Eastern Suffolk BOCES

Educational Services That Transform Lives

STUDENT DATA SERVICES

Special Education 101
Special Education
Student Management Systems

Frontline IEP

and

ClearTrack 200

October 2023

Data Foundation

- Program Fact Records
  - Type of Disability
  - Eligible for Alternate Assessment
  - Section 504 plan
  - 504 plan – Safety Net
- Snapshot (BEDS Day/Year-End)
- Events
- Assessment Fact Extract
- Demographics (Student Lite) *ClearTrack 200 only
- Enrollment *ClearTrack 200 only

Accuracy

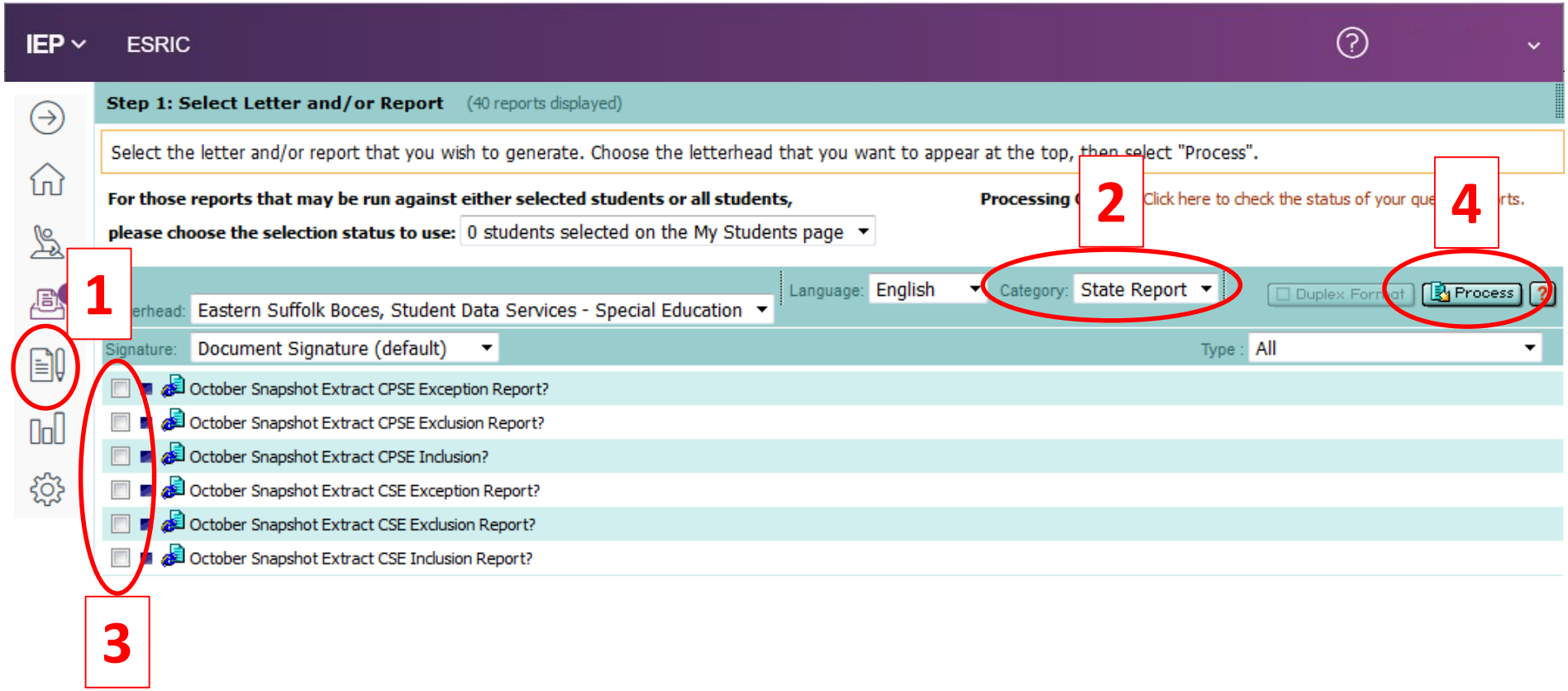
- Data must match up to demographic elements in Level 0. Accuracy and data cleanliness is essential.
- Demographic tools can be used to populate key demographic fields in Special Ed SMS using Gen Ed data.

BOCES Support

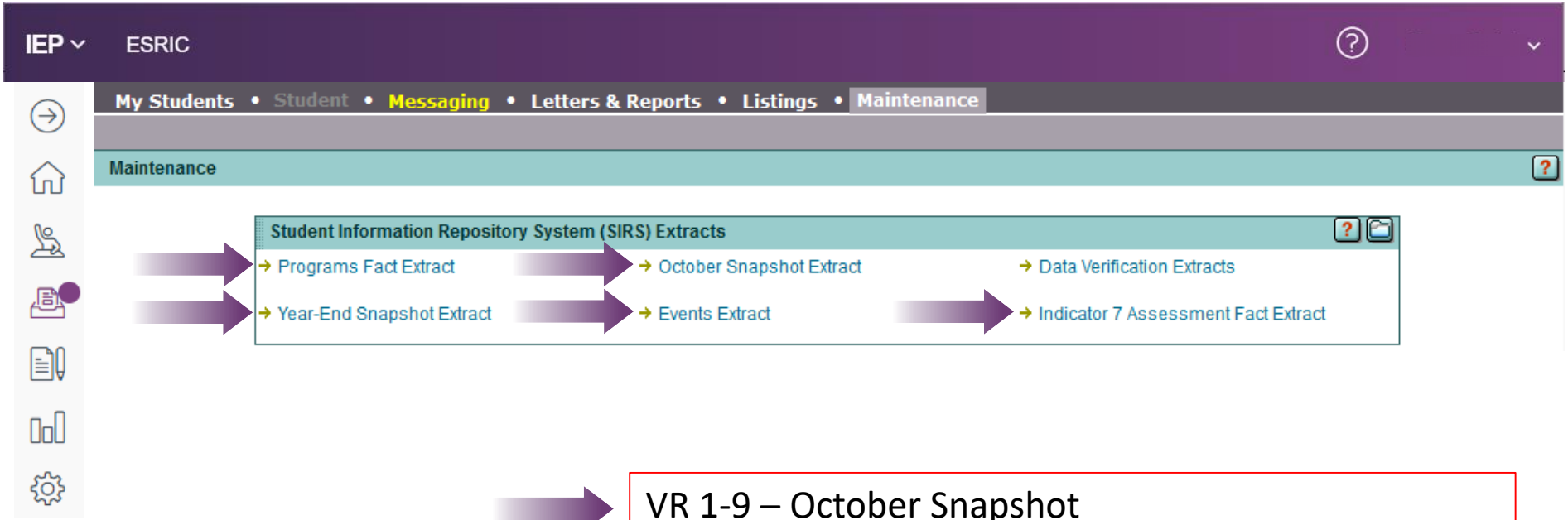
- Reports
  - Verification
  - Errors
- Extracts
- Online Help/Annual help updates
- Training *supported districts only
- Troubleshooting issues/errors *supported districts only
  - Phone Support
  - Web Meetings to review data

F C Training

Reports (Frontline)



Extracts (Frontline)



- VR 1-9 – October Snapshot
- VR 13 – Year-End Snapshot
- VR 11, 12, 14 – Events
- VR 15 – Assessment Fact
- Program fact extracts (Disability, Alt. Assess., 504)

Identifying missing data (Frontline)

IEP ESRIC

Select School Year : 2019-2020

Extract Date : 10/02/2019

Preview Download

Export Preview of 2016-2017 Student Information Repository System Fall Snapshot Extract - 10 row(s) found.

Student	F1	F2	F3	F5	F31	F32	F35	F44	F46	F47
Aardvark, Andy	NY280225	0000	2017-06-30	956485165			2016-10-05	SA01		Y
Bunny, Easter	NY280225	234567	2017-06-30	000013579			2016-10-05	SA03		Y
Deschain, Roland	NY280225	0000	2017-06-30	000000099			2016-10-05	SA06		Y
Diamond, Neil	NY280225	111111	2017-06-30	000000054			2016-10-05	SA01		Y
Gian, Luke	NY280225	0000	2017-06-30	999999508	SVC04		2016-10-05	PS07	580410880236	N
Jetson, Elroy	NY280225	234567	2017-06-30	000083976			2016-10-05	SA01		Y
Larsen, Laura	NY280225	0000	2017-06-30	777777778			2016-10-05	SA03		Y
Pan, Peter	NY280225	234567	2017-06-30	000787878			2016-10-05	{Data Missing}		Y
Que, Suzie	NY280225	234567	2017-06-30	393939494			2016-10-05	{Data Missing}		Y
School Age, Early	NY280225	0000	2017-06-30	012345679			2016-10-05	ESA10		Y

Confirming uploaded data (Frontline)

IEP ESRIC

Student Information Repository System: October Snapshot Extract

Select School Year : 2021-2022

Extract Date : 10/6/2021

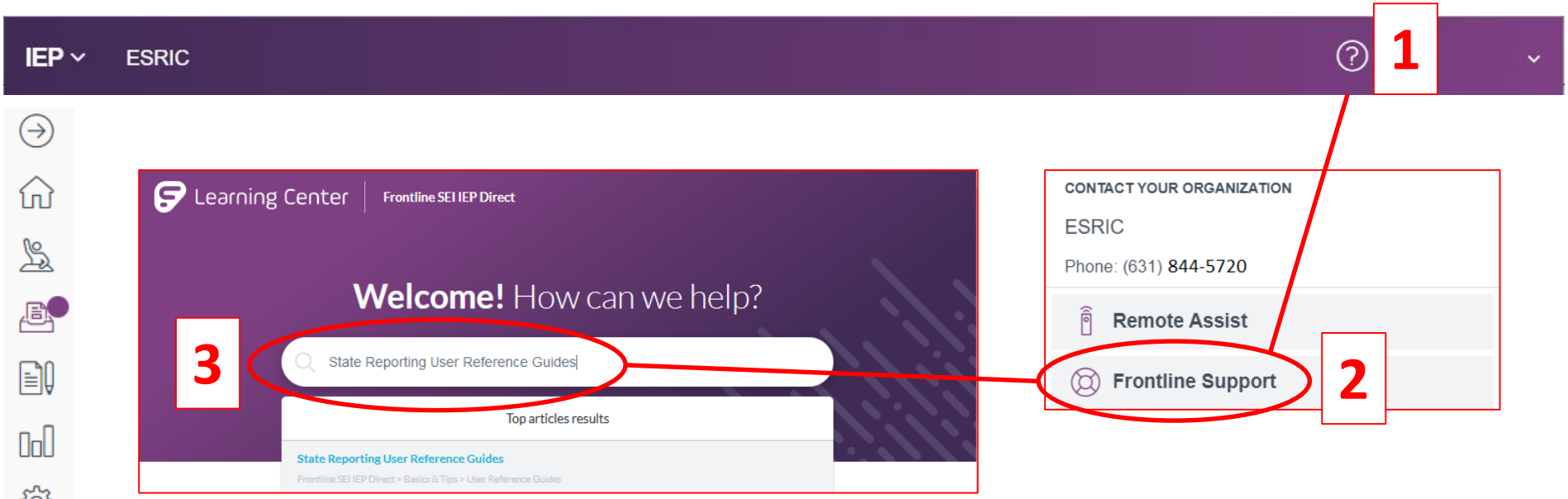
Preview Download

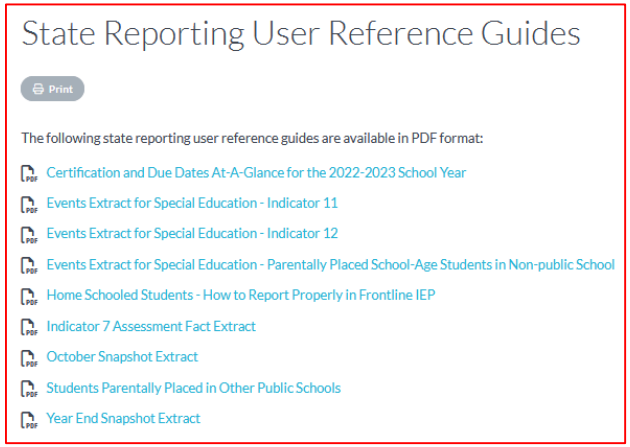
Export Preview of 2021-2022 Student Information Repository System Fall Snapshot Extract - 14 row(s) found.

Student	F1	F2	F3	F5
Adams, John	NY280225	112233	2022-06-30	23-45-678
Anderson, Ian	NY280225	049638	2022-06-30	003847593
Avery, Mack	NY280225	123456	2022-06-30	100002345
Denise, Mcknown	NY280225	111111	2022-06-30	004959694
Flagg, Randall	NY280225	0000	2022-06-30	000000666
Ford, Henry	NY280225	0000	2022-06-30	003493393
Gabriel, Joshua	NY280225	112233	2022-06-30	008376100
Hamilton, Alexander	NY280225	123456	2022-06-30	060584838
Lavender, Silly	NY280225	111111	2022-06-30	039849594
Levit, John	NY280225	0000	2022-06-30	012345689
Loopy, Snoopy	NY280225	112233	2022-06-30	000052367
Que, Suzie	NY280225	112233	2022-06-30	393939494
Stewart, James	NY280225	111111	2022-06-30	003856643
Strett, Jane	NY280225	0000	2022-06-30	008161954

Data Domain:	Import Errors:	Verify Errors:	Valid Records:	Last Import
Demographics	0	0	780	3/6/23 9:2
Enrollment	0	0	788	3/6/23 9:23:21
Program Fact	0	2	807	--
__ELL Eligibility	0	0	188	3/6/23 9:24:16
__ELL Programs	0	0	186	3/6/23 9:24:16
__Type of Disability	0	0	93	2/15/23 2:04:
__0198::Poverty	0	0	15	3/6/23 9:24:16
__0220::Alt. Assess	0	0	8	2/15/23 2:03:5
__0242::NYSESLAT	0	0	41	3/6/23 9:24:1
__0264::Section 504 Plan	0	0	15	2/15/23 2:04:13
__5753::Intervening Serv.	0	0	28	3/6/23 9:24:1
BEDS Day Snapshot	0	0	14	1/3/23 9:34:48 A
EOY Snapshot	0	4	15	2/28/23 3:45:4
SE Event (more below...)	0	0	0	None

Online Help (Frontline)





Online Help (Frontline)

State Reporting User Reference Guides

Certification and Due Dates At-A-Glance for the 2019-2020 School Year

Events Extract for Special Education - Indicator 11

Events Extract for Special Education - Indicator 12

Events Extract for Special Education - Parentally Placed School-Age Students in Non-public School

Home Schooled Students - How to Report Properly in Frontline IEP

Indicator 7 Assessment Fact Extract

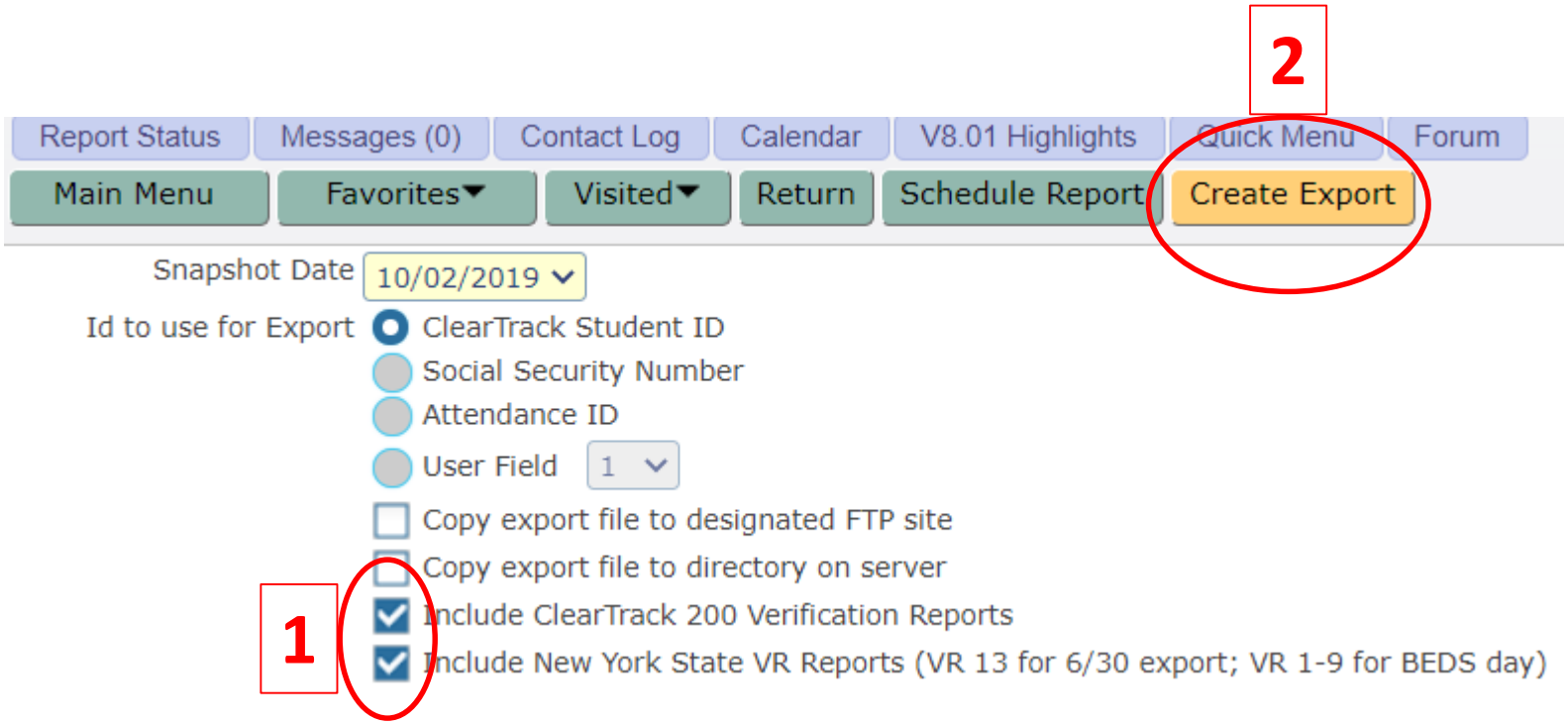
October Snapshot Extract

Students Parentally Placed in Other Public Schools

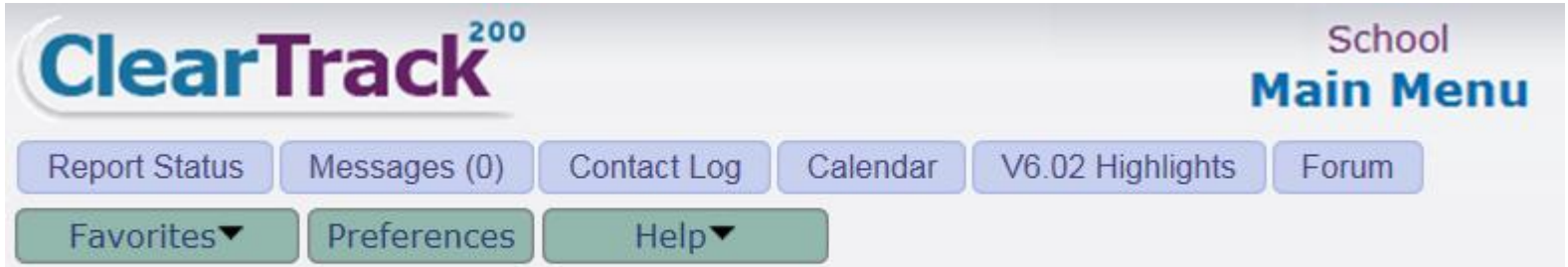
Year End Snapshot Extract

C Training

Reports (ClearTrack)



Extracts (ClearTrack)



- Assessments (VR 15) → VR 15 – Assessment Fact
- Events (VR 11, 12, 14) → VR 11, 12, 14 – Events
- Program Service (Programs Fact Template) → Program fact templates
- Special Education Snapshot (VR 1-9, 13) → VR 1-9 – October Snapshot
- Student Enrollment → Enrollment
- Student Lite → Demographic

VR 13 – Year-End Snapshot

Identifying issues (ClearTrack)

ClearTrack 200

** Training Database **

DW - Snapshot

11/18/2016
(Auto log-off in 90 mins)
Session Info

Log OFF

Student ID	Export ID	Name		Primary Service Code	LRE	School Age Indicator	Primary Placement Type	Primary Service Provider	Error/Exclusion
000019823	000019823	Bstudentm, Yalisa		HD (2.5 hrs or less) SC integrated	Reg EC 10 hrs or more, Spec Ed in EC (PS09)	N		580512030002	
000020521	000020521	Bstudentp, Jordany				N			• No special ed placement on Snapshot date 10/05/16 [12]
000020832	000020832	Bstudentq, Mason		Related services only	Home (PS07)	N		580602640003	
000021327	000021327	Bstudents, Nicolas		HD (2.5 hrs or less) SC integrated	Reg EC 10 hrs or more, Spec Ed in EC (PS09)	N		580512030002	
000021927	000021927	Bstudentw, Kelvin				N			• Preschool student needs Weekly Early Childhood Time set in Recommended Services [51]

Confirming uploaded data (ClearTrack)

Refresh Browse

Hide Criteria

Student ID List

Student Type All Students School-Age PreSchool

STATUS All Valid Errors and Exclusions Exclusions Errors

Error/Exception #

Sort By Student Name

Last Processed On: 10/04/23 BEDS Day Extract last run 10/11/2023 @ 8:40 AM for School Year 2023

Total Records Found: 3217 Currently viewing page 1 of 4 Page Total: 1000

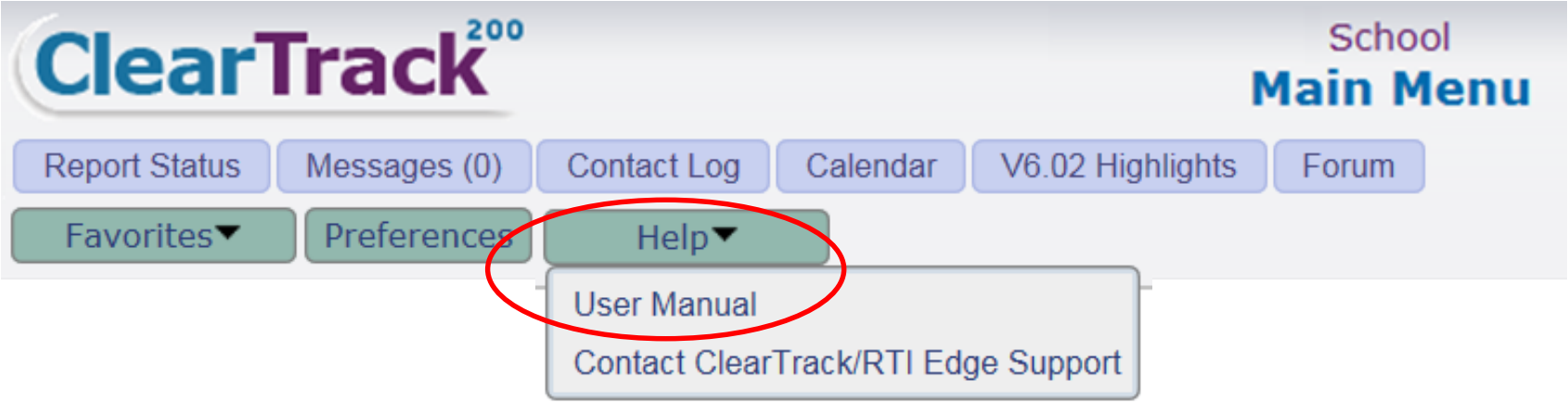
Reset Sort | Reset Filter | Top | View All

First Page | Previous Page | Next Page | Last Page

Student ID	Export ID	Name		Primary Service Code	LRE	School Age Indicator	Primary Placement Type	Primary Service Provider	Error/Exclusion
[redacted]	[redacted]	[redacted]			In Regular Class 80 percent or more (SA01)	Y			
[redacted]	[redacted]	[redacted]			In Regular Class less than 40% (SA03)	Y			
[redacted]	[redacted]	[redacted]		Related services only	Reg EC less than 10 hrs, Spec Ed in Other Loc (PS12)	N		800000089086	
[redacted]	[redacted]	[redacted]			In Regular Class 40% to 79% (SA02)	Y			
[redacted]	[redacted]	[redacted]			In Re 79%				
[redacted]	[redacted]	[redacted]			In Re or mo				

Stu/Credit/GPA	0	0	0	None
Stu/Daily/Attend	0	0	3138383	2023-08-17 5
Student Digital Resources	0	0	10121	2023-08-17 3
BEDS Day Snapshot	0	0	3217	2023-01-12 1
EOY Snapshot	0	0	536	2023-08-07 12
SE Event (more below...)	0	0	1361	2023-08-02 1

Online Help (ClearTrack)



Data Warehouse Training

- Trainings are conducted using Zoom or Turbo Meeting. Call us to setup a date.
- Training classes are included free as part of the software support CoSer. There is a nominal charge for districts not part of our service.

Troubleshooting issues/errors

- Phone support included with software support CoSer.
- We can help identify the cause of many data conflicts.
- Don’t wait until the last minute to start loading data.

ES BOCES Student Management Teams

- Knowledgeable – Trained and experienced on multiple SE SMS applications.
- SE SMS vendor contact – teams are in contact with vendor for updates and changes made to the SE SMS for state reporting compliance.
- Support and training – Our team offers support and training in all areas of SE SMS, including state reporting elements.
- Provide assistance with data exports from the SE SMS to be used for data analysis, as well as reports.

Special Education Student Management System Help Desk Information

spedhelp@esboces.org

(631) 844-5720

Steven Quick

Irene Anderson

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