

DISTRICT DATA COORDINATOR MEETING
APRIL 26, 2023
AGENDA

A. WELCOME AND ANNOUNCEMENTS

- * Welcome
- * 2022-23 DDC Meeting Schedule
- * 2023-24 DDC Meeting Schedule
- * Data Privacy/Security Reminders & Resources
- * ESSA Update: Theresa Billington
- * Re-printing of NYS 3-8 ELA Labels and Scan Sheets
- * End of Year Data Reporting Workshop Offerings
 - Thursday, June 8, 2023 – 9:00am to 12:00pm
 - Monday, June 12, 2023 – 9:00am to 12:00pm
- * Available Data Services
- * District Superintendent Updates
- * Staffing Updates

B. UPDATES ON DATA TOOLS, REQUIRED COLLECTION, AND REPORTING REMINDERS

- * Data Deadlines – <https://datacentral.esboces.org/Services/Data-Reporting/Deadlines>
 - **The weekly deadline for loading and locking data in Level 0 is Thursday at 5:00pm**
 - 2022-23 Year-End Deadline – **Thursday, August 17, 2023**
- * Migrant/Homeless Student Update – Tinamarie Rickmers, FEOP Program Administrator
 - If you have any questions about migrant students in your district contact us:
 - Email: migranteducation@esboces.org Phone: 631-548-7700
 - Staff Reporting Upcoming Deadlines
 - **May 11, 2023 – Staff Snapshot, Staff Assignment, CIA Deadline**
 - Reporting Staff Assignment
 - Report of the month: SIRS 318 Staff Assignment
 - L2PRT > Team Content > District > SEDDAS > Staff > SIRS 318 Staff Assignment
 - Reporting Librarians in Course/Instructor/Assignment
 - Attendance Reporting
 - Report of the month: SIRS 107 Chronic Absenteeism Report
 - L2PRT > Team Content > District > SEDDAS > Accountability > SIRS 107 Chronic Absenteeism Report
 - **Initial NYSED Attendance Data Pull May 11, 2023**

C. SCHOOL DATA BANK SERVICES

- * Update regarding School Discipline & Suspension Data
 - Vanessa Biagioli-Dittrich – Program Administrator
 - Contact: scoring@esboces.org
- * 2023 Full Service Scoring Review
 - Dr. Sharon Hayes, Asst. Administrative Coordinator

- Contact: scoring@esboces.org

D. TEST SCANNING AND REPORTING

- * Help Desk for Data Warehouse and Test Scanning
 - Email: DWTShelp@esboces.org or Tel: 631-218-4195
- * Updating Contact Forms – Test Scoring Contact
- * NYS Assessments, 3-8 ELA/Math & Sci, NYSA
 - 2023-24 Preliminary 3-8 Elementary, Intermediate & Regents Testing Schedules
 - NYS 3-8 Testing Updates
- * NYSITELL
 - ****DO NOT USE COPIES OF ANSWER SHEETS****
- * NYSESLAT
 - Contacting Pearson for assistance:
 - [Link to Customer Help Website](#)
 - Phone: 1-888-705-9415
 - Assigning 0231 Program Code for ELL Eligible Students
 - Districts who send students to BOCES programs are **REQUIRED TO** add the 0231 Program Code to a Student's Level 0 Profile
- * CBT Updates
 - Accomodations **MUST** be placed **BEFORE** a student begins the exam
 - Districts are able to start entering 'Refused' status for the ELA exam
- * Regents Exams
 - GTS80 Scanner support has ended
 - Ease Scan Upgrade
 - Data Central Path
 - June Regents Workshop – April 28, 2023
 - Regents Timeline
 - Regents Sort Order Form
 - Regents Data Source Form
 - Regents Roster Report
 - AP/IB & Special Class Student & Regents Ordering
 - Use of Secure Courier for Regents Files
 - Regents Walk in Files **MUST** be posted to the district SFTP site
 - SFTP Access Form

E. STUDENT MANAGEMENT / SPECIAL EDUCATION SYSTEMS

- * Elaine Conlin Program - Administrator
 - (631)-844-5750 econlin@esboces.org
- * Help Desk Email addresses
 - PowerSchool: PowerSchoolHelp@esboces.org
 - eSchool: esdHELP@esboces.org
 - Infinite Campus: InfiniteCampusHelp@esboces.org
 - School Tool: SchoolToolHelp@esboces.org
 - Special Ed Helpdesk: SPEDhelp@esboces.org






F. LEVEL 0 UPDATES

- * Level 0 Updates
 - Regents Students in Level 0 *New Roster Report*
 - Data Quality Reports in Level 0
 - Staff Assignment
 - Staff Tenure
 - Staff Attendance
 - Student Class Entry Exit (SCEE): **NEW** Upload Procedure
- * Level 0 Trainings – Welcome to the ‘Zero Zone’ - <https://calendly.com/dwtshelp>

G. NYSED UPDATES

- * Upcoming Certification Match
- * SEDREF Updates and how to change personnel
- * VR 11 New Reporting Procedures

H. QUESTIONS FROM THE FIELD**I. OTHER BREAKING NEWS****J. ADJOURN**

<u>THINGS TO DO NOW</u>	
	Staff Data Extract for the NYS School Report Card - May 11, 2023
	Verify SIRS 328 Out of Cert Report
	Verify SIRS 318 Staff Assignment Report
	Report Librarians and Nurses
	Load Attendance Data