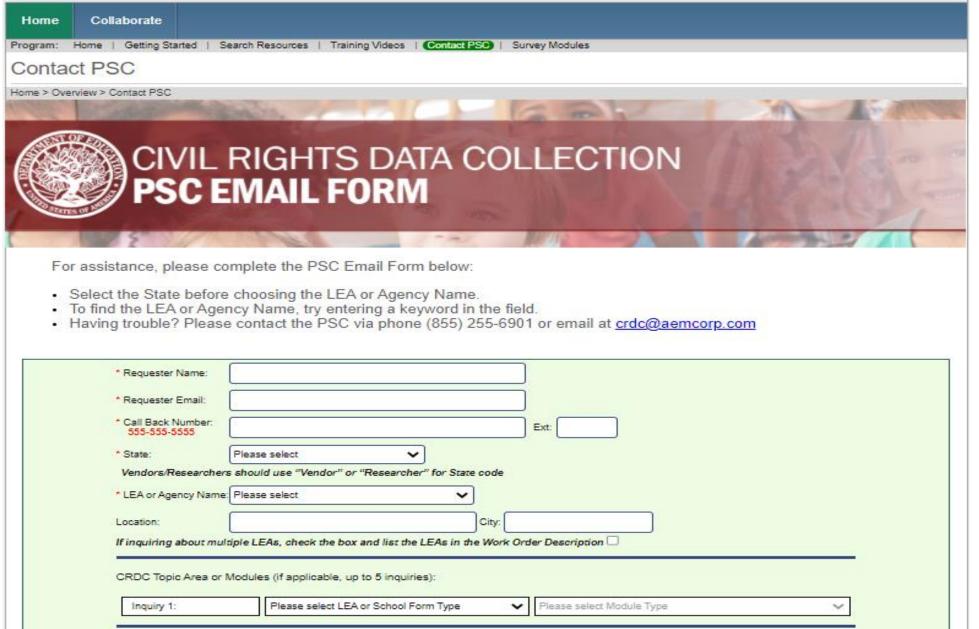
### Where to Find Resources:

https://crdc.communities.ed.gov/#program



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## Contacting the Partner Support Center (PSC)



### Timeline for 2021-22

OCT4-NOV5 2021

#### REGISTRATION

Update and verify contact information and list of schools.

PRE-COLLECTION

2021

## COLLECTION TOOLS

Use tools to review list of data elements and to prepare for the collection.



2021-22

## REVIEW & SUBMIT DATA

Review and submit data via file upload or manual entry.



2021-22

#### **CERTIFY DATA**

Review submitted data and resolve errors and warnings. SPRING/ SUMMER 2022

#### **DATA QUALITY**

Review the data for quality.

PRE-COLLECTION

COLLECTION

POST-COLLECTION

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### Pre-collection Resources:

OCT4-NOV5

2021

COLLECTION

TOOLS

LEA Form Worksheet

LEA-Level Table Layouts

School Form Worksheet

School-level Table Layouts

Which Schools Do I Report?

Zeros, Blanks (i.e., Nulls) and NS

LEA Form

School Form

LEA AND SCHOOL FORMS

#### Hover over Collection Tools for Links to all Needed Forms

OCT4-NOV5 2021

#### **REGISTRATION**

Update and verify contact information and list of schools

PRE-COLLECTION

**EXCEL** Excel Data Collection Template LEA Form Excel Data Collection Template School Form Excel Template Instructions Excel Data Collection Template Instructions ADDITIONAL GUIDANCE Common Scenarios for Where to Report Students CRDC Planning Checklist Flat File Specifications Introduction to Civil Rights Data Collection Managing Flat File Submissions New User Starter Kit Race and Ethnicity Reporting Reporting Students with Disabilities Select a Principal Contact Person Supplemental Information for Juvenile Justice Facilities

WINTER
2021-22

REVIEW & SUBMIT DATA

Review and submit data via file upload

2021-22

CERTIFY DATA SUMMER 2022

SPRING/

#### MODULE GUIDANCE

Advanced Placement and IB (APIB) Module
Calculating Staff FTE (STAF) Module
Civil Rights Coordinator Desegregation Plan (CRCO) Module
Corporal Punishment and In-school Suspension (K-12) (DISC) Module
Distance Education (DSED) Module
Expulsion & Transfer to Alternative School (K-12) (DISC) Module

Harassment and Bullying (HIBD) Module—LEA Level

Harassment or Bullying (HIBS) Module - School Level

High School Equivalency Exam (HSEE) Module

Instances of Suspension and School Days Missed (K-12) (DISC) Module Internet Access and Devices (INET) Module

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Justice Facilities (JUST) Module

Preschool Suspension, Expulsion and Corporal Punishment (DISC) Module

Program Enrollment PENR) Module

Referrals to Law Enforcement & School-Related Arrests (ARRS) Module

Reporting Classes (COUR) Module Reporting Offenses (OFFN) Module Reporting Retention (RETN) Module Restraint and Seclusion (RSTR) Module

SAT/ACT & Advanced Placement (AP) Exams Module

School Characteristics (SCHR) Module

Single-Sex Interscholastic Athletics (ATHL) Module

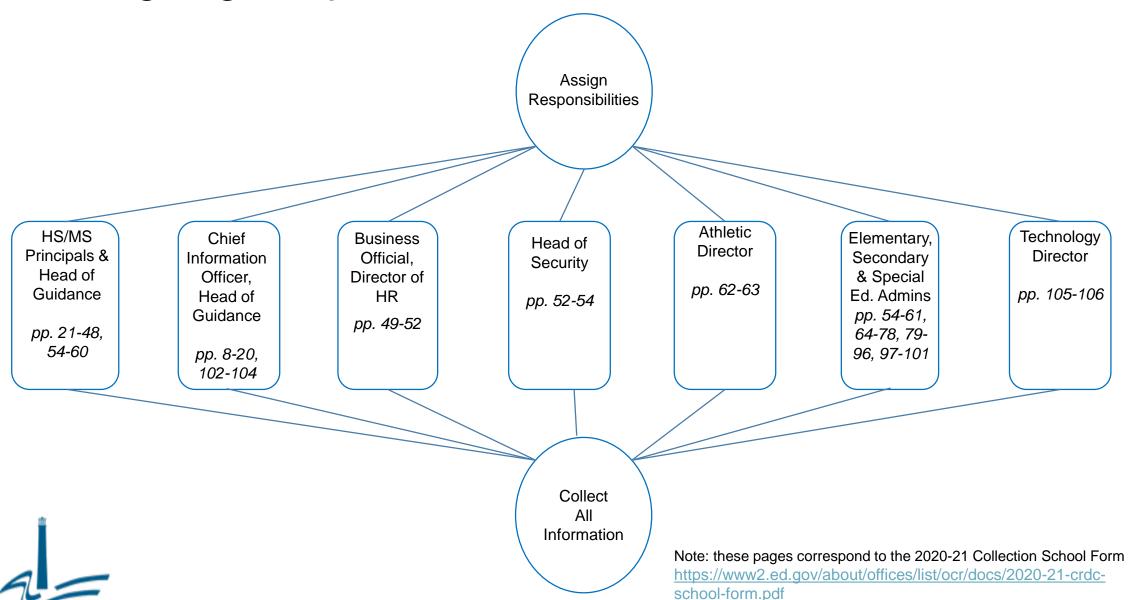
Students, Schools, and Programs - LEAs (SSPR) Module

Transitional Kindergarten (PSCH) Module

COVID-related Directional Indicators (DIND) Module

\*\*Coming Soon

## Assigning Responsibilities - Who Does What...



## Survey Modules



If you are providing data for one or a few modules, feel free to use the individual module links below to download individual modules.

#### School Form Modules (click on module name for download)

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DIND: COVID-related Directional Indicators	SECR - School Security Staff	
SCHR - School Characteristics	RETN - Retention	
PSCH - Preschool & Transitional	ATHL - Single-Sex Interscholsatic Athletics	
Kindergarten  ENRL - Enrollment	DISC: Student Discipline (Suspension, Expulsion and Corporal Punishment)	
PENR - Program Enrollment (Gifted & Talented, Dual Enrollment)	ARRS: Student Discipline (Referrals to Law Enforcement & School-Related Arrests)	
COUR - Courses & Classes	OFFN - Offenses	
APIB - Advanced Placement (AP) & International Baccalaureate Diploma	☐ HIBS - Harassment & Bullying	

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## Responsibility Timeline

Create your own timeline by establishing due dates

- Reporting Window opens December 13th, 2021
- 75 <u>Calendar</u> days to complete and submit the form
- Submission closes February 28th, 2022
- Within this timeframe there will be:
  - Winter Break
  - January Regents Exams
  - Mid-Winter Break





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### Collection Phase: CRDC School Form - Excel

#### https://watch.screencastify.com/v/WYnmXuAxRLY6PMTuFxNS

2		В	С	D	Е	
		Required/ Optional	Module for Online Data	School Information		
		for 2020-21	Entry	_		
	1	¥	-	<u>▼</u>		
	2			LEA 7 Digit NCES	GID Code	
	3			School 12 Digit N	ICES ID Code	
	4			School Name		
	5			ND: COVID-related Direct	tional Indicators	
	6	Required	Directional In	DIND-1		
	7	Required	Directional In	Directional Indicator – Instruction Type		
		Required	Directional In	(A.) We offered because of (B.) We offered (C.) We offered received in because of (D.) There was	g the 2020–21 school year at this school. d only in-person instruction with additional safety precautions f the coronavirus pandemic. d only virtual instruction because of the coronavirus pandemic. d a hybrid of in-person and virtual instruction (e.g., some students n-person instruction while others received virtual instruction) f the coronavirus pandemic. no effect on the instruction we offered because of the coronavirus	
	9	Required	Directional In			
10 Required Directional In Directional Indicator – Virtual Instruction						
					owing best describes your virtual instruction setting?	
,	>	≡ ≙ Sc	hool Form Ins	ctions 🖰 School Forn	n Data Entry	









## https://padlet.com/jraicovi1/8uenouglnxjtaugg

To continue the conversation...

Contact Vanessa Biagioli-Dittrich at 631-419-1688 or reach out via email at <a href="mailto:SDBS@esboces.org">SDBS@esboces.org</a>



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