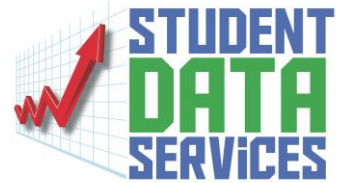




**DISTRICT DATA COORDINATOR MEETING**  
**OCTOBER 19, 2021**  
**AGENDA**



**a. WELCOME AND ANNOUNCEMENTS**

- a. 2021-2022 DDC Meeting / Data Advisory Schedule
- b. DDC Contact Form
- c. System Account Maintenance – Posted to SFTP
- d. 2022-25 Instructional Tech Plan
- e. Staffing Updates

**b. DISTRICT SUPERINTENDENT UPDATES – DAVE WICKS**

**c. ACCESSING YOUR ACT ASSESSMENT PORTAL**

- Greg Napiera, Account Manager ACT Inc.
  - i. ACT Product Demo & Informational Workshop Nov. 19, 2021 10am – 11am

**d. STUDENT MANAGEMENT / SPECIAL EDUCATION SYSTEMS**

- a. Help Desk Email addresses
  - PowerSchool: [PowerSchoolHelp@esboces.org](mailto:PowerSchoolHelp@esboces.org)
  - eSchool: [ESDhelp@esboces.org](mailto:ESDhelp@esboces.org)
  - Infinite Campus: [InfiniteCampusHelp@esboces.org](mailto:InfiniteCampusHelp@esboces.org)
  - School Tool: [SchoolToolHelp@esboces.org](mailto:SchoolToolHelp@esboces.org)
  - Synergy: [Synergyhelp@esboces.org](mailto:Synergyhelp@esboces.org)
- b. SMS Digital Equity UPDATE – Josephine Addonizio

**e. SCHOOL DATA BANK SERVICES**

- Vanessa Biagioli-Dittrich - Administrative Coordinator
  - i. (631)-419-1688 [vdittrich@esboces.org](mailto:vdittrich@esboces.org)

**f. STAFF REPORTING**

- a. Staff Evaluation Data - **Friday, October 21<sup>st</sup>**
  - Districts should report any of the 2020-21 APPR components they were able to complete
  - No Composite score should be reported **UNLESS** both Student Performance and Observation scores are reported also
- b. Staff Certification
  - Staff Snapshot is due **November 18, 2021**
  - Districts should load Staff Snapshot as early as feasible to populate the SIRS 328 Out of Cert Report
- c. Preparing for Teacher Out of Certification reports

**g. LEVEL 0 UPDATES**

- Level 0 Multi Factor Authentication
- New Required Demographic Information
  - i. November 1<sup>st</sup> implementation date
- Student Digital Resources
- Lock History

## **h. TEST SCANNING AND REPORTING**

- a. Help Desk for Data Warehouse and Test Scanning – [DWTShelp@esboces.org](mailto:DWTShelp@esboces.org) or 631-218-4195
- b. Updating Contact Forms – Datacentral > Services > Forms (*All forms attached to the meeting materials*)
- c. NYS 3-8 ELA/Math/Science
  - 2021-22 Elementary and Intermediate Testing Schedule
  - Test Scoring Contact Form
  - CBT Technology Readiness
  - CBT State Simulation
  - ISR Status
- d. Regents Exams
  - January 2022 / June 2022 / August 2022 Regents Examination Schedules
  - January 2022 US History Exam
  - January Regents Workshop – December 2<sup>nd</sup>
  - Scanner Check for Regents and NYSITELL
  - Ordering January Regents Exams
  - January Regents Poll
- e. NYSITELL
  - **\*\*DO NOT USE COPIES OF ANSWER SHEETS\*\***
  - Special Administration of the NYSITELL students
    - i. October 31, 2021 final day to test students who qualify for the Special Administration
    - ii. Be sure to enter an enrollment record in Level 0 so scores can be assigned to students
  - Exiting Students with a Commanding NYSITELL Score
    - i. Students with a Commanding NYSITELL score may be exited from ENL services
      - Exit students in the 2021-22 (Current) School Year
      - Use program code 3050 (SIRS Pg. 202)
- f. NYSESLAT
  - All ELL students who are expected to take the NYSESLAT must have an active 0231 program code
- g. NYSAA
  - Report 0220 NYSAA Eligible Programs code
  - Deadline to for the DLM/KITE upload **November 12, 2021**
    - i. 0220 students not added on or before the deadline will have to be manually entered in DLM/KITE

## **i. UPDATES ON DATA TOOLS, REQUIRED COLLECTION, AND REPORTING**

- a. Data Deadlines – <http://datacentral.esboces.org> Services → Data & Reporting → Public Schools → Deadlines
- b. **The weekly deadline for loading and locking data in Level 0 is Thursday, 5:00pm.** Data will be pulled from Level 0 at 12:00 noon on Monday, Tuesday, Wednesday, and Thursday. No data will be pulled from Level 0 on Friday.
- c. 2020-21 SIRS Data Collection and Reporting Requirements
  - BEDS Day – **Wednesday, October 6<sup>th</sup>**
    - i. BEDS Day Reports overview
  - 2021-22 Year-End Deadline – **Thursday, August 18, 2022**
  - Data Deadlines/Timeline for 2021-22

- d. McKinney-Vento / Migrant Student Updates – Julia Schnurman, FEOP Program Coordinator
  - New TASC, Revised Guidance and Potential Impact on Data reporting
  - Chain of Communication and Data Reporting for Agricultural Migrant Students
- e. The 2021-22 Comprehensive ELL Education Plan (CEEP)
  - To be completed electronically through the SED Business Portal
  - The CEEP is due by **December 15, 2021**
  - The survey will appear in the SED Monitoring and Vendor Performance System
  - *Questions about the CEEP can be directed to the Office of Bilingual Education and World Languages at [OBEWL@NYSED.GOV](mailto:OBEWL@NYSED.GOV).*
  - *More Information located here: <http://www.nysed.gov/bilingual-ed/cr-part-154-comprehensive-ell-education-plan-ceep>*
- f. Special Education Data
  - Special Ed 101 November 1<sup>st</sup> & 3<sup>rd</sup>
  - 2021-22 Reporting Deadlines
- g. A Year in Data Reporting – Resource Guide
  - DataCentral > Services > District Data Coordinators > Information > Planning A Year in Data Reporting
- h. Information from SED
  - Identifying 2021-22 AIS students
  - Digital Equity Survey
  - U.S. History & Gov (Framework) January Exemption
  - Snow Day Pilot 2021-22
  - School Closing/Re-Opening Procedures 2021-22
  - 3-8 Test Data Embargo
    - i. We are still waiting for guidance from NYSED
  - IMF BEDS Due
  - Average Class Size Calculation
  - Friday November 12, 2021 10:00 am: Level 0 lock deadline extended
- i. Other Breaking News

j. ADJOURN

<b><u>THINGS TO DO NOW</u></b>	
1.	Load Staff Evaluation Data (Due Oct. 21 <sup>st</sup> )
2.	Review and Load August 2021 Grads (Due Oct. 28 <sup>th</sup> ) <b>*NEW DEADLINE*</b>
3.	Load 0220 NYSAA Eligible Program codes (Due Nov. 12)
4.	Load Staff Snapshot for preliminary PMF and Out of Cert. (Due Nov. 18th)
5.	CBT Districts: Sign up for CBT training November 9 - <a href="https://www.surveymonkey.com/r/7TRVX6S">https://www.surveymonkey.com/r/7TRVX6S</a>