Eastern Suffolk **BOCES**

Educational Services That Transform Lives

DISTRICT DATA COORDINATOR MEETING
FEBRUARY 2, 2022
AGENDA

STUDENT DATA SERVICES
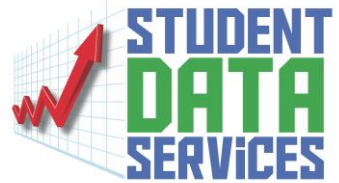
a. **WELCOME AND ANNOUNCEMENTS**
  a. Welcome
  b. 2021-2022 DDC Meeting Schedule
  c. System Account Maintenance – Posted to SFTP
  d. CIO Reported in SEDREF
  e. 2022-25 Instructional Tech Plan
  f. Staffing Updates

b. **DISTRICT SUPERINTENDENT UPDATES – DAVE WICKS**

c. **STUDENT MANAGEMENT / SPECIAL EDUCATION SYSTEMS**
  a. Help Desk Email addresses
    • PowerSchool: PowerSchoolHelp@esboces.org
    • eSchool: ESDhelp@esboces.org
    • Infinite Campus: InfiniteCampusHelp@esboces.org
    • School Tool: SchoolToolHelp@esboces.org
    • Synergy: Synergyhelp@esboces.org
    • Special Ed Helpdesk: Spedhelp@esboces.org

d. **SCHOOL DATA BANK SERVICES**
    • Vanessa Biagioli-Dittrich - Administrative Coordinator
      • (631)-419-1688 vdittric@esboces.org

e. **STAFF REPORTING**
    • Reporting Staff Assignment
    • Report of the Month - SIRS 318 Staff Assignment Verification Report

f. **LEVEL 0 UPDATES**
    • Updated student addresses in Level 0
    • Performing Pre-Check Programs Fact data
    • Validating, Adding and Deleting users in Level 0
    • Enrollment Code 0021: Reporting Students over the age of 21
    • Reporting CTE Students
    • Reporting Work Study Students
    • The Zero Zone

g. **TEST SCANNING AND REPORTING**
   a. Help Desk for Data Warehouse and Test Scanning – DWTShelp@esboces.org or 631-218-4195
   b. NYS 3-8 ELA/Math/Science
      - 2022-23 Draft Testing Schedule
      - 2021-22 Elementary and Intermediate Testing Schedule
      - Test Room File / PBT File
      - Computer Based Testing
        - February 10, 2022 Data Extract for ELA
        - March 10, 2022 Data Extract for Math
      - February 15 & 17 2022 Test Quality Control Workshop
      - Updates to Testing
      - The Barcode Label is Moving
   c. Regents Exams
      - June 2022 / August 2022 Regents Examination Schedules
      - January 2022 Regents Exam Exemptions
   d. NYSITELL
      - ****DO NOT USE COPIES OF ANSWER SHEETS****
      - Please order Scan Sheets using the NYSITELL Answer Sheet Order Form on Datacentral.esboces.org
   e. NYSESLAT
      - Metritech directly contacted school principals regarding ordering exams
        - If you have questions about ordering the test, please contact MetriTech at NYSESLAT@metritech.com or 1-800-747-4868.
   f. NYSAA
      - Testing Update
      - Grade Level/Birth Date Chart

h. **UPDATES ON DATA TOOLS, REQUIRED COLLECTION, AND REPORTING**
   a. Data Deadlines – http://datacentral.esboces.org Services → Data & Reporting → Public Schools → Deadlines
   b. **The weekly deadline for loading and locking data in Level 0 is Thursday, 5:00pm.**
   c. 2020-21 SIRS Data Collection and Reporting Requirements
      - BEDS Day – **Wednesday, October 6th**
      - 2021-22 Year-End Deadline – **Thursday, August 18, 2022**
   d. Migrant Student Update– Using the MSIX National Migrant Student Database
      - Julia Schnurman, FEOP Program Coordinator
        - Jschnurm@esboces.org
   e. Report(s) of the Month
      - ELL Student List w/ Enrollment Details
        - ReportNet > Team Content > District > Validation > Program Participation > ELL Folder > ELL Student List w/ Enrollment Details
   f. Information from SED
      - Students over the age of 21
      - New UPK Collection Date
      - Digital Equity Update
   g. Questions From the Field
   h. Other Breaking News

   i.   **ADJOURN**

THINGS TO DO NOW
1. Be sure to load ELL Eligible (0231) program codes for all NYSESLAT eligible students
2. CBT Schools should be sure Programs Fact, Demographic and Enrollment data is submitted in L0
3. Keep entering Digital Equity Survey data
4. Check UPK enrollments and Programs codes

   i.   **ADJOURN**