

Reporting Nurses

- **Do They Have a TEACH ID?**
- All teaching and non-teaching professionals need be reported through Staff Snapshot and Staff Assignment
 - All teaching and non-teaching professionals need a NYS TEACH ID to be reported through the SIRS System
 - Often during the fingerprinting process a TEACH ID will be created for them
 - Districts can leverage their HR departments and check the TEACH system for nurses that may already have an ID
 - DDCs may also use the public search site
 - <https://eservices.nysed.gov/teach/certhelp/search-cert-holder>
 - Be aware of those who may have had a name change after being fingerprinted
 - They may still be listed under their previous name.

Reporting Nurses

- How Can A Nurse get a TEACH ID?
- Create Account using the Self Registration portal www.highered.nysed.gov/tcert/teach/selfreg.html
 - Applicants will need to provide the following
 - Name
 - Birth Date (mm/dd/yyyy) (required for TEACH access)
 - Mailing address
 - e-mail address
 - United States Social Security Number
- Reporting Nursing Staff in Level 0
- Add Nurses to Staff Snapshot (Pgs. 101-107 SIRS)
- Add Nurses to Staff Assignment (pgs. 108-109)
 - Use applicable SIRS Assignment code (pg. 183)

2209	NURSE PRACTITIONER
2210	SCHOOL NURSE-TEACHER
2211	SCHOOL NURSE (RN)
2212	LICENSED PRACTICAL NURSE (LPN)

[List of TEACH Services](#)
[Frequently Asked Questions about Your TEACH Account](#)
[TEACH Resources](#)
[Assistance Using TEACH](#)

[NYSED](#) / [Higher Ed](#) / [OTI](#) / [TEACH System](#)

TEACH Self Registration



If you forgot your password or username, **DO NOT** create a new account.


[Forgot your Username or Password?](#) [Click Here](#)

To create your NY.gov account and access TEACH, you must have your:


- Name*
- Birth Date (mm/dd/yyyy) (required for TEACH access)
- Mailing address
- e-mail address
- United States Social Security Number (required for TEACH access)
 - International applicants who do not have a United States Social Security number should [click here](#) to learn how to request a nine-digit identifier to create a TEACH account.

*If you applied, or received a certificate in the past, use the name associated with that application/certificate. You can request a name change after you have successfully created your account.

Failure to include any of the items above will result in an error.



After you create your NY.gov account, you must click the link provided, log in to your NY.gov account, then click on TEACH Online Services and provide your United States Social Security Number and date of birth.



☐ I have not created a TEACH account in the past and understand that I must have my:

- Name*
- Birth Date (mm/dd/yyyy)(required for TEACH access)
- Mailing address
- e-mail address
- United States Social Security Number (required for TEACH access)

TEACH is compatible with Google Chrome and Internet Explorer 11

[Create Account](#)