DISTRICT DATA COORDINATOR MEETING
APRIL 19, 2024
AGENDA

A. WELCOME AND ANNOUNCEMENTS

* Welcome
* End of Year Workshop – June 4th or June 5th
* 2024-25 DDC Meeting Schedule
* Graduation Pathway Webinar
* Data Loading Services
* Meeting for AP & Regents Data Loading participants

B. TEST SCANNING AND REPORTING

* Help Desk for Data Warehouse and Test Scanning
  * Email: DWTShelp@esboces.org or Tel: 631-218-4195
* Updating Contact Forms – Test Scoring Contact Form
* NYS 3-8 Testing FAQ
  * Testing questions from the field
* Report of the Month – SIRS 652 Title III Summary
  * **L2RPT >**Team Content > District > SEDDAS > Annual Outcomes > SIRS 652 Title III Summary
* Regents Exams
  * Regents Quality Contol Workshop – April 25th
  * Timeline
  * Order Form
  * Data Source Form
  * Pre Print File
  * Exam Roster Report
  * Deadlines for Ordering Exams
  * New Course Codes for Algebra
  * Sample Setting District Notification for Algebra
    * NYSED notified district - March 13th
    * Course Data pulled by NYSED - March 29th
      * Be sure you have the new course code **(02050)** set

C. LEVEL 0 UPDATES

* Level 0 Updates
  * Version 19.02 Updates
  * Info Warning Report
  * Staff Assignment Reminders
* New Link for 'The Zero Zone'
  * Level 0 Trainings – Welcome to the 'Zero Zone' - https://calendly.com/dwtshelp

D. DISTRICT DATA SYSTEMS & PROGRAMMING

  *   Dr. Sharon Hayes   – Administrative Coordinator
- Contact: Shayes@esboces.org
- Honest Game – The solution to navigating NCAA eligibility for student athletes

E. STUDENT MANAGEMENT / SPECIAL EDUCATION SYSTEMS

  *   Elaine Conlin Program – Program Administrator
- Contact: (631)-844-5750
  - Eschool Spring Fling ***DATE CHANGE***
    - New Date: May 17, 2024 (After the May DDC Meeting)

F. UPDATES ON DATA TOOLS, REQUIRED COLLECTION, AND REPORTING REMINDERS

  *   Data Deadlines – https://datacentral.esboces.org/Services/Data-Reporting/Deadlines
- **The weekly deadline for loading and locking data in Level 0 is Thursday at 5:00pm**
- 2023-24 Year-End Deadline – **Thursday, August 15, 2024**

  *   Special Education Reporting - http://www.p12.nysed.gov/sedcar/data.htm#subschedule

  *   Title III ELL (0231) & Immigrant (8282) Students reporting

  *   Staff Out of Certification reminder

  *   Staff Evaluation

  *   Reporting Attendance

G. QUESTIONS FROM THE FIELD

THINGS TO DO NOW
Verify the SIRS 328 Out of Certification Reports: May 16th Deadline
May 16th Deadline – Day Calendar, Attendance, CIA, SCEE, Course
Be actively entering on 'Not Tested' codes in the Nextera CBT Console
Start reviewing Staff Evaluation systems & data
Reach out to Non-Pubs in District to confirm ELL & Immigrant BEDS Counts

Eastern Suffolk BOCES

Educational Services That Transform Lives

Student Data Services
2023 - 2024 End of Year Data Reporting Workshop

LOCATION: Instruction Support Center at Sequoya

DATES and TIMES: Tuesday, June 4, 2024 9:00 AM to 12:00 PM OR Wednesday, June 5, 2024 9:00 AM to 12:00 PM

AUDIENCE: District Data Coordinators / Staff Responsible for submitting and verifying year end data

COST: No Cost

DESCRIPTION: This workshop is specifically intended for District Data Coordinators/Administrators who are responsible for loading and verifying year-end data.

Topics discussed will include:

- Review of Verification/Certification Requirements
- Reporting and Verifying Graduates
- L2RPT / ReportNet reports
- Deadlines / Timelines for reporting year-end data
- Year-end Special Education data reporting requirements
- Frequently asked questions / issues concerning year-end data
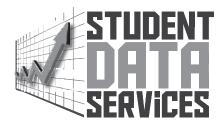
Advanced registration is required

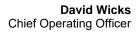To register online please visit http://datacentral.esboces.org

Peter Desjardins, Program Administrator

(631) 419-1676 / dwtshelp@esboces.org

STUDENT DATA SERVICES

David Wicks
Chief Operating Officer

Darlene Roces
Director, Regional Information Center

Charles King
Divisional Administrator, Student Data Services

Peter Desjardins
Program Administrator, Student Data Services

2024-2025 MEETING DATES

District Data Coordinator

Friday	September 13, 2024	9:00 a.m. – 12:00 p.m.
Wednesday	October 16, 2024	9:00 a.m. – 11:30 a.m.
Friday	November 15, 2024	9:00 a.m. – 11:30 a.m.
Friday	December 13, 2024	9:00 a.m. – 11:30 a.m.
Friday	January 17, 2025	9:00 a.m. – 11:30 a.m.
Thursday	February 13, 2025	9:00 a.m. – 11:30 a.m.
Wednesday	March 12, 2025	9:00 a.m. – 11:30 a.m.
Wednesday	April 9, 2025	9:00 a.m. – 11:30 a.m.
Friday	May 16, 2025	9:00 a.m. – 11:30 a.m.
Friday	June 13, 2025	9:00 a.m. – 12:00 p.m.

Middle States Accredited

Instructional Support Center at Sequoya • Student Data Services
750 Waverly Avenue • Holtsville, NY 11742
Phone: 631-244-4240 • Fax: 631-240-8966 • E-mail: cking@esboces.org

__Assessment Services - Full Service Scoring 2023-24__

Packaging & Delivery Workshop for NYS 3-8 ELA, Mathematics and NYSESLAT K-12 Assessments

Description:

The goal of the ELA, Math and NYSESLAT workshops is to review procedures necessary to ensure accurate and complete submission of paper Constructed Response Answer Booklets used in the administration of the NYS 3-8 and NYSESLAT K-12 Assessments.

Agenda Topics:
- ✓ Subject specific review of booklet testing materials
- ✓ Review of procedure for packing boxes
- ✓ How to register your boxes on OSC World
- ✓ Delivery procedures
- ✓ Review of intake day procedures for Full Service Scoring districts

Workshop Dates	Time	Frontline (MLP) Link
ELA - Tuesday, April 2nd	10:00 a.m. – 11:00 a.m.	https://webreg@esboces.org
MATH - Tuesday, April 30th	10:00 a.m. – 11:00 a.m.	https://webreg@esboces.org
NYSESLAT - Thursday, May, 9th	10:00 a.m. – 11:00 a.m.	https://webreg@esboces.org

COST: Complimentary

AUDIENCE: Staff members involved with the packaging and delivery of booklets for NYS 3-8 and NYSESLAT K-12 Assessments

LOCATION: Virtual Workshop – Details will be provided by email

INSTRUCTOR: Assessment Services Support Team

Good Afternoon,

At the March 2024 Board of Regents meeting, the Board approved for permanent adoption the amendment of section 100.5 of the Regulations of the Commissioner of Education relating to career and technical education (CTE) and media arts course flexibility for the Individual Arts Assessment Pathway (IAAP) and Career and Technical Education (CTE) Pathway to high school graduation. These regulations became effective on March 27, 2024. Please see the attached memo for more information.

NYSSCA provided an excellent webinar covering the updated Graduation Pathways as
Presentation Link
Webinar Recording Link

Pete

Peter Desjardins
Program Administrator, Student Data Services
Regional Information Center
Eastern Suffolk BOCES
pdesjard@esboces.org
631-218-4195
Website: http://datacentral.esboces.org

Please refrain from sending Personally Identifiable Information (PII) via emails or attachments. Please use secure transmission methods. If it is necessary to send PII to ESBOCES staff, please use our Secure Courier email system

Student Data Services Workshops

2024 – 2025 Dates to Remember

CIO 101 : A Year in Data Reporting - **Thursday, October 10, 2024 and Friday, October 11, 2024**

Special Ed Reporting 101 – **Wednesday, November 20, 2024 and Friday, November 22, 2024**

End of Year Data Reporting Workshop – **Friday, June 6, 2025 and Wednesday, June 11, 2025**

AP Data Loading Service

AP Data is one of the most difficult data elements to report correctly
- The AP Data Loading Service removes the technical hurdles
- We will parse the file from College Board
- Identify students by matching multiple identifications
- Load the Data to Level 1 & Level 0
- Provide a SMS specific file for upload into your system

Regents Data Loading Service

Regents Data is due at the worst time
- Regents Data is due at the the busiest time of the school year
- We will load your Regents data to Level 1 & Level 0
  - We will use ASAP as the data source
  - We will create a SMS specific file for upload into your system

District Data Loading Service

The District Data Loading Service takes the technical aspect of loading data away from the district
- **Regular meetings to discuss your data, upcoming deadlines and how to fix errors**
- **All SIRS and Special Ed reported to Level 1 & Level 0**
- **End of Year verification reports and assistance**

TESTING FAQS

DOES THE ELA TEST COME IN ALTERNATE LANGUAGES?

Never Has and Never Will!

Only Math and Science are available in other langauges

CAN A STUDENT ANSWER IN THEIR ALTERNATE LANGUAGE?

Not on the ELA, no way!

Acceptable on Math and Science.

WHERE DO THE BAR CODE LABELS GO?

Always on the FRONT of the Booklet the students write the long answers in

Labels never go on the answer sheets and never should go on a book with a different name written on it.

CAN STUDENTS TAKING CBT GO TO THE BATHROOM?

These are untimed tests and students can take a break as needed.

If the test is paused, you will need password, access code and proctor pin to re-start the test.

WHAT DO I DO IF THE STUDENT STARTED THE TEST AND THEN OPTS OUT?

The student should be marked Refused on paper or in Test Status on CBT.

The student will not recieve a score even if the test was started. Refused trumps Answers.

WHAT IF A STUDENT IS ABSENT AND DOES NOT TAKE A MAKE-UP?

The student should be marked Absent on paper or in Test Status on CBT.

The student will not recieve a score even if the test was started. Absent trumps Answers.

CAN I ADD A STUDENT WITHOUT A NYSSIS ID TO NEXTERA?

No!
The student has to be reported in Level 0 and the NYSSIS match has to happen before the student can be added to Nextera.

WHAT'S THE DEADLINE FOR ADDING NOT TESTED CODES TO NEXTERA?

All codes need to be added to Nextera by end of day on May 24th.

The system will shut down and no additions or changes can be made.

WHEN WILL I RECIEVE MY NYSESLAT SHEETS?

They are being printed as we speak and will be delivered to your district after the break.

OH NO! WE FORGOT TO SET ACCOMMODATIONS FOR A STUDENT!

If the student has not started the test, you still have time to fix this! If the student has completed less than half the test, his form can be reset after the accommodations. If more than half the test, this will likely be an Admin Error.

WHAT IF A STUDENT OR TEACHER IS FOUND WITH A CELL PHONE DURING THE TEST?
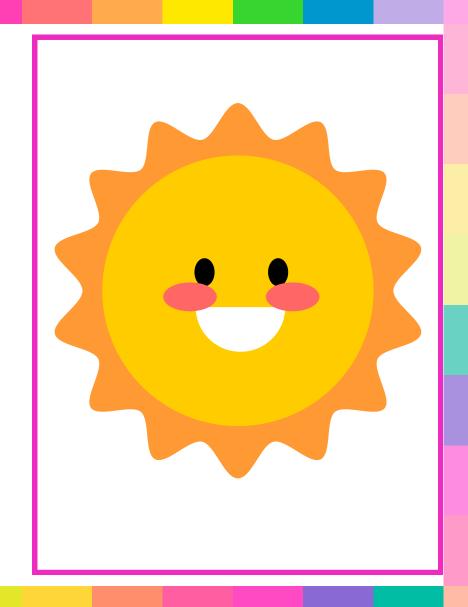
For a student, this will be an Admin Error. For a teacher, your principal will need to contact the Office of State Assessment and they will provide guidance. Could lead to the whole class being an Admin Error.
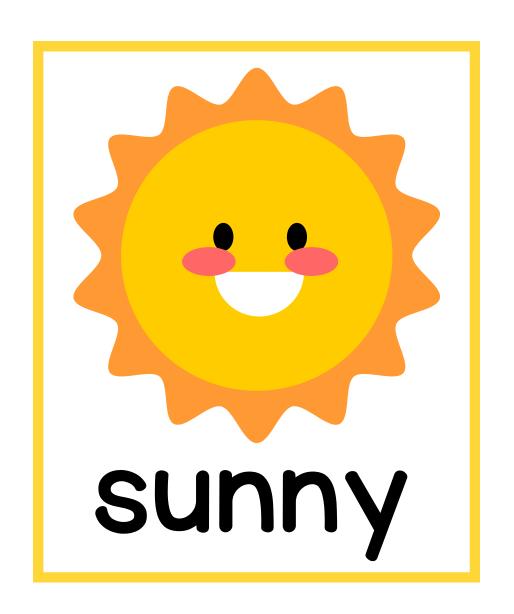
WHAT DO WE DO IF WE END UP NOT USING THE PAPER SHEETS?

If the student took CBT, you can shred the materials we sent.
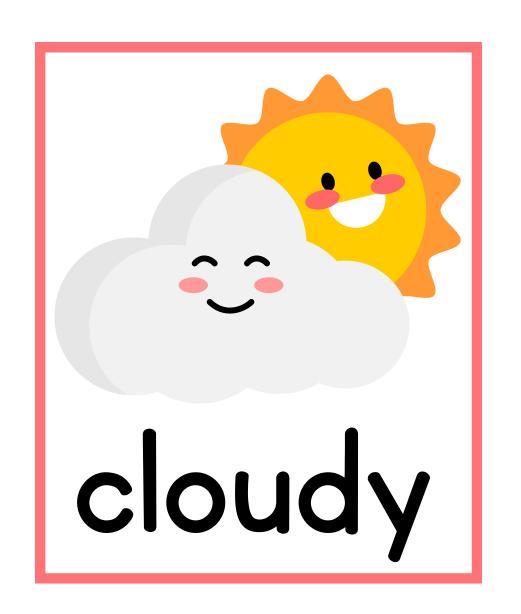
If the student who Refused or was Absent, you can put those codes in Nextera and then shred the sheets.

CBT WASN'T AS SCARY AS YOU THOUGHT!

sunny

rainy

cloudy

windy

hot

cold
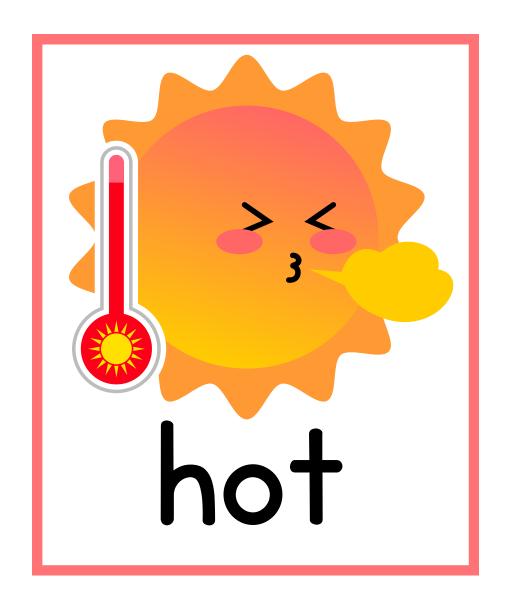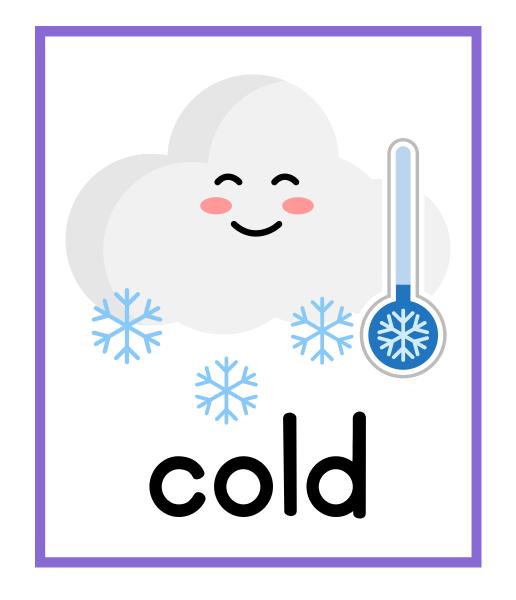
New York State Education Department

SIRS-652 Annual Title III Allocation ELL and Immigrant Counts Summary Report
Data Contained in the Student Information Repository System

School Year: 2020-21
District:

Finish

Data Refresh Date: May 14, 2021

Grades	ELL Count	Immigrant Count
All Grades	627	146
KF	46	0
01	66	10
02	40	22
03	57	14
04	35	13
05	54	14
06	43	6
07	44	4
08	51	13
09	36	9
10	57	17
11	36	17
12	48	6
13	2	0
14	12	1

The SIRS 652 is used to verify counts for your Title III allocations. Final data is due June 6, 2024

REGENTS REMINDERS

Eastern Suffolk
BOCES

Regional Information Center
Student Data Services

STUDENT
DATA
SERVICES

Regents June 2024 Workshop!

Regents June 2024 Workshop!

Eastern Suffolk
BOCES

Educational Services That Transform Lives

Student Data Services Regents Scanning Workshop

TIME: 9:00 AM to 11:30 AM

LOCATION: Instructional Support Center @ Sequoya

DATES: April 25, 2024

AUDIENCE: Any District Personnel Involved with Regents Scanning

DESCRIPTION:

- Order Form and Timeline
- Pre-print File Verification
- Criteria for Printing from Level 0
- Scan Sheet Preparation
- Scanning Demonstration
- Processing Tips and Techniques
- Error Messages with Correction Methods
- Batch Tracking Website
- ASAP Score Reports
- Scanning Deadlines
- Regents Data Loading Service

Regents June 2024 Schedule

Regents June 2024 Schedule

June 2024 Regents Examination Schedule

Students must verify with their schools the exact times that they are to report for their State examinations.

TUESDAY, June 4	FRIDAY, June 14	MONDAY, June 17	TUESDAY, June 18	WEDNESDAY, June 19	THURSDAY, June 20	FRIDAY, June 21	MONDAY, June 24	TUESDAY, June 25	WEDNESDAY, June 26
9:15 a.m.	9:15 a.m.		9:15 a.m.		9:15 a.m.	9:15 a.m.	9:15 a.m.	9:15 a.m.	
Algebra I*	English Language Arts	Eid al-Adha Observed	U.S. History & Government		Physical Setting/ Earth Science	Geometry	Algebra II	Physical Setting/ Physics	RATING DAY
	1:15 p.m.	Rating Day for Schools Not Closed	1:15 p.m.	Juneteenth Holiday Observed	1:15 p.m.		**World Language Assessment suggested date/time: Locally developed Checkpoint Exams	Uniform Admission Deadline	
	Living Environment		Global History & Geography II		Physical Setting/ Chemistry			Morning Examinations: 10:00 a.m. Afternoon Examinations: 2:00 p.m.	

* The Conversion Chart for this exam will be available no later than June 26, 2024.

Regents June 2024 Timeline!

Regents June 2024 Timeline!

Eastern Suffolk BOCES
Educational Services That Transform Lives

STUDENT DATA SERVICES

June 2024
Regents Timeline

Date	Task/ Event
April 30	Order - Sort Form and Data Source Selection Form due Walk-In Pre-Print Files Due Student demographic and enrollment records loaded to Level 0 Course Instructor Assignment and Class Entry/Exit records loaded to Level 0
May 22 – May 24	In District Scanner Testing Period. (No Scanners should be tested after May 24 to avoid interfering with the actual administration period.) Answer Sheets delivered to districts
May 27	Memorial Day - Holiday
June 4	Algebra I Exam Administration
June 14 - 25	Regents Exam Administration (no exams will be administered on June 17 or June 19)
June 17	Eid-al-Adha - Holiday
June 19	Juneteenth - Holiday
July 10	Deadline for In-District Scanning Deadline to return answer sheets (if you are not participating in In-District Scanning)

April

M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

May

M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

June

M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

July

M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

Regents June 2024 Sort Order Form!

Regents June 2024 Sort Order Form!

Eastern Suffolk BOCES
Educational Services That Transform Lives

STUDENT DATA SERVICES

PUBLIC SCHOOLS
REGENTS JUNE 2024
Order/Sort Form
Student Data Services

Student Data Services will print and deliver uniform answer sheets that must be used for the Regents administration. These answer sheets allow collection of the item data. Please indicate the Number of Exam booklets ordered for the **June 2024** Regents examinations.

Subject	Sort (Please circle ONE)			# of Exam Books Ordered
Algebra I	School	Teacher	Course Section	
English Language Arts	School	Teacher	Course Section	
Living Environment	School	Teacher	Course Section	
US History & Government	School	Teacher	Course Section	
Global History & Geography II	School	Teacher	Course Section	
Earth Science	School	Teacher	Course Section	
Chemistry	School	Teacher	Course Section	
Geometry	School	Teacher	Course Section	
Algebra II	School	Teacher	Course Section	
Physics	School	Teacher	Course Section	

District:_____ School: _____

Contact #1 Name: _____

E-mail address: _____

Phone: _____   FAX: _____

Contact #2 Name: _____

E-mail address: _____

Phone: _____   FAX: _____

Please email this form **no later than April 30** to dwtshelp@esboces.org.

Regents June 2024 Data Source Form!

Regents June 2024 Data Source Form!

Eastern Suffolk BOCES
Educational Services That Transform Lives

Student Data Services

STUDENT DATA SERVICES

There are multiple data sources/scenarios from which the June Regents answer sheets can be produce

Please complete this form to advise us which printing source should be used to produce the answer sheets for the June 2024 Regents for your district.
No answer sheets will be printed for a district until this form, indicating selections, is returned.

PLEASE CHECK **ONE** OPTION PER LINE FOR PRINTING YOUR
JUNE REGENTS ANSWER SHEETS.
IF NO STUDENTS ARE TAKING A PARTICULAR SUBJECT,
PLEASE INDICATE **"NOT TAKING"**.

	Option 1	Option 2
	USE LEVEL 0 to print answer sheets, PLUS *WALK-IN FILE	**USE FILES ONLY** to print all answer sheets **DO NOT PRINT** answer sheets from Level 0
English Language Arts		
All other Exams		

*Walk-In file should contain all students who are not enrolled in the course but may re-take the exam.

DISTRICT: _____

CONTACT NAME: _____

SIGNATURE: _____

E-MAIL: _____ PHONE: _____

Please email your completed form no later than April 30 to dwtshelp@esboces.org.

Regents June 2024 Preprint File!

Regents June 2024 Preprint File!

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	Red = Required		Green = If you have it Enter it otherwise leave it blan					Gray = Leave Blank					
2	PRESS Ctrl + n TO SAVE THIS TEMPLATE AS A .CSV FILE												
3													
4	DistrictCode	LocationCode	Version	AdminM nM	StudentID	LastName	FirstName	Grad el	Course Section	TeacherName	StateCo urseCod e	DistrictName	School
5	80055555	0001	2021-06-30	Jun	000000000	Last	First	00	0300-01	Last, First	00000	(Used ONLY in Aug for testing location info)	(Used ONLY in Aug for testing location info)
6													
7													
8													
9													
10													
11													

Regents June 2024 Preprint File!

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	Red = Required		Green = If you have it Enter it otherwise leave it blan					Gray = Leave Blank					
2	PRESS Ctrl + n TO SAVE THIS TEMPLATE AS A .CSV FILE												
3													
4	DistrictCode	LocationCode	Version	AdminM	StudentID	LastName	FirstName	Grade	Course Section	TeacherName	StateCourseCode	DistrictName	School
5	80055555	0001	2021-06-30	Jun	000000000	Last	First	00	0300-01	Last, First	00000	(Used ONLY in Aug for testing location info)	(Used ONLY in Aug for testing location info)
6													
7													
8													
9													
10													
11													

Required for ANY student taking a Regents not enrolled in a Regents class!

Regents June 2024 Preprint File!

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	Red = Required		Green = If you have it Enter it otherwise leave it blank					Gray = Leave Blank					
2	PRESS Ctrl + n TO SAVE THIS TEMPLATE AS A .CSV FILE												
3													
4	DistrictCode	LocationCode	Version	AdminM	StudentID	LastName	FirstName	Grade l	Course Section	TeacherName	StateCourseCode	DistrictName	School
5	80055555	0001	2021-06-30	Jun	000000000	Last	First	00	0300-01	Last, First	00000	(Used ONLY in Aug for testing location info)	(Used ONLY in Aug for testing location info)
6													
7													
8													
9													
10													
11													

Required for ANY student taking a Regents not enrolled in a Regents class!

Regents Important for sending Regents files!!!

When sending Regents preprint files….

Regents Important for sending Regents files!!!

When sending Regents preprint files….
What to do:

Regents Important for sending Regents files!!!

When sending Regents preprint files....
What to do:
➢ **Send the file to the SFTP site by April 30**

Regents Important for sending Regents files!!!

When sending Regents preprint files….

What to do:

➤ **Send the file to the SFTP site by April 30**

➤ **Email dwtshelp@esboces.org to let us know it is there!**

Regents Important for sending Regents files!!!

When sending Regents preprint files....

What to do:
➢ Send the file to the SFTP site by April 30
➢ Email **dwtshelp@esboces.org** to let us know it is there!

What NOT to do:

Regents Important for sending Regents files!!!

When sending Regents preprint files….

What to do:
- ➤ Send the file to the SFTP site by April 30
- ➤ Email **dwtshelp@esboces.org** to let us know it is there!

What NOT to do:
- ➤ Send file using secure courier

Regents Important for sending Regents files!!!

When sending Regents preprint files….

What to do:

➢ Send the file to the SFTP site by April 30
➢ Email dwtshelp@esboces.org to let us know it is there!

What NOT to do:

➢ Send file using secure courier
➢ Send file using secure courier to dwtshelp@esboces.org

Regents Important for sending Regents files!!!

When sending Regents preprint files….

What to do:
➢ Send the file to the SFTP site by April 30
➢ Email dwtshelp@esboces.org to let us know it is there!

What NOT to do:
➢ Send file using secure courier
➢ Send file using secure courier to dwtshelp@esboces.org
➢ Forget to notify dwtshelp@esboces.org that your file has been posted

Regents Important for sending Regents files!!!

When sending Regents preprint files....

What to do:
➢ Send the file to the SFTP site by April 30
➢ Email **dwtshelp@esboces.org** to let us know it is there!

What NOT to do:
➢ Send file using secure courier
➢ Send file using secure courier to **dwtshelp@esboces.org**
➢ Forget to notify **dwtshelp@esboces.org** that your file has been posted
➢ Only notify certain team members that your file has been posted

Regents Important for sending Regents files!!!

When sending Regents preprint files….

What to do:
➢ Send the file to the SFTP site by April 30
➢ Email dwtshelp@esboces.org to let us know it is there!

What NOT to do:
➢ Send file using secure courier
➢ Send file using secure courier to dwtshelp@esboces.org
➢ Forget to notify dwtshelp@esboces.org that your file has been posted
➢ Only notify certain team members that your file has been posted

If we ask you for a file you have already sent we appreciate your patience.

Regents NYSED memo!

Regents NYSED memo!

- ➢ **Memo outlines the schedule for NGLS Regents exams**

Regents NYSED memo!

- ➢ **Memo outlines the schedule for NGLS Regents exams**
- ➢ **First NGLS Regents is Algebra I June of 2024**

Regents NYSED memo!

➢ **Memo outlines the schedule for NGLS Regents exams**

➢ **First NGLS Regents is Algebra I June of 2024**

THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234

ASSISTANT COMMISSIONER, OFFICE OF STATE ASSESSMENT
89 Washington Avenue, Room 775 EBA
Albany, New York 12234

January 2023

TO: District Superintendents
Superintendents of Schools
Charter School Leaders
Principals of Public, Religious, and Independent Schools

FROM: Zachary Warner

SUBJECT: Implementation Schedule for New Regents Examinations in Mathematics, Science, and English Language Arts

The purpose of this memorandum is to detail the New York State Education Department's implementation schedule for new Regents Examinations in mathematics, science, and English language arts. These exams will measure student achievement in terms of the NYS Next Generation Learning Standards (NGLS) in Mathematics and English Language Arts and NYS P-12 Science Learning Standards. The chart below shows the timeline, by school year, for the rollout of each of the new Regents Examinations.

2023-24	2024-25	2025-26
• Algebra I	• Geometry • Earth & Space Sciences • Life Science: Biology	• Algebra II • Chemistry • Physics • English Language Arts

Regents NYSED memo!

➢ **Memo outlines the schedule for NGLS Regents exams**

➢ **First NGLS Regents is Algebra I June of 2024**

THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234

ASSISTANT COMMISSIONER, OFFICE OF STATE ASSESSMENT
89 Washington Avenue, Room 775 EBA
Albany, New York 12234

January 2023

TO: District Superintendents
        Superintendents of Schools
        Charter School Leaders
        Principals of Public, Religious, and Independent Schools

FROM:

SUBJ:

The pur
impleme
English
NYS Ne
Arts and
school year, for the rollout of each of the new Regents Examinations.

2023-24
• Algebra I

2024-25
• Geometry
• Earth & Space Sciences
• Life Science: Biology

2025-26
• Algebra II
• Chemistry
• Physics
• English Language Arts

2023-24
• Algebra I

2024-25
• Geometry
• Earth & Space Sciences
• Life Science: Biology

2025-26
• Algebra II
• Chemistry
• Physics
• English Language Arts

Regents NYSED memo!

- Memo outlines the schedule for NGLS Regents exams
- First NGLS Regents is Algebra I June of 2024

THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234

ASSISTANT COMMISSIONER, OFFICE OF STATE ASSESSMENT
89 Washington Avenue, Room 775 EBA
Albany, New York 12234

January 2023

TO: District Superintendents
Superintendents of Schools
Charter School Leaders
Principals of Public, Religious, and Independent Schools

FROM: Zachary Warner

SUBJECT: Implementation Schedule for New Regents Examinations in Mathematics, Science, and English Language Arts

The purpose of this memorandum is to detail the New York State Education Department's implementation schedule for new Regents Examinations in mathematics, science, and English language arts. These exams will measure student achievement in terms of the NYS Next Generation Learning Standards (NGLS) in Mathematics and English Language Arts and NYS P-12 Science Learning Standards. The chart below shows the timeline, by school year, for the rollout of each of the new Regents Examinations.

2023-24	2024-25	2025-26
• Algebra I	• Geometry • Earth & Space Sciences • Life Science: Biology	• Algebra II • Chemistry • Physics • English Language Arts

First and Last Administration of New Regents Examinations

Exam Title	First Administration of New Exam	Last Administration of Current Exam
Algebra I	June 2024	January 2024
Geometry	June 2025	January 2025
Earth & Space Sciences*	June 2025	June 2026
Life Science: Biology*	June 2025	June 2026
Algebra II	June 2026	January 2026
Chemistry*	June 2026	June 2027
Physics*	June 2026	June 2027
English Language Arts	June 2026	January 2026

* For science, the new learning standards are not as strongly aligned to the prior standards. As a result, there will be an overlap period of the old and new exams for four administrations. This will ensure that students can complete the exam that matches the instruction they received.

Regents NYSED memo!

➤ **Memo outlines the schedule for NGLS Regents exams**

➤ **First NGLS Regents is Algebra I June of 2024**

THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234

ASSISTANT COMMISSIONER, OFFICE OF STATE ASSESSMENT
89 Washington Avenue, Room 775 EBA
Albany, New York 12234

January 2023

TO: District Superintendents
Superintendents of Schools
Charter School Leaders
Principals of Public, Religious, and Independent Schools

FROM: Zachary Warner

SUBJECT: Implementation Schedule for New Regents Examinations in Mathematics, Science, and English Language Arts

The purpose of this memorandum is to detail the New York State Education Department's implementation schedule for new Regents Examinations in mathematics, science, and English language arts. These exams will measure student achievement in terms of the NYS Next Generation Learning Standards (NGLS) in Mathematics and English Language Arts and NYS P-12 Science Learning Standards. The chart below shows the timeline, by school year, for the rollout of each of the new Regents Examinations.

2023-24	2024-25	2025-26
• Algebra I	• Geometry • Earth & Space Sciences • Life Science: Biology	• Algebra II • Chemistry • Physics • English Language Arts

First and Last Administration of New Regents Examinations

Exam Title	First Administration of New Exam	Last Administration of Current Exam
Algebra I	June 2024	January 2024
Geometry	June 2025	January 2025
Earth & Space Sciences*	June 2025	June 2026
Life Science: Biology*	June 2025	June 2026
Algebra II	June 2026	January 2026
Chemistry*	June 2026	June 2027
Physics*	June 2026	June 2027
English Language Arts	June 2026	January 2026

* For science, the new learning standards are not as strongly aligned to the prior standards. As a result, there will be an overlap period of the old and new exams for four administrations. This will ensure that students can complete the exam that matches the instruction they received.

Regents NYSED memo!

➢ **Memo outlines the schedule for NGLS Regents exams**

➢ **First NGLS Regents is Algebra I June of 2024**

New Code ➡

01003CC	English/Language Arts III
02050	Algebra I
02052CC	Algebra I
02072CC	Geometry
02056CC	Algebra II
03001	Earth Science
03001L	Regents Earth Science Lab
03051	Biology/Living Environment
03051L	Regents Biology/Living Environment Lab
03101	Chemistry
03101L	Regents Chemistry Lab
03151	Physics
03151L	Regents Physics Lab
04101F	U.S. History and Government (Framework)
04052NF	World History and Geography

For the 2019-20 SY and beyond, all schools should provide grade 9 social studies course instruction that is aligned with the Social Studies Framework and report course code 04051 (World History-Overview).

For the 2021-22 SY and beyond, all schools providing course instruction aligned with U.S. History and Government (Framework) should report course code 04101F.

For the 2023-24 SY, students taking coursework that culminates in the January administration of Algebra I should be reported with the course code 02052CC. Students taking coursework that culminates in the June administration of Algebra I should be reported with course code 02050.

Regents NYSED memo!

➢ **If your course table in Level 0 only has 02052CC you are doing it wrong!!!!**

Regents NYSED memo!

➢ **If your course table in Level 0 only has 02052CC you are doing it wrong!!!!**

View		AP Literature & Composition	English	01006
View		Reading	Special Education	01067
View		Public Speaking	English	01151
View		Algebra 1	Mathematics	02052CC
View		Algebra I	Special Education	02052CC
View		Algebra I	Mathematics	02052CC
View		Algebra I ENL	Mathematics	02052CC
View		Algebra II	Mathematics	02056CC
View		College Algebra	Mathematics	02058
View		Intermediate Algebra	Mathematics	02069
View		Intermediate Algebra ENL	Mathematics	02069
View		Geometry	Mathematics	02072CC
View		Geometry	Special Education	02072CC
View		Geometry	Mathematics	02072CC
View		Geometry ENL	Mathematics	02072CC

Regents NYSED memo!

➢ **If your course table in Level 0 only has 02052CC you are doing it wrong!!!!**

View	AP Literature & Composition	English	01006
View	Reading	Special Education	01067
View	Public Speaking	English	01151
View	Algebra 1	Mathematics	02052CC
View	Algebra I	Special Education	02052CC
View	Algebra I	Mathematics	02052CC
View	Algebra I ENL	Mathematics	02052CC
View	Algebra II	Mathematics	02056CC
View	College Algebra	Mathematics	02058
View	Intermediate Algebra	Mathematics	02069
View	Intermediate Algebra ENL	Mathematics	02069
View	Geometry	Mathematics	02072CC
View	Geometry	Special Education	02072CC
View	Geometry	Mathematics	02072CC
View	Geometry ENL	Mathematics	02072CC

➢ **ONLY 02052CC and no courses with 02050!!!**

Regents NYSED memo!

- ➢ **ASAP EXAM ROSTER REPORT!!**

Regents NYSED memo!
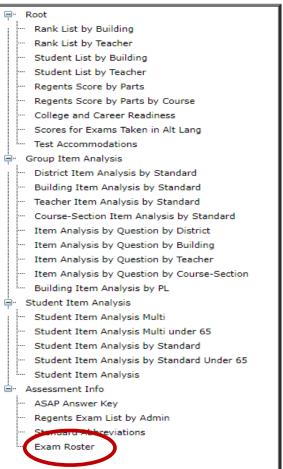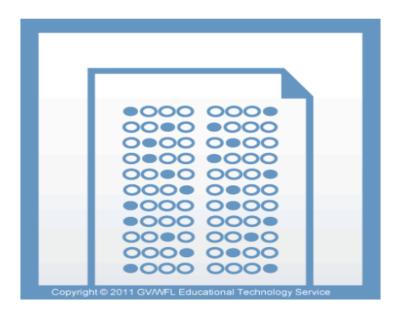
➢ **ASAP EXAM ROSTER REPORT!!**

ASAP Reports

⬅ *Back to Main Menu*

- Root
  - Rank List by Building
  - Rank List by Teacher
  - Student List by Building
  - Student List by Teacher
  - Regents Score by Parts
  - Regents Score by Parts by Course
  - College and Career Readiness
  - Scores for Exams Taken in Alt Lang
  - Test Accommodations
- Group Item Analysis
  - District Item Analysis by Standard
  - Building Item Analysis by Standard
  - Teacher Item Analysis by Standard
  - Course-Section Item Analysis by Standard
  - Item Analysis by Question by District
  - Item Analysis by Question by Building
  - Item Analysis by Question by Teacher
  - Item Analysis by Question by Course-Section
  - Building Item Analysis by PL
- Student Item Analysis
  - Student Item Analysis Multi
  - Student Item Analysis Multi under 65
  - Student Item Analysis by Standard
  - Student Item Analysis by Standard Under 65
  - Student Item Analysis
- Assessment Info
  - ASAP Answer Key
  - Regents Exam List by Admin
  - Standard Abbreviations
  - Exam Roster

Copyright © 2011 GV/WFL Educational Technology Service

Regents NYSED memo!

➤ **ASAP EXAM ROSTER REPORT!!**

Regents NYSED memo!

➢ **ASAP EXAM ROSTER REPORT!!**

District	Regents	Teacher	Course Name	Section Code	Student ID	Student Name	Grade Level
NY580 District							
	Regents Phy Set/Earth Sci - Jun, 2024-06-20						
			Earth Science				
				S400-1			
					102142590		09
					102142866		09
					102142623		09
					102144356		09
					102147875		09
					102148847		09
					102143557		09
					102144858		09
					102142584		09
					102148951		09
					102148276		09
					102142565		09
					102145624		09
					102145668		09
					102143580		09
					102145943		09
					102142571		09
					102149099		09
					102145157		09
					102148234		10
					102144504		09
					102147770		09
					102143032		09

Regents NYSED memo!

➢ **ASAP EXAM ROSTER REPORT!!**

District	Regents	Teacher	Course Name	Section Code	Student ID	Student Name	Grade Level
NY580 District							
	Regents Phy Set/Earth Sci - Jun, 2024-06-20						
			Earth Science				
				S400-1			
					102142590		09
					102142866		09
					102142623		09
					102144356		09
					102147875		09
					102148847		09
					102143557		09
					102144858		09
					102142584		09
					102148951		09
					102148276		09
					102142565		09
					102145624		09
					102145668		09
					102143580		09
					102145943		09
					102142571		09
					102149099		09
					102145157		09
					102148234		10
					102144504		09
					102147770		09
					102143032		09

Exam Roster!

➢ **Shows every student that will receive an answer sheet when printed from Level 0**

Regents NYSED memo!

➢ **ASAP EXAM ROSTER REPORT – ISSUE!!**

Regents NYSED memo!

➢ **ASAP EXAM ROSTER REPORT – ISSUE!!**

Regents NYSED memo!

➢ **ASAP EXAM ROSTER REPORT – ISSUE!!**

District	Regents	Teacher	Course Name	Section Code	Student ID	Student Name	Grade Level

ASAP: Exam Roster Listing

Rev. 10.0

Page 1 of 1

4/1/2024 4:24:49 PM

Regents NYSED memo!

➢ **ASAP EXAM ROSTER REPORT – ISSUE!!**

ASAP: Exam Roster Listing							Page 1 of 1
Rev. 10.0							4/1/2024 4:24:49 PM
District	**Regents**	**Teacher**	**Course Name**	**Section Code**	**Student ID**	**Student Name**	**Grade Level**

➢ **DISTRICT DID NOT USE THE 02050 STATE COURSE CODE!!!!**

Regents NYSED memo!

➢ **Standard Setting Districts!!!!**

Regents NYSED memo!

➢ **Standard Setting Districts!!!!**

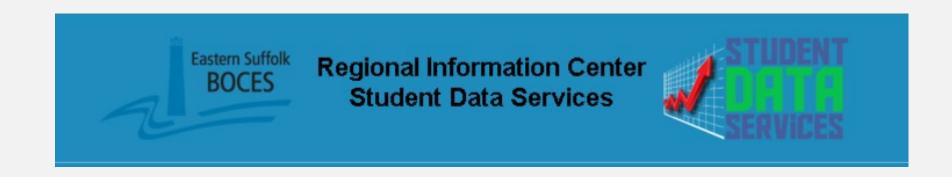| District_Beds_Code	Building_Beds_Code	SCHOOL_NAME	N	District
580512030000	580512030016	NORTH MIDDLE SCHOOL	86	Brentwood
580512030000	580512030018	BRENTWOOD HIGH SCHOOL	376	Brentwood
580507060000	580507060010	RONKONKOMA MIDDLE SCHOOL	65	Connetquot
580401020000	580401020005	ELWOOD MIDDLE SCHOOL	75	Elwood
580405060000	580405060014	WEST HOLLOW MIDDLE SCHOOL	152	Half Hollow
580211060000	580211060011	SELDEN MIDDLE SCHOOL	349	Middle Country
580224030000	580224030007	SOUTH OCEAN MIDDLE SCHOOL	38	Patchogue Medford
580602040000	580602040008	RIVERHEAD SENIOR HIGH SCHOOL	414	Riverhead
580201060000	580201060005	WARD MELVILLE SENIOR HIGH SCHO	53	Three Village
580102030000	580102030007	WEST BABYLON JUNIOR HIGH SCHO	112	West Babylon
580232030000	580232030010	WILLIAM FLOYD MIDDLE SCHOOL	348	Wiliam Floyd

Regents NYSED memo!

➢ **Standard Setting Districts!!!!**

District_Beds_Code	Building_Beds_Code	SCHOOL_NAME	N	District
580512030000	580512030016	NORTH MIDDLE SCHOOL	86	Brentwood
580512030000	580512030018	BRENTWOOD HIGH SCHOOL	376	Brentwood
580507060000	580507060010	RONKONKOMA MIDDLE SCHOOL	65	Connetquot
580401020000	580401020005	ELWOOD MIDDLE SCHOOL	75	Elwood
580405060000	580405060014	WEST HOLLOW MIDDLE SCHOOL	152	Half Hollow
580211060000	580211060011	SELDEN MIDDLE SCHOOL	349	Middle Country
580224030000	580224030007	SOUTH OCEAN MIDDLE SCHOOL	38	Patchogue Medford
580602040000	580602040008	RIVERHEAD SENIOR HIGH SCHOOL	414	Riverhead
580201060000	580201060005	WARD MELVILLE SENIOR HIGH SCHO	53	Three Village
580102030000	580102030007	WEST BABYLON JUNIOR HIGH SCHO	112	West Babylon
580232030000	580232030010	WILLIAM FLOYD MIDDLE SCHOOL	348	Wiliam Floyd

- Answer sheets for these <u>buildings</u> will be provided by Pearson

Regents NYSED memo!

➢ **Standard Setting Districts!!!!**

District_Beds_Code	Building_Beds_Code	SCHOOL_NAME	N	District
580512030000	580512030016	NORTH MIDDLE SCHOOL	86	Brentwood
580512030000	580512030018	BRENTWOOD HIGH SCHOOL	376	Brentwood
580507060000	580507060010	RONKONKOMA MIDDLE SCHOOL	65	Connetquot
580401020000	580401020005	ELWOOD MIDDLE SCHOOL	75	Elwood
580405060000	580405060014	WEST HOLLOW MIDDLE SCHOOL	152	Half Hollow
580211060000	580211060011	SELDEN MIDDLE SCHOOL	349	Middle Country
580224030000	580224030007	SOUTH OCEAN MIDDLE SCHOOL	38	Patchogue Medford
580602040000	580602040008	RIVERHEAD SENIOR HIGH SCHOOL	414	Riverhead
580201060000	580201060005	WARD MELVILLE SENIOR HIGH SCHO	53	Three Village
580102030000	580102030007	WEST BABYLON JUNIOR HIGH SCHO	112	West Babylon
580232030000	580232030010	WILLIAM FLOYD MIDDLE SCHOOL	348	Wiliam Floyd

- Answer sheets for these <u>buildings</u> will be provided by Pearson
- Course Data pulled by NYSED - March 29th ➢ Be sure you have the new course code (02050) set

Regents NYSED memo!

➢ **Standard Setting Districts!!!!**

District_Beds_Code	Building_Beds_Code	SCHOOL_NAME	N	District
580512030000	580512030016	NORTH MIDDLE SCHOOL	86	Brentwood
580512030000	580512030018	BRENTWOOD HIGH SCHOOL	376	Brentwood
580507060000	580507060010	RONKONKOMA MIDDLE SCHOOL	65	Connetquot
580401020000	580401020005	ELWOOD MIDDLE SCHOOL	75	Elwood
580405060000	580405060014	WEST HOLLOW MIDDLE SCHOOL	152	Half Hollow
580211060000	580211060011	SELDEN MIDDLE SCHOOL	349	Middle Country
580224030000	580224030007	SOUTH OCEAN MIDDLE SCHOOL	38	Patchogue Medford
580602040000	580602040008	RIVERHEAD SENIOR HIGH SCHOOL	414	Riverhead
580201060000	580201060005	WARD MELVILLE SENIOR HIGH SCHO	53	Three Village
580102030000	580102030007	WEST BABYLON JUNIOR HIGH SCHO	112	West Babylon
580232030000	580232030010	WILLIAM FLOYD MIDDLE SCHOOL	348	Wiliam Floyd

In the coming weeks, you will receive more information on the special procedures that must be followed by your school for the score collection project. Due to the need for a representative sample in establishing equitable cut scores, we are not able to remove schools from the score collection project upon request. If you have any questions about your school's participation in this study, please contact David Decker at 518-474-8220 or by email at David.Decker@nysed.gov. Thank you for your participation in this vital project that will help to maintain the integrity of the New York State Regents Examination program.

New York State Education Dept. - Level 0

LEVEL ZERO AND SIRS REMINDERS

New Features Level 0 Version 19.02

New Features Level 0 Version 19.02

VALIDATE NOW CRITERIA RELAXED

New Features Level 0 Version <u>19.02</u>

VALIDATE NOW CRITERIA RELAXED

L1Data Prep –

New Features Level 0 Version 19.02

VALIDATE NOW CRITERIA RELAXED

L1Data Prep - If verification checks have already been run on any/all domains, with the exception of Programs Fact and Assessments, then L0 would not require the "Validate Now" to be run again in L1-Data Prep. The button would be greyed out and it would display the highlighted message:

New Features Level 0 Version 19.02

VALIDATE NOW CRITERIA RELAXED

L1Data Prep - If verification checks have already been run on any/all domains, with the exception of Programs Fact and Assessments, then L0 would not require the "Validate Now" to be run again in L1-Data Prep. The button would be greyed out and it would display the highlighted message:

<u>This means that you have already clicked this button</u> ➡️ | Run Verification Rpt |

New Features Level 0 Version 19.02

VALIDATE NOW CRITERIA RELAXED

L1Data Prep - If verification checks have already been run on any/all domains, with the exception of Programs Fact and Assessments, then L0 would not require the "Validate Now" to be run again in L1-Data Prep. The button would be greyed out and it would display the highlighted message:

Enrollment Data Prep. for Level 1:

Verification Checks:

Perform a 2nd level of error checking. When Level 0 has it's W/F error level set to 'Fatal', Enrollment data can not be sent to Level 1 until this process has been completed with no errors.

Red background indicates domain data has been updated since last Level 1 file was created.

Last Level 1 File Creation/Upload: None

Validate Now

This data domain has been validated since any data has been updated so verification requirements have been met. You may create the file for Level 1 submission.

Click the button below to create export file for Level 1

Create File for Level 1 Submission | Save As

Data Prep. messages...

VALIDATE NOW CRITERIA RELAXED

L1Data Prep - If verification checks have already been run on any/all domains, with the exception of Programs Fact and Assessments, then L0 would not require the "Validate Now" to be run again in L1-Data Prep. The button would be greyed out and it would display the highlighted message:

New Features Level 0 Version 19.02

RUN VERIFICATION REMINDER

New Features Level 0 Version <u>19.02</u>

RUN VERIFICATION REMINDER

Shows a message on the Reports screen for any domain that has had updates since the last run of the Verification Report.

New Features Level 0 Version 19.02

RUN VERIFICATION REMINDER

Shows a message on the Reports screen for any domain that has had updates since the last run of the Verification Report.

RUN VERIFICATION REMINDER

 If a dependent domain has had updates since the last run of the verification report, it will display this message:

New Features Level 0 Version 19.02

RUN VERIFICATION REMINDER

If a dependent domain has had updates since the last run of the verification report, it will display this message:

New Features Level 0 Version 19.02
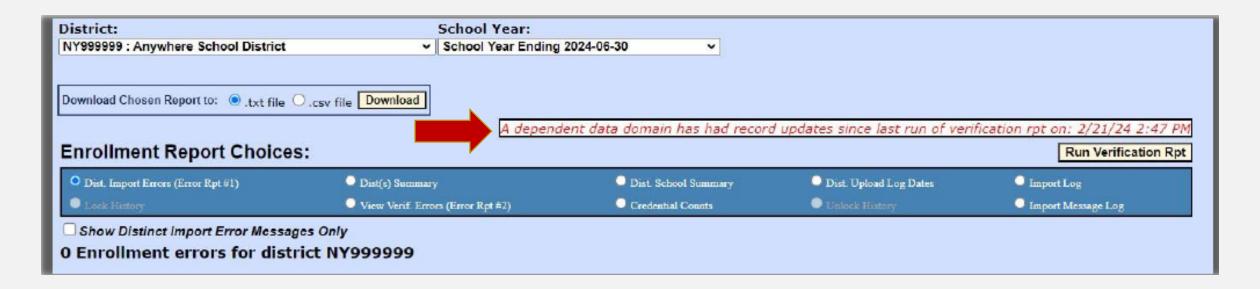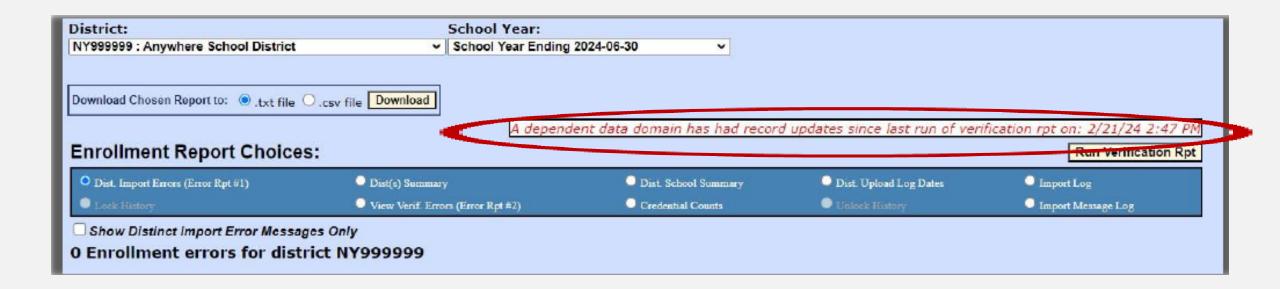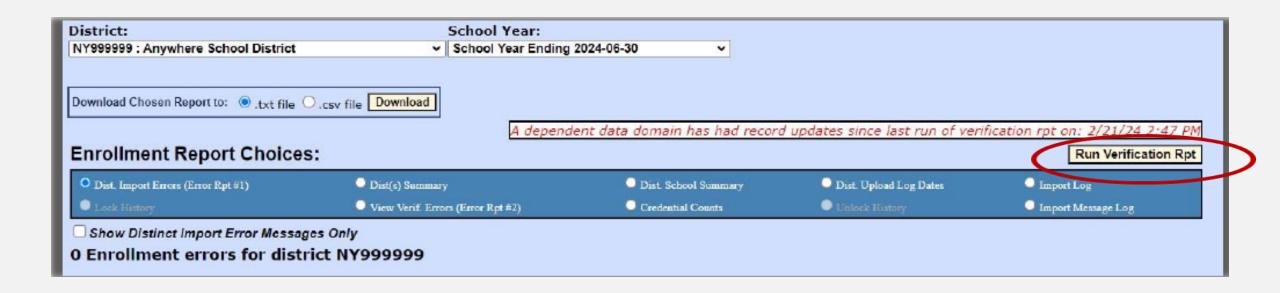
RUN VERIFICATION REMINDER

If you see words…

New Features Level 0 Version <u>19.02</u>

RUN VERIFICATION REMINDER

...Click Run Verification Rpt
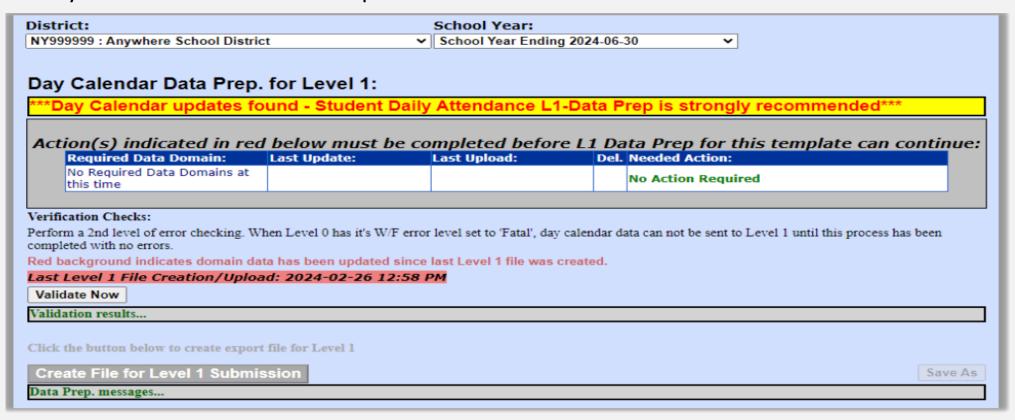
New Features Level 0 Version 19.02

DAY CALENDAR ALERT

New Features Level 0 Version 19.02

DAY CALENDAR ALERT

Added message on **Day Calendar - L1-Data Prep** screen if updates are found with Day Calendar data, and Student Daily attendance hasn't been uploaded.

New Features Level 0 Version 19.02

DAY CALENDAR ALERT

Added message on **Day Calendar - L1-Data Prep** screen if updates are found with Day Calendar data, and Student Daily attendance hasn't been uploaded.

New Features Level 0 Version 19.02
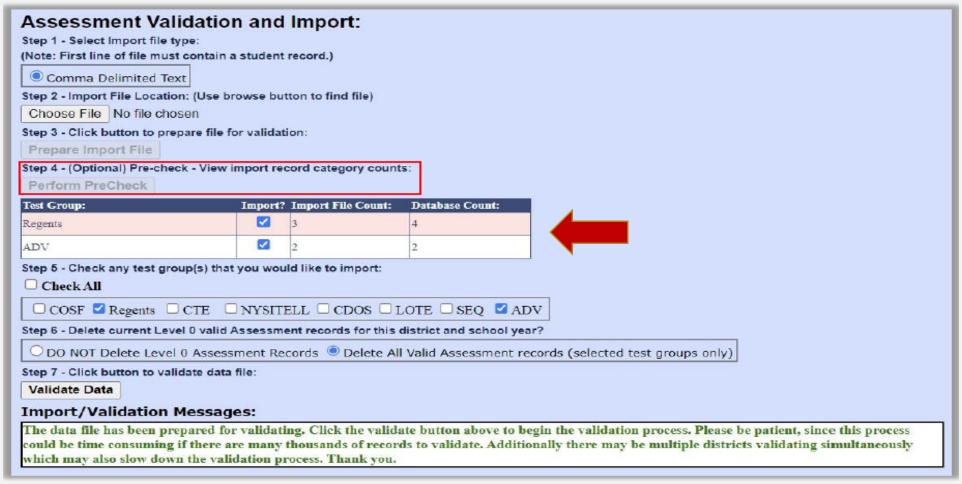
PRECHECK ASSESSMENTS

PRECHECK ASSESSMENTS

Elect. Import – added optional Pre-Check function to Assessment

PRECHECK ASSESSMENTS

Elect. Import – added optional Pre-Check function to Assessment

New Features Level 0 Version 19.02

DATA QUALITY REPORTS

New Features Level 0 Version <u>19.02</u>

DATA QUALITY REPORTS

Create report to show Crisis indicator, Migrant and Gender fields from Demo records
Added Crisis Impact to **Data Quality - Enrollment Summary report**

New Features Level 0 Version 19.02

DATA QUALITY REPORTS

Create report to show Crisis indicator, Migrant and Gender fields from Demo records
Added Crisis Impact to **Data Quality - Enrollment Summary report**

Student Subgroup:	Subgroup Totals:	0011	5544	7000	7011	0055	5555	5654	5905	4034	0022	0033	8250	0021	8300
All Students	1950	1728	0	0	0	202	1	1	2	1	0	2	0	7	5
Female	923	826	0	0	0	84	0	0	2	0	0	2	0	5	3
Male	1026	901	0	0	0	118	1	1	0	1	0	0	0	2	2
Non-Binary Gender	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0
Black or African American	125	115	0	0	0	10	0	0	0	0	0	0	0	0	0
Hispanic	46	41	0	0	0	5	0	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Asian	42	35	0	0	0	6	0	0	1	0	0	0	0	0	0
White	1776	1571	0	0	0	186	1	1	1	1	0	2	0	7	5
American Indian or Alaska Native	6	6	0	0	0	0	0	0	0	0	0	0	0	0	0
Multiracial	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0
General Education Students	1935	1720	0	0	0	199	1	1	1	1	0	2	0	5	4
Students with Disabilities	15	8	0	0	0	3	0	0	1	0	0	0	0	2	1
English Language Learner	1	0	0	0	0	1	0	0	0	0	0	0	0	0	0
Not English Language Learner	1949	1728	0	0	0	201	1	1	2	1	0	2	0	7	5
Economically Disadvantaged	2	1	0	0	0	0	0	0	0	0	0	0	0	0	1
Not Economically Disadvantaged	1948	1727	0	0	0	202	1	1	2	1	0	2	0	7	4
Migrant	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0
Not Migrant	1949	1727	0	0	0	202	1	1	2	1	0	2	0	7	5
Homeless	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0
Not Homeless	1949	1727	0	0	0	202	1	1	2	1	0	2	0	7	5
In Foster Care	2	2	0	0	0	0	0	0	0	0	0	0	0	0	0
Not in Foster Care	1948	1726	0	0	0	202	1	1	2	1	0	2	0	7	5
Parent in Armed Forces	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Parent Not in Armed Forces	1950	1728	0	0	0	202	1	1	2	1	0	2	0	7	5
Crisis Impact	2	1	0	0	0	0	0	0	0	0	0	0	0	0	1

New Features Level 0 Version 19.02

DATA QUALITY REPORT

New Features Level 0 Version 19.02

DATA QUALITY REPORT
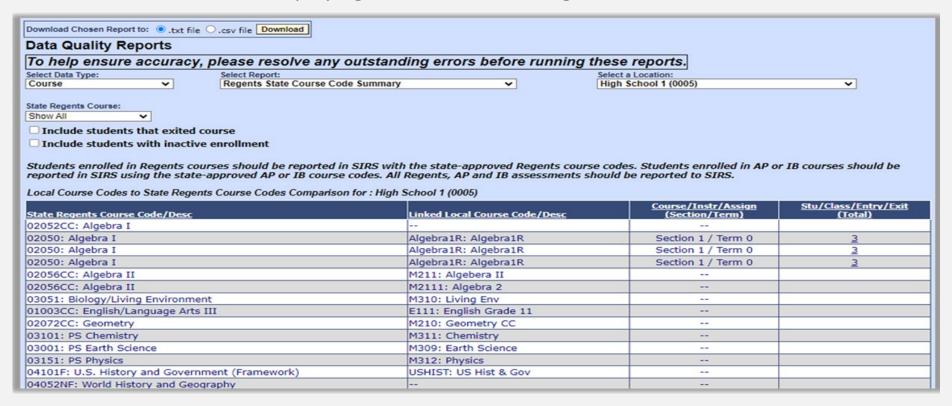
Course - Regents State Course Code Summary –
- o Fixed to remove old Algebra I code (02052) and add new (02050)
- o Renamed how Section/Term was displaying in Course/Instr/Assign column

New Features Level 0 Version <u>19.02</u>

DATA QUALITY REPORT

Course - Regents State Course Code Summary –

- Fixed to remove old Algebra I code (02052) and add new (02050)
- Renamed how Section/Term was displaying in Course/Instr/Assign column

New Features Level 0 Version 19.02

INFORMATION/WARNING REPORTS

New Features Level 0 Version 19.02

INFORMATION/WARNING REPORTS

Enhancement to Information/Warning Reports –

- o Added an option to download all valid records with a <u>header row:</u>

New Features Level 0 Version 19.02

INFORMATION/WARNING REPORTS

Enhancement to Information/Warning Reports –

- o Added an option to download all valid records with a header row:

New Features Level 0 Version 19.02

INFORMATION/WARNING REPORTS

Enhancement to Information/Warning Reports –

o Added an option to download all valid records with a <u>header row:</u>

New Features Level o Version 19.02

INFORMATION/WARNING REPORTS

Enhancement to Information/Warning Reports –

o Added an option to download all valid records with a <u>header row:</u>

New Features Level 0 Version 19.02

STAFF ASSIGNMENT CLARIFICATION

STAFF ASSIGNMENT CLARIFICATION

Librarians

New Features Level 0 Version <u>19.02</u>

STAFF ASSIGNMENT CLARIFICATION

Librarians

99000- Library (Library Media Specialist). Librarians should be reported in Course Instructor Assignment. NYSED would not expect a Student Class Entry Exit record for that course and section.

New Features Level 0 Version 19.02

STAFF ASSIGNMENT CLARIFICATION

Librarians

99000- Library (Library Media Specialist). Librarians should be reported in Course Instructor Assignment. NYSED would not expect a Student Class Entry Exit record for that course and section.

99899 – Library Manager Elementary. An elementary school library manager without library or school media certification should be reported using course.

New Features Level 0 Version 19.02

STAFF ASSIGNMENT CLARIFICATION

Librarians

99000- Library (Library Media Specialist). Librarians should be reported in Course Instructor Assignment. NYSED would not expect a Student Class Entry Exit record for that course and section.

99899 – Library Manager Elementary. An elementary school library manager without library or school media certification should be reported using course.

Both Assignments require a TEACHER TITLE in Staff Snapshot or will get this error:

Errors:
CI8011: Missing or Invalid Staff ID (Staff ID is either blank or is not found in the Staff Snapshot with a TEACHER title):003913187
CI8011: Missing or Invalid Staff ID (Staff ID is either blank or is not found in the Staff Snapshot with a TEACHER title):002042668
CI8011: Missing or Invalid Staff ID (Staff ID is either blank or is not found in the Staff Snapshot with a TEACHER title):002233279
CI8011: Missing or Invalid Staff ID (Staff ID is either blank or is not found in the Staff Snapshot with a TEACHER title):001999304

COURSE INSTRUCTOR ASSIGNMENT CLARIFICATION

New Features Level 0 Version 19.02

COURSE INSTRUCTOR ASSIGNMENT CLARIFICATION

Primary Instructor Indicator: Identify a staff person that has primary responsibility for the course.
MUST BE "Y" if this is the only teacher.

New Features Level 0 Version <u>19.02</u>

COURSE INSTRUCTOR ASSIGNMENT CLARIFICATION

Primary Instructor Indicator: Identify a staff person that has primary responsibility for the course.
<u>MUST BE "Y" if this is the only teacher.</u>

Primary Special Education Indicator: Identify special education instructors for the course/section.
<u>MUST BE "Y" for special ed certification match.</u>

New Features Level 0 Version 19.02

COURSE INSTRUCTOR ASSIGNMENT CLARIFICATION

Primary Instructor Indicator: Identify a staff person that has primary responsibility for the course.
MUST BE "Y" if this is the only teacher.

Primary Special Education Indicator: Identify special education instructors for the course/section.
MUST BE "Y" for special ed certification match.

Primary ENL Instructor Indicator: Identify English as a New Language instructors for the course/section.
MUST BE "Y" for ENL certification match.

New Features Level 0 Version 19.02

COURSE INSTRUCTOR ASSIGNMENT CLARIFICATION

Primary Instructor Indicator: Identify a staff person that has primary responsibility for the course.
MUST BE "Y" if this is the only teacher.

Primary Special Education Indicator: Identify special education instructors for the course/section.
MUST BE "Y" for special ed certification match.

Primary ENL Instructor Indicator: Identify English as a New Language instructors for the course/section.
MUST BE "Y" for ENL certification match.

ONE TEACHER MAY HAVE MULTIPLE INDICATORS SET TO "Y"

New Features Level 0 Version 19.02

COURSE INSTRUCTOR ASSIGNMENT CLARIFICATION

Primary Instructor Indicator: Identify a staff person that has primary responsibility for the course.
MUST BE "Y" if this is the only teacher.

Primary Special Education Indicator: Identify special education instructors for the course/section.
MUST BE "Y" for special ed certification match.

Primary ENL Instructor Indicator: Identify English as a New Language instructors for the course/section.
MUST BE "Y" for ENL certification match.

ONE TEACHER MAY HAVE MULTIPLE INDICATORS SET TO "Y"

New Features Level 0 Version 19.02

COURSE INSTRUCTOR ASSIGNMENT CLARIFICATION

Primary Instructor Indicator: Identify a staff person that has primary responsibility for the course.
MUST BE "Y" if this is the only teacher.

Primary Special Education Indicator: Identify special education instructors for the course/section.
MUST BE "Y" for special ed certification match.

Primary ENL Instructor Indicator: Identify English as a New Language instructors for the course/section.
MUST BE "Y" for ENL certification match.

ONE TEACHER MAY HAVE MULTIPLE INDICATORS SET TO "Y"

Biggest culprit for out of certification!

MISCELANEOUS UPDATES

Enrollment

- **Added Fatal Error for SWD turning 23**

    - On the day a student with disabilities turns 23 years old and is receiving compensatory or recovery services, they must be enrolled with "0021" enrollment Entry Code or you will receive the following error:

    EE2080: An enrollment Entry Code of "0021" is required for a student turning 23 years of age or older during the current school year: 0011

MISCELANEOUS UPDATES

Enrollment

- **Added Fatal Error for SWD turning 23**

  - On the day a student with disabilities turns 23 years old and is receiving compensatory or recovery services, they must be enrolled with "0021" enrollment Entry Code or you will receive the following error:

  > EE2080: An enrollment Entry Code of "0021" is required for a student turning 23 years of age or older during the current school year: 0011

- **Added Information check for students under 2**

  - Excluding 8294 enrollment, if a student is under 2 years of age, as of the current date, you will receive the following warning:

  > EE2099: Date of Birth may be incorrect for student less than 2 years old – Please review

MISCELANEOUS UPDATES

Programs

- **Added Information check for CTE students to check for WBL course code in SCEE**

  - When a CTE Program Intensity of Concentrator is reported, but no Work-Based Learning course code (22202W) is reported in Student Class Entry Exit for that student, you will receive the following warning:

  •PS3146: No work-based learning course code (22202W) reported for student with a CTE Program Intensity of Concentrator - please review

Student Data Services
ZERO ZONE
Level 0 Training

TIME: 9:00 AM to 12:00 PM (1/2 hour training slots)

LOCATION: Zoom meetings by appointment

DATES: Every Tuesday

AUDIENCE: Any district personnel involved with Level 0 and state data reporting

Bill Ritchie
Regional Information Center
Eastern Suffolk BOCES
Need assistance? - Welcome to the Zero Zone
DWTShelp@esboces.org
750 Waverly Avenue
Holtsville, NY 11742
Phone: (631)-218-4171

PLEASE REGISTER AT LEAST 24 HOURS IN ADVANCE
At: https://calendly.com/dwtshelp/

![Eastern Suffolk BOCES - Educational Services That Transform Lives]

Student Data Services
ZERO ZONE
Level 0 Training

- -

TIME: 9:00 AM to 12:00 PM (1/2 hour training slots)

LOCATION: Zoom meetings by appointment

DATES: Every Tuesday

AUDIENCE: Any district personnel involved with Level 0 and state data reporting

Bill Ritchie
Regional Information Center
Eastern Suffolk BOCES
Need assistance? - Welcome to the Zero Zone
DWTShelp@esboces.org
750 Waverly Avenue
Holtsville, NY 11742
Phone: (631)-218-4171

PLEASE REGISTER AT LEAST 24 HOURS IN ADVANCE
At: https://calendly.com/dwtshelp/

Eastern Suffolk BOCES
Educational Services That Transform Lives

Student Data Services
ZERO ZONE
Level 0 Training

- - - - - - - - - - - - - - - -

TIME: 9:00 AM to 12:00 PM (1/2 hour training slots)

LOCATION: Zoom meetings by appointment

DATES: Every Tuesday

AUDIENCE: Any district personnel involved with Level 0 and state data reporting

PLEASE REGISTER AT LEAST 24 HOURS IN ADVANCE
At: https://calendly.com/dwtshelp/

Bill Ritchie
Regional Information Center
Eastern Suffolk BOCES
Need assistance? - Welcome to the Zero Zone
DWTShelp@esboces.org
750 Waverly Avenue
Holtsville, NY 11742
Phone: (631)-218-4171

PLEASE REGISTER AT LEAST 24 HOURS IN ADVANCE
At: https://calendly.com/dwtshelp/

![Eastern Suffolk BOCES logo - Educational Services That Transform Lives]

Student Data Services
ZERO ZONE
Level 0 Training

TIME: 9:00 AM to 12:00 PM (1/2 hour training slots)

LOCATION: Zoom meetings by appointment

DATES: Every Tuesday

AUDIENCE: Any district personnel involved with Level 0 and state data reporting

PLEASE REGISTER AT LEAST 24 HOURS IN ADVANCE

At: https://calendly.com/dwtshelp/

HONESTGAME®

WHO WE ARE

One System to Navigate College Sports Opportunities

Honest Game is the only automated system that empowers school staff, students and their families to unlock college athletic opportunities like experts. Our software harnesses a student-athlete's passion for sport with a motivation for learning, offering transparent strategies and a clear path to eligibility. Join the hundreds of schools paving a way for their students and families.

DESIGNED AND BUILT FOR:
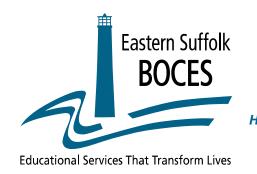
High Schools **Students & Families** **Club Teams** **Colleges**

Honest Game - Supporting School Staff, Students, and Families Unlocking College Access

Eastern Suffolk BOCES

Educational Services That Transform Lives

Schooltool
DAB - Raymond A DeFeo Bldg
215 Old Riverhead Rd, WHB NY 11978

Schooltool Helpdesk - 631-844-5724
Helpdesk Email - schooltoolhelp@esboces.org

STUDENT DATA SERViCES

SPRING USER MEETING UPDATE

THURSDAY, MAY 16TH AT ESBOCES (WHB)

CONTACT US NOW TO SET UP YOUR ONE-ON-ONE TRAINING *INCLUDING THE NEW GRADEBOOK*

Schooltool Flex Training for 2023-2024!

With these fluid times we still find ourselves in, the ESBOCES Schooltool Help Desk is happy to offer Flex Training for our districts. Let us know what training or "refreshing" your district requires (**7-day prior notice required & one topic per webinar**) and we will prepare and schedule the requested in-person training or virtual webinars.

Flexible/Virtual & In-Person Workshops & Trainings Available

**Student Data Services
Elaine Conlin, Program Administrator
631-844-5750**

Eastern Suffolk BOCES

ClearTrack²⁰⁰

STUDENT DATA SERVICES

Educational Services That Transform Lives

ClearTrack Course Offerings

There is no charge for these classes for districts participating in our support.
*If your district does not participate in our support, the cost for each class is as follows:
Half Day - $330.00/Full Day - $550.00

NEW

Join us for our **ClearTrack Special Education Class Workshops.**
Trainings will be offered at the

Westhampton Beach BOCES

215 Old Riverhead Rd. Westhampton Beach

631-844-5720

Date	Training/Class	Brief Description
January 23, 2024 9:30 am -12:00 pm	Query Lookup/Custom Reports	Learn to use and modify the customizable Query Lookup utilities (Demographics, Evaluations, Meetings, Services, Statistics). This class will also teach how to create and export custom queries.
February 13, 2024 9:30 am –12:00 pm	Custom Letters and Documents	Learn how to create, upload and modify your own custom letters and documents.
June 4, 2024 9:30 am –12:00 pm	Year End Snapshot reporting for the Data Warehouse	This class is a review of how to generate reports and exports for use in reporting data to the Data Warehouse. ⇒ Year End Snapshot VR13 ⇒ Events VR11, VR12, VR14, ⇒ Child Outcome Summary Form VR15, ⇒ Suspension PD8
August 6, 2024 9:30 am –12:00 pm	Query Lookup/Custom Reports	Learn to use and modify the customizable Query Lookup utilities (Demographics, Evaluations, Meetings, Services, Statistics). This class will also teach how to create and export custom queries.

Call or email to schedule a training session
Steve or Irene
Phone: 631-844-5720
Email: spedhelp@esboces.org

Sharon Mayrant, Administrative Coordinator
Student Data Services
631-844-5756

Eastern Suffolk BOCES

frontline education™

STUDENT DATA SERVICES

Frontline IEP Trainings

Educational Services That Transform Lives

There is no charge for these classes for districts participating in our support.
*If your district does not participate in our support, the cost for each class is as follows:

Half Day - $330.00/Full Day - $550.00

NEW

Join us for our **Frontline Special Education Class Workshops** trainings will be at the
Westhampton Beach BOCES
215 Old Riverhead Rd. Westhampton Beach
631-844-5720

Date	Training/Class	Brief Description
October 3, 2023 9:30 am - 12:30 pm	New User Training for Central Office Personnel	This class is for all new Frontline IEP users. We will navigate through the software to gain a better understanding of how this program works including understanding the graphic & format indicators, generating letters and reports, creating & finalizing IEP documents.
November 2, 2023 9:30 am - 12:30 pm	October Snapshot State Reporting	This class is a short review of understanding and creating the SIRS October Snapshot Extract
November 16, 2023 9:30 am -12:30 pm	Custom Letters	Learn how to create, upload and modify your own Custom Letters.
December 19, 2023 9:30 am -12:30 pm	Listings and Selects	A Listing is a query of the information & data that is stored in a student's document or record within the district's Frontline IEP database. These can be used for informational purposes to create checklists, or to be sure that your data is clean and uniform. Please feel free to bring ideas for listings and selects you may wish to create for your district.
June 13, 2024 9:30 am -12:30 pm	Year End Reporting for Data Warehouse	This class is a review of how to generate reports and exports for use in reporting data to the Data Warehouse. ⇒ Year End Snapshot VR13 ⇒ Events VR11, VR12, VR14, ⇒ Child Outcome Summary Form VR15, ⇒ Suspension PD8
August 15, 2024 9:30 am -12:30 pm	New User Training for Central Office Personnel	This class is for all new Frontline IEP users. We will navigate through the software to gain a better understanding of how this program works including understanding the graphic & format indicators, generating letters and reports, creating & finalizing IEP documents.

Call or email to schedule a training session
Steve or Irene - 631-844-5720 - spedhelp@esboces.org

Sharon Mayrant, Administrative Coordinator
Student Data Services
631-844-5756

Eastern Suffolk BOCES

Educational Services That Transform Lives

eSchool Training

(WHB) Raymond A. DeFeo Admin Bldg
215 Old Riverhead Rd, WHB, NY 11978
Helpdesk Phone Number: 631-844-5722

STUDENT DATA SERViCES

Winter/Spring 2024 Class Schedule

**Class descriptions can be found on Data Central
as well as on the eSchool eBoard at *http://www.eschooldata.esb.site.eboard.com***

**There is no charge for districts participating in our support service.
If your district does not participate in our support service the cost for each class is:
Half Day - $300 / Full Day - $500.**

January 22, 2024	**Secondary Scheduling Basic**	**9:00-10:30 WHB/On-Line**
	Secondary Scheduling Advanced	**10:30-12:00 WHB/On-Line**
February 8, 2024	**Secondary Scheduling Basic**	**9:00-10:30 WHB/On-Line**
	Secondary Scheduling Advanced	**10:30-12:00 WHB/On-Line**
February 12, 2024	**Registration/On-Line Registration**	**9:00-12:00 WHB/On-Line**
March 5, 2024	**Security**	**9:00-10:30 WHB/On-Line**
March 12, 2024	**Custom Reports**	**9:00-10:30 WHB/On-Line**
March 19, 2024	**Administrator**	**9:00-11:00 WHB/On-Line**
March 27, 2024	**Parent Portal**	**9:00-11:00 WHB/On-Line**
April 4, 2024	**Data Clean Up**	**9:00-11:00 WHB/On-Line**
April 16, 2024	**Grade Advancement**	**9:00-11:00 WHB/On-Line**
May 1, 2024	**Elementary Class Placement**	**9:00-11:00 WHB/On-Line**
May 15, 2024	**Summer School**	**9:00-10:00 WHB/On-Line**
*May 17, 2024 *New Date*	**SPRING FLING**	**12:30-3:00 Sequoya**

Advance registration is required

**Only registered participants will be admitted. Registration is required 48 hours in advance of the class.
To register online, please visit http://datacentral.esboces.org and select the Events Tab on the menu bar at the top.
Choose the event for which you want to register and click on the "Click Here to Register" link.
This will open up My Learning Plan. Click on the ENROLL button.
If you need assistance, or have any questions, please contact Elaine Conlin.**

Student Data Services

Elaine Conlin - Program Administrator
(631-844-5750)

Eastern Suffolk BOCES

Educational Services That Transform Lives

***Infinite Campus Spring Training Schedule
2023-2024***
*(WHB) Raymond A. DeFeo Admin Building
215 Old Riverhead Rd, WHB, NY 11978*

Infinite Campus Helpdesk - (631) 844-5721

STUDENT DATA SERVICES

Class Schedule

**Class descriptions can be found on *https://datacentral.esboces.org*
as well as on our Infinite Campus eBoard at *http://www.infinitecampus.esb.site.eboard.com*

*Classes will be offered on-line.
The Spring user meeting will be a hybrid - onsite and on-line.*

For districts participating in our support, there is no charge for these classes.
If your district does not participate in our support, the cost for each class is as follows:
Half Day - $400.00   Full Day - $600.00
For identification purposes, we require that you register for classes using your school district email account.

By Request - Monday/Friday	Basic Navigation - New Look	Half Hour Sessions
January 26, 2024	**End of Semester**	**9:00 - 11:00**
March 22, 2024	**Academic Planner**	**9:00 - 11:00**
April 17, 2024	**Ad Hoc**	**9:00 - 11:00**
May 31, 2024	**Spring User Meeting**	**9:00 - 11:30**

**To register online, please visit http://datacentral.esboces.org and select the
Events Tab on the menu bar at the top.
Choose the event for which you want to register and
select the "Click Here to Register" link.
This will open up Frontline formerly My Learning Plan.
Click on the ENROLL button.**

*Student Data Services
Elaine Conlin, Program Administrator
631-844-5750*

Eastern Suffolk BOCES

Educational Services That Transform Lives

PowerSchool Fall/Spring 2023-24 Training
PowerSchool Help Desk: 631-844-5723

WHB DeFeo Admin Bldg (DAB)
215 Old Riverhead Rd,
Westhampton Beach, NY 11978

Instruct Support Ctr @ Sequoya (ISC)
750 Waverly Ave,
Holtsville, NY 11742

STUDENT DATA SERViCES

PowerSchool Support is offering:
"Personalized District Training"
We will create a program to meet to your district's needs. Training provided via zoom or in-person at our Westhampton Beach Site. Individuals and groups welcome. Please contact us to set up a date and time for your training.

Wed, Thurs Jan. 24th & 25th	**PowerScheduler Workshop w/Gerry Mullady** Defeo Building Westhampton Beach or Remote	**8:30 to 3:00**
Wed, Thurs Feb. 7th & 8th	**PowerScheduler Workshop w/Gerry Mullady** Defeo Building Westhampton Beach or Remote	**8:30 to 3:00**
Tuesday March 12th	**PowerScheduler Workshop w/Gerry Mullady** Defeo Building Westhampton Beach or Remote	**8:30 to 3:00**
Wednesday April 10th	**PowerScheduler Workshop w/Gerry Mullady** Defeo Building Westhampton Beach or Remote	**8:30 to 3:00**
Wednesday May 1st	**PowerScheduler Workshop w/Gerry Mullady** Defeo Building Westhampton Beach or Remote	**8:30 to 3:00**
Tuesday May 21st	**Long Island PowerSchool User Meeting** Please register on Data Central	**8:30 to 1:00**
Wednesday May 2nd	**PowerScheduler Workshop w/Gerry Mullady** Defeo Building Westhampton Beach or Remote	**8:30 to 3:00**
July & August	**End of Year Process Workshop** Please schedule your date and time via phone or email. *In-Person or Zoom available.*	**9:00 - 11:30 or 1:00 - 3:30**

There is no charge for these classes for districts participating in our support.
If your district does not participate in our support, the cost for each class is as follows:
Half Day - $300.00 / full Day - $500.00

Advance registration is required. **No walk-ins please.**
Due to limited seating, registration is required 48 hours in advance of the class.
To register online, please visit http://datacentral.esboces.org and select the Events Tab on the menu bar at the top.
Choose the event for which you want to register and click on the "Click Here to Register" link.
This will open up My Learning Plan. Click on the ENROLL button.
Student Data Services
Elaine Conlin – Program Administrator
(631)-844-5750

English Language Learner (ELL) and Immigrant Student Counts for 2024–25 ESSA Title III Allocations

Attn: DDCs, District Admins, ENL Admins	Due Date: June 6, 2024	Helpdesks: Student Data Services: DWTShelp@esboces.org NYS OBEWL: obewl@nysed.gov

The Deadline to load ELL (0231) & Immigrant (8282) data is June 6, 2024

The New York State Education Department (NYSED) is preparing to calculate 2024-25 ESSA Title III allocations for ELL and Immigrant students.

- ○ **The counts of students are effective at the time that the data is pulled on June 6, 2024**
- ○ **Counts of ELL and Immigrant students attending nonpublic schools will be verified through the IDEx reporting tool.**

ELL: English Language Learner. A student who, by foreign birth or ancestry, speaks or understands a language other than English and who scores below a NYS designated level of proficiency on the NYSITELL or the NYSESLAT. The federal Every Student Succeeds Act (ESSA) refers to ELLs as "English Learners," and ELLs are also sometimes referred to as Emergent Bilinguals or Dual Language Learners. (Pg. 289 SIRS Manual)

Immigrant: Immigrant children and youth are defined as individuals who: ▪ are aged 3 through 21; ▪ were not born in any State; and ▪ have not been attending one or more schools in any one or more States for more than 3 full academic years. The months need not be consecutive. (Pg. 292 SIRS Manual)

Memo Here
Timeline:

- ☐ **May 2, 2024 -** Preliminary Data Load for ELL (0231) and Immigrant (8282)
- ☐ **May 6, 2024 - June 6, 2024** - verify and correct ELL/Immigrant counts using the SIRS 652 - Annual Title III Allocation ELL and Immigrant Count Report
  - ☐ Work with nonpublic schools in your district to verify accuracy of ELL counts reported through the IDEx on the Fall 2023 BEDS Online Report Nonpublic Form
  - ☐ Districts with incorrect *nonpublic* immigrant counts should scan corrected immigrant counts for **Item 2 of their Fall 2023 BEDS School District Summary** form
  - ☐ Email corrected form to datasupport@nysed.gov with the subject line "BEDS District Summary correction Immigrants enrolled in nonpublic schools." Corrections require the Superintendent's signature and date.
    - ☐ Nonpublic school immigrant counts should reflect students who were enrolled on BEDS day, October 4, 2023.
  - ☐ IDEx Guide for BEDS/IMF Reporting
- ☐ **June 6, 2024 -** Final chance to load ELL & Immigrant data
- ☐ **June 10, 2024 -** Data will be locked and used to produce the 2024-25 Title III Allocations

2023-24 Staff Evaluation Reporting

Attn: DDC & District Administration	Multiple Due Dates	**Helpdesks:** Level 0/Student Data Questions: DWTShelp@esboces.org

2023-24 Superintendent's Statement of Staff Evaluation Implementation

- **Due Date(s) June 3, 2024 to August 23, 2024**
- The certification form can be found on the NYSED Application Business Portal in the Monitoring & Vendor Performance System
  - NYSED Quick Guide to MVPS
    - "Complete 2023-24 Staff Evaluation Rating data must be submitted by August 23, 2024 for a district to be eligible for their increase in State aid"

Educator Evaluation Implementation Data Reporting

- **Due Date(s) July 1, 2024 to October 18, 2024**
- SIRS reporting requires each teacher/principal to have one set of scores
  - Student Performance Score (REQSP)
    - See your District APPR Plan
  - Observation/School Visit (REQOB)
    - Completed by the district
  - A composite score that follows the HEDI rubric (REQOC)

2023-24 Superintendent's Confirmation of Staff Evaluation Implementation

- **Due Date October 25, 2024**
- The certification form can be found on the NYSED Application Business Portal in the Monitoring & Vendor Performance System
  - NYSED Quick Guide to MVPS

Due Dates	August 23, 2024 (Implementation Certification) August 16, 2024 (Target Date for Data Submission) October 18, 2023 (Final Date for Data Submission) Oct. 25, 2024 (Final Certification)

Next Steps	☐ Review 3012-d APPR Plan
	☐ Finalize 23-24 Staff Evaluation Data
	   ☐ Prepare Staff Evaluation system for 23-24 data
	   ☐ Load Staff Evaluation Data to Level 0
	   ☐ Use SIRS 331 to verify your data
	☐ Complete certification in the Monitoring & Vendor Management Page

Support Documents	• Staff Reporting Presentation • 2023-24 Educator Eval Timeline

Out of Certification Verification

Correcting Errors in Course Codes to
Ensure Teachers are Instructing within their Certification Area

This workshop will review the NYSED requirements for reporting courses taught by your instructional staff, confirm that district staff is teaching within their certification area, and explore how to identify and correct errors before they are publicly reported on the district's New York State School Report Card.

- Learn how to identify when staff is teaching out of certification
- Learn how to identify which course codes are eligible for a certification code
- Understand your course description as compared to the State course number assigned
- Understand the process to correct course codes
- Learn the process to receive a waiver for a teacher who is teaching out of certification
- Learn how to submit an appeal to NYSED when a teacher is appropriately teaching within certification

DATE:	Thursday, February 15, 2024 and Friday, May 3, 2024
TIME:	10:00 a.m. – 11:00 a.m.
COST:	Complimentary
AUDIENCE:	Assistant Superintendents for Human Resources, District Data Coordinators, District Administrators
LOCATION:	Virtual Workshop – Details will be provided by email
REGISTER:	https://webreg@esboces.org or https://datacentral.esboces.org/Events

John Lytell has been a Staff Developer/Shared Data Expert with Eastern Suffolk BOCES for over 6 years assisting district leaders create custom data reports for attendance, demographic trends, disciplinary incidents, English Language Learner (ELL) Part 154, graduation preparedness and pre/post assessments. John is NYSED certified in Art (K-12), Mathematics (7-12) and School District Administrator (SDA). He joined Eastern Suffolk BOCES in 2003 as a Teacher Integration Specialist in the Model Schools Program and held IT roles with the Regional Information Center (RIC) and an Administrator in Adult and Continuing Education. His background includes 15 years of IT experience and has earned certifications from Microsoft, Cisco and VMWare. Prior to joining ESBOCES, John resided in Japan for 2 years working for the public schools assisting teachers of English.

Out of Certification Verification

Correcting Errors in Course Codes to Reduce and/or Eliminate Teachers Out of Certification
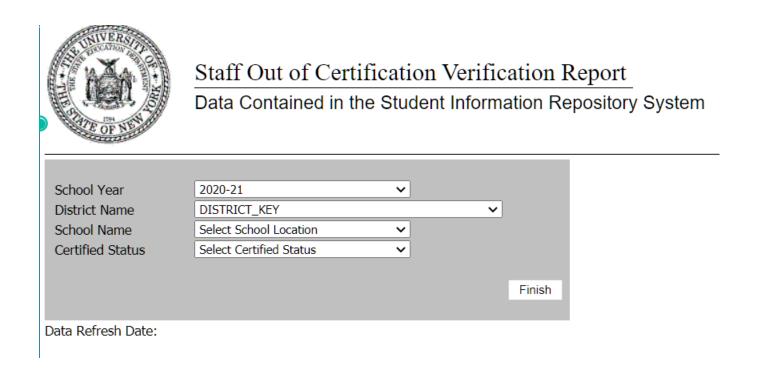
Changes to ePMF
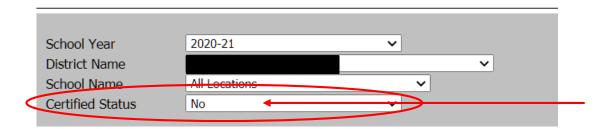
- All of this information will be pulled directly from Level 0 data
    - Course Instructor
    - Staff Snapshot
    - Student Course Entry / Exit
- Principals / District Administrators will need to review the SIRS 328 and SIRS 329 report in October (the DDC should upload the reports to Level 0 as early as possible)

Accessing the Reports in L2RPT

- Log into L2RPT on Data Central
- Click on: Team Content- District- SEDDAS- Staff
  - SIRS 328 – Staff Out of Certification Verification Report
  - SIRS 329 – Staff Certification Report

SIRS 328
Staff Out of Certification Verification Report

School Year	2020-21
District Name	███████
School Name	All Locations
Certified Status	No

Set to **_NO_** to view teachers out of certification

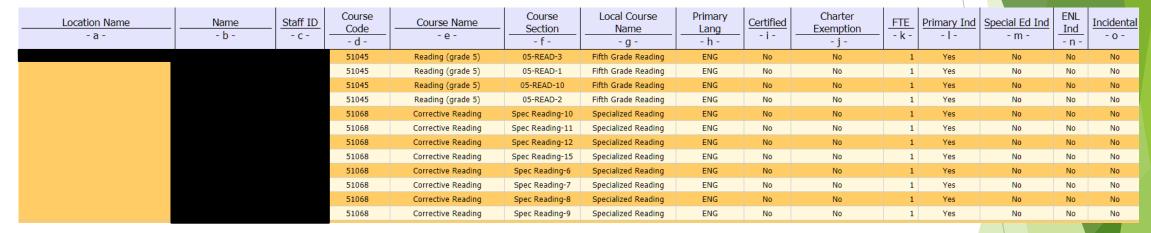| Location Name - a -	Name - b -	Staff ID - c -	Course Code - d -	Course Name - e -	Course Section - f -	Local Course Name - g -	Primary Lang - h -	Certified - i -	Charter Exemption - j -	FTE - k -	Primary Ind - l -	Special Ed Ind - m -	ENL Ind - n -	Incidental - o -
			51045	Reading (grade 5)	05-READ-3	Fifth Grade Reading	ENG	No	No	1	Yes	No	No	No
			51045	Reading (grade 5)	05-READ-1	Fifth Grade Reading	ENG	No	No	1	Yes	No	No	No
			51045	Reading (grade 5)	05-READ-10	Fifth Grade Reading	ENG	No	No	1	Yes	No	No	No
			51045	Reading (grade 5)	05-READ-2	Fifth Grade Reading	ENG	No	No	1	Yes	No	No	No
			51068	Corrective Reading	Spec Reading-10	Specialized Reading	ENG	No	No	1	Yes	No	No	No
			51068	Corrective Reading	Spec Reading-11	Specialized Reading	ENG	No	No	1	Yes	No	No	No
			51068	Corrective Reading	Spec Reading-12	Specialized Reading	ENG	No	No	1	Yes	No	No	No
			51068	Corrective Reading	Spec Reading-15	Specialized Reading	ENG	No	No	1	Yes	No	No	No
			51068	Corrective Reading	Spec Reading-6	Specialized Reading	ENG	No	No	1	Yes	No	No	No
			51068	Corrective Reading	Spec Reading-7	Specialized Reading	ENG	No	No	1	Yes	No	No	No
			51068	Corrective Reading	Spec Reading-8	Specialized Reading	ENG	No	No	1	Yes	No	No	No
			51068	Corrective Reading	Spec Reading-9	Specialized Reading	ENG	No	No	1	Yes	No	No	No

- This report shows all teachers whose certifications do not meet the requirements for the Course Code(s) associated with them in your Student Information System.
- Please note that in this example, Corrective Reading is most likely AIS which has its own code. You may find that this is a very common error.
- Another common error is that the Special Ed, ENL or Incidental Indicator is set to incorrectly set to No.

AIS codes

You may find many errors for teachers providing Academic Intervention Services.

Please refer to the list below. This information is pulled from the SIRS manual, page 115.

What course codes should districts use to report Academic Intervention Services (AIS) for Grades K-6?

- Districts should use the following course code(s) based on the content area:
  51996- Eng Lang & Lit- Supplemental
  52996- Mathematics- Supplemental
  53996- Life & Phys Sci- Supplemental
  54996- Social Sci & Hist- Supplemental

What course codes should districts use to report Academic Intervention Services (AIS) for Grades 7-12?

- Districts should use the following course code(s) based on the content area:
  01996- Eng Lang & Lit- Supplemental
  02996- Mathematics- Supplemental
  03996- Life & Phys Sci- Supplemental
  04996- Social Sci & Hist- Supplemental

NYSED has created a course code specific to librarians

- Library Media Specialists must have a Staff Snapshot record
  - They **should not** be identified as a 'TEACHER' or 'PRINCIPAL' (Leave Blank)

- Use code: 99000- Library (Library Media Specialist)- All Grades.
  - Librarians should also be reported in Course Instructor Assignment.
    - NYSED **would not expect a Student Class Entry Exit record for that course and section**

  - **An elementary school library manager <u>without</u> library or school media certification**
    - should be reported using course code 99899 – Library Manager Elementary.
      - This assignment identifies a staff person assigned to a prior to secondary building where no certified school media specialist exists.

SIRS 329
Staff Certification Report

- Now that you have seen who is teaching out of certification, it is important to understand their certification area.

- This report can be run by entire district, by building, and by individual teacher.

Location Code - a -	Location Name - b -	Staff ID - c -	Name - d -	Date of Birth - e -	Job Description - f -	Certification Area Code - g -	Certification Area Description - h -	Certification Effective Date - i -	Certification Expiration Date - j -	Certification Type Code - k -	Certification Type Description - l -
					TEACHER	0126	Students With Disabilities (Birth - Grade 2)	Apr 26, 2018		0084	Professional Certificate
					TEACHER	3013	Early Childhood Education (Birth-Grade 2)	Mar 30, 2018		0084	Professional Certificate
					TEACHER	3014	Childhood Education (Grades 1-6)	Mar 30, 2018		0084	Professional Certificate
					TEACHER	9014	Students With Disabilities (Grades 1-6)	Aug 15, 2018		0084	Professional Certificate

2023-24 Staff Evaluation Reporting

Attn: DDC & District Administration	Multiple Due Dates	Helpdesks: Level 0/Student Data Questions: DWTShelp@esboces.org

2023-24 Superintendent's Statement of Staff Evaluation Implementation

- **Due Date(s) June 3, 2024 to August 23, 2024**
- The certification form can be found on the NYSED Application Business Portal in the Monitoring & Vendor Performance System
  - NYSED Quick Guide to MVPS
    - "Complete 2023-24 Staff Evaluation Rating data must be submitted by August 23, 2024 for a district to be eligible for their increase in State aid"

Educator Evaluation Implementation Data Reporting

- **Due Date(s) July 1, 2024 to October 18, 2024**
- SIRS reporting requires each teacher/principal to have one set of scores
  - Student Performance Score (REQSP)
    - See your District APPR Plan
  - Observation/School Visit (REQOB)
    - Completed by the district
  - A composite score that follows the HEDI rubric (REQOC)

2023-24 Superintendent's Confirmation of Staff Evaluation Implementation

- **Due Date October 25, 2024**
- The certification form can be found on the NYSED Application Business Portal in the Monitoring & Vendor Performance System
  - NYSED Quick Guide to MVPS

Due Dates	August 23, 2024 (Implementation Certification) August 16, 2024 (Target Date for Data Submission) September 2, 2024 October 18, 2023 (Final Date for Data Submission) Oct. 25, 2024 (Final Certification)
Next Steps	☐ Review 3012-d APPR Plan ☐ Finalize 23-24 Staff Evaluation Data 　☐ Prepare Staff Evaluation system for 23-24 data 　☐ Load Staff Evaluation Data to Level 0 　☐ Use SIRS 331 to verify your data ☐ Complete certification in the Monitoring & Vendor Management Page
Support Documents	• Staff Reporting Presentation • 2023-24 Educator Eval Timeline

Questions from the field

Questions from the field

Are there alternate language versions of an ELA exam?

Questions from the field

Are there alternate language versions of an ELA exam?

NO!

Questions from the field

What do I do if a Home-schooled student takes an assessment?

Questions from the field

General education home schooled students who are taking a State assessment must be reported by the district of residence with a Reason for Beginning Enrollment Code 0011 — *Enrollment in building or grade*, a BEDS code that is the first 8 digits of the district of residence BEDS code and "0888" as the last 4 digits and an Assessment Measure Code and Standard Achieved Code for the assessment taken. If the student takes multiple assessments in the school year, districts may leave the record open until the day after the student completes the last assessment for the year *or* open and close the records as the student takes the multiple assessments.

Questions from the field

Where can I easily find the information needed to check the Out of Certification report?

Questions from the field

Level 0 Help

Attach/Upload Document: [Choose File] No file chosen

[Upload Doc.]

Document:	Uploaded On:	Uploaded By:	
Western Suffolk APPLICATION FOR INCIDENTAL TEACHING ASSIGNMEN1.docx	12/12/2023 3:32:28 PM	Bill Ritchie	X
Eastern Suffolk APPLICATION FOR INCIDENTAL TEACHING ASSIGNMENT (1).docx	12/12/2023 3:32:19 PM	Bill Ritchie	X
2023-24 Course Crosswalk.xlsx	12/5/2023 3:57:07 PM	Bill Ritchie	X
2023-24 SIRS Reporting Timeline.pdf	12/5/2023 3:56:38 PM	Bill Ritchie	X
L2RPT Level 2 Report Guide.html	12/5/2023 3:53:51 PM	Bill Ritchie	X
2023-24 Code Changes.xlsx	12/5/2023 3:49:30 PM	Bill Ritchie	X
2023-24 Course Catalogue.xlsx	12/5/2023 3:47:57 PM	Bill Ritchie	X
Template Dependency Guideline for Import_2023.pdf	5/5/2023 8:46:33 AM	NYSED	X
UnderstandingL0 Errors_2022.pdf	9/22/2022 1:55:09 PM	NYSED	X
Load sequence.pdf	5/31/2022 6:03:12 PM	Bill Ritchie	X
Request to delete a student record.pdf	9/23/2020 1:13:05 PM	Bill Ritchie	X
Level 0 DE-Authorization form.pdf	9/23/2020 1:12:56 PM	Bill Ritchie	X

Questions from the field

Should I stick around for the Assessment Loading Service after-meeting today?

Questions from the field

Should I stick around for the Assessment Loading Service after-meeting today?
YES!!!!

Questions from the field

Should I stick around for Assessment Loading Service meeting today?
YES!!!!