



# Student Data Services

## Regents Scanning Workshop

**TIME:** 9:00 AM to 11:30 AM

**LOCATION:** Instructional Support Center @ Sequoya

**DATES:** December 2, 2022

**AUDIENCE:** Any District Personnel Involved With Regents Scanning

### DESCRIPTION:

- Order Form and Timeline
- Pre-print File Verification
- Scan Sheet Preparation
- Processing tips and techniques
- Scanning demonstration
- Error Messages with Correction methods
- Batch tracking website
- ASAP Score Reports
- Scanning Deadlines

**PLEASE REGISTER ON OR BEFORE November 29, 2022**

At: <http://datacentral.esboces.org/>

**Charles King, Divisional Administrator**

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