

OCTOBER 2021 DISTRICT DATA COORDINATOR MEETING



IDENTIFYING STUDENTS FOR ACADEMIC INTERVENTION SERVICES 2021-22

- DISTRICTS SHOULD NOT EXPECT 3-8 ELA/MATH SCALE SCORES UNTIL LATE SEPTEMBER/EARLY OCTOBER
- DISTRICTS WHO CHOOSE TO USE STATE ASSESSMENT SCORES ARE ENCOURAGED TO UTILIZE A SECOND MEASURE. ALTERNATELY, DISTRICTS “MAY MAKE AN IDENTIFICATION BASED SOLELY ON DISTRICT-DEVELOPED PROCEDURES APPLICABLE TO ALL GRADE 3-8 STUDENTS DURING THE 2021-2022 SCHOOL YEAR” SUCH AS A 3RD PARTY ASSESSMENT, NYSESLAT/NYSITELL, OR OTHER DISTRICT MEASURE

IDENTIFYING STUDENTS FOR ACADEMIC INTERVENTION SERVICES 2021-22



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234

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To: BOCES District Superintendents
Superintendents of Public School Districts
Principals of Public Schools
Charter School Leaders

From: Kathleen R. DeCataldo

Subject: Academic Intervention Services for the 2021-22 School Year

Each school year, districts must develop a policy or review existing policy for providing Academic Intervention Services (AIS). In the 2021-2022 school year, it will be critical to decide which students will receive AIS to address the challenges to learning resulting from the COVID-19 pandemic.

In response to these conditions and the limited administration of state assessments during the 2020-2021 school year, [Commissioner's Regulation 100.2 \(ee\) was amended as an emergency action, effective June 8, 2021](#), to provide flexibility for the two-step identification process for AIS for students enrolled in grades 3-8 in the 2021-2022 school year.

Specifically, schools may, but are not required to, conduct the two-step identification process (outlined below) for grade 3-8 students during the 2021-2022 school year. Those schools that do not use the two-step identification process may make an identification based solely on district-developed procedures applicable to all grade 3-8 students during the 2021-2022 school year.

Note: Due to the extraordinary circumstances under which the 2021 assessments were administered and the need for additional analyses to support appropriate interpretations of the results, the release of 3-8 assessment scores is expected in mid to late September 2021. It is expected that the cut scores for use in deciding eligibility for AIS will also not be available until that time.

Description of the Two-Step Process for Identifying Students to Receive AIS

All students performing below the median scale score between a Level 2/partially proficient and a Level 3/proficient on a Grade 3-8 ELA or Mathematics state assessment shall be considered for AIS. At a district's option, this step does not have to be used for SY 2021-2022

As a second step for districts using state assessment scores or for all other districts, a district-developed procedure that considers multiple-measures of student performance

must be used for deciding which students shall receive AIS. The district-developed procedure must be applied uniformly and equitably at each grade level. These multiple measures may include, but are not limited to the following:

- 1) Developmental reading assessments for grades K-6;
- 2) New York State English as a Second Language Achievement Test (NYSESLAT);
- 3) Benchmark and lesson-embedded assessments for reading and math in grades K-6 based on teacher designed and selected assessments;
- 4) Common formative assessments that provide information about students' skills;
- 5) Unit and lesson assessments for ELA, mathematics, science, social studies and Languages Other than English (LOTE) for grades 7-8; and/or
- 6) Results of psychoeducational evaluations based on a variety of assessments and inventories.

After the district considers a student's scores on multiple measures of student performance, the district will decide whether the student must receive AIS. District policies for providing AIS, including a description of which student performance measures and associated scores will be used to decide eligibility, must be posted on the district website and/or distributed to parents in writing.

Please contact the Office of Student Support Services if you have questions at (518) 486-6090 or StudentSupportServices@nysed.gov.

DIGITAL EQUITY SURVEY (DES)

- THE **DES** STUDENT-LEVEL INFORMATION WILL REPLACE THE TECHNOLOGY QUESTIONS 8B AND 8D PREVIOUSLY COLLECTED AS PART OF BEDS
- DATA WILL NOW BE COLLECTED THROUGH LEVEL 0
 - SMS VENDORS HAVE BEEN NOTIFIED OF THE NEW TEMPLATE BY SED
 - WE DO NOT HAVE AN IMPLEMENTATION TIMELINE FROM THE SMS VENDORS YET
- THE **DES** COLLECTION VIA SIRS IS STRUCTURED FOR DISTRICTS TO PROVIDE A SURVEY TO PARENTS
 - THE SURVEY CONSISTS OF TEN QUESTIONS, AND SHOULD BE COMPLETED FOR EVERY STUDENT IN THE HOUSEHOLD
- INITIAL DATA IS DUE IN DECEMBER (DATE TBD)
 - DATA WILL BE COLLECTED THROUGHOUT THE YEAR AS NEEDED BY SED (DATES TBD)

DIGITAL EQUITY SURVEY (DES)

Appendix A

Digital Equity Standard Survey Questions and Responses

To the Parent/Guardian of (Student Name)

Collecting accurate data regarding digital resource access for our New York students will greatly help educators to better serve their students and families. In order to accomplish this, the New York State Education Department is asking parents or guardians to complete a Digital Equity survey (for each student in the family) in grades Kindergarten – Grade 12. This survey will provide information on student access to devices and internet access in their places of residence. To assist us in this process, please answer each question below and follow any additional instructions provided for submitting or returning the survey.

Thank you for your time and cooperation.

Question 1: Did the school district issue your child a dedicated school or district-owned device for their use during the school year?

Responses: YES NO

Question 2: What is the device your child uses **most often** to complete learning activities away from school? (This can be a school-provided device or another device, whichever the student is most often using to complete their schoolwork.)

Responses: DESKTOP LAPTOP TABLET CHROMEBOOK SMARTPHONE NO DEVICE

Question 3: Who is the provider of the primary learning device identified in question 2? (This can be a school-provided device or another device, whichever the student is most often using to complete their schoolwork.)

Responses: SCHOOL PERSONAL NO DEVICE

Question 4: Is the primary learning device (identified in question 2) shared with anyone else in the household?

Responses: SHARED NOT SHARED NO DEVICE

Question 5: Is the primary learning device (identified in question 2) sufficient for your child to fully participate in all learning activities away from school?

Responses: YES NO

Question 6: Is your child able to access the internet in their primary place of residence?

Responses: YES NO

Question 7: What is the primary type of internet service used in your child's primary place of residence?

Responses: RESIDENTIAL BROADBAND CELLULAR MOBILE HOTSPOT COMMUNITY
WIFI SATELLITE DIAL UP DSL OTHER NONE

Question 8: In their primary residence, can your child complete the full range of learning activities, including video streaming and assignment upload, without interruptions caused by slow or poor internet performance?

Responses: YES NO

Question 9: What, if any, is the primary barrier to having sufficient and reliable internet access in your child's primary place of residence?

Responses: AVAILABILITY COST NONE OTHER

DIGITAL EQUITY SURVEY SERVICE (PAPER)

- SDS WILL UTILIZE DEMOGRAPHIC AND ENROLLMENT DATA IN LEVEL 0
 - PARTICIPATING DISTRICTS MUST HAVE INITIAL DEMO & ENROLLMENT LOCKED IN L0 ON OCTOBER 15TH
- SDS WILL PRINT AND SHIP TO DISTRICTS PRE-PRINTED SCAN SHEETS
 - AFTER THE INITIAL SHIPMENT, SDS WILL PRINT AND SEND SCAN SHEETS FOR NEW ENTRANTS ONCE PER MONTH
- ENROLLED DISTRICTS WILL BE ABLE TO SCAN THE SHEETS USING THEIR REGENTS/NYSITELL SCANNERS
- SDS WILL PULL THE SCAN FILE ONCE PER MONTH AND LOAD THE RESULTS TO LEVEL 0/LEVEL 1
 - THERE WILL BE ADDITIONAL PULL/LOADS IF NYSED MAKES CHANGES TO DEADLINE DATES
- SDS WILL UPLOAD THE STATE EXTRACTS TO THE DISTRICTS SFTP
- COST PER STUDENT BASED ON JAN. 2021 BEDS DATA TBD

DIGITAL EQUITY SURVEY SERVICE (DIGITAL)

- DISTRICTS WILL LEVERAGE THEIR OWN CAPABILITIES TO SURVEY PARENTS
 - SDS WILL PROVIDE A BASIC FILE LAYOUT WITH QUESTIONS AND RESPONSES
 - DISTRICTS WILL UPLOAD COLLECTED DATA TO THE SFTP SITE
 - FILES WILL NEED TO MEET SDS SPECIFICATIONS FOR DATA QUALITY
 - IE. COLUMNS AND HEADERS MUST MATCH OUR BASIC FILE LAYOUT
- SDS WILL PULL THE DISTRICT FILE ON FOUR DATES (TBD)
 - FILES WILL BE CONVERTED TO ESCHOLAR (LEVEL 0) FORMAT
 - SDS WILL LOAD THE RESULTS TO LEVEL 0/LEVEL 1
 - THERE WILL BE ADDITIONAL PULL/LOADS IF NYSED MAKES CHANGES TO DEADLINE DATES
- SDS WILL UPLOAD THE STATE EXTRACTS TO THE DISTRICTS SFTP
- \$1,000.00 PER YEAR

EXEMPTION FOR THE JAN. 2022 REGENTS EXAM IN U.S. HIST & GOV. (FRAMEWORK)

- THE EXEMPTION FROM THE JANUARY 2022 REGENTS EXEMPTION APPLIES ONLY TO THOSE STUDENTS WHO MEET ONE OF THE FOLLOWING ELIGIBILITY REQUIREMENTS:
 - ARE ENROLLED IN A COURSE OF STUDY THAT WOULD ORDINARILY CULMINATE IN THE JANUARY 2022 REGENTS EXAMINATION IN UNITED STATES HISTORY AND GOVERNMENT (FRAMEWORK) AND EARN CREDIT FOR SUCH COURSE OF STUDY BY THE END OF THE FIRST SEMESTER OF THE 2021-22 SCHOOL YEAR; OR
 - SUCCESSFULLY COMPLETE A MAKE-UP PROGRAM FOR THE PURPOSE OF EARNING COURSE CREDIT IN A COURSE THAT WOULD ORDINARILY CULMINATE IN THE TAKING OF THE REGENTS EXAMINATION IN UNITED STATES HISTORY AND GOVERNMENT (FRAMEWORK) BETWEEN SEPTEMBER 1, 2021, AND THE END OF THE FIRST SEMESTER OF THE 2021-22 SCHOOL YEAR: OR
 - ARE PREPARING TO TAKE THE REGENTS EXAMINATION IN UNITED STATES HISTORY AND GOVERNMENT (FRAMEWORK) TO GRADUATE AT THE END OF THE FIRST SEMESTER OF THE 2021-22 SCHOOL YEAR.

2021-22 SCHOOL YEAR COVID-19 SNOW DAY PILOT PROGRAM

- THIS IS AT THE DISTRICT OPTION AND MUST BE CONSISTENT WITH DISTRICT INSTRUCTIONAL AND REOPENING PLANS
- SUCH CHANGES (*CLOSING SCHOOLS AND USING THE REMOTE OPTION*) MUST BE CONSISTENT WITH ALL EXISTING LAWS AND REGULATIONS, INCLUDING THE MINIMUM INSTRUCTIONAL HOUR REQUIREMENT, AS WELL AS ANY COLLECTIVE BARGAINING AGREEMENT
- TO COUNT...AS A DAY OF INSTRUCTION, THE DISTRICT MUST PROVIDE REMOTE INSTRUCTION TO **ALL** ENROLLED STUDENTS, **INCLUDING** THOSE WHO MAY HAVE BEEN SCHEDULED TO ATTEND IN PERSON INSTRUCTION ON THAT DAY. SUCH REMOTE INSTRUCTION MUST BE OF THE SAME QUALITY AND RIGOR AS INSTRUCTION PROVIDED ON A TYPICAL DAY AND CONSISTENT WITH DISTRICT INSTRUCTIONAL PLANS.
- DISTRICTS...MUST CONTINUE TO PROVIDE TRANSPORTATION AND OTHER REQUIRED SERVICES TO CHARTER AND NONPUBLIC SCHOOLS...IF SUCH SCHOOLS REMAIN OPEN.
- **THE REQUIRED PROVISION OF THESE SERVICES MAY NOT BE WAIVED, AND THE EFFICACY AND SAFETY OF PROVIDING THEM SHOULD BE A CONSIDERATION WHEN OPTING TO CONVERT AN IN-PERSON INSTRUCTIONAL DAY TO REMOTE INSTRUCTION DUE TO A WEATHER OR OTHER EMERGENCY.**

Reporting of School Closure and School Re-Opening 2021-22 School Year

- Districts are required to immediately report to NYSED any time their emergency plan or building-level school safety plan is activated resulting in the closure of a school building
- Districts must use the School Closure/Re-Opening form located on the Business Portal
- For the 2021-22 school year, notification must also be provided to the Commissioner for snow emergency days, including those days converted to remote instruction under the 2021-22 snow day pilot
 - This reporting requirement includes, but is not limited to:
 - Closure due to threat of violence
 - Closure due to a water main break
 - Closure due to extraordinary adverse weather conditions
- To re-open a school building after an emergency closure, you **MUST** notify NYSED via the NYSED *Report of School Re-Opening*.
- The *Report of School Closure* and the *Report of School Re-Opening* are available in the SED Monitoring and Vendor Support System application via the NYSED Business portal

Reporting of School Closure and School Re-Opening 2021-22 School Year

The **Report of School Closure** form must be submitted by the Chief Executive Officer of each **LEA (school district, BOCES, or charter school)** using the following steps:

1. Go to the NYSED Business Portal;
2. Click on the “Log In” button;
3. Enter your existing SEDDAS username and password;
4. Under the heading “My Applications,” click the link to “SED Monitoring and Vendor Performance System;”
5. Click the link for “School Closure;”
6. In the inbox, CEO’s will see the “**Report of School Closure**” form, which requests the following information:
 - *school(s) that were closed*
 - *the date of closure and anticipated duration of closure (if known)*
 - *the reason for closure, including any relevant documents, such as a closure order from a county Department of Health*
 - *date that notification regarding the closure was made to the BOCES District Superintendent (if applicable)*

When it is determined it is safe to re-open the school(s), the **Report of School Re-Opening** form must be submitted by the **Chief Executive Officer of each LEA (school district, BOCES, or charter school)** using the following steps

1. Go to the NYSED Business Portal;
2. Click on the “Log In” button;
3. Enter your existing SEDDAS username and password;
4. Under the heading “My Applications,” click the link to “SED Monitoring and Vendor Performance System;”
5. Click the link for “School Closure;”
6. In the inbox, CEO’s will see the “**Report of School Re-Opening**” form which requests the following information:
 - *school(s) that were closed*
 - *the dates of closure and re-opening*
 - *the reason for closure*
 - *describe how remote learning was provided during the period of closure*
 - *a description of re-opening procedures*

BEDS Day IMF Reporting 2021

- All school districts, BOCES, and charter schools are required to submit the annual BEDS District and BOCES Summary Forms and School Data Forms online using the **IRS Data Exchange** (IDEx) application available via the NYSED Business Portal.
- Instructions as well as printable data collection forms for Fall 2021 can be found at <http://www.p12.nysed.gov/irs/beds/IMF/home.html>
- Information on SEDDAS may be found at <http://www.p12.nysed.gov/seddas/seddashome.html>
- Answers to questions concerning the BEDS Online may be obtained by calling the Office of Information and Reporting Services at (518) 474-7965 or visiting [BEDS IMF Help Center](#).

BEDS Day for Fall 2021 is October 6

BEDS Online forms should be completed and submitted to SED by Friday, November 19, 2021

AVERAGE CLASS SIZE CALCULATION

- AVERAGE CLASS SIZE IS COMPUTED FOR THE COURSES MAPPED TO A STATE ASSESSMENT AND K-2 COMMON BRANCH CLASSES, USING THE STUDENT/COURSE/ENTRY/EXIT AND COURSE/INSTRUCTOR/ASSIGNMENT EXTRACTS
- DISTRICTS SHOULD REPORT UNIQUE SECTIONS WITHIN BUILDINGS FOR ALL COURSES THAT END IN AN ASSESSMENT (SEE ATTACHED) OR K-2 COMMON BRANCH COURSES
 - MANY DISTRICTS SPLIT GRADES PK-2 INTO SUBJECT AREA COURSES, KEEP IN MIND THAT ONLY PK-2 CLASSES WITH THE THESE COURSE CODES (73029, 73030, 73031, 73032) WILL BE COUNTED IN AVERAGE CLASS SIZE
 - BEST PRACTICE IS TO ADD A HOMEROOM THAT USES THE ABOVE COURSE CODES TO ALLOW FOR THE CALCULATION OF AN AVERAGE CLASS SIZE AT THESE GRADE LEVELS
- FOR GRADE 3-8 ELA COURSES, IF THE DISTRICT USUALLY SCHEDULES BOTH THE READING AND WRITING COMPONENTS OF ELA, MAP THE WRITING PORTION OF THE COURSE TO ONE OF THE CODES BELOW TO PREVENT DOUBLE COUNTING STUDENTS IN ELA COURSES

51130	Writing (kindergarten)
51131	Writing (grade 1)
51132	Writing (grade 2)
51133	Writing (grade 3)
51134	Writing (grade 4)

51135	Writing (grade 5)
51136	Writing (grade 6)
51137	Writing (grade 7)
51138	Writing (grade 8)
51139	Writing (no grade diff)