Eastern Suffolk BOCES
Educational Services That Transform Lives

Student Data Services

Answer Document Sort Selection
Return by December 7, 2021

STUDENT DATA SERVICES

District: _____ **Contact Name:** _____

Phone: _____ **E-Mail:** _____

Please circle the appropriate sort sequence for testing materials

Test Name	Test Date Ranges	Grade(s)	Print Sorts *(All Sorts are alphabetical within school and/or room)*			
ELA	March 29-31	3	SCH	HR	TR	CBT
		4	SCH	HR	TR	CBT
		5	SCH	HR	TR	CBT
		6	SCH	HR	TR	CBT
		7	SCH	HR	TR	CBT
		8	SCH	HR	TR	CBT
Math	April 26-28	3	SCH	HR	TR	CBT
		4	SCH	HR	TR	CBT
		5	SCH	HR	TR	CBT
		6	SCH	HR	TR	CBT
		7	SCH	HR	TR	CBT
		8	SCH	HR	TR	CBT
Science	May 24 – June 6	4	SCH	HR	TR	CBT
		8	SCH	HR	TR	CBT

My district will not be administering: _____ Math 8 _____ Science 8 (check if applicable)

SCH = SCHOOL

HR = HOMEROOM

TR = TESTROOM (test room file must be submitted; see additional information below). This sort requires roster verification before printing.

CBT = COMPUTER BASED TESTING (CBT IS SOLELY USED FOR INFORMATIONAL PURPOSES). Please note this is NOT a sort option.

All files for Test Room (TR) sort MUST be emailed to Karen Barbaro at: kbarbaro@esboces.org AND Lisa Zwerling at: lzwerlin@esboces.org OR submitted through the SFTP site. If files are submitted through the SFTP site, an email MUST be sent to kbarbaro@esboces.org AND lzwerlin@esboces.org indicating the files have been posted.

When completed, please fax this form to Student Data Services at (631) 240-8967 or email as stated above.
Please call Student Data Services at (631) 218-4195 with any questions.